

DENVER, CO - EPA Region 8 Brownfields Intern (CLOSING DATE: 04/09/2018)

Position Title: Brownfields Intern

Background:

Located within the Assessment & Revitalization Program, the Region 8 Brownfields Team is focused on working with a diverse set of external partners to assess, cleanup and reuse brownfield properties. Brownfields are defined as properties where expansion, reuse or redevelop is complicated by real or perceived contamination. Through a combination of technical assistance and grant programs, as well as substantial education and outreach efforts, these partnerships have resulted in hundreds of properties cleaned up, over 4,000 acres made ready for reuse, and nearly \$1 billion in leveraged redevelopment activity throughout the Rocky Mountain region in the past decade.

Position Description:

As the Brownfields Intern you will help to amplify successes, and aid in the development of new partnerships, by working with a multidisciplinary team to design and execute outreach and training strategies. You will assist with program analysis to help determine how to maximize the number of brownfields sites that meet the Ready for Use (RAU) criterion.

Specific duties may include, but are not limited, to the following:

- Writing project summaries and case studies
- Aiding in the coordination of press releases and/or media events
- Developing training materials for grant recipients and other external stakeholders
- Interviewing and/or training external stakeholders
- Aiding in the development of multimedia deliverables (e.g. video)
- Facilitating the development of communication and outreach plans
- Analyzing program reporting processes to ensure maximum RAUs are tracked

Desired Skills:

- Excellent written and verbal communication
- Microsoft Office
- Ability to work independently and self-actuate
- Ability to process large amounts of information and summarize critical elements

Knowledge/Experience (optional, but a bonus):

- Demonstration of coursework in journalism, communications, political science or similar areas of study will be viewed favorably. Similarly, demonstration of experience developing communication and training materials will be viewed favorably.
- Adobe Connect and Microsoft SharePoint

Timeline:

The Brownfields internship is estimated to last no more than four months.

Desired hours per week: 20-40 (negotiable)

Desired start date: Flexible

APPLICATION REQUIREMENTS: Supply transcripts, resume and cover letter (*indicating the positions or positions you are interested in, your available start date, and approximate hours/weeks you could work*) to R8EPAintern@epa.gov with the subject line: Student Volunteer Internship Program.

For More Information: Christina Wilson, 303-312-6706 or wilson.christina@epa.gov

Contact: Elaine Robles, Human Resources, 303.312.6194 or robles.elaine@epa.gov