

[Preparer] How to Mark a Submission as Ready for Signature in eSIPS

Note: You must be registered as a Certifier in eSIPS in order to electronically submit plans to EPA.

1. Once you have responded to all questions on the component pages, click the 'Review Submission' button on the SIP Technical Support Document Information page to proceed to the Review Submission page (see Figure 1).

Figure 1: SIP Technical Support Document Information Page


- a. On the Review Submission page, a final version of the submission is displayed (see Figure 2).
 - b. You can download a PDF copy of the submission preview by selecting the 'Download' button within the PDF window or by selecting the 'View in PDF' button to view the PDF in a separate window. Note that if you are using Internet Explorer, the save button is displayed as follows: .
2. Click the 'Ready for Signature' button in the Review Submission page to designate the submission as ready for signature (see Figure 2).
 - a. Alternatively, select the 'Cancel' button to return to the submission to make any modifications necessary.
 - b. Once this button is selected, you will be redirected to the eSIPS homepage, where the submission status will be updated to 'Ready for Signature'.
 - c. A notification will be sent to all Certifiers registered to your state alerting them that the submission is ready to be electronically signed.

Figure 2: Review Submission Page

SPeCS Home Create New Submission Return to CDX EPA Regional Contacts Contact Us

Review Submission

preview 1 / 2

THIS FORM WAS GENERATED BY THE ESIPS APPLICATION

United States

ENVIRONMENTAL PROTECTION AGENCY

State Implementation Plans (SIPs) Summary

Section 110

Plan Name: This is just a test

State(s): MI

Preview Generated By: Gregory Slusher, MI

Generated: April 20, 2017, 1:04 PM (EST)

< Cancel Ready for Signature View in PDF

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Open the PDF in a separate tab in your browser

Support

If you have any questions related to submission development, please contact your EPA Regional Contact on your state landing page.

If you have any questions related to CDX or the eSIPS program service, please contact the CDX Help Desk at helpdesk@epacdx.net or by telephone at 888-890-1995.