



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
INSPECTOR GENERAL

February 5, 2016

MEMORANDUM

SUBJECT: Project Notification:
Superfund Workload Allocation
Project No. OPE-FY16-0015

FROM: Christina Lovingood, Director /s/
Land Cleanup and Waste Management Evaluations
Office of Program Evaluation

TO: Mathy Stanislaus, Assistant Administrator
Office of Land and Emergency Management

The Office of Inspector General (OIG) for the U.S. Environmental Protection Agency (EPA) plans to begin preliminary research on EPA's distribution of Superfund resources. The OIG characterized workload analysis as a challenge in its recent annual key management challenges report. This project is included in the OIG's fiscal year 2016 annual plan.

The evaluation objective is to determine if EPA's distribution of Superfund resources among EPA regions supports the current regional workload. This objective question is preliminary and subject to change if the OIG moves into the fieldwork phase of the evaluation. The OIG plans to conduct work at EPA headquarters and selected regions. We will interview relevant managers and staff in the Office of Superfund Remediation and Technology Innovation, and others as necessary. Applicable generally accepted government auditing standards will be used in conducting our evaluation. The anticipated benefit of this project is the improved operational efficiency of Superfund resources.

We will contact you to arrange a mutually agreeable time to discuss our objectives and the purpose of the preliminary research phase of our project. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the course of the project. Throughout the project, we will provide updates on a regular basis to agreed-upon contacts from your office on the status of our evaluation.

To help ensure the success and timely completion of this project, we request that you provide any internal EPA policies, procedures or guidance for determining Superfund workloads and distribution of resources at or before the kickoff meeting.

We respectfully note that the OIG is authorized by the Inspector General Act of 1978 to have timely access to personnel and all materials necessary to complete its objectives. We will request your resolution if an agency employee or contractor refuses to provide requested records to the OIG, or

otherwise fails to cooperate with the OIG. We may report unresolved access matters to the Administrator and include the incident in the Semiannual Report to Congress.

The project will be supervised by Christina Lovingood and the Project Manager will be Patrick Milligan. Any information related to the project should be addressed to Christina Lovingood at (202) 566-2906 or lovingood.tina@epa.gov, or Patrick Milligan at (215) 814-2326 or patrick.milligan@epa.gov.

cc: Barry Breen, Principal Deputy Assistant Administrator, Office of Land and Emergency Management
Kecia Thornton, Audit Follow-Up Coordinator, Office of Land and Emergency Management
Nic Grzegozewski, Agency Follow-Up Coordinator
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