

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY CINCINNATI, OHIO 45268

Comprehensive Environmental Management System Safety and Health Management System Policy Document Control Numbers: EMS-EPACIN-POL-01 Rev. 1

The mission of the U.S. Environmental Protection Agency (EPA) is to protect human health and safeguard the environment. The Agency accomplishes this mission by developing and enforcing regulations, implementing environmental laws enacted by Congress, providing assistance to others charged with reducing and preventing pollution, and by conducting environmental research.

In support of this mission, EPA Cincinnati is committed to environmental stewardship and the protection of employee, grantee, contractor, and visitor health and safety.

It is a core value of EPA Cincinnati to serve as a model in providing a safe and healthful working environment. To accomplish this while supporting the Agency's mission, we must properly manage the risks and exposures to our most valuable resource, our people. Furthermore, EPA Cincinnati is committed to reducing the environmental impacts of our operations and limiting our natural resource consumption. Our Safety, Health, and Environmental Management program (SHEM) comprises an Environmental Management System and a Safety and Health Management System as tools to achieve these principles.

We commit to reducing risks and the environmental impacts from our facilities, research, and other dynamic operations and to promote the health and wellness of our employees through the following actions:

- By providing a professional SHEM staff to execute the required programs;
- Maintaining a collaborative EMS and SHMS that covers the activities, processes and services at EPA Cincinnati;
- Ensure compliance by meeting or exceeding all relevant safety, health, and environmental legal and other requirements to which we subscribe;
- Seek to continually reduce the environmental footprint of EPA Cincinnati;
- Seek to continually reduce the human risks and exposures resulting from our activities;
- The prevention of injury and illness to EPA employees and others working on behalf of the agency:
- Consider safety, health, and environmental impacts in planning, constructing, and operating our facilities;
- Incorporate source reduction, material substitution, and pollution prevention into our activities
- Establish, track, and review safety, health, and environmental performance goals;
- Share information about our EMS and SHMS programs with interested parties.
- Informing our vendors, suppliers and contractors of our safety, health and environmental requirements, and encourage them to comply with similar policies at their facilities.
- By educating our employees about SHEM requirements and seeking their participation and involvement in our programs; and
- By striving to continually improve EPA Cincinnati's collective safety, health, and environmental management performance.

As such, the EMS and SHMS policies and procedures have the full support of senior management to aid in the implementation of continuously improving safety, health, and environmental management programs. The following personnel are designated as the Management Systems Coordinators:

SHMS:

Stephen Musson, ORD; Rhonda Hampton, OARM Stephen Musson, ORD; Cynthia Holland, OARM

Office of Administration and Resources

Management

Cynthia Sonich-Mullin, Director

National Risk Management Research Laboratory, Office of Research and

Development

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Revised: 08/06/2015

Revision History

Revision Number	Description	Date
0	New OARM SHMS Coordinator added. This is not the original Policy.	01/5/2015
1	Updated Policy with new OARM EMS Coordinator, added bullet line item on prevention of illness and injury, and added the Policy as controlled document.	08/06/2015

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