June 14, 2010

Dear ITS-EPA II BPA Holder:

This amendment is issued to:
 1) Amend various aspects of the RFQ.
 2) Provide responses to vendor questions.
 3) Amend the quotation due date from June 18, 2010 to July 1, 2010 12:00 PM Eastern Time.

Vendors must acknowledge receipt of this amendment on their quote submitted. Failure to acknowledge this amendment may result in rejection of offer. All terms and conditions specified in the RFQ and not altered or changed by this amendment remain in effect.

Sincerely,

Joel P. Smith
Contracting Officer
US Environmental Protection Agency

1) Amend various aspects of the RFQ.

TO RFQ Section/Page #	From:	To:
Section 1.3.6 Other Support Personnel, Project 3 page 11	**Project 3:** Mid-Senor Level - Subject matter expert must have a top secret clearance and a minimum of ten years experience. The Subject Matter Expert must have ten years experience with Internet Geographical Exposure Modeling System (IGEMS) PARIS system - (The Government Off-The-Shelf (GOTS) software application, from U.S. Postal Inspector General's Office) called PARIS, Enhancement including Assignments, Timesheets, Personnel, Units, Leave Planning, and Management Reports. The Inspector General Enterprise Resources (TIGER) (client-server) migration to web as IGEMS Investigation, IGEMS Office-Specific Metrics Reports, IGEMS OIG Awards Management, IGEMS OIG Work Planning, IGEMS Training Information System (IDP), IGEMS OIG Inventory Tracking, IGEMS Project Database Tracking, IGEMS Human Capital Management (Employee Exist/Entry, Personnel Management, Continuity of Operations Plan (COOP) database), IGEMS Systems Administration, OIG Systems Digital Signature, IGOR Server Migration, IGEMS User Training, IGEMS Systems CM (Configuration) and Version Control.	**Project 3: The Mid-Senior Level -IT Analyst** 1) Must have a top secret clearance or interim top secret clearance. (If more than one IT Analyst is proposed, only one of these positions requires a top secret clearance.) 2) Strong ColdFusion (7 or higher) programming with Oracle PL/SQL, functions, procedures, and packages development 3) Enterprise level web development skills using DHTML, JavaScript, XML, and JSON and a minimum of five years experience in Cold Fusion, DHTML, and Oracle programming.

	The IT Analyst must have a top secret clearance and a minimum of five years experience and IT Analyst. The IT Analyst must have five years experience with IGEMS PARIS system, Enhancement including Assignments, Timesheets, Personnel, Units, Leave Planning, and Management Reports. TIGER (client-server) migration to web as IGEMS Investigation, IGEMS Office-Specific Metrics Reports, IGEMS OIG Awards Management, IGEMS OIG Work Planning, IGEMS Training Information System (IDP), IGEMS OIG Inventory Tracking, IGEMS Project Database Tracking, IGEMS Human Capital Management (Employee Exist/Entry, Personnel Management, COOP database), IGEMS Systems Administration, OIG Systems Digital Signature, Inspector General Operation and reporting (IGOR) Server Migration, IGEMS User Training, IGEMS Systems CM (Configuration) and Version Control.	
Section 3 PWS, Project 3, page 16,	**PROJECT 3**: Office of the Inspector General (OIG) Integrated System Implementation The contractor shall support OIG's PARIS system (Government Off-The-Shelf (GOTS) software application from U.S. Postal Inspector General's Office), which includes the implementation of system functions, enhancement of existing functions, perform web conversion of existing client-server or Lotus Notes applications, and provide maintenance of existing Internet Geographical Exposure	**PROJECT 3**: **Inspector General Management System (IGEMS) Implementation** The contractor shall provide development and maintenance of IGEMS application. The OIG is undertaking this initiative to acquire and deploy, the Inspector General Enterprise Management System (IGEMS), as part of its strategy to enhance productivity, efficiency, effectiveness, and prevent and detect fraud, waste, and abuse in the EPA program and operations. The broad objectives of this initiative are: 1) to develop and deploy an integrated system; 2) to better support our business processes; 3) to better serve internal and external customers; and 4) to provide better management information for decision making, external reporting

	Modeling System (IGEMS) functions. The contractor must have the following experience: Strong ColdFusion (7 or higher) programming experience with Oracle and PL/SQL and Packages, functions, and procedures, Enterprise application development experience, Web development experience using DHTML, JavaScript, XML, and JSON. The contractor must have a top secret security clearance or interim TS. The contractor shall provide the following: 1. IGEMS Enhancement including Assignments, Timesheets, Personnel, Units, Leave Planning, and Management Reports. 2. TIGER (client-server) migration to web as IGEMS Investigation 3. IGEMS Office-Specific Metrics Reports 4. IGEMS OIG Awards Management 5. IGEMS OIG Work Planning 6. IGEMS Training Information System (IDP) 7. IGEMS OIG Inventory Tracking 8. IGEMS Project Database Tracking 9. IGEMS Human Capital Management (Employee Exist/Entry, Personnel Management, COOP database) 10. IGEMS Systems Administration 11. OIG Systems Digital Signature 12. Inspector General Operation and reporting (IGOR) Server Migration 13. EMS User Training 14. IGEMS Systems CM (Configuration) and Version Control	and performance accountability. Contract work will occur during normal business hours (Monday – Friday), excluding federal holidays, and will be at EPA's OIG offices, Washington, DC.

	Contract work will occur during normal business hours (Monday – Friday), excluding federal holidays, and will be at EPA's OIG offices, Washington, DC.	
Section 4 Deliverable, Project 3, page 17-18	**PROJECT 3: OIG Integrated System Implementation** The contractor shall provide weekly status reports every Wednesday for the previous week. <table><tr><td>**Description**</td><td>**Deliverable Due Date**</td></tr><tr><td>Program Office Weekly Activity Report</td><td>Weekly</td></tr><tr><td>Project Implementation Plan & Schedule</td><td>As required</td></tr></table>	**PROJECT 3: Inspector General Management System (IGEMS) Implementation** The contractor shall provide weekly status reports every Wednesday for the previous week. <table><tr><td>**Description**</td><td>**Deliverable Due Date**</td></tr><tr><td>Program Office Weekly Activity Report</td><td>Weekly</td></tr><tr><td>Project Implementation Plan & Schedule</td><td>As required</td></tr></table>
Section 5 Schedule of Deliverables, Project 3, page 18-19	**PROJECT 3:** OIG Integrated System Implementation The contractor shall provide weekly status reports every Wednesday for the previous week. <table><tr><td>**Description**</td><td>**Deliverable Due Date**</td></tr><tr><td>Program Office Weekly Activity Report</td><td>Weekly</td></tr><tr><td>Project Implementation Plan & Schedule</td><td>As required</td></tr></table>	**PROJECT 3: Inspector General Management System (IGEMS) Implementation** The contractor shall provide weekly status reports every Wednesday for the previous week. <table><tr><td>**Description**</td><td>**Deliverable Due Date**</td></tr><tr><td>Program Office Weekly Activity Report</td><td>Weekly</td></tr><tr><td>Project Implementation Plan & Schedule</td><td>As required</td></tr></table>
	Added:	
Table of Contents	Attachment #5 GFP	

2) Provide responses to vendor questions.

1. Section 1.3.6 indicates that the Subject Matter Expert and IT Analyst supporting Project 3 must have a Top Secret clearance. Further, Section 3, on page 16 under Project 3 states "The contractor must have a top secret security clearance or interim TS." Please provide the following clarifications:

   - Will the Government provide a Standard Form DD254 with the TORFQ

   Answer: The standard form DD254 is not needed.

   - Please confirm that only the Subject Matter Expert and IT Analyst support Project 3 are required to have a TS clearance.

   Answer: This amendment changes this requirement. Please see amendment changes for Project 3

   - Please confirm that the requirement given in Section 3 is simply referring to the requirements in 1.3.6.

   Answer: This amendment changes this requirement. Please see amendment changes for Project 3