

### **CHECKLIST OF DOCUMENTS FOR PPA EVALUATION**

In order to evaluate your request that the United States enter into a Prospective Purchaser Agreement (PPA), EPA requests the following information:

1. Provide your name, address, telephone number, and, if represented, counsel's contact information.
2. Describe the real property to be acquired and state whether it is the same property that has been, is being, or will be addressed by the Superfund response, or a smaller (or larger) parcel. (If known, please provide the CERCLIS database identification number for the site.)
3. Include copies of any environmental studies done on the property.\*
4. Describe the proposed use for the property including whether there will be a new use or continuation of the present use. If wastes containing hazardous substances will be generated by the new or continued use, please describe what those wastes are, how they will be managed on site, and how such wastes will be ultimately disposed.
5. Describe how the proposed use of the property may benefit the surrounding community through, for example, abating environmental concerns, creating jobs, and increasing the local tax base.
6. Indicate whether you plan to purchase or lease the property from the current owner, and summarize the terms of the agreement. Include the proposed purchase or lease price, and identify who will receive the proceeds of the sale or lease.
7. If you plan to purchase the property and then lease it to another party, provide the name, contact information, and proposed use of the property by the anticipated lessee. Also, describe any plans to resell the property, and if known, the name, contact information, and proposed use of the property by the subsequent purchaser.
8. Describe any affiliations with the current or previous owner(s) and activities you have conducted at the site.
9. Indicate the value of the property after the anticipated cleanup is complete and include appropriate documentation such as an appraisal report.
10. Describe any encumbrances on the property such as tax liens, mortgages, etc.
11. Indicate the proposed date of property transfer and the date by which a PPA is needed.
12. Provide any additional information or documentation that the requester believes may be useful to EPA in evaluating your request.

Please Note: EPA may request additional financial or other information at later date.

\* Regions may omit the request for copies of studies when they have sufficient information on the property's environmental condition.