



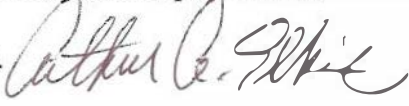
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

APR 30 2018

THE INSPECTOR GENERAL

**MEMORANDUM**

**SUBJECT:** Acceptance of Corrective Action for Recommendation 15 of Office of Inspector General Report No. 18-P-0089, *EPA Can Achieve Better Value Complying with Performance-Based Contract Requirements*, dated February 20, 2018

**FROM:** Arthur A. Elkins Jr. 

**TO:** Donna J. Vizian, Principal Deputy Assistant Administrator  
Office of Administration and Resources Management

Thank you for your memorandum dated April 19, 2018, which includes a written corrective action plan and estimated completion date for Recommendation 15 of the subject report. We have reviewed the agency's response indicating it will "update the EPA Acquisition Guide to require Contracting Officers include specific clause language and numbers for award term contracts." We accept the written confirmation of the previously discussed corrective actions plan and the newly provided estimated completion date.

As stated in the report, the corrective action plan—to update the EPA Acquisition System desk guide to include procedures for emergency instances when the EPA Acquisition Writing System is not available for use—meets the intent of the recommendation. Therefore, all 15 recommendations for the subject report are now considered resolved. We will close the report in the Office of Inspector General tracking system as of the date of this memorandum. You should track implementation of EPA corrective actions in the agency's Management Audit Tracking System until all actions are completed.

If you or your staff have any questions, please contact Kevin Christensen, Assistant Inspector General for Audit and Evaluation, at (202) 566-1007 or [christensen.kevin@epa.gov](mailto:christensen.kevin@epa.gov); or Michael Petscavage, Director, Contract and Assistance Agreement Directorate, at (202) 566-0897 or [petscavage.michael@epa.gov](mailto:petscavage.michael@epa.gov).

cc: Lauren Lemley, Audit Follow-Up Coordinator, Office of Administration and Resources Management  
Celia Vaughn, Audit Follow-Up Coordinator, Office of Acquisition Management,  
Office of Administration and Resources Management  
Kevin Christensen, Assistant Inspector General for Audit and Evaluation  
Richard Eyermann, Deputy Assistant Inspector General for Audit and Evaluation  
Christine El-Zoghbi, Deputy Assistant Inspector General for Audit and Evaluation  
Michael Petscavage, Director, Contract and Assistance Agreement Directorate,  
Office of Inspector General