

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY CHARTER

HUMAN STUDIES REVIEW BOARD

1. Committee's Official Designation (Title):

Human Studies Review Board

2. Authority:

This charter renews the Human Studies Review Board (HSRB) in accordance with the provisions of the Federal Advisory Committee Act (FACA), 5 U.S.C. App. 2. This Committee was established in February of 2006 under the authority of the "Department of Interior, Environment, and Related Agencies Appropriations Act, 2006", Public Law 109-54 and 40 CFR 26.1605. The Committee was created to review human research submitted to the Office of Pesticide Programs to be used for regulatory purposes under the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA, 7 U.S.C. 136-136y) or section 408 of the Federal Food, Drug and Cosmetic Act (FFDCA, 21 U.S.C. 346a). The HSRB is in the public interest and supports the U.S. Environmental Protection Agency (EPA) in performing its duties and responsibilities.

3. Objectives and Scope of Activities:

The HSRB will provide advice, information, and recommendations on issues related to scientific and ethical aspects of human subjects research.

4. Description of Duties:

The duties of the HSRB are solely to provide scientific or policy advice to EPA on:

- a. Research Proposals and Protocols;
- b. Reports of completed research with human subjects; and
- c. How to strengthen EPA's programs for protection of human subjects of research.

5. Agency or Official to Whom the Committee Reports:

HSRB will report to the EPA Administrator through his or her designee.

6. Support:

EPA will be responsible for financial and administrative support.

7. Estimated Annual Operating Costs and Staff Years:

The estimated annual operating cost of HSRB is \$120,802, which includes 0.3 staff-years of support.

8. Designated Federal Officer:

A full-time or permanent part-time employee of EPA will be appointed as the Designated Federal Officer (DFO). The DFO or a designee will be present at all meetings of the advisory committee and subcommittees. Each meeting will be conducted in accordance with an agenda approved in advance by the DFO. The DFO is authorized to adjourn any meeting when he or she determines it is in the public interest to do so, and will chair meetings when directed to do so by the official to whom the committee reports.

9. Estimated Number and Frequency of Meetings:

The Committee expects to meet up to four (4) times a year. Meetings may occur approximately once every three (3) months or as needed and approved by the DFO and are expected to occur by teleconference. If it is determined necessary to have an in-person meeting, EPA may pay travel and per diem expenses as appropriate.

As required by FACA, HSRB will hold open meetings unless the EPA Administrator determines that a meeting or a portion of a meeting may be closed to the public in accordance with 5 U.S.C. 552b(c). Interested persons may attend meetings, appear before the Board as time permits, and file comments with the HSRB.

10. Duration:

Continuing.

11. Termination:

This charter will be in effect for two years from the date it is filed with Congress. After this two-year period, the charter may be renewed as authorized in accordance with Section 14 of FACA.

12. Membership and Designation:

The HSRB will be composed of approximately ten (10) members who will serve as Special Government Employees (SGEs) or Regular Government Employees (RGEs), who are not EPA employees per 40 CFR 26.1605. In selecting members, the EPA will consider candidates from the environmental scientific/technical fields, human health care professionals, academia, industry, public and private research institutes or organizations, other governmental agencies,

and other relevant interest areas. The HSRB membership will include experts in relevant scientific or technical disciplines such as bioethics, biostatistics, human health risk assessment and human toxicology.

13. Subcommittees:

EPA, or the HSRB with EPA's approval, may form HSRB subcommittees or workgroups for any purpose consistent with this charter. Such subcommittees or workgroups may not work independently of the chartered committee and must report their recommendations and advice to the chartered HSRB for full deliberation and discussion. Subcommittees or workgroups have no authority to make decisions on behalf of the chartered committee nor can they report directly to the Agency.

14. Recordkeeping:

The records of the Committee, formally and informally established subcommittees, or other subgroups of the Committee, will be handled in accordance with NARA General Records Schedule 6.2 and EPA Records Schedule 1024 or other approved agency records disposition schedule. Subject to the Freedom of Information Act, 5 U.S.C. 552, these records will be available for public inspection and copying, in accordance with the Federal Advisory Committee Act.

March 19, 2018

Agency Approval Date

March 28, 2018

Date Filed with Congress