



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

JUN 21 2016

OFFICE OF
THE ADMINISTRATOR

MEMORANDUM

SUBJECT: Policy Statement on Applying Lean Practices

FROM: A. Stanley Meiburg, Acting Deputy Administrator

A handwritten signature in blue ink, likely belonging to A. Stanley Meiburg, is positioned to the right of the "FROM:" line.

TO: General Counsel
Assistant Administrators
Inspector General
Chief Financial Officer
Chief of Staff
Associate Administrators
Regional Administrators

We are establishing a new agencywide policy statement that maximizes the application of Lean practices in the U.S. Environmental Protection Agency's processes and projects. The agency has a long history of embracing new practices to improve performance, provide greater value to our customers and successfully deliver on our mission to protect human health and the environment. Lean practices can be highly effective in enhancing the speed, quality and transparency of processes by eliminating activity that does not add value, thereby focusing and aligning efforts on the highest-value work and outcomes.

The attached policy statement reinforces the EPA's larger efforts to modernize the business of environmental protection at the agency through the Lean and E-Enterprise for the Environment Programs. This action also fulfills commitments related to our cross-agency strategies on embracing the EPA as a high-performing organization and launching a new era of state, tribal, local and international partnerships.

I appreciate the investment each of you has made during the past several years to use Lean practices, and I look forward to your future efforts to continuously improve the EPA's programs and to work collaboratively with our state partners.

Attachment

cc: Deputy General Counsel
Deputy Assistant Administrators
Deputy Chiefs of Staff
Deputy Associate Administrators
Deputy Regional Administrators
Lean Action Board
Lean Advocates