

## NDWAC LEAD AND COPPER WORKING GROUP ON PUBLIC EDUCATION

Meeting Three: February 1-2, 2006

*Proposed Agenda\**

RESOLVE

1255 Twenty-third St., NW Suite 275

Washington DC 20037

### Meeting Objectives:

- Get as far as we can on reaching agreement on recommendations to the NDWAC.
- Review and comment on draft documents produced by Required Language/Required Topics, Row 1, and Delivery subgroups.
- Review draft Table of Contents and draft sections of the report, and reach agreement.
- Discuss potential recommendations on “public education during continued exceedance”; “additional outreach for unusual circumstances”; lead service line replacement information”; and “LSL replacement specific to location being replaced, at time of replacement” (Rule Matrix Rows 4-7).
- Consider how each draft recommendation may impact or need tailoring for small systems.
- Decide on next steps and schedule for the WGPE’s work.

### Wednesday, February 1, 2006

8:30-8:45 Welcome and Review of Meeting Objectives, Agenda, and Notebook

*Abby Arnold, RESOLVE, facilitator*

*Ron Bergman, EPA*

- Welcome and introductions
- Review and confirm meeting objectives and agenda
- Update on LCR short-term revision timing and coordination with WGPE activities

8:45-9:00 Review Notebook of Draft Report Sections and Other Documents

9:00-10:15 Row 1 Subgroup Working Drafts – Routine Communication When System Has Not Had An Exceedance (Sections 4.3 and 6)

- Review subgroup rationale and recommendations.
- What recommendations can the WGPE make regarding ongoing lead PE for consumers when a system is under the action level?

**Action Item:** Row 1 Subgroup members present and explain the context for their Section 6 recommendations. WGPE discuss and get agreement on language.

10:15-10:30 Break

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\* This agenda was sequenced to accommodate WGPE member availability for discussion of particular topics.

10:30-12:00 Required Language/Required Topics Subgroup Working Drafts (Section 4.2.2)

- Draft template for consumer public education notice
  - Are all required topics covered sufficiently?
  - Do we have the right combination of required and recommended language?
  - Would you suggest any alternate language?
- Draft instructions for utilities to use template
  - Are instructions clear?
  - Do instructions need to be different for different system sizes or localities (urban, rural)?

**Action Item:** Subgroup members give an introduction to the template and utility instructions, and WGPE members give feedback on the above questions and get agreement on language, where possible.

12:00-1:00 Lunch (*This may become a working lunch if needed.*)

1:00-2:30 Delivery Subgroup Working Draft (Section 4.2.1)

- Which of EPA's current requirements should be kept as mandatory?
- Should distribution of PE materials be targeted to sensitive subpopulations, and how?
- Do you like the approach of requiring certain delivery methods and then providing utilities a list of recommended other methods?
- Which (and how many) delivery methods should be required, in addition to the brochure, and which should be recommended?
- Which methods are appropriate for urban, suburban, and rural areas? Should we distinguish between these in our recommendations?
- Are there questions about the frequency of delivery and follow-up?
- Do we want to make recommendations on evaluating PE and delivery techniques (pre- and post-distribution)?

**Action Item:** Subgroup members give an introduction to their approach and two lists of required/recommended delivery methods, and WGPE members give feedback on the above questions.

2:30-2:45 Break

2:45-4:30 Remaining "Situations": Rows 4-7 of Rule Matrix

- Row 4: Public education during continued exceedance
- Row 5: Additional outreach for unusual circumstances
- Row 6: Lead service line replacement information
- Row 7: Lead service line replacement specific to location being replaced, at time of replacement

**Action Item:** EPA review existing regulations and current thinking about ideas outlined in Rows 4-7 of draft Rule Matrix. WGPE discuss potential recommendations to include these concepts in the draft report.

- 4:30-4:45     Public Comment  
(Parties interested in making comment to the Working Group should sign up in advance of this session at the materials/sign-in table – see a RESOLVE staff person with questions.)
- 4:45-5:00     Review Day’s Progress and Discuss Agenda for Day Two
- 5:00            Adjourn for the Day  
(Meeting continues on Friday, December 16, at 8:00 a.m.)

**OVERNIGHT:** Subgroup members may want to review drafts overnight and come to the meeting in the morning with proposed edits.

**Thursday, February 2, 2006**

- 8:00-8:30     Review and Agree on Day’s Agenda
- 8:30-9:45     Previously Discussed Sections
- Table of Contents
  - Section 2
  - Section 3
  - Principles List and Rationale (Section 4.1)
  - Other?
- 9:45-10:00    Break
- 10:00-12:00   Revised Draft Sections
- RESOLVE will copy and distribute subgroup drafts.
  - Subgroup members will give a brief overview of the changes made to their respective drafts.
- Action Item:** WGPE members will jointly review and discuss next versions of subgroup documents and reach agreement or decide on next steps.
- 12:00-1:00    Lunch (*This may become a working lunch if needed.*)
- 1:00-2:00     Remaining Proposals/Documents
- Present and review other proposals, including Section 6 recommendations
- 2:00-2:30     Work Plan and Action Items
- Preparation for conference calls or next meeting
  - Who will complete what next step tasks by when?
- Action Item:** Working Group members will discuss future tasks and activities needed to complete draft report.

- 2:30-2:45 Public Comment  
*(Parties interested in making comment to the Working Group should sign up in advance of this session at the materials/sign-in table – see a RESOLVE staff person with questions.)*
- 2:45-3:00 Summary and Closing Remarks
- Summary and acknowledgments
  - Final questions and comments
- 3:00 Adjourn Meeting