



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

May 10, 2012

MEMORANDUM

SUBJECT: Audit of Superfund Remedial Action Contracts

FROM: Melissa M. Heist *Melissa M. Heist*
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TO: Mathy Stanislaus
Assistant Administrator for Solid Waste and Emergency Response

Craig E. Hooks
Assistant Administrator for Administration and Resources Management

The Office of Inspector General (OIG), Office of Audit, plans to start the field work phase of our audit evaluating the structure of Remedial Action Contracts (RACs). The purpose of this memorandum is to confirm our mutual understanding on the objective and scope for the audit, as well as the responsibilities of EPA and the OIG during the audit. We request an entrance conference the week of May 14, 2012. Our field work objective is as follows: "Is EPA reducing the amount of high-risk contracting activities for remedial actions." During field work, we plan to:

- Visit Region 9 to review contract files and interview program and contracting staff
- Visit headquarters to review the contract files for Regions 1 and 8 and interview contracting staff
- Interview program staff from Regions 1 and 8
- Identify contracting expenditures for remedial actions
- Identify future contracting plans for remedial activities

To expedite our review, we request that the following information be made available at the entrance conference:

- For current RAC contracts for Regions 1, 8, and 9, provide a listing of all remedial actions, the task order/work assignment number, the work assignment/task order type (e.g., cost reimbursable, fixed price, or time and materials), and the total amount of money spent leading up to the remedial action (e.g., remedial investigation/feasibility study, remedial design).

- Total expenditures for all EPA contracts for remedial activities for the past 5 years, broken out by year, region, and contract.
- Acquisition plans for remedial action contracts or information on the planned contract type/structure for the next contract(s) to replace the current RAC(s) in each region.
- Any performance measures since fiscal year 2000 to the present put in place to measure progress of fixed price RAC contracting, and/or the reduction of risky contract types related to remedial actions.

If you have any questions, please contact me at (202) 566-0899 or heist.melissa@epa.gov;
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