

DENVER, CO - EPA Region 8 Quality Assurance Student Volunteer (CLOSING DATE: 04/09/2018)

Position Title: Quality Assurance (QA) Program Student Volunteer Intern

Background: Science is the backbone of EPA's decision-making. EPA's ability to pursue its mission to protect human health and the environment depends upon the integrity of the science on which it relies. The environmental policies, decisions, guidance, and regulations that impact the lives of all Americans every day must be grounded, at a most fundamental level, in sound, high quality science. The Region 8 QA Program plays an important role in ensuring science integrity by reviewing/approving environmental sampling plans and data collection activities to ensure they meet certain federal standards of quality. This position will work on exciting and cutting edge projects including working with EPA senior scientists/engineers to help ensure that sample collection activities in the Region are properly tracked and documented so that the data used for decision-making is reproducible and defensible in a court of law, if needed. The position will also work with Tribes, States, and other Environmental Programs within Region 8. Training will be provided.

Position Description:

The student intern would support various members of the QA team with:

- assisting in internal and external scientific assessments/audits;
- researching/analyzing data and making recommendations for improving program implementation;
- drafting/editing assessment reports;
- accomplishment reporting, developing success stories;

Desired Skills:

- Excellent written and verbal communication skills
- Basic Excel -Basic Word
- Ability to work independently -Ability to work well in a team setting

Knowledge/Experience (optional, but a bonus): General understanding of Chemistry, Environmental/Biological Sciences and/or Engineering, OR Environmental Policy.

Timeline:

Student volunteer will be on board for approximately 3 months.

Desired hours per week: 15-40 hours.

Desired start date: May 2018 (Please Note: From the time of acceptance, there will be a 2-4-week period prior to first day of work while paperwork is completed. An earlier start date is possible depending on the student's needs)

APPLICATION REQUIREMENTS: Supply transcripts, resume and cover letter (*indicating the positions or positions you are interested in, your available start date, and approximate*

hours/weeks you could work) to R8EPAintern@epa.gov with the subject line: Student Volunteer Internship Program.

Contact: Linda Himmelbauer, QA Program, 303-312.6020, himmelbauer.linda@epa.gov
Elaine Robles, Human Resources, 303.312.6194 or robles.elaine@epa.gov