



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

September 17, 2012

MEMORANDUM

SUBJECT: Hotline Complaint Regarding the EPA Region 4 Environmental Justice Program, Project Number OPE-FY12-0017

FROM: Carolyn Copper 
Assistant Inspector General for Program Evaluation

TO: Gwendolyn Keyes Fleming
EPA Region 4 Administrator

Denise Tennessee
Division Director, EPA Region 4 Environmental Justice Program

We have completed the preliminary research portion of our evaluation, *Hotline Complaint Regarding the EPA Region 4 Environmental Justice Program* (OPE FY12-0017) and will now continue into the fieldwork phase. The purpose of this memorandum is to confirm the objective and scope for our evaluation as we enter fieldwork. The objective of this evaluation is to determine whether EPA Region 4's Office of Environmental Justice followed policies and procedures when reviewing and selecting Environmental Justice Small Grants recipients for fiscal years 2010, 2011, and 2012. The anticipated benefits of this project include greater efficiency and effectiveness of EJ Small Grants selection processes.

We plan to conduct our fieldwork throughout EPA Region 4 and also Headquarters. The project will be conducted using generally acceptable government auditing standards. We encourage you to meet with us and provide any comments or concerns you may have in this area.

We will contact your audit liaisons to arrange a meeting shortly. During our meeting we will brief you and your staff on our results to date and discuss any related issues. If you have any questions, please contact me at (202) 566-0829 or copper.carolyn@epa.gov or contact the Project Manager, Kalpana Ramakrishnan (212) 637-3034 or ramakrishnan.kalpana@epa.gov.

cc: A. Stanley Meiburg, Deputy Regional Administrator, Region 4
Kathie Johnson, Audit Follow-up Coordinator, Region 4
Heather Case, Acting Director, Office of Environmental Justice
Arthur A. Elkins, Jr., Inspector General
Charles Sheehan, Deputy Inspector General
Alan Larsen, Counsel to the Inspector General
Melissa Heist, Assistant Inspector General for Audit
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