



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OCT 1 2008

OFFICE OF
ENVIRONMENTAL INFORMATION

MEMORANDUM

SUBJECT: Review of the Quality Management Plan for EPA Region 3

FROM: Reggie Cheatham, Director 
Quality Staff (2811R)

TO: Donald S. Welsh, Regional Administrator
Region 3

Thank you very much for the prompt response to our comments on Region 3's revised Quality Management Plan (QMP), which were sent to your Quality Assurance Manager, Terry Simpson, on July 1, 2008. It is clear that Region 3 has made significant improvements with the latest revised QMP.

I am pleased to approve this QMP so that Region 3 can proceed with its timely implementation. The QMP is the foundation of a Quality Management System as it describes and documents quality management practices, authorities, and responsibilities of EPA organizations; the application of quality assurance and quality control practices to projects; sustainment of staff proficiency in quality; the planning, implementation, and assessment of work; and the processes for improvement to organizations' quality assurance procedures and practices.

We commend Region 3 for taking actions to continue to improve its Quality Management System. The approval of this QMP is valid for up to five years unless there are changes due to the implementation of the new Agency Quality Policy, a major change in the Region 3 organization or mission, or the findings of a future assessment of your Quality Management System.

Should you have any questions, please contact me at (202) 564-6830 or Gary Johnson of my staff at (919) 541-7612.

cc: Terry Simpson, Quality Assurance Manager, Region 3
James W. Newsom, Assistant Regional Administrator for Policy and Management
Tai-Ming Chang, Senior Management Representative to the Regional Quality Council
Gary Johnson, Quality Staff/RTP (N276-01)
Ron Shafer, Quality Staff (2811R)
Connie Thoma, Quality Staff (2811R)