

EPA REGION 1 REVOLVING LOAN FUND WORKSHOP

JUNE 5, 2012 – 8:30 AM TO 4:30 PM



EPA Region 1 Offices – Court of Appeals – 15th Floor
John W. McCormack Post Office and Courthouse
Boston, MA



AGENDA

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- I. Registration** Chris Lombard, *EPA R1*
8:30 – 9:00 (30 Minutes)
- II. Welcome, Introductions and Workshop Schedule** Nancy Barmakian, *EPA R1*
9:00 – 9:15 (15 Minutes)
- III. Site & Borrower/Subgrantee Eligibility Review** Joe Ferrari, *EPA R1*
9:15 – 10:15 (60 Minutes)
What to think about and look for when you are considering the eligibility of a project.
- IV. Networking Break**
10:15 – 10:30 (15 Minutes)
- V. ACRES RLF Compliance** Frank Gardner, *EPA R1*
10:30 – 11:00 (30 Minutes)
How to identify, collect, enter, and update RLF specific ACRES data in a timely fashion.
- VI. RLF Terms & Conditions – What Do They All Mean?** Dorrie Paar, *EPA R1*
11:00 – 12:00 (60 Minutes)
A review of the current RLF Terms & Conditions.
- VII. Lunch (On your own)**
12:00 – 1:00 (60 Minutes)
- VIII. Effectively Marketing Your RLF Program** Diane Kelley, *EPA R1*
Arthur Bogen, *VCOG, CT*
Deborah Chisholm, *City of Nashua, NH*
Kiersten Bourgeois, *Vermont ACCD, VT*
1:00 – 2:00 (60 Minutes)
Panel Discussion: What we all can do to help market your RLF program to potential applicants.
- IX. Cost Share Review & Documentation** Jim Byrne, *EPA R1*
Mike McCluskey, *NHDES, NH*
2:00 – 2:45 (45 Minutes)
What is allowable and how to document it to ensure your program is meeting the requirement and providing you with more flexibility.
- X. Networking Break**
2:45 – 3:00 (15 Minutes)

XI. Program Income – How to Track, Manage & Use It
3:00 – 3:45 (45 Minutes)

Joe Ferrari, *EPA R1*
Kevin Shea, *City of Taunton, MA*
Rose Souza, *City of Taunton, MA*

How to manage program income and use it to your advantage.

XII. How Can We Improve the RLF Program?
3:45 – 4:15 (30 Minutes)

Diane Kelley, *EPA R1*

Open discussion on what we can do to make the program work better for all of us.

XIII. Wrap Up
4:15 – 4:30 (15 Minutes)

Joe Ferrari, *EPA R1*