

## DENVER, CO EPA Region 8 Enforcement, Compliance & Environmental Justice Analyst Intern (CLOSING DATE: 04/09/2018)

**Position Title:** Analyst

**Background:** A background in environmental science/policy, business administration, economics, or similar.

**Position Description:** The EPA region 8 is looking for an intern to serve on two teams (CERCLA/UIC enforcement team and the FIFRA/TSCA enforcement team) in the Office of Enforcement, Compliance, and Environmental Justice (ECEJ). On the CERCLA and UIC enforcement team the intern will help build capacity for financial assurance implementation with the main focus of the intern's time will being utilized in analysis of the current CERCLA financial instrument inventory and some work on UIC financial assurance implementation. In this capacity the intern will gain an understanding of both the CERCLA and UIC programs as they relate to EPA enforcement operations. On the TSCA/FIFRA enforcement team the intern will assist with targeting through data analysis to ensure lead based paint enforcement activities are focused on communities with the most need and have the most impact. The intern will assist with the FIFRA Needs Assessment Project for Region 8 Tribes currently without FIFRA Enforcement Programs, including nonagricultural and aerial application data to lead testing percentages, blood lead levels for children, and age of housing stock. The intern will also assist with the creation of a Compliance Assistance Toolkit for TSCA and FIFRA Enforcement Programs on Tribal Lands.

*Specific duties* may include, but are not limited, to the following:

- Establish basic understanding of programs to serve project goals
- Analysis of financial assurance mechanisms
- Data analysis including analyzing NAICs codes and other publicly available data sets
- enforcement strategy
- Draft correspondences
- Arrange phone calls
- Arrange meetings
- Assist with project implementation and strategic planning
- Other as needed

*Desired Skills:*

- Excellent written and verbal communication
- Proficient in Excel
- Proficient in Word (specifically with mail mergers)
- Ability to work independently
- Task and deadline oriented
- Comfort working on teams

*Knowledge/Experience* (optional, but a bonus):

- Knowledge of CERCLA / UIC authority

- Experience in financial services
- Experience working in an office environment

**Timeline:**

Intern will be on board for a minimum of 2 months, (there may be an opportunity to extend for a maximum of 4-6 months depending on circumstances, but this is not assured).

**Desired hours per week: 30**

(preference will be given to qualified candidates available to work more hours per week).

**Desired start date:** Late May or June

**APPLICATION REQUIREMENTS:** Supply transcripts, resume and cover letter (*indicating the positions or positions you are interested in, your available start date, and approximate hours/weeks you could work*) to [R8EPAlntern@epa.gov](mailto:R8EPAlntern@epa.gov) with the subject line: Student Volunteer Internship Program.

For more information:

Tiffany Cantor – [cantor.tiffany@epa.gov](mailto:cantor.tiffany@epa.gov)

Aaron Urdiales – [Urdiales.aaron@epa.gov](mailto:Urdiales.aaron@epa.gov)

**Contact:** Elaine Robles, Human Resources, 303.312.6194 or [robles.elaine@epa.gov](mailto:robles.elaine@epa.gov)