

Volunteer/Unpaid Internship in EPA's Office of Resource Conservation and Recovery Communications Team

Name of point of contact/supervisor/phone number:

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Location of assignment:

Office of Resource Conservation and Recovery
Potomac Yard
2777 S. Crystal Drive
Arlington, VA 22202

Describe program (mission/objectives):

Our mission is to protect human health and the environment by ensuring responsible national management of hazardous and nonhazardous waste.

Our goals are to:

- Conserve energy and resources by promoting waste reduction, reuse, and recycling;
- Prevent land contamination from mismanagement of solid and hazardous wastes;
- Clean up areas where waste may have spilled, leaked, or been improperly disposed.
- Promote safe waste management by working closely with individual states, industry, environmental groups, tribes, and the public.

Define project(s), objective(s) and tasks/assignment(s):

- **Project(s):** Assist the Office of Resource Conservation and Recovery's (ORCR) Communication Team to identify key media outlets and stakeholders for communication targeting as well as develop web and social media content to support events such as the 40th anniversary of the Resource Conservation and Recovery Act (RCRA), America Recycles Day (Nov. 15) and regulatory rulemakings. Work with ORCR subject matter experts to draft blogs, review and update existing web content, and research and write responses to press inquiries.
- **Objective(s):** To increase public understanding of resource conservation, sustainable materials management, and responsible waste management.
- **Task(s)/assignment(s):** Working with ORCR Communications Team staff, ORCR program experts and EPA regional experts develop press responses, social media messages (Twitter, Facebook, blogs), and web content.
- **Identify prerequisite qualifications:** Strong writing skills are required. Experience/interest in communications, web development, and public outreach campaigns, including the use of social media are all desirable but not required.

Describe any other requirements such as travel or training: If you know there will be travel costs associated with conferences or training, please make sure to list details and costs here: NA