ACRES Registration
for New Users

Each Cooperative Agreement Recipient (CAR) user, each HQ contractor user and each EPA user must complete a one-time registration process with the EPA. CARs and HQ contractors will create a user name and password for accessing ACRES. EPA users will associate themselves to the ACRES community.

1) Open an Internet browser to the following URL: **https://cfext.epa.gov/acres/index.cfm**. The ACRES Log In page displays.

2) Click the "**New to ACRES? One time registration**" link. A prompt is displayed to obtain your email address. The address will determine whether you will be registered as an EPA user or a non-EPA user.

3) Enter your email address and click the "Submit" button.

4) If you are a Cooperative Agreement user or HQ contractor (non-EPA user):
   a) The EPA's Self Registration page displays:

b) Enter the following:
- Your contact information including name, address and phone number
- Your EPA Contact (your Project Officer) information
- Your new ACRES password (note that it must be at least 8 characters long, have at least one lower case letter and one number and no spaces)
- Using the drop down list for "Select a Community or Application", select "ACRES"
- Read through the EPA Privacy & Security Notice, click the "I accept …" box

c) Complete the registration by clicking the "Submit" button.

5) If you are an EPA user:
   a) The EPA Web Application Access page displays.

EPA Web Application Access Login

Welcome to EPA Web Application Access

A gateway for authorized users to find, request access and manage EPA tools, applications and communities. If you have an EPA LAN account, log in using your LAN username and password. If you do not have an EPA LAN account, you will need to self register for an account.

User Name [   ]
Password [   ]

[Login]

Forgot your user-id or password?

WARNING NOTICE: This is a United States Environmental Protection Agency (EPA) computer system, which may be accessed and used only for official Government business. Unauthorized access or use of this system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored, recorded, read, copied, and disclosed by and to authorized personnel for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms. Clicking the Login button constitutes consent to these terms.

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   b) Enter your user LAN name and your LAN password.
   c) Click the Logon button.
   d) Using the drop down list for "Select the Community or Application", click "ACRES".
   e) Click the "Submit" button to complete the registration.

6) Your registration information will be forwarded to the ACRES Team. Once your account approval is received from EPA, you will be notified by email that your ACRES account is active and available. You will then be able to log in using the url in your email (also listed in Step 1).

See the quick reference guide (or video) "Accessing ACRES after Registration" for detailed instructions on logging in.

ACRES HELP DESK
acres_help@epa.gov or 703-284-8212
M-F, 9am-5pm ES