

## Instructions for Reporting Template for Tracking and Calculating Credits for Locomotive ABT

### I. Background

A major component of the Locomotive final rule is the averaging, banking and trading (ABT) program for NO<sub>x</sub>, NO<sub>x</sub> + HC, and PM (40 CFR §92.301 through §92.310 and 40 CFR §1033.701 through §1033.745). Manufacturers must track the implementation of these provisions based on the model year, service class (line-haul or switch), Tier, and the NO<sub>x</sub> and PM levels to which the engine family is certified. In order to help streamline and standardize the process by which manufacturers submit information related to credits under the ABT program, EPA has created a template to assist manufacturers with the organization, presentation, and submittal of their data.

### II. Reporting Template

The template is in MS Excel format, and contains six worksheets: "Current MY Credit Calc," "Current MY Credit Calc- MANUAL," "Field Descriptions," "Power Rating Calc," "Proration Factors," and "Credit Summary."

- **Current MY Credit Calc:** This worksheet contains 16 fields, which apply to all of the information required to track credit balances for the Locomotive averaging sets. The first eleven columns (with the exception of the third column) are the fields that require data entry or input from the manufacturer. The next four columns (as well as the third column, "Remanufactured? (Yes/No)") are preset or calculated values based on the data entered and cannot be modified manually. The "Messages" field is automatically populated with a brief note if the data entered are either inconsistent with certain requirements or subject to limitations (e.g., if the FEL entered exceeds the FEL cap). There is one additional column, the "Comments" field, to the right of these calculated fields which allows for the entry of any additional comments or notes that may apply to the data or credit calculation associated with the engine family.
- **Current MY Credit Calc-MANUAL:** This worksheet contains the same fields and format as the Current MY Credit Calc worksheet, but does not incorporate automatic calculations or preset values for any of the data needed to calculate a credit balance. This worksheet should be used only when there are unique circumstances that the automatic calculations in the Current MY Credit Calc worksheet are unable to process accurately. In this worksheet, with the exception of the "Credit Balance" column, all 15 columns allow for data entry or input from the user. The totals in the summary section below the data entry cells are also automatically calculated. The totals entered in this worksheet will be automatically reflected in the Credit Summary sheet totals for NO<sub>x</sub>, NO<sub>x</sub> + HC, and PM.
- **Field Descriptions:** This worksheet contains detailed notes on each of the 16 fields in the first two worksheets, including a description of the required data or information, how

the data should be entered, the existence of any drop-down menus, and any other information that would be relevant to that field (including whether the field is a calculated value based on preceding entries in the spreadsheet).

- **Power Rating Calc:** This worksheet allows for the calculation of production-weighted average power for locomotive engines. The first four columns are the fields that require data entry or input from the manufacturer. The last two columns are preset or calculated values based on the data entered and cannot be modified manually.
- **Proration Factors:** This worksheet provides three tables containing the proration factors for locomotive engines certified under 40 CFR Part 92 or 1033. This worksheet allows the user to look up the applicable proration factor based on the applicable Part (92 or 1033) and service class (Switch or Line-Haul) that corresponds to the age. Age is the number of years from the date of manufacture to the date the remanufacture is completed (rounded to the next highest year). Note that for replacement or repower engines, the proration factor should be determined based on the age of the locomotive chassis, not the age of the engine.
- **Credit Summary:** This worksheet provides an overall summary of the NO<sub>x</sub>, NO<sub>x</sub> +HC, and PM credits that have been calculated from the first two worksheets, categorized by the applicable 40 CFR Part. There is also a table that allows the manufacturer to enter credit trades and credits from previous model years so that these credits can be properly applied and compared to current model year credits. This worksheet allows the manufacturer to outline how credits will be used to document compliance with the NO<sub>x</sub>, NO<sub>x</sub> +HC, and PM standards.

### III. Entering Data for the Current Model Year

Before entering data, it is important to ensure that the Excel file is set up to automatically calculate the data. To ensure that the data are calculated immediately upon entry, go to the Tools menu and select Options. In the window that appears, select the Calculations tab. In this tab, the option "Automatic" should be selected. In Excel 2007, this is found by clicking the Microsoft Office Button, then clicking the Excel Options button. Select the Formulas category and verify that the "Automatic" radio button is selected under the Calculation Options: Workbook Calculation section.

Also, note that the drag and drop option should not be used to copy or move data entered in the worksheet since doing so will change how the cells are referenced in the formulas and may lead to erroneous calculations. In order to prevent this from occurring inadvertently, go to the Tools menu and select Options. In the window that appears, select the "Edit" tab and remove the check mark from the "Allow cell drag and drop" box. In Excel 2007, this option is found by clicking the Microsoft Office Button, then clicking the Excel Options button. Select the Advanced category and remove the check mark from the "Enable fill handle and cell drag-and-drop" box under the "Editing options" section.

Users outside the U.S. should ensure that the settings for number handling are consistent with the template. If your system is currently set up to use a comma for the decimal separator and a period for the thousands separator, you must temporarily modify the settings for number handling to avoid errors within the automatic calculations. To modify these settings, go to the Tools menu and select Options. In the window that appears, select the International tab. Within this tab, remove the check mark within the "Use system separators" box in the section at the top entitled "Number handling." At this point, you may insert a period as the decimal separator and a comma as the thousands separator. In Excel 2007, this option is found by clicking the Microsoft Office button, then clicking the Excel Options button. Select the Advanced category and remove the check mark from the "Use system separators" box under the "Editing options" section. At this point, you may insert a period as the Decimal separator and a comma as the Thousands separator.

These worksheets are protected and as a result, you may navigate around the unlocked (i.e., data entry) cells using the arrow keys on your keyboard. However, to view the entire spreadsheet including the calculated cells and the credit totals below the data entry rows, you should navigate using the scroll bars at the bottom and right side of the worksheet. Using the scroll bars will allow you to view cells that cannot be selected.

**Step 1:** Using the third worksheet ("Field Descriptions") as a guide, enter ~~in~~ the appropriate information for each data element in the first 11 columns of the "Current MY Credit Calc" worksheet (with the exception of the third column, "Remanufactured?"). The next three columns for the proration factor, the applicable standard, and the credit balance are automatically populated based on the information and data entered.

All credit balances are divided into six averaging sets: NO<sub>x</sub> Line-Haul, NO<sub>x</sub> Switch, PM Line-Haul, PM Switch, Tier 4 NO<sub>x</sub> + HC Line-Haul, and Tier 4 NO<sub>x</sub> + HC Switch. Each engine family (or portion of each engine family) that is subject to a specific standard or averaging set, should have its own separate line item. ~~entry.~~ Some fields have drop-down menus that provide specific choices. Note that as stated above, a brief note will appear in the "Messages" column if the data entered are either inconsistent with certain requirements or subject to limitations (e.g., if the FEL entered exceeds the FEL cap). If necessary, any relevant observations or information may be entered into the "Comments" field.

**Step 2:** If necessary, the "Power Rating Calc" worksheet can be used to calculate the production-weighted average power for each engine family. The average power value corresponding to the final configuration for a particular engine family is the power value used in the emission credit calculation. Enter ~~in~~ the appropriate information for each data element in the first four columns. The last two columns for cumulative production volume and average power in kW are automatically calculated based on the data entered in the first four columns.

Note that any extra rows that do not contain any data, can be left blank. If additional rows are needed, please contact EPA for a revised form and specify how many entries/rows will be required.

#### IV. Summary of NO<sub>x</sub>, NO<sub>x</sub> + HC, and PM Credits

The "Credit Summary" worksheet contains a summary of all NO<sub>x</sub>, NO<sub>x</sub> + HC, and PM credits (banked, traded, transferred, and current model year credits) and allows for the application of these credits to current model year balances. As with the "Current MY Credit Calc" and "Current MY Credit Calc - MANUAL" worksheets, all credit balances are divided into six averaging sets: NO<sub>x</sub> Line-Haul, NO<sub>x</sub> Switch, Tier 4 NO<sub>x</sub> + HC Line-Haul, Tier 4 NO<sub>x</sub> + HC Switch, and PM Line-Haul, PM Switch. The initial step requires the entry of carryover (banked), traded, or transferred credit balances. The application and averaging of these existing credits with current model year credits is summarized in the second step below. In this worksheet, any cells that are highlighted in color are automatically populated based on information in the "Current MY Credit Calc" or "Current MY Credit Calc - MANUAL" worksheets or from the application of credits within the "Credit Summary" worksheet.

**Step 1: Credit Balances Before Averaging:** Enter any carryover (banked), traded, and/or transferred credit balances. Note that current model year credits are automatically populated in this summary sheet based on data entered and calculated within the "Current MY Credit Calc" or "Current MY Credit Calc - MANUAL" worksheets.

**Step 2: Credit Usage and Averaging:** Using the existing balances (as included in the "Credit Balances before Averaging" section), indicate the number of traded credits, banked credits, and/or transferred credits. Ensure that credits are applied within the corresponding averaging set.

The "Credit Balances after Averaging" section of the worksheet is automatically populated with the credit balances based on the application of credits within the "Credit Usage and Averaging" section. The final credit totals include current MY, banked, traded, and transferred credit balances after averaging.