



RAD Annual Reporting 2013 Training Webinar

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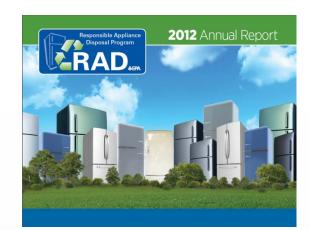
Agenda

- □ Introduction
- Overview of Reporting Form
- □ 2013 Updates
- □ Demo
- □ Reminders for Proper Reporting
- Questions & Answers



Introduction

- Importance of Reporting
 - Partner and Program benefits
 - Annual RAD Report available at <u>http://www2.epa.gov/rad/rad-annual-report</u>



- How to report
 - Electronic reporting forms available at http://www2.epa.gov/rad/rad-reporting-form
 - Forms due to EPA by January 31



Introduction

- Working Group on Reporting Form Updates
 - Thank you!
 - Next steps



Overview of Annual Reporting Form

□ 7 Steps:

- Step 1: Contact and Program Information
- Step 2: Third-Party Information
- Step 3: Activity Data on Processed Units
 - > Refrigerators
 - Stand-Alone Freezers
 - > Air-Conditioning Units
 - Dehumidifiers



Overview of Annual Reporting Form

- Step 4: Units Jointly Processed
- Step 5: Quality Assurance and Results
 - > QA: Input Data Summary
 - > Results: Environmental Benefits
 - > Results: Energy Impacts
- Step 6: Partner Feedback
- Step 7: Confirmation



2013 Updates

- Deleted fields for rubber recovery
- Added fields to allow users to delineate total units processed, as well as those with foam and refrigerant recovery
- Added fields to clarify how to report units jointly processed



2013 Updates

- Added CFC-12 and R-500 refrigerant types to dehumidifier worksheet
- In 'QA/Input Data Summary' worksheet, added comment fields to show the typical range of data reported as being recovered by partners on a perunit basis
- Updated instructions



Reporting Form Demo



Instructions and definitions can help guide you through the form

INSTRUCTIONS

Please complete all worksheets that are applicable to your program. Within each worksheet, please provide information for all fields requested. The purpose of each worksheet and the type of information requested in each is outlined below. Please ensure that all of the following steps have been completed before submitting the reporting form.

Step 1: Contact and Program Information

Provide your contact and program information.

Step 2: Third-Party Information

Enter contact information for and details about all companies providing appliance collection and processing services under your program.

Step 3: Activity Data on Processed Units

Complete a Step 3 worksheet for each appliance type included in your program.

There are separate worksheets for Refrigerators, Stand-Alone Freezers, Air Conditioning Units, and Dehumidifiers. For each type of appliance processed by your program, complete the worksheet to provide the number of units processed and the amounts of materials/components recovered from those units.

Step 4: Units Handled Jointly by Your Organization and Anoth

Complete this worksheet if any appliances were jointly processed units by refrigerant type and blowing agent type, report only the un

Step 5: Summary of Input Data for Quality Assurance and Prog

- a) Review Step 5 Summary of Input Data for Quality Assurance we is accurate. This worksheet is used for quality assurance purpor
- b) Review Step 5 Summary of Program's Environmental Benefits a Removal of Old Units worksheets to learn about the environmer

Step 6: Partner Feedback

Provide qualitative information on your program and any input on th

Step 7: Confirmation

Check and sign a statement confirming that all information provided

DEFINITIONS

Recover: To remove a material (in any condition) from an appliance and then store it externally without necessarily testing or processing it in any way.

Reclaim: To reprocess ODS and ODS substitutes using specialized machinery to at least the requirements specified in the ARI Standard 700, Specifications for Fluorocarbon Refrigerants, and to verify using the analytical methodology prescribed in the Standard.

Recycle: To extract material from an appliance and process it for reuse. Recycling durable components, such as metals, rubber, plastic, and glass, entails reprocessing them for future use in other manufactured products, and not reuse of the appliance itself. When recycling used oil, refrigerants must be recovered from the used oil to the fullest extent possible, and the used oil cannot be mixed with used oil from sources other than refrigeration units.

Destroy: To cause the expiration of a controlled substance. Destruction does not result in a commercially useful end product. For refrigerant or foam-blowing agent, destruction must be performed in accordance with the guidelines in 40 CFR §82.3. For PCBs, which are found in capacitors manufactured before 1980, destruction must be in accordance with 40 CFR §761.

Dispose: Mercury waste, such as switches and relays, must be recovered from appliances prior to disposal or shredding, sent to a qualified recovery facility that has appropriate hazardous waste management permits, and managed in accordance with applicable federal, state, and local hazardous waste regulations (e.g., waste must be properly packaged prior to transport). The federal hazardous waste regulations under the Resource Conservation and Recovery Act (RCRA) can be found in 40 CFR §260 - 279. Used oil must be disposed in accordance with 40 CFR §279.81.

Energy Cost for Residential Consumers (\$/kWh): the energy cost paid by consumers, which may include a customer charge, distribution charge, transmission charge, transition charge, generation service charge, or other charges based on the electricity pricing scheme in your region.

- Step 1 form (program info)
 - Indicate which appliance types are being processed by your program

B. Program Information Please select the RAD partner category your program falls under: How many households are in the area served by your program? 1,500 Indicate which appliance types are included in your program: Complete Step 3 - Refrigerators worksheet Refrigerators Yes Complete Step 3 - Stand-Alone Freezers worksheet Stand-Alone Freezers Yes Air-Conditioning Units No Dehumidifiers No Does your program jointly process/administer some appliances with another RAD partner? Complete Step 3 - Units Jointly Processed worksheet Complete Table C in each Step 3 Activity Data worksheet Does your program provide an incentive (e.g., financial) to encourage disposal of old, working refrigerated appliances?

- Step 2 (third-party info)
 - For third parties that process materials (e.g., demanufacturers), provide address of facilities where processing occurs, not head offices

Step 2: Third-Party Information

Instructions: In Tables A-E below, please indicate the contact information for all companies used by your program to collect/treat appliances and recovered materials in order to fulfill the requirements of the RAD Program. Indicate an "x" for the role fulfilled by each company. Note that you may need to contact third-party providers in order to obtain the names and addresses of the companies that provide the services specified. Please add additional rows if needed.

A. Haul-Away and Demanufacturing Companies

Company Name	Contact Name	Phone Number	Address			Company			
				Appliance	Refrigerant	Foam/Blowing	Mercury	Used Oil	PCBs
				Haul-Away	Recovery	Agent Recovery	Recovery	Recovery	Recovery
Company A				X	X		Х	X	X
Company B					X	x			

B. Refrigerant Reclamation and Destruction Facilities

Company Name	Contact Name	Phone Number	Address	Facility Role		Type of Destruction
				Reclamation	Destruction	Technology (if applicable)
Company C					х	WTE boiler

- □ Step 3 (processed units):
 - If refrigerant or blowing agent is in storage, report on *intended* fate
 - Use the comments section to provide additional information or clarifications

Step 3: Activity Data on F minutation: A parkets sould complet his ob- minutation is a parket sould complet his ob- minutation is a parket sould complet his ob- minutation is a sould represent a sould his observation is a sould be a sould be a sould his observation is a sould be a sould his observation is	oles A and B. If implete Table of ships to provide fit sted below, pile installs	your program pro	ng cells, please use	(e.g., financial) the units provi	ded; do not add t	text to specify units. This
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CFC-11 Blowing Agent	foting Materials	Insulating Material		Comm	entr.	
		Type Based On:			110.	
HCFC-141b Blowing Agent						
HFC-134a Blowing Agent HFC-245fa Blowing Agent						
Cyclopentane Blowing Agent						
Fiberglass Other						
Total	0					
Comments" at the bottom of this worksheet. Appliance Component	Fate of Co	omponent	Total An	mount	Total Amount Based On:	7
	CFC-12				******	
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compressor oil) HFC	C-134a			(lb)		
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Refrigerators

Cyclopentane Blowing Ag

tand-Alone Freezers

Step 4: Units Handled Jointly by Your Organization and Another RAD Partner

ENVIRONMENTAL PROTECTION AGENCY
Washington, DC 20460

Natural Citizen: Complete this passifying options with nonther RAD Utility, Retailer, art Honofective Fortner taijninkly proceed endinities or your write. The number of universal deliversal persons of your unity. The number of universal deliversal persons persons are not personal persons of the persons of the personal persons of the p

- Step 4 (units jointly processed):
 - To avoid double-counting of program benefits, track and report data on units handled jointly by you and other RAD partners



- Step 5 (input data summary):
 - Review your program averages and compare to the typical range in comments as quality assurance

Average Amounts Typically Reported by Partners

Amount Per Unit	Refrigerators	Freezers	AC Units	Dehumidifiers
Refrigerant (1b)	0.2-0.5	0.1-0.6	0.5-1	0.3-0.5
Blowing Agent (lb)	0.6-1	0.6-1	NA	NA
Ferrous Metal (lb)	120-140	125-140	65-75	18-28
Non-Ferrous Metal (Ib)	5-7	5-7	10-15	4-7
PCB Capacitors (#)	<1	<1	<1	<1
Mercury Components (#)	NA	<1	NA	NA
Used Oil (gal)	≤0.1	≤0.1	≤0.4	≤0.4
Plastic (lb)	11-20	11-30	2-5	4-8
Glass (Ib)	3-6	NA	NA	NA

Step 5: Summary of Input Data for Quality Assurance

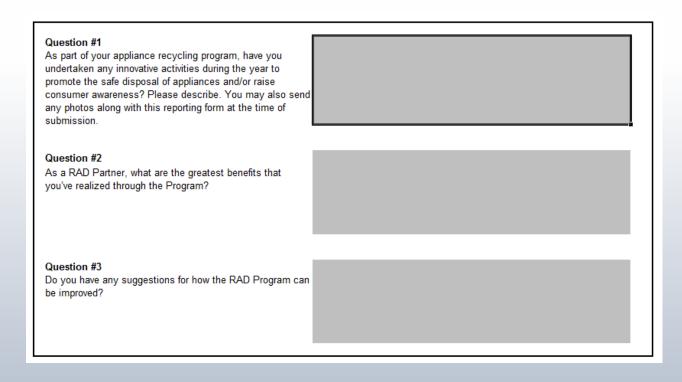
Instructions: Review the input data summarized in the table below to ensure that the data entered in the Step 3 worksheets are error-free. The table below presents the calculated average quantities of refrigerant, foam-blowing agent, and durable materials recovered per appliance and is self-populated based on the activity data reported in the Step 3 worksheet(s). The typical range reported by partners in previous years can be displayed in comments by holding your cursor over each cell, and should be used as guidance to identify potential reporting errors in the Step 3 worksheet(s).

Average Quantity Recovered Per Unit, Calculated Based on Reported Total Quantity and Number of Units Processed

	Appliance Type						
		Stand-Alone	Air-Conditioning				
	Refrigerators	Freezers	Units	Dehumidifie			
Number of Units	0	0	0	0			
Refrigerant (lb)*							
CFC-12	•		NA				
HCFC-22	NA						
HFC-134a	•		NA				
R-500A	NA	NA	NA				
R-407C	NA	NA		NA			
R-410A	NA	NA					
Average across all units							
oam-Blowing Agent (lb)**							
CFC-11	,		NA	NA			
HCFC-141b	•		NA	NA			
HFC-134a	,		NA	NA			
HFC-245fa	,		NA	NA			
Average across all units			NA	NA			
Ourable Materials							
Used oil (gal)	,						
Ferrous metals (lb)	,						
Non-ferrous metals (lb)	,						
Plastic (lb)	,						
Glass (lb)	•	NA	NA	NA			
Number of PCB-containing capacitors							
Number of Mercury-containing components	NA		NA	NA			

^{*}Average calculated based on reported number of units processed with foam recovery

- □ Step 6 (partner feedback):
 - Don't forget to tell us about your program and how we can improve RAD!
 - Attach high-resolution 2012 event/campaign photos for consideration in the Annual Report



Questions & Answers

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