Instruction to create Analytical Results report from EQuIS Professional

- 1. Log in to EQuIS Professional
- 2. Select a facility from the "Superfund sites" group. In this example, we selected "PENINSULA BOULEVAR"
- 3. Click on the "Reports" button to see a list of report categories. In this example, we select "Analytical Results"
- 4. Select the report criteria (Fig 1). The report criteria included "Location", "Sample", "Matrix", "Test Method", "Result"...etc.





- 5. In this example, we selected the Matrix as "WG", meaning that we are going to create a groundwater analytical results for this facility
- 6. Once we made the selections of the query, we can save this report parameter as "Pick Report" so we don't need to select the same parameter each time we do the same report for another facility. In this example, we saved the report as "Analytical Results: WG".

→

If we don't want to save it, you can click the green arrow key to run the report.

7. The report will shows up as Fig 1a.

Crosstab Report

A crosstab report utilized the same analytical results report parameters that you select from Step #5, and then create a cross tab format report.

1. Click on "Crosstab" report button (as circle in red on Fig. 1a).

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- 2. We can select the column header, row header, and tabbed data to organize the report. In this example, we selected "Sys_sample_code", "Sys_loc_code", and "Sample_date" in the Column Header(s), "Cas_rn" and "Chemical_name" in the Row Header (s), and we have "Report_result_value", "Report_result_unit" and "Interpreted_qualifiers" in the Tabbed data. (Fig 1b).
- 3. We can change the "Caption" for each column, or we can select some options on the "Option" section to decide how the data display on the report. (Fig 1c). In this example, we named all the column, and combined tabbed columns.

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- 4. When all the selections are ready, you can save this configuration by clicking the "Save" button to save the configuration for later use.

5. Click the green arrow key to run the report in Crosstab format. (Fig 1c)

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		Sample Code Location Code Sample Date	AN01823 MW-3D 4/26/2011	AN01824 MW-35 4/26/2011	AN01825 MW-4 4/27/2011	AN01826 MW-6 4/26/2011	AN01827 MW-7 4/26/2011	AN01828 MW-10D 4/27/2011	AN0182 MW-10 4/27/20
	Cas number	Chemical Name							
Þ	100-41-4	ETHYLBENZENE	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	100-42-5	STYRENE	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	10061-01-5	CIS-1,3-DICHLOR	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	10061-02-6	TRANS-1,3-DICHL	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	106-46-7	1,4-DICHLOROBE	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	106-93-4	1,2-DIBROMOETH	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	107-06-2	1,2-DICHLOROET	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	108-10-1	METHYL ISOBUTY	5 ug/IU	5 ug/IU	5 ug/IU	5 ug/IU	5 ug/I U	5 ug/I U	5 ug/l U
	108-20-3	ISOPROPYL ETHE							
	108-87-2	METHYLCYCLOHE	0.50 ug/l U	1.20 ug/l	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	108-88-3	TOLUENE	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	108-90-7	CHLOROBENZENE	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	110-75-8	2-CHLOROETHYL							
	110-82-7	CYCLOHEXANE	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U
	115-11-7	ISOBUTYLENE							
	117-81-7	BIS(2-ETHYLHEX							
	120-82-1	1,2,4-TRICHLORO	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U	0.50 ug/l U

- Fig 1c
- 6. We can save the report in Excel or PDF format by clicking the Excel or PDF button. \square

Publish /Access a cross tab report from EQuIS Professional to EQuIS Enterprise

EQuIS Professional has an option for us to publish a cross tab report to EQuIS Enterprise. In this example, we created an analytical cross tab report by following the *Instruction to create an Analytical Results Report* and it is in cross tab format.

Publish a Cross Tab Report

7. You can publish this report format to database by clicking the "publish this crosstab report to the



- database"
- 8. On the "Publish Report" pops up screen, we can name our report, apply the report to either "All Facilities" or "Only for PENINSULA BOULEVARD", and the "Parameter" to show the saved picked report or show all the input parameter. (Fig 1). In this example, we named the report name as "Analytical Results Crosstab_Testing 1", applies to "All Facilities", and "Prompt for saved Pick Report"*. Click "Finish".

Publish Report to Database Enter the appropriate information and click 'Finish' to publish this report Name: Analytical Results Crosstab_Testing 1 Applies to: All Facilities Parameters: Prompt for Saved Pick Report Description: Image: Construction of the same data set of the same data set of the saved Pick Report	Publish R	eport		
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Applies to: All Facilities Parameters: Prompt for Saved Pick Report Description:	Name:	Analytical Results Crosstab_Testing 1		
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Please noted: * "Prompt for saved Pick Report" means that you have saved some report parameter you want to use for the report. In this example, we already have some saved pick reports in the database, such as "Analytical Results Report_WG", we can select this pick report when we run this report, and show it in the cross tab format.

"Show all Input parameter" means you need to select all report parameters again when you create this report in the cross tab format.

Report in EQuIS Enterprise

- 1. Log in to EQuIS Enterprise: <u>http://x0202tnythngsp1/equis</u>
- 2. Select a facility. In this example, we have "PENINSULA BOULEVARD"
- 3. Click on "Enterprise EZview", and select "Build Reports"
- 4. The report "Analytical Results Crosstab_Testing 1" is now listed on the report list
- 5. Click on the report and now you will see the "Prompt for saved Pick report" selection to select "Saved Analytical Results Report:" as show in Fig 2.





6. Select "Analytical Results: WG" in this example because we want to generate a ground water analytical result report for this facility, and make it in the cross tab format that we created. (Fig 3)



Fig 3

- 7. Choose the "Output Format", and click "Report". In this example, we have "xls" for excel.
- 8. This report will show up in excel, cross tab format.

- 9. Save this report as "Pick Report (EZ View)" can create the EIA (Information Agent) to create schedule for this cross tab report to run. In this example, click on "Pick Report (EZ View)" to save it as "pick report"
- Enterprise EZView-Pick Report shows up. Now, you can choose to save this pick report for only the selected facility or to all facility. In this example, we want to save this report to be accessed by all facility, so all facility can use this cross tab selection to create the same report. (Fig 4).



- 11. You can click "Rename" to rename the report
- 12. Click "Pick Reports" on the left panel if you just want to assign this report to be accessed by "All of my facilities" or "Only "to the facility you selected.
- 13. Click "Delete" to delete this report

Push Report (EIA)

- 1. Click on "Save as Push Report (EIA)" if we want to save the report as "Push Report (EIA)
- 2. Click on "Schedule" (Fig 5)



3. Select the schedule as shown in Fig 6, and click "Create Agent", In this example, we selected "Weekly on Monday"





4. EIA agent is now created as shown in Fig 7. You can "View Pushed Reports", "rename" or "delete" to delete the scheduled Information Agent.

Enterprise EIA		6 F
E 🍙 My Information Agents	Information Agent Details	\$
 Weekly: Analytical Results Crosstab_lesting 1: 45036 Other Information Agents 	Delete Rename	
	Created by: <u>Student1</u>	
	Most recent Push Reports: None	
	Next time agent will run: 06/18/2012	
	Push Report Details	*

Fig 7

5. Expand the node, you will see the "Analytical Results Crosstab_Testing 1:45036" report, and you can choose to deliver this report to "Only Me" (yourself), or to all users who subscribed to this facility. (Fig 8). In this example, we choose "Only Me" so not everyone will receive this report every week on Monday.

You can also click "View Pick Report" to view the report.

🗄 🚞 My Information Agents	Information Agent Details *
🗉 🖬 Weekly: Analytical Results Crosstab_Testing 1: 45036	Push Report Details *
Analytical Results Crosstab Testing 1: 45036	View Pick Report
Dim Other Information Agents	
	Deliver To:
	Only Me
	Everyone subscribed to
	facility