

# ACRES 5.0:

## Training for the Experienced Grantee



*May 16, 2013*

# ACRES Highlights

- ◆ **ACRES is comprised of over 1,500 Cooperative Agreement Recipients, EPA Project Officers, and contractor users**
- ◆ **Since its inception, the Brownfields program has...**
  - Assessed over 20,000 properties
  - Leveraged over 85,000 jobs
  - Leveraged over \$20B
- ◆ **Over 150 new grants for coming year were announced just last week**

# Objectives

- ◆ **Briefly discuss the process of data entry**
- ◆ **Clarify key data elements for each grant type**
- ◆ **Discuss ways that you can use the data in ACRES**
- ◆ **Review changes to the log in page**
- ◆ **Demonstrate ACRES tools and functions**
- ◆ **Preview changes to the Property Profile Form**
- ◆ **Learn what resources are available for your questions**

# How Can I Use the Data in ACRES?

## ◆ **Manage information about your Brownfields projects**

- Quarterly Reporting
- Contract Management

## ◆ **Build your case locally**

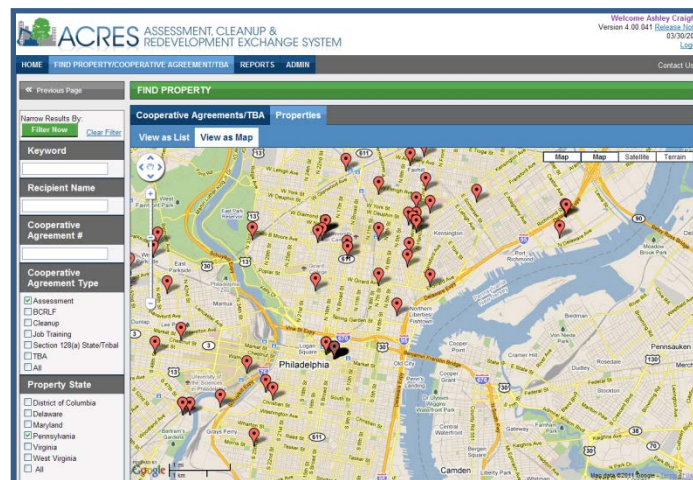
- Show revenue-generating activity – leveraged funds - increased tax base - Build a case for maintaining and increasing public investment in Brownfields
- JOBS, JOBS, JOBS!
- Project tax revenue expected from public investment
- Associate gains with other municipal goals
- Outreach / property access

# How Can I Use the Data in ACRES?

## ◆ Writing your next EPA Brownfields grant proposal

- Programmatic Capability, Outputs and Outcomes, Leveraging
- All funders, including EPA, like to see measurable results
- Could also be included in transportation, housing, and other grant programs

## ◆ Search for and identify other Brownfields projects in your area

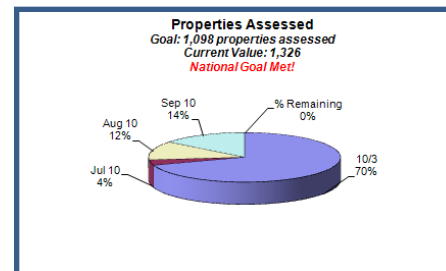


# How Does EPA use the Data in ACRES?

## ◆ Documenting program success

- Environmental metrics
- Leveraging metrics

*Brownfields Program  
Analysis – Sept 2010*



## ◆ Responding to:

- Congressional inquiry
- Administration
- Press
- Public

*Brownfields At A  
Glance – July 2010*

**brownfields** **EPA**  
at-a-glance  
July 2010

**CMA PROPERTIES**  
West Monroe, Louisiana  
Assessment Grant

*Former Brownfield Brings Opportunity for Physical Fitness*

**Address:** 2712-78 N, 7th Street, West Monroe, LA 71291  
**Project Size:** 0.23 acres  
**Former Use:** Dry cleaner, cabinet, shoe store, etc.  
**Current Use:** Retail

**EPA Grant Recipient:** The City of West Monroe, Louisiana received a \$200,000 EPA Brownfields Assessment grant in 2009.

**Project Partners:** Louisiana Department of Environmental Quality, City of West Monroe Brownfields Program

**Project Description:**  
A prime commercial location and highway improvements made the partially abandoned parcel with two buildings, attractive for redevelopment. However, one building's former use as a dry cleaner clouded the site's reputation. Various environmental assessments were conducted at the site since the dry cleaner closed in 1990, and potential ground water contamination was found in connection with the dry cleaning business. The owner of the property (beforehand, grand operated the dry cleaner) inherited both buildings from his late father in 1998. In July 2007, the property owner agreed to participate in the City of West Monroe's Brownfields Assessment Pilot. An EPA Brownfields Assessment grant to the City of West Monroe, along with leveraged funding from the property owner, paid the \$55,000 cost of site assessment in 2007. The assessment revealed that groundwater contamination and other contaminants in surface soil and ground water exceeded the Evaluation/Corrective Action Program (E/CAP) limits. The proposed remedial design for the site included implementation of ground water monitoring and attenuation of soil exposure pathways via an impervious cap. Based on these findings, the property owner entered into a Voluntary Remedial Action Cooperative Agreement with the Louisiana Department of Environmental Quality in November 2009, and developed a Remedial Design and Project Plan to address risks at the site and undertake cleanup.

**Key Accomplishments:**

- Testing for barrier and institutional controls limit exposure to contaminants at the site.
- Remediation demonstrated abandoned dry cleaner building and provided additional parking for viable commercial building.
- \$5,000 in private funding was leveraged for site assessment and remediation.

**Outcome:**  
Cleanup was completed on February 8, 2010. Remediation included institutional controls prohibiting the use of ground water at the site, and the installation of a barrier to prevent exposure to impacted soils. Originally, the 23-acre property included two buildings, one dry cleaner and one that had a variety of uses over the years. The property owner is redeveloping the site into a retail center. The vacant dry cleaning building will house the retail store and build a parking lot for the site. The owner has also agreed to pay for the site's remediation. The City of West Monroe's Brownfields Redevelopment Program provided financial and technical support to both assess and remediate the site, to improve the appearance and business environment in the area, and to encourage economic growth. The property was recently sold, and its new owner also completed a successful fitness center in the site's remaining building.

**FOR MORE INFORMATION:** Visit the EPA Brownfields Web site at [www.epa.gov/brownfields](http://www.epa.gov/brownfields) or call EPA Region 6 at (214) 665-4100.

# Are My Data Publicly Available? Yes!

## ◆ Brownfields Grant Fact Sheet Search Tool

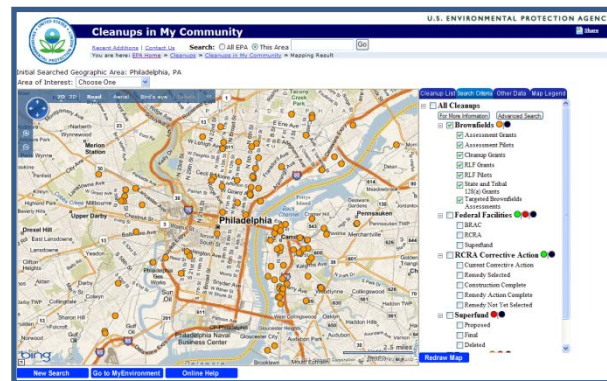
- [http://cfpub.epa.gov/bf\\_factsheets/index.cfm](http://cfpub.epa.gov/bf_factsheets/index.cfm)

## ◆ Cleanups in My Community (CIMC)

- <http://www.epa.gov/cimc>
- Powerful tool with robust mapping capabilities
- Includes data from several EPA Programs: Brownfields, Superfund, RCRA Corrective Action, and Federal Facilities
- Contains data on tens of thousands of sites tracked by EPA



CIMC – April 2011



# What Do These Terms Mean?

## ◆ **Property Record**

- Permanent record in ACRES containing all property data in a format based on the hard-copy Property Profile Form
- Updated when a property work package is approved

## ◆ **Property Work Package**

- Temporary file that no longer exists after being approved in the workflow
- The means to update a property record
- Electronic version of the hard-copy Property Profile Form

## ◆ **Property Profile Form**

- Hard-copy form filled out manually and submitted to EPA
- Basis for ACRES property data entry screens



# But I manage a lot of properties!

## ◆ Multi-Property Spreadsheet

- Allows you to submit data for multiple properties (10+) at a time
- A great way to input data that is a part of a community wide assessment

<http://www.epa.gov/brownfields/pubs/>

# Can I Collaborate on Data Entry?

- ◆ There may be a need to share the data entry tasks, or to review another's data entry before submission to EPA

Welcome ACRES Training CAR  
Version 5.00.040 [Release Notes](#)  
05/10/2013  
[Log Out](#)

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**PROPERTY PROFILE FORM**

Part I: Property Information Collapse All

**Recipient Name:**  
North Boise Community Development Agency AT  
Property Name: 150 W State Street AT  
Property Id: 159882  
State: ME  
Cooperative Agreement Type: Assessment  
Cooperative Agreement Number: BF00TRN124  
Announcement Year FY04

EPA Form # 6200-03 (9-2006) Form Approved  
OMB Number No. 2050-0192 Expires 05-31-2016

\* indicates a required field.

**Submission Notes**  
Submission notes are a temporary note to your regional representative to ask questions or share comments about this work package. When the work package is approved, the submission notes are deleted. For permanent notes, please enter [Data Documentation](#)

**This Work Package is NOT Shared** Collapse

You can share this property work package with the following ACRES users (collaborators) associated with the North Boise Community Development Agency AT Cooperative Agreement.

☐ Jason Jones (City of Boise)  
☒ Richard Smith (Idaho Dept Recreation)

Hi Richard,  
Please update the section on Institutional Controls.  
Thanks!

[Share Work Package](#) [Cancel](#)

Part II: Environmental Activities  
Part III: Additional Property Information  
Data Documentation  
Go to Review & Submit

**Submission History**  
[Submission Archive](#)

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# Can I Delete Data? Yes!

- ◆ **Work packages can be submitted to remove data from a property record**

- Your EPA Project Officer will review the work package and approve the deletion

- ◆ **Once you have started a work package, there is not currently a way to delete it**

- There are three options:
  - Submit it with no changes
  - Leave it until you have data to report, and then submit it with new data
  - Call the ACRES Help Desk



# Can I Delete Records?

- ◆ **Cooperative Agreement records are completely maintained by EPA and cannot be deleted**
- ◆ **Property records are entered and managed by ACRES users**
  - If you associate a Property record to the wrong CA or need a Property record completely deleted, call the ACRES Help Desk

**Call the Help Desk!!**

# Can I QA My Records?

## ◆ 'Find Property' Function

- Use "Find Property" function to search on City and state only
- Prevent Duplicate property records

## ◆ Grant Home Page

- Tally of accomplishments / activities under grant
- Calculated totals of funding, leveraging, and other outputs/outcomes
- Makes quarterly reporting a snap!

## ◆ Geographic Location

- Check map for accuracy of site location
- Google maps function vs. lat/long input



# What's New in ACRES?

- ◆ New Log In interface
- ◆ Enhanced Map
  - 'Smart' map
  - Lat/long validation
- ◆ Work package sharing
- ◆ Inline help
- ◆ Updated PPF

**New feature!!**

ACRES no longer uses CDX and you've landed directly on the ACRES Log In page. Now ACRES is even easier to access.

If you reached this page through your old CDX log in address, you were rerouted to the new address automatically. Please begin using the updated address: <https://cfext.epa.gov/acres/index.cfm>.

Add this to your favorites by pressing <CTRL> + D on your keyboard.

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**Please Log In**

Username:

Password:

[Forgot your username or password?](#)

New to ACRES? [One Time Registration](#)

**Log In**

<https://cfext.epa.gov/acres>

# The 2013 Property Profile Form

- ◆ **Every three years the Brownfields program re-evaluates the Property Profile Form and makes changes according to the needs of the program**
- ◆ **Changes this year include:**
  - New explanation field if cleanup status is unknown
  - Expanded list of contaminants
  - Expanded list of media affected
  - More space to describe activities funded
  - Included Cost Share as a funding type for Cleanups and RLFs
  - Updated explanation of Jobs Leveraged
  - Combined the estimated and actual tables in the Redevelopment section
  - Included a sub grant issuance date (as well as the grant issue date) for RLF grants only
  - Ability to capture the cleanup completion documentation type (No Further Action Letter or Environmental Professional Certified)

# Future Enhancements

## ◆ Quarterly Reporting utility


- Use ACRES data to help build quarterly reports that can be electronically filed. Will contain space to add paragraphs of text as well as attachments that will be compiled into a PDF

## ◆ ACRES Web Services

- Allow for interaction with external systems such as BIT, state, and community databases. Will provide the ability to programmatically submit and receive data from ACRES



# ACRES Demonstration


**ACRES** ASSESSMENT, CLEANUP & REDEVELOPMENT EXCHANGE SYSTEM

Welcome ACRES Training CA  
 Version 4.00.070 [Release Note](#)  
 08/15/2011 [Logout](#)

[HOME](#) [FIND PROPERTY](#) [My Preferences](#) [Contact Us](#)

**Quick Links**

- [Update My Email Preferences](#)
- [Submitting Data for More Than Ten Properties?](#)  
[Download the Multi-Property Spreadsheet](#)
- [ACRES Online Training Information](#)
- [About ACRES](#)

**News, Alerts & Notifications**

**What's New?**  
 A new version of ACRES (v. 4.00.060) was released Thursday, August 4, 2011. A summary of the changes that have been made to the system can be found in the [Release Notes](#).

**ACRES Online Training - The Next Level**  
 The Next Level online ACRES training for Assessment, RLF, Cleanup, and Section 128(a) Recipients is scheduled for Wednesday August 17, 2011 at 2:00 pm eastern. See <http://www.epa.gov/brownfields/pubs/acres/trainingschedule.htm> for more details!

**Not sure where to start?**  
[Learn how to enter property data](#)  
[Learn how to enter job training data](#)

**Not sure what a 'Cooperative Agreement' is? Used to seeing "Grants"?**  
[Learn the difference](#)

[My Projects](#) [My Cooperative Agreements](#)

[Open Work Packages](#) [All My Projects](#)

To Start data entry on a project not listed, look in All My Projects.

Open Work Packages	ACRES Property ID	Shared ?	Cooperative Agreement	Action ?
150 W State Street AT ( <a href="#">Property Home</a> ) ( <a href="#">Submission Archive</a> )	125967	No	North Boise Community Development Agency AT ● BF 00TRN1238 Assessment FY04	Edits in Progress <a href="#">Enter Data</a>
American Tower Bunker ( <a href="#">Property Home</a> ) (No Archive Available)	40461	No	Snake River Tribal Council AT ○ BF 00TRN123 Section 128(a) State/Tribal FY08	Edits in Progress <a href="#">Enter Data</a>
Boise Golf and Country Club AT ( <a href="#">Property Home</a> ) ( <a href="#">Submission Archive</a> )	126000	No	Idaho Office of Economic Development AT ○ BF 00TRN1236 Cleanup FY09	Submitted <a href="#">Enter Data</a>

# What Did You Learn?

- ◆ How can you use ACRES data?
- ◆ What is one way to look for duplicate property records?
- ◆ How many Cooperative Agreements can be associated with a single Property record?
- ◆ Should you go back and enter redevelopment data?



# What if I Have Questions?

## ◆ Registration

- Go to <https://cfext.epa.gov/acres>
- Click “One Time Registration”

## ◆ ACRES Help Desk

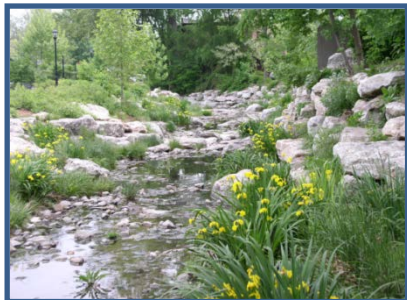
- acres\_help@epa.gov or 703-284-8212

## ◆ ACRES Information Web page: <http://www.epa.gov/acres>

- Quick Reference Guides (updated and new!!)
- Frequently Asked Questions
- Training Materials
- Release Notes



# Questions?



*Columbia, MO - Cleanup*



*Providence, RI – Job Training*



*Anaheim, CA – RLF*



*South Bend, IN – RLF*



*Brewer, ME - Assessment*