



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

August 26, 2013

MEMORANDUM

SUBJECT: Audit of the U.S. Environmental Protection Agency's
Implementation of Do Not Pay Requirements
Project No. OA-FY13-0391

FROM: Richard Eyermann, Acting Assistant Inspector General
Office of Audit

A handwritten signature in blue ink, appearing to read "Richard Eyermann".

TO: Maryann Froehlich, Acting Chief Financial Officer

Craig E. Hooks, Assistant Administrator
Office of Administration and Resources Management

The U.S. Environmental Protection Agency, Office of Inspector General, plans to begin preliminary research for an audit of the agency's implementation of the "Do Not Pay" requirements outlined in the Improper Payments Elimination and Recovery Improvement Act of 2012. The objective of the preliminary research is to determine whether the EPA has adequate controls to ensure the implementation of Do Not Pay requirements in accordance with the agency's final plan for the Do Not Pay solution and Office of Management and Budget requirements. The OIG will review the process used to verify the eligibility of entities receiving federal payments and follow up with entities identified through the verification process.

We will contact your audit liaison to arrange a time for an initial meeting during the week of September 9, 2013. At the initial meeting, we will discuss the results of our preliminary research and answer any questions that you may have about our review process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project.

To expedite our review, we request that the following information be made available to us prior to the meeting:

- A list of entities identified through the verification process to date.
- Procedures for preparing vendor and payment files shared with the Do Not Pay electronic portal.

Should you or your staff have any questions, please contact product line director, Janet Kasper, at (312) 886-3059 or kasper.janet@epa.gov; or project manager, Andres Calderon, at (214) 665-6420 or calderon.andres@epa.gov.

cc: Nanci E. Gelb, Principal Deputy Assistant Administrator,
Office of Administration and Resources Management
David Bloom, Acting Deputy Chief Financial Officer
John Bashista, Director, Office of Acquisition Management
Howard Corcoran, Director, Office of Grants and Debarment
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