

BPPD FAST TRACK LABEL AMENDMENT CHECKLIST
 OPPIN Action Code: 300

CHECKLIST VERSION: JUNE 27, 2016

EPA Reg. No:

Submission Date:

RAL Name:

	Checklist Item	Yes	No	N/A
1.	Is the application form (EPA Form 8570-1) signed and complete? - If NO, STOP! Contact applicant and have them correct the application. - Note: Section III is oftentimes left blank; this is addressed below.			
2.	Final printed labeling received for previous application, if applicable? (Check OPPIN > Tracking and look for actions coded 400) - If NO, STOP! Contact applicant and have them submit an FPL application. - If FPL decision has been created in OPPIN and is being processed, proceed.			
3.	Have the terms/conditions (e.g. storage stability/corrosion data) of the registration notice been met? Look in physical jacket or in first volume of e-jacket for Reg. Notice.			
4.	Are new use sites/pests being added? - If YES, has the PC code for the AI (on CSF or check OPPIN Query) been approved for these uses on this or other products? (See OPPIN Query) - If YES, do the added uses/pests, in conjunction with use pattern, constitute a first residential, outdoor, or food use OR are any of the pests of significant public health importance (PR 2002-1)? - If YES, the added uses/pests are subject to OPP's process for public involvement. - If NO, proceed to Item #5. - If NO, this would be considered a <u>new use</u> and thus would likely require a PRIA Amendment (See Team Leader)			
5.	Is the product brand name being changed, and if so, is it acceptable? - Check OPPIN to make sure the product name is unique. - Make sure the new name does not present questionable claims (e.g. "Natural" or "No More Rats.") Consult Label Review Manual (Chp. 12).			
6.	Label in conformance with current Label Review Manual? Note: OK if some items are placeholders in brackets or XXX-XXX			
a.	Restricted Use Pesticide statement (if applicable)			
b.	Product name, brand, or trademark			
c.	Ingredient statement including nominal concentration of active ingredient (AI)? Microbial: strain designation and potency designation			
d.	Microbial: Viability			
e.	"Keep Out of Reach of Children" (KOOROC) Statement			
f.	Signal Word			
g.	First aid statement			
h.	Net contents/net weight			
i.	EPA Reg. No. and Establishment No.			
j.	Company name and address			
k.	Precautionary statement: Hazards to Humans and Domestic Animals Microbial: Dust Mask Statement			
l.	Environmental hazards			
m.	Physical and chemical hazards (if applicable)			
n.	Directions for Use			
o.	Worker Protection Standard (WPS) language (if applicable)			

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p.	Storage and Disposal Do these instructions agree with the container types listed on Section III of 8570-1? If Section III is empty, check if the instructions agree with past master label or FPL in jacket.			
q.	Warranty Statement (not required, but must be evaluated if submitted)			
r.	Batch Code (required if non-refillable container)			
7.	Does CSF list peanuts, tree nuts, milk, soybeans, eggs (including putrescent eggs), fish, crustacean, or wheat commodities? If YES, evaluate use directions for compliance w/ 40 CFR 180.1071.			
8.	Does label bear Nat'l Organic Program (PR Notice 2003-1) or OMRI claims? See first page of the label. - If YES, are NOP or OMRI claims approved by Chris Pfeifer? - Check jacket or e-jacket in OPPIN. - If NO, submit routing package to Chris with label, CSF, MSDS and ask for response in 2 weeks.			
9.	Comments:			

If all above is cleared:

- If a product name change was submitted, update name and name status in OPPIN.
- Prepare an unconditional label amendment acceptance letter using current accepted template for the Team Leader's signature and [route](#) to the Team Leader for signature. The Team Leader will also stamp the label electronically.
- Once the letter is signed and QA/QC'd, log the action out of OPPIN (code 1156) with the date that the letter was signed (if you do not have a label, the action will not be QA/QC'd and will come to you directly from the Team Leader).
 - o Place letter and application materials in the file jacket. Return jacket to the file room.
 - o Email the letter to the registrant.