



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

February 6, 2015

MEMORANDUM

SUBJECT: Project Notification:
Preliminary Research on Downriver Community Conference
Brownfields Revolving Loan Fund Agreement
Project No. OA-FY15-0093

FROM: Robert K. Adachi, Director
Forensic Audits
Office of Audit

A handwritten signature in black ink, reading "Robert K. Adachi", is positioned to the right of the "FROM:" line.

TO: Susan Hedman, Regional Administrator
Region 5

The U.S. Environmental Protection Agency's (EPA's) Office of Inspector General plans to begin preliminary research on the Brownfields Revolving Loan Fund agreement awarded to the Downriver Community Conference. This project is included in our fiscal year 2015 annual plan. Our overall objective is to determine whether funds were expended in accordance with federal regulations and environmental results were achieved, in accordance with the recipient's grant requirements.

Our objective for this phase is to gather information needed to determine whether further audit work is warranted. Applicable generally accepted government auditing standards will be used in conducting our project. The anticipated benefits of this project is to ensure effective oversight and management over the Brownfields Revolving Loan Fund program.

We will work with your Audit Follow-Up Coordinator to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates on a regular basis, as agreed upon at this meeting.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978 to have timely access to personnel and all materials necessary to complete its objectives. We will request your resolution if an agency employee or contractor refuses to provide requested records to the OIG, or otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the Semiannual Report to Congress.

The project will be supervised by me, and the Project Manager will be Jean Bloom. Any information related to the project should be addressed to me at (415) 947-4537 or adachi.robert@epa.gov, or Jean Bloom at (617) 918-1475 or bloom.jean@epa.gov.

cc: Bharat Mathur, Deputy Regional Administrator, Region 5
Richard Karl, Director, Superfund Division, Region 5
Sharon Green, Chief, Assistance Section, Acquisition and Assistance Branch, Region 5
Eric Levy, Audit Follow-Up Coordinator, Region 5
Arthur A. Elkins Jr., Inspector General
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