



At a Glance

Why We Did This Audit

We sought to determine whether the U.S. Environmental Protection Agency (EPA) Office of Inspector General (OIG) managed its law enforcement vehicles in accordance with federal fleet requirements. We conducted this audit in conjunction with an audit of the agency's overall fleet management. As of November 2013, the EPA OIG had a total of 29 vehicles used by the OIG Office of Investigations (OI).

This report addresses the following OIG goal:

- *Be responsible stewards of taxpayer dollars.*

Send all inquiries to our public affairs office at (202) 566-2391 or visit www.epa.gov/oig.

The full report is at:
www.epa.gov/oig/reports/2015/20141006-15-B-0002.pdf

EPA OIG Compliance With Managing Vehicles Within EPA's Fleet Management Program

What We Found

Our audit of the OIG's OI oversight of its fleet vehicles identified five management weaknesses regarding the following:

- Consistency in filling out utilization logs for vehicle usage.
- Documentation to support vehicles monitored in domicile-to-duty or home-to-work status.
- Consistency for record keeping of fuel and maintenance receipts.
- Fleet manager training on the Automotive Statistical Tool and inputting data into the fleet information system.
- Status of vehicles in locations where there is limited investigative staff.

Without sufficient management of government vehicles, unauthorized use of those vehicles could go undetected and vehicles may not be efficiently used.

Recommendations and Planned Corrective Actions

We recommend that the Deputy Inspector General require OI to:

- Include more information in its home-to-work mileage log to establish internal controls and provide a documented audit trail to meet requirements.
- Confer with the agency on vehicle monitoring and make any needed changes, to ensure OI procedures have an acceptable level of documentation needed for the agency to meet its reporting requirements.
- Maintain vehicle data in the vehicle's fleet file in accordance with its new procedures and train all OI employees involved with inputting and certifying fleet data as needed.

The Deputy Inspector General agreed with our recommendations as revised.

We did not make a recommendation on utilization logs due to an updated policy eliminating the requirement for these logs. We also did not make a recommendation regarding the location of vehicles because OI has been monitoring vehicle status and adjusting its fleet size.