

**U.S. Environmental Protection Agency
Region III
Grants and Audit Management Branch**



**Intergovernmental Review
and
Single Points of Contact**

FACT SHEET FOR APPLICANTS INTERGOVERNMENTAL REVIEW PROCESS

When submitting your application for Federal assistance, please observe the following steps pertaining to the intergovernmental review process.

1. Identify whether or not the respective program is eligible for intergovernmental review under Executive Order (E.O.) 12372. A listing of EPA programs which are eligible for intergovernmental review can be found in the [April 29, 2004 Federal Register \(69 FR 23500\)](#). The Catalog of Federal Domestic Assistance (CFDA) also lists programs eligible for intergovernmental review under E.O. 12372. The CFDA listing can be found at <http://www.cfda.gov>, under "Search for Assistance Programs," then "By Programs Requiring Executive Order 12372 Review."
2. After confirming the program's intergovernmental review eligibility, indicate whether your application is subject to the process by responding to the E.O. 12372 question on the SF-424, Application for Federal Assistance.
3. If a program is eligible for the intergovernmental review process, you must respond accordingly on the application, and forward a copy of your completed application to your State Single-Point-of-Contact (SPOC). Before forwarding a copy of your application, you may call the SPOC directly to determine if that office has chosen to review the program.
4. If the SPOC has chosen not to review the program, or if your State does not have a SPOC, you must forward a copy of your completed application to the area-wide/regional/local planning agency (or agencies), so that they may have the opportunity to review your application for comment. You may consult your local EPA office to obtain contact information for the planning agency in your area.
5. Keep in mind that once you sign the SF-424, you are certifying that the SPOC or area-wide/regional/local planning agency (or agencies) has received or will receive a copy of your application. Your application might be considered deficient if a copy of your application is not forwarded to one of those agencies.
6. The application must be sent to the SPOC or area-wide/regional/local planning agency in a timely manner, in order for it to be reviewed before the end of the respective comment period. Under E.O. 12372, the comment period is 60 days for new and competitive awards, and 30 days for non-competing continuation awards.
7. If you subsequently receive comments about your application from the SPOC area-wide/regional/local planning agency (or agencies), you should forward them immediately to the EPA office (generally the awarding office) where you mailed your application package. Before making a funding decision, EPA is required to consider comments made by the SPOC or planning agency. Therefore, the awarding office may contact you to discuss concerns that may be raised by the SPOC or planning agency.

SINGLE POINT OF CONTACTS

<p>DELAWARE Michael S. Jackson, Director Office of Management and Budget Haslet Armory 122 Martin Luther King Jr. Blvd., South Dover, Delaware 19901 Telephone: (302) 739-4206 Email: michael.s.jackson@state.de.us</p>	<p>DISTRICT OF COLUMBIA Rashad M. Young, City Administrator Office of the City Administrator 1350 Pennsylvania Avenue, NW Suite 513 Washington, DC 20004 Telephone: (202) 478-9200 Email: oca.eom@dc.gov</p>
<p>MARYLAND Jason Dubow, Manager Resource Conservation Department of Planning 301 West Preston Street Baltimore, MD 21201 Telephone: (410) 767-3370 Email: jason.dubow@maryland.gov</p>	<p>WEST VIRGINIA Mary Jo Thompson, Director Community Development Division West Virginia Department of Commerce State Capitol Complex 1900 Kanawha Boulevard East Building 3, Suite 600 Charleston, West Virginia 25305 Telephone: 304-558-2234 Email: mary.jo.thompson@wv.gov</p>

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PENNSYLVANIA PLANNING COMMISSIONS

<p>ADAMS COUNTY OFFICE OF PLANNING AND DEVELOPMENT</p>	<p>Sherri Clayton, Director Adams County Office of Planning and Development 670 Old Harrisburg Road, Suite 100 Gettysburg, PA 17325 Telephone: (717) 337-9824 Email: sclayton@adamscounty.us</p>
<p>ALLEGHENY COUNTY ECONOMIC DEVELOPMENT</p>	<p>Robert D. Hurley, Director Allegheny County Economic Development One Chatham Center, Suite 900 112 Washington Place Pittsburgh, PA 15219 Telephone: (412) 350-1082J Email: rhurley@alleghenycounty.us</p>
<p>ARMSTRONG COUNTY PLANNING AND DEVELOPMENT</p>	<p>Carmen Johnson, Interim Director of Planning Armstrong County Planning and Development 402 Market Street Kittanning, PA 16201 Telephone: (724) 548-3223 Email: planning@co.armstrong.pa.us</p>
<p>BEAVER COUNTY OFFICE OF PLANNING AND REDEVELOPMENT</p>	<p>Lance Grable, Director Beaver County Office of Planning and Redevelopment Courthouse 810 Third Street Beaver, PA 15009 Telephone: (724) 770-4422 Email: lgrable@beavercountypa.gov</p>

BEDFORD COUNTY PLANNING COMMISSION	Don Schwartz, Director Bedford County Planning Commission 200 South Juliana Street Bedford, PA 15522 Telephone: (814) 623-4807 Email: dschwartz@bedfordcountypa.org
BERKS COUNTY PLANNING COMMISSION	Shannon L. Rossman, AICP, Executive Director Berks County Planning Commission Berks County Services Center, 14 th Floor 633 Court Street Reading, PA 19601 Telephone: (610) 478-6300 Email: planning@countyofberks.com
BLAIR COUNTY PLANNING COMMISSION	David W. McFarland, III, AICP, Director Blair County Planning Commission 423 Allegheny Street, Suite 046 Hollidaysburg, PA 16648 Telephone: (814) 693-2080 Email: dmcfarland@blairplanning.org
BRADFORD COUNTY PLANNING COMMISSION	Matthew Williams, Director Bradford County Planning Commission 29 Vankuren Drive, Suite 1 Towanda, PA 18848 Telephone: (570) 268-4103 Email: bcplanning@bradfordco.org
BUCKS COUNTY PLANNING COMMISSION	Evan J. Stone, Executive Director Bucks County Planning Commission The Almshouse, Neshaminy Manor Center 1260 Almshouse Road Doylestown, PA 18901 Telephone: (215) 345-3400 Email: bcpc@buckscounty.org

BUTLER COUNTY PLANNING COMMISSION	Joel MacKay, Director Butler County Planning Commission County Government Center, 5 th Floor P. O. Box 1208 Butler, PA 16003-1208 Telephone: (724) 284-5301 Email: jmackay@co.butler.pa.us
CAMBRIA COUNTY PLANNING COMMISSION	Ethan Imhoff, AICP, Executive Director Cambria County Planning Commission 401 Candlelight Drive, Suite 215 Ebensburg, PA 15931 Telephone: (814) 472-2106 Email: eimhoff@co.cambria.pa.us
CAMERON COUNTY PLANNING COMMISSION	Jeffrey Ream, Chairman Cameron County Planning Commission Courthouse 20 East 5 th Street Emporium, PA 15834 Telephone: (814) 486-2315 Email: jj_ream@hotmail.com
CARBON COUNTY OFFICE OF PLANNING AND DEVELOPMENT	David Bodnar, Director Carbon County Office of Planning and Development P.O. Box 210 Jim Thorpe, PA 18229-0210 Telephone: (570) 325-3671 Email: davidbodnar@carboncounty.net
CENTRE COUNTY PLANNING AND COMMUNITY DEVELOPMENT OFFICE	James J. May, AICP, Director Centre County Planning and Community Development Office Willowbank County Office Building 420 Holmes Street Bellefonte, PA 16823-1488 Telephone: (814) 355-6791 Email: jmay@crcog.nettypa.gov

CHESTER COUNTY PLANNING COMMISSION	Brian O’Leary, AICP, Executive Director Chester County Planning Commission 601 Westtown Road, Suite 270 P.O. Box 2747 West Chester, PA 19380-0990 Telephone: (610) 344-6285 Email: ccplanning@chesco.org
CLARION COUNTY DEPARTMENT OF PLANNING AND DEVELOPMENT	Kristi Amato, Director Clarion County Department of Planning and Development Administrative Building 330 Main Street, Room 12 Clarion, PA 16214 Telephone: (814) 226-4000 Email: kamato@co.clarion.pa.us
CLEARFIELD COUNTY DEPARTMENT OF PLANNING	Jodi Brennan, Director Clearfield County Department of Planning 212 East Locust Street Clearfield, PA 16830 Telephone: (814) 765-5149 Email: ccp@clearfieldco.org
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DELAWARE COUNTY PLANNING DEPARTMENT	Linda F. Hill, Director Delaware County Planning Department Courthouse/Government Center 201 West Front Street Media, PA 19063 Telephone: (610) 891-5200 Email: hilll@co.delaware.pa.us
ELK COUNTY PLANNING DEPARTMENT	Jodi Foster, Planning Director Elk County Planning Department Courthouse Annex 300 Center Street P.O. Box 448 Ridgway, PA 15853 Telephone: (814) 776-5335 Email: planning@countyofelkpa.com

ERIE COUNTY DEPARTMENT OF PLANNING	Kathy Wyrosdick, Director Erie County Department of Planning Courthouse 140 West Sixth Street Erie, PA 16501 Telephone: (814) 451-7338 Email: kwyrosdick@eriecountypa.gov
FAYETTE COUNTY PLANNING, ZONING AND COMMUNITY DEVELOPMENT	Sara Rosiek, Director Fayette County Planning, Zoning and Community Development Courthouse 61 East Main Street Uniontown, PA 15401 Telephone: (724) 430-1211 Email: srosiek@fayettepa.org
FOREST COUNTY CONSERVATION DISTRICT AND PLANNING DEPARTMENT	Donna L. Zofcin, Conservation District Manager & County Planner Forest County Conservation District and Planning Department 526 Elm Street, Box 4 Tionesta, PA 16353 Telephone: (814) 755-3450 Email: dzofcin@co.forest.pa.us
FRANKLIN COUNTY PLANNING COMMISSION	Phil Tarquino, Director Franklin County Planning Commission Administrative Annex, 1 st Floor 218 North Second Street Chambersburg, PA 17201 Telephone: (717) 261-3855 Email: ptarquino@franklincountypa.gov

FULTON COUNTY PLANNING COMMISSION	Mary K. Seville, Director Fulton County Planning Commission 219 N. Second Street, Suite 102 McConnellsburg, PA 17233 Telephone: (717) 485-3717 Email: mkseville@co.fulton.pa.us
GREENE COUNTY PLANNING COMMISSION	Jeremy Kelly, Planning & Business Development Manager Greene County Planning Commission Department of Economic Development 49 South Washington Street Waynesburg, PA 15370 Telephone: (724) 852-5300 Email: jkelly@co.greene.pa.us
HUNTINGDON COUNTY PLANNING AND DEVELOPMENT DEPARTMENT	Mark Colussy, AICP, Director Huntingdon County Planning and Development Department 205 Penn Street, Suite 3 Huntingdon, PA 16652 Telephone: (814) 643-5091 Email: planning@huntingdoncounty.net
INDIANA COUNTY OFFICE OF PLANNING AND DEVELOPMENT	Byron G. Stauffer, Jr., Executive Director Indiana County Office of Planning and Development 801 Water Street Indiana, PA 15701 Telephone: (724) 465-3870 Email: byronjr@ceo.co.indiana.pa.us

JEFFERSON COUNTY DEPARTMENT OF DEVELOPMENT	Bradley W. Lashinsky, Director Economic Development and Planning Jefferson County Department of Development Jefferson Place 155 Main Street, 2 nd Floor Brooksville, PA 15825 Telephone: (814) 849-3047 Email: blashinsky@jeffersoncountypa.com
JUNIATA COUNTY PLANNING AND COMMUNITY DEVELOPMENT	Bradley Kerstetter, Director Juniata County Planning and Community Development P.O. Box 68 Mifflintown, PA 17059 Telephone: (717) 436-7729 Email: bkerstetter@juniataco.org
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LANCASTER COUNTY PLANNING COMMISSION	James Cowhey, Executive Director Lancaster County Planning Commission 150 North Queen Street, Suite 320 Lancaster, PA 17603 Telephone: (717) 299-8333 Email: cowhey@co.lancaster.pa.us

<p>LAWRENCE COUNTY DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT</p>	<p>Amy McKinney, Director/Fair Housing Officer Lawrence County Department of Planning and Community Development 430 Court Street New Castle, PA 16101 Telephone: (724) 656-2193 Email: amckinney@co.lawrence.pa.us</p>
<p>LEBANON COUNTY PLANNING DEPARTMENT</p>	<p>Julie Cheyney, Executive Director Lebanon County Planning Department Municipal Building, Room 206 400 South 8th Street Lebanon, PA 17042-6794 Telephone: (717) 228-4444 Email: JCheyney@lebcnty.org</p>
<p>LEHIGH VALLEY PLANNING COMMISSION</p>	<p>Becky A. Bradley, AICP, Executive Director Lehigh Valley Planning Commission 961 Marcon Boulevard, Suite 310 Allentown, PA 18109 Telephone: (610) 264-4544 Email: bbradley@lvpc.org</p>
<p>LUZERNE COUNTY PLANNING COMMISSION/ZONING</p>	<p>James Ferry, Executive Director Luzerne County Planning Commission/Zoning Penn Place 20 North Pennsylvania Avenue Wilkes-Barre, PA 18711 Telephone: (570) 825-1560 Email: james.ferry@luzernecounty.org</p>

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WASHINGTON COUNTY PLANNING COMMISSION	Lisa L. Cessna, Executive Director Washington County Planning Commission 100 West Beau Street, Suite 701 Washington, PA 15301 Telephone: (724) 228-6811 Email: cessnal@co.washington.pa.us
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VIRGINIA ASSOCIATION OF PLANING DISTRICT COMMISSIONS

<p>1 – LENOWISCO PDC Duane A. Miller, Executive Director LENOWISCO Planning District Commission 372 Technology Trail Lane, Suite 101 Duffield, VA 24244 Telephone: (276) 431-2206 Email: dmiller@lenowsco.org</p>	<p>2 – CUMBERLAND PLATEAU PDC James A. Baldwin, Executive Director Cumberland Plateau Planning District Commission 224 Clydesway Road P.O. Box 548 Lebanon, VA 24266 Telephone: (276) 889-1778 Email: jimbaldwin@bvunet.net</p>	<p>3 – MOUNT RODGERS PDC Aaron Sizemore, Executive Director Mount Rodgers Planning District Commission 1021 Terrace Drive Marion, VA 24354 Telephone: (276) 783-5103 Email: asizemore@mrpdc.org</p>
<p>4 – NEW RIVER VALLEY RC Kevin R. Byrd, AICP, Executive Director New River Valley Regional Commission 6580 Valley Center Drive, Suite 124 Radford, VA 24141 Telephone: (540) 639-9313 Email: kbyrd@nrvc.org</p>	<p>5 – ROANOKE VALLEY –ALLEGHENY RC Wayne G. Strickland, Executive Director Roanoke Valley-Allegheny Regional Commission P.O. Box 2569 Roanoke, VA 24010 Telephone: (540) 343-4417 Email: wstrickland@rvarc.org</p>	<p>6 – CENTRAL SHENANDOAH PDC Bonnie Riedesel, Executive Director Central Shenandoah Planning District Commission 112 MacTanly Place Staunton, VA 24401 Telephone: (540) 885-5174 Email: bonnie@cspdc.org</p>
<p>7 – NORTHERN SHENANDOAH VALLEY RC Brandon Davis, Executive Director Northern Shenandoah Valley Regional Commission 400 E. Kendrick Lane Front Royal, VA 22630 Telephone: (540) 636-8800 Email: bdavis@nsvregion.org</p>	<p>8 – NORTHERN VIRGINIA RC Robert W. Lazaro, Executive Director Northern Virginia Regional Commission 3040 Williams Drive, Suite 200 Fairfax, VA 22031 Telephone: (703) 642-4629 Email: rlazaro@novaregion.org</p>	<p>9 – RAPPAHANNOCK-RAPIDAN RC Patrick Mauney, Executive Director Rappahannock-Rapidan Regional Commission 420 Southridge Parkway, Suite 106 Culpepper, VA 22701 Telephone: (540) 829-7450 Email: plmauney@rrregion.org</p>

<p>10 – THOMAS JEFFERSON PDC Chip Boyles, Executive Director Thomas Jefferson Planning District Commission P.O. Box 1505 Charlottesville, VA 22902-1505 Telephone: (434) 422-4821 Email: cboyles@tjpd.org</p>	<p>11 – VIRGINIA’S REGION 2000 LOCAL GOVERNMENT COUNCIL Gary F. Christie, Executive Director Virginia’s Region 2000 Local Government Council 828 Main Street, 12th Floor Lynchburg, VA 24504 Telephone: (434) 845-5678 Email: gchristie@region2000.org</p>	<p>12 - WEST PIEDMONT PDC David R. Hoback, Executive Director West Piedmont Planning District Commission P.O. Box 5268 1100 Madison Street Martinsville, VA 24115 Telephone: (276) 638-3987 Email: dhoback@wppdc.org</p>
<p>13 – SOUTHSIDE PDC Gail P. Moody, Executive Director Southside Planning District Commission 200 S. Mecklenburg Avenue South Hill, VA 23970 Telephone: (434) 447-7101 Email: gmoody@southsidepdc.org</p>	<p>14- COMMONWEALTH RC Melody Foster, Executive Director Commonwealth Regional Council P.O. Box P One Mill Street, Suite 202 Farmville, VA 23901 Telephone: (434) 392-6104 Email: mfoster@virginiasheartland.org</p>	<p>15 – RICHMOND REGIONAL PDC Martha Shickle, Executive Director Richmond Regional Planning District Commission 9211 Forest Hill Avenue, Suite 200 Richmond, VA 23235 Telephone: (804) 323-2033 Email: mshickle@richmondregional.org</p>
<p>16 – GEORGE WASHINGTON RC Tim Ware, Executive Director George Washington Regional Commission 406 Princess Anne Street Fredericksburg, VA 22401 Telephone: (540) 642-1580 Email: ware@gwregion.org</p>	<p>17 – NORTHERN NECK PDC Jerry W. Davis, AICP, Executive Director Northern Neck Planning District Commission 457 Main Street P.O. Box 1600 Warsaw, VA 22572 Telephone: (804) 333-1900 Email: jdavis@nnpdc17.state.va.us</p>	<p>18 – MIDDLE PENINSULA PDC Lewis L. Lawrence III, Executive Director Middle Peninsula Planning District Commission 125 Bowden Street Saluda, VA 23149 Telephone: (804) 758-3221 Email: llawrence@mppdc.com</p>

<p>19 – CRATER PDC Dennis Morris, Executive Director Crater Planning District Commission 1964 Wakefield Street P.O. Box 1808 Petersburg, PA 23805 Telephone: (804) 861-1666 Email: dmorris@craterpdc.org</p>	<p>22 – ACCOMACK-NORTHAMPTON PDC Elaine Meil, Executive Director Accomack-Northampton Planning District Commission 23372 Front Street P.O. Box 417 Accomac, VA 23301 Telephone: (757) 787-2936 ext. 100 Email: emeil@a-npdc.org</p>	<p>23 – HAMPTON ROADS PDC Robert A. Crum, Executive Director Hampton Roads Planning District Commission The Regional Building 723 Woodlake Drive Chesapeake, VA 23320 Telephone: (757) 420-8300 Email: rcrum@hrpdcva.gov</p>
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