COMPLETENESS/TECHNICAL CHECKLISTS

40 CFR 270.10 (c) & (d)

"(c) Completeness. The Director shall not issue a permit before receiving a complete application for a permit except for permits by rule, or emergency permits. An application for a permit is complete when the Director receives an application form and any supplemental information which are completed to his satisfaction. An application for a permit is complete notwithstanding the failure of the owner or operator to submit the exposure information described in paragraph (j) of this section. The Director may deny a permit for the active life of a hazardous waste management facility or unit before receiving a complete application for a permit.

(d) Information requirements. All applicants for RCRA permits shall provide information set forth in §270.13 and applicable sections in §§270.14 through 270.29 to the Director, using the application form provided by the Director."

40 CFR 270.1(a)(3)

"Technical regulations. The RCRA permit program has separate additional Regulations that contain technical requirements. These separate regulations are used by permit issuing authorities to determine what requirements must be placed in permits if they are issued. These separate regulations are located in 40 CFR parts 264, 266, and 267"

Checklists

Operating Facilities
Any permitted facility that is currently in the process of accepting hazardous waste for Treatment, Storage, and Disposal (TSD).

*Operating facilities checklist will also include corrective action and post-closure portions (use sections as applicable)

Post-Closure Facilities
Non-operating facility no longer in the process of accepting hazardous waste for treatment, storage, and disposal. These non-operating facilities are not able to clean-close all Solid Waste Management Units (SWMU)'s and/or Areas of Concern (AOC) and still have contamination left in place on-site and the waste is contained.

Corrective Action Facilities
Facility which has SWMU's and/or AOC's that are not able to be clean-closed. These SWMU's and/or AOC's have released chemicals that impact the environment caused by present or past hazardous waste and chemical handling practices.

Supporting Checklists

Solid Waste Management Unit (SWMU) & Area of Concern (AOC) Description Form
Checklist for Containers
Checklist for Miscellaneous Units
Checklist for Tanks

Instructions

All checklist and supporting checklist have hyperlinks to the regulations and guidance documents. The choices for each questions are Y for yes, N for no, and N/A for not applicable. Users can type up to 4 characters for a custom entry for each cell. Enter Y for yes only if all applicable conditions for each requirement are met. Each requirement contains shortcuts to all federal and state regulations. Hyperlinks can be printed to provide a detailed point by point checklist for each requirement. SWMU & AOC form, Tanks checklist, Containers checklist, and Miscellaneous Unit checklist are not attached to the main document please request any required sheets and use as necessary.

Troubleshooting

Checklists are Adobe Acrobat PDF's that will allow you to save your responses using Adobe Acrobat Reader 9 and below.

Click here for link for free Adobe Reader
http://get.adobe.com/reader/

If you have any problems with javascript or attachments not downloading look at the top menu bar in acrobat reader and choose

File -> Edit-> Preferences or (Control + K) and select Javascript and or/ Trust manager and enable all appropriate requirements.

If you have problems saving the information in the document there are 4 options

1. Use a pdf writer

   Here are two free pdf writers available:

   PrimoPDF   http://www.primopdf.com/index.aspx
   CutePDF   http://www.cutepdf.com/products/cutepdf/writer.asp

2. Print document and scan to save as PDF.

3. Use Adobe Acrobat Professional to open the document.

4. Request MS Word versions for the documents.