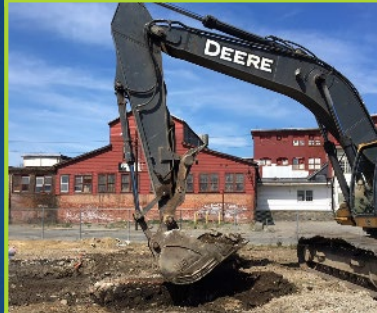




EPA Region 1 Brownfields

# EPA New England FY2019 Brownfields Grant Guidelines Workshop

## MULTIPURPOSE GRANT SESSION





# Purpose of this Session

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EPA Region 1 Brownfields

- ▶ Provide an overview of the FY2019 Brownfields **Multipurpose Grant** Guidelines.
- ▶ Review the **Multipurpose Grant** proposal submission process, threshold criteria & ranking criteria.
- ▶ Provide an opportunity for Q&A.
- ▶ Should any information provided in the following slides or by the presenters differ from the Guidelines, the language written in the Guidelines shall prevail.



# Section I.A

## Description of Grant

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EPA Region 1 Brownfields

- ▶ Provides funds to carry out Brownfield Assessment & Cleanup activities at eligible sites including:
  - Site inventory
  - Phase I & II assessments
  - Community outreach & involvement
  - Cleanup and reuse planning
  - Developing an overall plan for revitalization
  - Site cleanup
- ▶ Period of performance is **5 years**.





# Section I.A

## Description of Grant

- ▶ You can apply for up to \$800,000
  - 70% must be spent on site-specific activities
  - At least \$200,000 must be spent on site cleanup
- ▶ A cost share of \$40,000 is required.
- ▶ You must be the sole owner of at least one brownfield site within the proposed target area.
- ▶ Requested amount can be any combination of hazardous substance and/or petroleum funds.



# Section I.B

## Uses of Grant Funds

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EPA Region 1 Brownfields

1. Grant funds can be used for direct programmatic costs such as performance reporting and environmental oversight consistent with the requirements at [2 CFR 200, Subpart E](#).
2. Local governments may use up to 10% of grant funds for (see [Health Monitoring](#) fact sheet & FY19 [FAQs R.1](#)):
  - a. Health monitoring of populations exposed to hazardous substances, pollutants, or contaminants from brownfields sites.
  - b. Monitoring and enforcement of institutional controls.
3. Grant funds can be used to purchase environmental insurance. See FY19 [FAQs F.5-6](#).



# Section III.A

## Who Can Apply

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- ▶ General Purpose Unit of Local Government
- ▶ Land Clearance Authority or a quasi-governmental entity
- ▶ Government Entity Created by State Legislature
- ▶ Regional Council or group of General Purpose Units of Local Government
- ▶ Redevelopment Agency that is chartered or otherwise sanctioned by a state
- ▶ State
- ▶ Indian tribe other than in Alaska



# Section III.A

## Who Can Apply

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- ▶ **Nonprofit organization** described in 501(c)(3) of the Internal Revenue Code.
- ▶ **Limited liability corporation** in which all managing members are 501(c)(3) nonprofit organizations or whose whole sole members are 501(c)(3) nonprofit organizations.
- ▶ **Limited liability partnership** in which all general partners are 501(c)(3) nonprofit organizations or limited liability partnerships whose sole members are 501(c)(3) nonprofit organizations.
- ▶ Qualified **community development entity** as defined in section 45D(c)(1) of the Internal Revenue Code of 1986.



# Section III.B

## Threshold Criteria

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EPA Region 1 Brownfields

- ▶ Threshold Criteria are on **pages 9-15** of the Multipurpose Guidelines.
- ▶ The Multipurpose Grant Guidelines have multiple Threshold Criteria. **Make sure you respond to all criteria or you may be eliminated from the competition. Be careful here.**
- ▶ While EPA may seek clarification of a response, if you did **not** respond, it's impossible to seek clarification.
- ▶ Responses must be included as an attachment to your Narrative Proposal.



**You must pass these criteria to move forward in the competition!**



# Section III.B

## Threshold Criteria

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EPA Region 1 Brownfields

1. Applicant Eligibility
2. Community Involvement
3. Target Area
4. Affirmation of Brownfield Site Ownership
5. Required Cost Share





# Threshold Criteria

## 1. Applicant Eligibility

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EPA Region 1 Brownfields

- ▶ Provide information that demonstrates how you are an eligible applicant as specified in **Section III.A.**
  - If you are a **Municipality, State or Tribe**, affirm that you are an eligible entity.
  - If you are **Other Than** a municipality, state or tribe, attach eligibility documentation such as resolutions, statutes, articles of incorporation, etc.





# Threshold Criteria

## 1. Applicant Eligibility (continued)

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EPA Region 1 Brownfields

- If you are a **Non-Profit** organization or an organization comprised of non-profit organizations, attach documentation demonstrating your tax-exempt status under section 501(c)(3) of the Internal Revenue Code.
  - If you are a **community development** entity, attach documentation certifying your organization's status.
- See FY19 **FAQs** E.1-4.





# Threshold Criteria

## 2. Community Involvement

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EPA Region 1 Brownfields

- Provide information that demonstrates how you intend to inform and involve the community and other stakeholders in the planning, implementation, and other brownfield activities described in your proposal.





# Threshold Criteria

## 3. Target Area

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- Identify **one target area** where you propose to conduct eligible activities, such as a neighborhood, a number of neighboring towns, a district, a corridor, a shared planning area or a census tract. The target area may not include communities that are located in distinctly different geographic areas.





## 4. Affirmation of Brownfield Site Ownership

- ▶ To be eligible for Multipurpose Grant funding, an applicant must own a site(s) that meets the CERCLA § 101(39) definition of a brownfield. An applicant must own a brownfield site(s) within their target area where cleanup activities may be conducted by **January 31, 2019**.
- ▶ Applicants eligible for Brownfields Grant funding cannot be liable for contamination on the site. Site eligibility related to liability is determined differently at sites contaminated with hazardous substances than for sites contaminated by petroleum or petroleum product. **Eligibility determinations for site-specific assessment and cleanup activities will be made by EPA after the award of the grant throughout the project period.**



- ▶ **Affirm that you own a site that meets the CERCLA § 101(39) definition of a brownfield** and is:
  - a) Not listed (or proposed for listing) on the National Priorities List;
  - b) Not subject to unilateral administrative orders, court orders, administrative orders on consent, or judicial consent decrees issued to or entered into by parties under CERCLA; and
  - c) Not subject to the jurisdiction, custody, or control of the U.S. government. (Note: Land held in trust by the U.S. government for an Indian tribe is eligible for funding.)
- ▶ For more information on sites eligible for Brownfields Grant funding, please see the [Information on Sites Eligible for Brownfields Funding under CERCLA § 104\(k\)](#).



# Threshold Criteria

## 5. Required Cost Share

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- ▶ Multipurpose Grant recipients are required to provide a **\$40,000** cost share. The cost share may be in the form of a contribution of money, labor, material, or services from a non-federal source. If the cost share is in the form of a contribution of labor, material, or other services, it must be incurred for an eligible and allowable expense under the grant and otherwise comply with 2 CFR 200.306. Eligible and allowable expenses may include administrative costs borne by the recipient or a third party to meet its cost share obligation; including indirect costs, subject to the 5% limit on administrative costs. See the FY19 [FAQs](#) for more information on the cost share requirement.
- ▶ **Demonstrate how you will meet the \$40,000 cost share requirement.** Note: This discussion may be the same as the response to *Description of Tasks and Activities* in **Section IV.E.3.a.**



# Section IV.B

## Due Date & Submission Instructions

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EPA Region 1 Brownfields

- ▶ Your **Authorized Organization Representative** (AOR) must submit your proposal via [www.grants.gov](http://www.grants.gov).
- ▶ Proposals must be received no later than 11:59 pm ET on **January 31, 2019**.
- ▶ In order to submit a proposal via [www.grants.gov](http://www.grants.gov), you must:
  1. Have an active DUNS number,
  2. Have an active System for Award Management (SAM) account in [www.sam.gov](http://www.sam.gov),
  3. Be registered in [www.grants.gov](http://www.grants.gov), and
  4. Be designated as your organization's AOR.



# Section IV.B

## Due Date & Submission Instructions

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EPA Region 1 Brownfields

### 1. Data Universal Numbering System (DUNS)

- DUNS information is located at <http://www.dnb.com/>.
- Your organization must have a unique DUNS number.

### 2. System for Award Management (SAM)

- SAM information is located at: <https://www.sam.gov>.
- Make sure you are **active in SAM before submitting your proposal.**
- You must maintain an **active SAM registration** during the application, award and cooperative agreement time frames.





### 3. Grants.gov

- You must apply electronically through [www.grants.gov](http://www.grants.gov).
- See **Appendix 1** on **pages 36-40** of the **Multipurpose Guidelines**.

### 4. Your Organization's AOR

- You must have your **Authorized Organization Representative (AOR)** submit your proposal via [www.grants.gov](http://www.grants.gov).
- Make sure your AOR is available to submit your proposal by the due date.



# Section IV.B

## Due Date & Submission Instructions

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EPA Region 1 Brownfields

- ▶ Make sure your organization's information is consistent with EPA, DUNS and SAM.
- ▶ The registration process for [www.sam.gov](http://www.sam.gov) and [www.grants.gov](http://www.grants.gov) can take up to a month or more.

### **Register ASAP.**

- ▶ Make sure you allow enough time to successfully submit your proposal and to fix unexpected errors.
- ▶ **Proposals received after the due date will not be considered.**
- ▶ See **page 12** of the **Multipurpose Guidelines** and FY19 **[FAQs B.5-10](#)** for more information.



# Section IV.C

## Content & Form of Proposal Submission

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EPA Region 1 Brownfields

- ▶ Your Proposals **must**:
  - ✓ Be in English.
  - ✓ Be typed, single-spaced, on letter sized paper (8 ½ x 11).
  - ✓ Use standard Times New Roman, Ariel or Calibri fonts with a **12 point font size**.
- ▶ Proposals **should not** include color printing, photos and graphics.





### ► Checklist

- A list of all required items is located on **page 13**.
- Make sure you have included and attached all required and applicable items in [www.grants.gov](http://www.grants.gov).

### ► Pages in excess of page limits **will be** removed and not evaluated.

### ► Limit number of attachments to Threshold Criteria and required items. **No other attachments will be considered!**



# Section IV.C

## Content & Form of Proposal Submission

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EPA Region 1 Brownfields

- ▶ Application Materials (see **Appendix 1** on **page 38**)
  - Application for Federal Assistance (SF-424)
  - Narrative Information Sheet **(2 Pages)** + Required Attachments
  - Narrative Proposal/Ranking Criteria **(12 Pages)** + Required Attachments
  - Threshold Criteria Responses
- ▶ See FY19 **FAQs B.1-13.**



**You must include all 4 items for a complete proposal!**



# Section IV.D

## Narrative Information Sheet

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EPA Region 1 Brownfields

- ▶ The Narrative Information Sheet identifies you as the applicant, what you are applying for, and provides your contact information.
- ▶ The Narrative Information Sheet shall not exceed **2 single-spaced pages** and must be on your organization's **official letterhead**.
- ▶ The Narrative Information Sheet **must address** all of the requested items.
- ▶ See FY19 **FAQs B.3.**



1. Applicant Identification: **Your entity's name & address**
2. Funding Requested
  - a. Grant Type: **Multipurpose**
  - b. Federal Funds Requested: **\$\_\_\_\_\_ (requested amount)**  
(must not exceed \$800,000)
  - c. Contamination: **Hazardous Substances, Petroleum or Both**  
**Note:** If both, provide a breakdown of the amount of funding you are requesting by contaminant type (e.g., \$500,000 hazardous substances and \$300,000 petroleum).



# Section IV.D

## Narrative Information Sheet

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EPA Region 1 Brownfields

### 3. Location:

- a) Your City
- b) Your County
- c) Your State or tribe



### 4. Contacts:

- a. Project Director: Name & contact information for the person who is the main point of contact and will be managing this grant if selected
- b. Chief Executive/Highest Ranking Official: Name & Contact information for the Mayor, Chief Executive or President of your organization



### 5. Population:

- City or Town: Provide the population of your jurisdiction
- County/State/Regional Organization: Provide the population of the city/town in which each priority site/proposed site/target area is located
- Nonprofit: Provide the population of the city/town in which the project is located
- Tribe: Provide number of tribal/non-tribal members affected

Note: Population data is available at [www.census.gov](http://www.census.gov).



# Section IV.D

## Narrative Information Sheet

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EPA Region 1 Brownfields

### 6. Other Factors Checklist: Identify items below that apply to your proposal

Other Factor	Page #
Community population is 10,000 or less.	
The applicant is, or will assist, a federally recognized Indian tribe or United States territory.	
The priority brownfield site(s) is impacted by mine-scarred land.	
The priority site(s) is adjacent to a body of water (i.e., the border of the priority site(s) is contiguous or partially contiguous to the body of water, or would be contiguous or partially contiguous with a body of water but for a street, road, or other public thoroughfare separating them.)	
The priority site(s) is in a federally designated flood plain.	
The redevelopment of the priority site(s) will facilitate renewable energy from wind, solar, or geothermal energy; or any energy efficiency improvement projects.	
At least 20% of the overall project budget will be spent on eligible site reuse or area-wide planning activities for priority brownfield site(s) within the target area.	



# Section IV.D

## Narrative Information Sheet

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EPA Region 1 Brownfields

### 6. Other Factors Checklist

- Make sure you put the page number(s) next to the factors you are addressing in your proposal. **Be kind to your reviewer!**
- If none of these factors are applicable to you, make sure you **provide a statement to indicate that they do not apply.**
- See FY19 **FAQs C.4.**





### 7. Letter from the State or Tribal Environmental Authority

- Attach a current letter from your state or tribal environmental authority acknowledging that you plan to conduct **assessment and cleanup activities** and apply for grant funds.
- If you are applying for multiple types of grants, you need only one letter from the state acknowledging the relevant grant activities. **However** you **must** provide the letter as an attachment to **each** proposal.
- General letters of correspondence and documents evidencing state involvement are **NOT** acceptable.



### 7. Letter from the State or Tribal Environmental Authority

- To request a letter from your State Brownfields Program Contact, please email the following information:
  - ✓ The grant(s) for which you are applying;
  - ✓ The site(s) for which you are applying, if site specific; and
  - ✓ To whom the letter should be addressed.



**You must get a new letter this year.  
Do not use last year's letter.**





### 7. Letter from the State or Tribal Environmental Authority

- Please give your State Brownfields Program Contact at least 2 weeks before the grant submittal deadline to provide you the letter.
- For **CT**, go to [How to Request a State Letter from CT DEEP](#)
- For **VT**, when requesting your letter via email, please include in the subject line "State Letter for EPA Brownfields Grant."



# Section IV.D

## Narrative Information Sheet

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EPA Region 1 Brownfields

### 7. Letter from the State or Tribal Environmental Authority



**Mark Lewis** ([mark.lewis@ct.gov](mailto:mark.lewis@ct.gov))

CT Department of Energy and Environmental Protection  
Office of Constituent Affairs & Land Management  
Hartford, CT 06106-5127  
860-424-3768



**Nick Hodgkins** ([nick.hodgkins@maine.gov](mailto:nick.hodgkins@maine.gov))

ME DEP, Brownfields Program  
17 State House Station  
Augusta, ME 04333-0017  
207-592-0882



# Section IV.D

## Narrative Information Sheet

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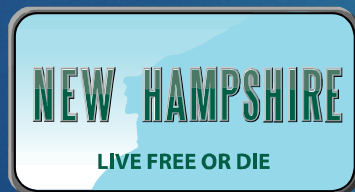
EPA Region 1 Brownfields

### 7. Letter from the State or Tribal Environmental Authority



**Angela Gallagher** ([angela.gallagher@state.ma.us](mailto:angela.gallagher@state.ma.us))

Massachusetts Department of Environmental Protection  
Bureau of Waste Site Cleanup  
20 Riverside Drive  
Lakeville, Massachusetts 02347  
508-946-2790



**Michael McCluskey** ([michael.mccluskey@des.nh.gov](mailto:michael.mccluskey@des.nh.gov))

NH Department of Environmental Services  
Hazardous Waste Remediation Bureau  
29 Hazen Drive - PO Box 95  
Concord, NH 03302-0095  
603-271-2183



# Section IV.D

## Narrative Information Sheet

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EPA Region 1 Brownfields

### 7. Letter from the State or Tribal Environmental Authority



**Rachel Simpson** ([rachel.simpson@dem.ri.gov](mailto:rachel.simpson@dem.ri.gov))

RI DEM - Office of Waste Management  
235 Promenade Street  
Providence, RI 02908-5767  
401-222-2797 Ext. 7105



**Patricia Coppolino** ([patricia.coppolino@vermont.gov](mailto:patricia.coppolino@vermont.gov))

VT Dept. of Environmental Conservation  
1 National Life Drive – Davis 1  
Montpelier, VT 05620-3704  
802-249-5822



# Section IV.E

## Narrative Proposal/Ranking Criteria

36



EPA Region 1 Brownfields

- ▶ Includes responses to all Ranking Criteria found in **Section IV.E** on **pages 15-23**.
- ▶ Evaluation Criteria (how your proposal will be evaluated and point scores) are in **Section V.A** on **pages 24-31**.
- ▶ The Narrative Proposal **shall not exceed 12 single-spaced pages**. Pages over the 12-page limit **will not** be evaluated.
- ▶ You must include page numbers, criteria numbers and titles in your narrative.



# Section IV.E

## Narrative Proposal/Ranking Criteria (100 points)

37



EPA Region 1 Brownfields

1. Project Area Description & Plans for Revitalization (30 points)
2. Community Need & Community Engagement (20 points)
3. Task Descriptions, Cost Estimates, & Measuring Progress (35 points)
4. Programmatic Capability & Past Performance (15 points)



**Be sure to read each criterion carefully and make sure you respond to all sub-criteria.**



# Narrative Proposal/Ranking Criteria

## 1. Project Area Description & Plans for Revitalization

38



EPA Region 1 Brownfields

- a. Target Area & Brownfields (12 points)
  - i. Background & Description of Target Area (6 points)
  - ii. Description of the Priority Brownfield Site(s) (6 points)
- b. Revitalization of the Target Area (10 points)
  - i. Overall Plan for Revitalization (5 points)
  - ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)
- c. Strategy for Leveraging Resources (8 points)
  - i. Resources Needed for Site Reuse (5 points)
  - ii. Use of Existing Infrastructure (3 points)



# Narrative Proposal/Ranking Criteria

## 1.a Target Area & Brownfields (12 points)

39



EPA Region 1 Brownfields

### i. Background & Description of Target Area (6 points)

- **You need to:**

- ✓ Include a brief description of your city, town, or geographic area to provide background on its cultural and industrial history that establishes your brownfield challenges and their impact on the community.
- ✓ Identify and describe the specific target area where you plan to perform eligible activities, such as a neighborhood, a number of neighboring towns, district, corridor, a shared planning area or a census tract.



# Narrative Proposal/Ranking Criteria

## 1.a Target Area & Brownfields (12 points)

40



EPA Region 1 Brownfields

### i. Background & Description of Target Area (6 points)

- **You will be evaluated on:**

- ✓ The extent to which the description provides context of the brownfields challenges and the degree to which the challenges impact the community.
- ✓ The extent to which a specific target area is clearly defined.
- ✓ The degree to which the project scope is conducive to carrying out the proposed project for the amount of funding being requested.





# Narrative Proposal/Ranking Criteria

## 1.a Target Area & Brownfields (12 points)

41



EPA Region 1 Brownfields

### i. Background & Description of Target Area (6 points)

- **Think about:**

- ✓ Your overall area/community & target area(s) may contain:

- Signs of distress, blight or neglect
- Known or potential brownfields sites
- Sensitive or vulnerable populations
- Need for cleanup and redevelopment
- **Your priority site(s)**





# Narrative Proposal/Ranking Criteria

## 1.a Target Area & Brownfields (12 points)

42



EPA Region 1 Brownfields

### ii. Description of the Priority Brownfield Site(s) (6 points)

- **You need to:**

- ✓ Describe one or more priority brownfield site(s) in the target area and discuss why the site(s) may be a candidate for assessment, cleanup, and/or redevelopment activity. Characterize known contamination, past and current land uses, current site conditions (including structures), potentially related environmental issues.
- ✓ If applicable, describe whether the site(s) is located adjacent to a body of water or is in a federally designated flood plain.
- ✓ **Note: A recipient of a Multipurpose Grant may not expend any grant funds for the remediation of a brownfield site unless they own the brownfield site and are not responsible for the contamination.**



# Narrative Proposal/Ranking Criteria

## 1.a Target Area & Brownfields (12 points)

43



EPA Region 1 Brownfields

### ii. Description of the Priority Brownfield Site(s) (6 points)

- **You will be evaluated on:**

- ✓ The degree to which the brownfield site(s) in the target area are described.
- ✓ The extent to which it is clear why the priority site(s) may be a candidate for assessment, cleanup, and/or redevelopment activity.
- ✓ The extent to which the description of the priority brownfield site(s) provides clear information on the land uses, current site conditions, and potentially related environmental issues.
- ✓ When applicable, the extent to which the proposed site(s) is adjacent to a body of water or federally designated flood plain.



# Narrative Proposal/Ranking Criteria

## 1.a Target Area & Brownfields (12 points)

44



EPA Region 1 Brownfields

### ii. Description of the Priority Brownfield Site(s) (6 points)

- **Think about:**

- ✓ Past & current land uses
- ✓ Current site conditions
- ✓ Potentially related environmental issues

- If your priority site(s) is contiguous or partially contiguous to a body of water, or would be contiguous or partially contiguous with a body of water but for a street, road or other public thoroughfare separating them. Don't forget to note this on the **Other Factors Checklist**.
- You **must** discuss both Hazardous Substances & Petroleum sites and contaminants when requesting both in your proposal.



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

45



EPA Region 1 Brownfields

### i. Overall Plan for Revitalization (5 points)

- **You need to:**

- ✓ If an overall plan for revitalization of brownfield sites within the target area **already exists**, you need to:
  - Describe how the proposed Multipurpose Grant activities align with that plan.
  - Explain the extent to which a feasible site reuse strategy already exists for at least one of the priority brownfield site(s) to be addressed under the grant.
  - Discuss how the brownfields revitalization plan(s) aligns with and supports the local government's broader land use and revitalization efforts.



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

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EPA Region 1 Brownfields

### i. Overall Plan for Revitalization (5 points)

- **You need to:**

- ✓ If an overall plan for revitalization of brownfield sites within the target area **does not exist**, you need to:
  - Describe how the activities performed using Multipurpose Grant funds will result in an overall plan for revitalization of brownfield sites, including a feasible site reuse strategy for each brownfield site addressed under the grant.
  - Discuss how your brownfields revitalization plan(s) will align with and support the local government's broader land use and revitalization efforts.



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

47



EPA Region 1 Brownfields

### i. Redevelopment Strategy & Alignment with Revitalization Plans (5 points)

- **You will be evaluated on:**

- ✓ If an overall plan for revitalization of brownfields sites within the target area **already exists**:
  - The extent to which an overall plan for revitalization is clearly identified for the priority brownfield site(s).
  - The extent to which the plan aligns with the proposed Multipurpose Grant activities and includes a feasible site reuse strategy for the brownfield site(s).
  - The extent to which the plan clearly aligns with and advances the local government's land use and revitalization plans. **Plans that include a clear vision for the use of revitalized properties may garner more points.**



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

48



EPA Region 1 Brownfields

### i. Redevelopment Strategy & Alignment with Revitalization Plans (5 points)

- **You will be evaluated on:**

- ✓ If an overall plan for revitalization of brownfields sites within the target area **does not exist**:
  - The extent to which the proposed Multipurpose Grant activities will result in an overall plan for revitalization with a feasible site reuse strategy for the priority brownfield site(s).
  - The extent to which the plan will clearly align with and advance the local government's broader land use and revitalization plans. **Plans that include a clear vision for the use of revitalized properties may garner more points.**



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

49



EPA Region 1 Brownfields

### i. Redevelopment Strategy & Alignment with Revitalization Plans (5 points)

- **Think about:**

- ✓ Referencing your current land use and revitalization plans and how your priority site(s) fits into the overall vision.





# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

50



EPA Region 1 Brownfields

### ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)

- **You need to:**

- ✓ Describe the potential of the overall plan for revitalization to stimulate economic development in the target area upon completion of the cleanup of these properties, and/or
- ✓ How the grant will facilitate the creation of, preservation of, or addition to a park, a greenway, undeveloped property, recreational property, or other property used for nonprofit purposes.
- ✓ If applicable, describe how the redevelopment of the site(s) will facilitate renewable energy from wind, solar, or geothermal energy; or any energy efficiency improvement projects.



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

51



EPA Region 1 Brownfields

### ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)

- **You will be evaluated on:**

- ✓ The degree to which the proposed project(s) will substantially stimulate economic and/or non-economic development in the target area.
- ✓ The degree to which these outcomes correlate with the revitalization plan.
- ✓ When applicable, the extent to which the proposed project(s) will facilitate renewable energy or energy efficiency improvement projects.



# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

52



EPA Region 1 Brownfields

### ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)

- **Think about:**
  - ✓ **Economic benefits**, such as:
    - Increased employment
    - Expanded tax base
    - Increased property values
  - ✓ See FY19 [FAQs S.1-4.](#)





# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

53



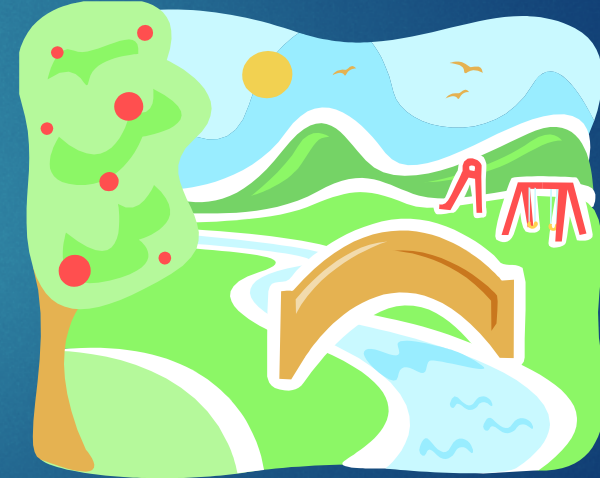
EPA Region 1 Brownfields

### ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)

- **If applicable, think about:**

- ✓ **Greenspace**, such as:

- Parks
- Recreation areas
- Greenways
- Wetlands & open space





# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

54



EPA Region 1 Brownfields

### ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)

- **If applicable, think about:**
  - ✓ **Non-Profit & Charitable Reuse**, such as:
    - Affordable housing
    - Community centers
    - Local governmental uses
  - ✓ How economic development and greenspace are not mutually exclusive.





# Narrative Proposal/Ranking Criteria

## 1.b Revitalization of Target Area (10 points)

55



EPA Region 1 Brownfields

- ii. Outcomes & Benefits of Overall Plan for Revitalization (5 points)
  - **If applicable, think about:**
    - ✓ Renewable energy opportunities for your priority site(s).





# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

56



EPA Region 1 Brownfields

### i. Resources Needed for Site Reuse ( points)

- **You need to:**

- ✓ Describe the applicant's eligibility for monetary funding from other resources and how the grant will stimulate the availability of additional funds for environmental assessment or remediation, and subsequent reuse (e.g. demolition, redevelopment activities, etc.) of the priority site(s).
- ✓ Identify potential key funding resources that will be sought for use in the assessment, remediation, and/or revitalization strategy for the priority site(s). (**Do not duplicate sources listed in *Description of Tasks and Activities* or sources used to meet the cost share**).



# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

57



EPA Region 1 Brownfields

### i. Resources Needed for Site Reuse (5 points)

- **You will be evaluated on:**

- ✓ The extent to which the applicant is eligible for monetary funding from other sources, and the extent to which the grant will stimulate the availability of additional funds for environmental assessment or remediation, and subsequent reuse of the proposed site(s).
- ✓ The relevancy and degree to which the identified funding resources will substantially advance the current state of the proposed site(s) toward completed remediation and/or revitalization.



# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

58



EPA Region 1 Brownfields

### i. Resources Needed for Site Reuse (5 points)

- **You will be evaluated on:** (continued)
  - ✓ The degree to which attached documentation substantiates secured commitments discussed in the narrative.
  - ✓ The extent to which the identified potential funding resources will advance the current state of the priority site(s) toward completed assessment, remediation, and/or revitalization.
  - ✓ **(Note: A response may not earn full points if the applicant duplicates sources that are listed in *Description of Tasks and Activities* or sources used to meet the cost share.)**



# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

59



EPA Region 1 Brownfields

### i. Resources Needed for Site Reuse (5 points)

- **Think about:**

- ✓ Your eligibility to obtain funds from other resources for project related costs.
- ✓ **Clearly identify the sources of these resources.**
- ✓ Secured funding sources for your proposed site(s). Attach appropriate documentation. Make sure you indicate this on the **Other Factors Checklist**.





# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

60



EPA Region 1 Brownfields

### i. Resources Needed for Site Reuse (5 points)

- **Examples of secured commitments:**
  - ✓ Other grant awards you have already received.
  - ✓ Firm commitment from a developer.
  - ✓ Loan or subgrant commitment from an RLF.
- **If documentation is missing, you may not receive full points.**



# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

61



EPA Region 1 Brownfields

### i. Resources Needed for Site Reuse (5 points)

- **Examples of potential resources:**

- ✓ Other grants
- ✓ Historic tax credits
- ✓ Federal (HUD HOME, HUD CDBG, EDA, DOI, TBA, Brownfields Tax Incentive)
- ✓ State (State TBA, Tax Credits, RLF)
- ✓ Local (TIF, Tax, Bond)
- ✓ Private (Foundation, Investors, Donations)





# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

62

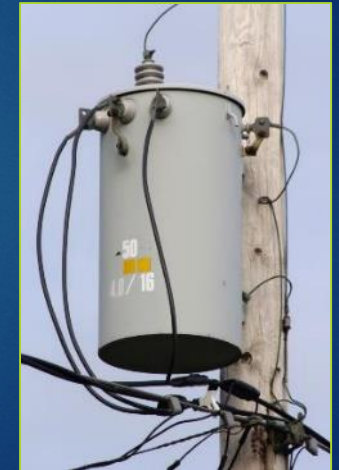


EPA Region 1 Brownfields

### ii. Use of Existing Infrastructure (3 points)

- **You need to:**

- ✓ Describe how this grant will facilitate the use of existing infrastructure at the priority site(s) and/or within the target area.
- ✓ If additional infrastructure needs are key to the revitalization plans for the priority site(s), describe the infrastructure needs and funding resources that will be sought to implement that work.





# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

63



EPA Region 1 Brownfields

### ii. Use of Existing Infrastructure (3 points)

- **You will be evaluated on:**

- ✓ The extent to which this grant will facilitate the use of existing infrastructure for the proposed site(s) and/or within target area.
- ✓ If additional infrastructure needs are key to the revitalization plans for the proposed site(s), the extent to which the identified resources are relevant to the project.





# Narrative Proposal/Ranking Criteria

## 1.c Strategy for Leveraging Resources (8 points)

64



EPA Region 1 Brownfields

### ii. Use of Existing Infrastructure (3 points)

- **Think about:**

- ✓ Water & Sewer
- ✓ Power
- ✓ Transportation
- ✓ High Speed Internet
- ✓ Continue the story from the previous criterion.





# Narrative Proposal/Ranking Criteria

## 2. Community Need & Community Engagement

65



EPA Region 1 Brownfields

### a. Community Need (12 points)

- i. The Community's Need for Funding (3 points)
- ii. Threats to Sensitive Populations (9 points)
  - I. Health or Welfare of Sensitive Populations (3 points)
  - II. Greater Than Normal Incidence of Disease & Adverse Health Conditions (3 points)
  - III. Economically Impoverished/Disproportionately Impacted Populations (3 points)

### b. Community Engagement (8 points)

- i. Community Involvement (5 points)
- ii. Incorporating Community Input (3 points)



# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

66



EPA Region 1 Brownfields

- i. The Community's Need for Funding (3 points)
  - **You Need to** describe how this grant will meet the needs of the community that has an inability to draw on other initial sources of funding to carry out environmental assessment or remediation, planning activities, and subsequent redevelopment of the target area because of the small population **and/or** low income of the community.





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

67



EPA Region 1 Brownfields

### i. The Community's Need for Funding (3 points)

- **You will be evaluated on:**

- ✓ The degree to which the community that will benefit from this grant is of small population and/or is low-income.
- ✓ The extent to which either of these characteristics limit the community's ability to obtain initial funding to carry out environmental assessment or remediation, planning activities, and subsequent redevelopment.





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

68



EPA Region 1 Brownfields

### i. The Community's Need for Funding (3 points)

- **Think about:**

- ✓ If the target community:
  - Is of small population (10,000 or less) **and/or**
  - Has low income residents.
- ✓ How this impacts the **community's** ability to obtain initial funding for your project.





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

69



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 1) Health or Welfare of Sensitive Populations (3 points)

- **You need to** describe how this grant will address or facilitate the identification and reduction of threats to the health or welfare of children, pregnant women, minority or low-income communities, or other sensitive populations in the target area.
- **You will be evaluated on** the severity of the health or welfare issues experienced by the sensitive populations in the target area, and the extent to which this grant will address or facilitate the identification and reduction of those threats.
- Refer to FY19 **FAQs D.6** for information on health & welfare issues & FY19 **FAQs R.3** for information on sensitive populations.



# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

70

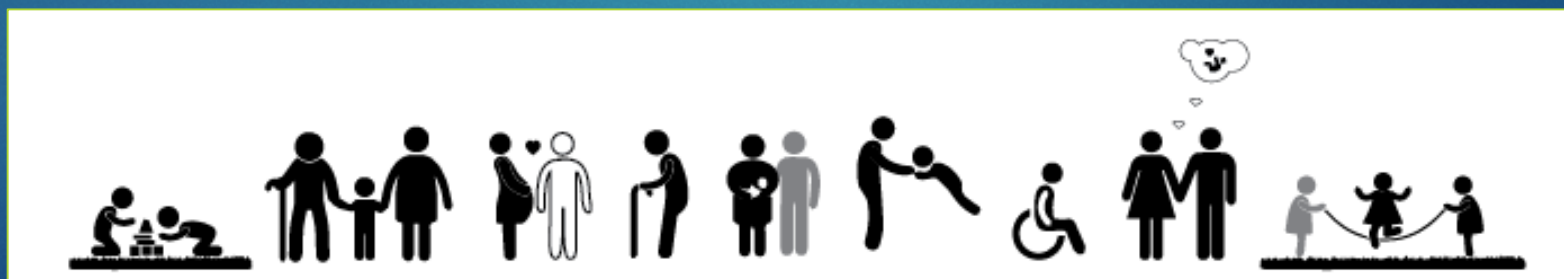


EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 1) Health or Welfare of Sensitive Populations (3 points)

- **For Health Issues, think about:**
  - ✓ Health issues that are impacting your sensitive populations.
  - ✓ The availability of health department statistics.
  - ✓ Potential contamination pathways.
  - ✓ How this grant will help to reduce these threats.





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

71



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 1) Health or Welfare of Sensitive Populations (3 points)

- **For Welfare Issues, think about:**

- ✓ Social negatives such as blight, crime, vandalism, illegal dumping, people moving out, lack of neighborhood upkeep, and lack of prosperity.
- ✓ Abandoned properties
- ✓ Community disinvestment
- ✓ Burden on municipal services
- ✓ Other impacts specific to your targeted community





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

72



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 2) Greater Than Normal Incidence of Disease & Adverse Health Conditions (3 points)

- **You need to** describe how this grant will address or facilitate the identification and reduction of threats to populations in the target area that suffer from a greater-than-normal incidence of diseases or conditions (including cancer, asthma, or birth defects) that may be associated with exposure to hazardous substances, pollutants, contaminants, or petroleum.





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

73



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 2) Greater Than Normal Incidence of Disease & Adverse Health Conditions (3 points)

- **You will be evaluated on:**

- ✓ The degree to which populations in the target area(s) suffer from a greater-than-normal incidence of diseases or conditions (including cancer, asthma, or birth defects) that may be associated with exposure to hazardous substances, pollutants, contaminants, or petroleum.
- ✓ The extent to which this grant will address or facilitate the identification and reduction of those adverse health conditions.



2) Greater Than Normal Incidence of Disease & Adverse Health Conditions (3 points)

- ✓ The potential contaminants that may be connected to your site(s).
- ✓ The potential health threats that may affect your community such as:

- Cancer rates
- Asthma rates
- Birth defect rates
- Blood lead levels
- Obesity





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

75



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 3) Economically Impoverished/Disproportionately Impacted Populations (3 points)

- **You need to** describe how this grant will address or facilitate the identification and reduction of threats to populations in the target area that are economically impoverished and/or disproportionately share the negative environmental consequences resulting from industrial, governmental, and/or commercial operations or policies.





# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

76



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 3) Economically Impoverished/Disproportionately Impacted Populations (3 points)

- **You will be evaluated on:**

- ✓ The degree to which populations in the target area are economically impoverished and/or disproportionately share the negative environmental consequences resulting from industrial, governmental and/or commercial operations or policies.
- ✓ The extent to which this grant will address or facilitate the identification and reduction of those threats.



# Narrative Proposal/Ranking Criteria

## 2.a Community Need (12 points)

77



EPA Region 1 Brownfields

### ii. Threats to Sensitive Populations (9 points)

#### 3) Economically Impoverished/Disproportionately Impacted Populations (3 points)

- **Think about:**

- |                                 |                                |
|---------------------------------|--------------------------------|
| ✓ Lack of job opportunities     | ✓ Loss of population           |
| ✓ Lack of access to services    | ✓ Air pollution                |
| ✓ Lack of public transportation | ✓ Drinking water & soil issues |
| ✓ Zoning issues                 | ✓ Low property values          |
| ✓ Food deserts                  | ✓ Disinvestment                |



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

78



EPA Region 1 Brownfields

### i. Community Involvement (5 points)

- **You need to:**

- ✓ Identify the local community partners that will be involved in the project.
- ✓ Describe the role each identified partner will have in the project and how it will be involved in making decisions with respect to site selection, site reuse, cleanup, and future redevelopment of the priority brownfield sites. *See suggested table format below.*
- ✓ The local community partners may include community organizations (e.g., neighborhood groups, citizen groups, business organizations, etc.), as well as property owners, lenders, developers, and the general public.



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

79



EPA Region 1 Brownfields

- i. Community Involvement (5 points)
  - **Sample Format for List of Project Partners**

Partner Name	Point of contact (name, email & phone)	Specific role in the project
<i>Add rows as needed</i>		



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

80



EPA Region 1 Brownfields

### i. Community Involvement (5 points)

- **You be evaluated on:**

- ✓ The degree to which each entity is a local community partner and the degree to which each identified community partner is relevant to the proposed project.
- ✓ The degree to which each identified community partner will have meaningful involvement in the site selection, assessment, cleanup, and future redevelopment of the priority brownfield site(s).





# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

81



EPA Region 1 Brownfields

### i. Community Involvement (5 points)

- **Think about:**

- ✓ Your community partners, contacts and how they are **relevant** and **meaningful** to your project.
- ✓ How will they be involved in the cleanup & future redevelopment?
- ✓ This is much more than just support, it is active participation!
- ✓ See FY19 **FAQs D.4-5**.



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

82



EPA Region 1 Brownfields

### i. Community Involvement (5 points)

#### • Examples of Community Partners

- ✓ Environmental non-profits (i.e. rail to trail type organizations)
- ✓ Economic development organizations
- ✓ Community Development Corporations (CDCs)
- ✓ Social services providers
- ✓ Downtown development committees
- ✓ Chambers of Commerce
- ✓ Churches
- ✓ Property owners
- ✓ Revitalization committees
- ✓ Affordable housing organizations
- ✓ Land trusts
- ✓ Neighborhood associations
- ✓ Regional economic strategy groups
- ✓ Health organizations
- ✓ Education institutions
- ✓ Historic and cultural organizations
- ✓ Lenders
- ✓ Developers



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

83



EPA Region 1 Brownfields

### i. Community Involvement (5 points)

- **Examples of Community Partner Roles**

- ✓ Participate on the cleanup project committee
- ✓ Become involved in the cleanup/reuse planning process
- ✓ Talk to their constituency about the site or the role of brownfields redevelopment in the targeted community
- ✓ Host public meetings
- ✓ Host design charrettes
- ✓ Help to post community outreach material on web and/or in newsletters
- ✓ Provide financial or legal advice
- ✓ Provide technical assistance



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

84



EPA Region 1 Brownfields

### ii. Incorporating Community Input (3 points)

- **You need to:**

- ✓ Discuss your plan to communicate project progress to the local community, including the frequency and by what method(s) you will use.
- ✓ How input will be solicited, considered, and responded to.

- **You will be evaluated on:**

- ✓ The extent to which the plan will be effective and appropriate to communicate project progress.
- ✓ The extent to which community input will be solicited, considered, and responded to in a meaningful way.



# Narrative Proposal/Ranking Criteria

## 2.b Community Engagement (8 points)

85



EPA Region 1 Brownfields

### ii. Incorporating Community Input (3 points)

- **Think about:**

- ✓ How these plans are appropriate for your targeted community.
- ✓ How to convince the reviewer that your plan is effective.
- ✓ Your sensitive and disproportionately impacted populations and how to accommodate them.





# Narrative Proposal/Ranking Criteria

## 3. Task Descriptions, Cost Estimates & Measuring Progress

86



EPA Region 1 Brownfields

- The \$40,000 cost share must only include costs associated with eligible activities under the grant.
- **Local government applicants** may use up to 10% of the total grant award for health monitoring activities. The health monitoring activities must be associated with brownfield sites at which at least a Phase II environmental site assessment is conducted and is contaminated with hazardous substances. Partnership with the local health agency is required. Please review the [Health Monitoring](#) fact sheet for more information.



# Narrative Proposal/Ranking Criteria

## 3. Task Descriptions, Cost Estimates & Measuring Progress

87



EPA Region 1 Brownfields

- **Administrative costs** (direct costs for grant administration and indirect costs) may not exceed **5%** of the total requested EPA funds. Note that EPA considers costs for performance and financial reporting to be allowable costs that are not subject to the 5% limitation. Costs must be classified as direct or indirect consistently and applicants may not classify the same cost in both categories.
- **Do not** include activities that are ineligible uses of funds under EPA's Multipurpose Grant (e.g., land acquisition; building demolition that is not necessary to assess contamination at the site; building construction).



# Narrative Proposal/Ranking Criteria

## 3. Task Descriptions, Cost Estimates & Measuring Progress

88



EPA Region 1 Brownfields

- Please refer to the FY19 [FAQs](#) for additional examples of eligible and ineligible uses of funds (including administrative costs). For questions not covered by the FY19 [FAQs](#), contact your Regional Brownfields Contact listed in [Section VII](#).





# Narrative Proposal/Ranking Criteria

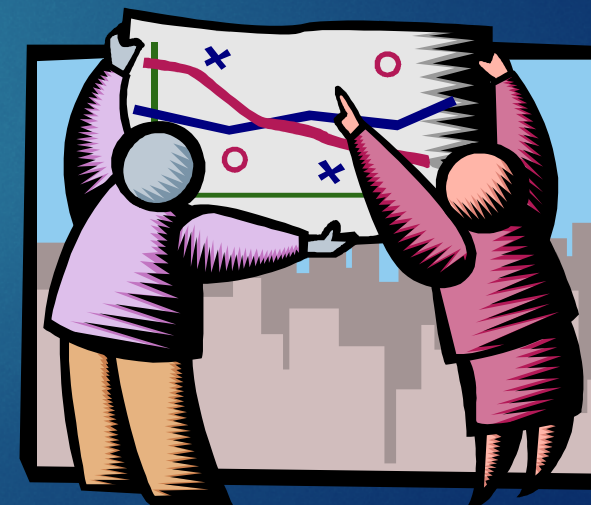
## 3. Task Descriptions, Cost Estimates & Measuring Progress

89



EPA Region 1 Brownfields

- a. Description of Tasks & Activities (15 points)
- b. Cost Estimates & Outputs (15 points)
- c. Measuring Environmental Results: Anticipated Outputs/Outcomes (5 points)





# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

90



EPA Region 1 Brownfields

- **You need to:**

- ✓ Provide a list of tasks/activities required to implement the proposed project. For each task/activity identify the lead entity(ies) overseeing the various activities (i.e., the applicant, qualified environmental professional, or other identified entity).
  - Discuss the EPA-funded activities that will take place to address the priority brownfield site(s) in the target area and the anticipated schedule for those activities during the 5-year period of performance.
  - Discuss how the required \$40,000 cost share will be met.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

91



EPA Region 1 Brownfields

- **You need to:** (continued)
  - If applicable, identify tasks and/or activities that are necessary to carry out the grant that will be contributed by sources other than the EPA grant; such as in-kind resources or funding contributed by your organization. (For example, the applicant does not charge the EPA grant for salary dollars and therefore contributes its own resources to carry out programmatic oversight activities or grant administration. Do not duplicate sources listed in *Resources Needed for Site Reuse* or sources used to meet the cost share).



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

92



EPA Region 1 Brownfields

- **You need to:** (continued)
  - ✓ Typical eligible general tasks/activities may include cooperative agreement oversight, procuring a Qualified Environmental Professional, securing site access, community engagement, site selection, and coordination with the local health agency on health monitoring activities, etc.
  - ✓ Eligible assessment tasks/activities may include inventory work, Phase I and Phase II investigations, and cleanup planning at a specific site, etc.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

93



EPA Region 1 Brownfields

- **You need to:** (continued)
  - ✓ Eligible cleanup activities may include remediation, submitting and obtaining approval of Quality Assurance Project Plan, enrollment of site in the State's Voluntary Cleanup Program, certifying cleanup is complete, etc.
  - ✓ Eligible planning tasks/activities may include reuse planning, the development of an area-wide plan, conducting market feasibility studies, evaluating infrastructure needs, etc.
    - *For more information on eligible planning activities, review the Planning Program Fact Sheets.*



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

94



EPA Region 1 Brownfields

- **You will be evaluated on:**

- Project Implementation (8 points)

- ✓ The extent to which tasks and activities are eligible.
    - ✓ The degree to which the tasks/activities are specific and appropriate to the goals of the proposed project.
    - ✓ The degree to which the response demonstrates an ability to conduct the range of eligible activities that will meet the needs of the brownfield site(s) in the proposed target area.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

95



EPA Region 1 Brownfields

- **You will be evaluated on:** (continued)

### Project Implementation (8 points)

- ✓ The degree to which the tasks/activities will result in at least one Phase II environmental site assessment, one brownfield site cleanup, and an overall plan for revitalization of one or more brownfield sites, if there is not already a plan in place. **Note:** Projects that will result in at least one Phase II environmental site assessment, one brownfields cleanup, and an overall plan for revitalization of one or more brownfields site, if there is not already a plan in place will be reviewed more favorably.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

96



EPA Region 1 Brownfields

- **You will be evaluated on:** (continued)

### Project Implementation (8 points)

- ✓ The extent to which the scheduled milestones are achievable, and the likelihood of the activities will be completed within the 5-year period of performance.
- ✓ When applicable, the extent to which other resources (e.g. in-kind resources) will bridge the gap between the EPA grant and activities necessary to bring the grant to successful completion.

**Note:** A response may not earn full points if the applicant duplicates sources that are listed in *Resources Needed for Site Reuse* or sources used to meet the cost share.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

97

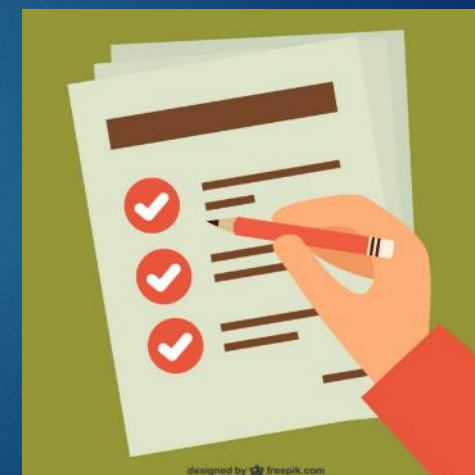


EPA Region 1 Brownfields

- **Think about doing it this way:**

### Project Implementation (8 points)

- ✓ Identify Task 1 as **“Cooperative Agreement Oversight”** and include such items as grant management, and your travel and supply costs.
- ✓ Include the most common major tasks:
  - Task 1 - Cooperative Agreement Oversight
  - Task 2 - Community Outreach & Engagement
  - Task 3 - Phase I & Phase II Assessments
  - Task 4 - Cleanup Planning, Area-wide Planning /Reuse Planning, and Site Cleanup





# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

98



EPA Region 1 Brownfields

- **Think about doing it this way:** (continued)

### Project Implementation (8 points)

- ✓ Do not include tasks for activities that are ineligible uses of funds. See FY19 **FAQs F.10-11**.
- ✓ **Stick to a total of 4 Tasks.**
- ✓ **DO NOT** include any equipment costs.
- ✓ **DO NOT** use the term '**consultant**'.
- ✓ Do not allocate more than 10% of funds toward personnel costs. If your estimate of these costs is higher than 10%, **explain why** and who is doing what to justify your costs.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

99



EPA Region 1 Brownfields

- **Think about doing it this way:** (continued)

### Project Implementation (6 points)

- ✓ If applicable, describe any additional funding your organization will provide, such as in-kind services (e.g. personnel), that will help carry out this grant. **Be careful not to duplicate sources you described in Resources Needed for Site Reuse.**
- ✓ If applying for both hazardous substances and petroleum funding, **clearly differentiate both sources of funding in your task descriptions.**
- ✓ Go into greater depth when describing your tasks and linking it to a realistic schedule within the grant period of performance.



# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

100



EPA Region 1 Brownfields

- **Examples of Grant Funded Activities**

- ✓ Procuring a Qualified Environmental Professional (QEP)
- ✓ Conducting Phase I assessments in accordance with ASTM E1527-13 standards and complying with AAI
- ✓ Preparing Quality Assurance Project Plans (QAPPs)
- ✓ Phase II assessments
- ✓ Cleanup and reuse planning activities
- ✓ Enrolling sites into the state's voluntary cleanup program (if appropriate)
- ✓ Site cleanup.





# Narrative Proposal/Ranking Criteria

## 3.a Description of Tasks & Activities (15 points)

101



EPA Region 1 Brownfields

- **You will be evaluated on:** (continued)

### Task/Activity Lead (4 points)

- ✓ The extent to which the entity overseeing each task/activity is appropriate and the degree to which the applicant will direct grant activities.
- ✓ When applicable, the degree to which the local health agency is involved in health monitoring activities.





# Narrative Proposal/Ranking Criteria

## 3.b Description of Tasks & Activities (15 points)

102



EPA Region 1 Brownfields

- **You will be evaluated on:** (continued)

### Cost Share (3 points)

- ✓ The extent to which the entire cost share will be met with eligible activities.
- **Think about:**
  - ✓ In-kind services (police details, DPW assistance, supplies, personnel time to manage the grant, etc.)
  - ✓ Provide the source and for what task.
  - ✓ Third party contributions (from a developer, etc.)



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

103



EPA Region 1 Brownfields

- **You need to:**

- ✓ You may use the table format on **page 20** to present how you plan to allocate grant funds for tasks/activities described in **Section IV.E.3.a.** by budget category. Replace the task number heading in the sample table with the actual title of the task.
- ✓ **Only include EPA grant funds and the required cost share in this table.** Leveraged resources should not be included in the budget table.
- ✓ If you are requesting hazardous substances and petroleum funding, provide either two separate budget tables, or two separate line items within one budget table, which distinguish hazardous substances funds from petroleum funds.



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

104



EPA Region 1 Brownfields

- **You need to:** (continued)

- ✓ Describe how costs for each task were developed (per budget category; including the cost share), and, where appropriate, present costs per unit and the anticipated outputs/deliverables.
  - Examples of costs per unit may include:

### **Task 1, Planning Activities**

- *Contractual Costs:* 1 brownfields economic market analysis = \$20,000
- *Supplies:* Room rental for 6 community meetings at \$250/meeting = \$1,500

### **Task 2, Phase I Environmental Assessments**

- *Personnel Costs:* 20 hours at average rate of \$50/hr = \$1,000
- *Contractual Costs:* 5 Phase I site assessments at average cost of \$3,500 = \$17,500



- **You need to:** (continued)

- Examples of costs per unit may include:

- Task 3, Tank Removal**

- *Personnel Costs:* 20 hours at average rate of \$50/hr = \$1,000
    - *Contractual Costs:* 5 tank pulls at cost of \$13,000 per tank pull = \$65,000

- ✓ Outputs may include, but are not limited to, site prioritization, assessment and/or cleanup plans, community involvement plans, brownfields site-specific and area-wide reuse plans, final Analysis of Brownfield Cleanup Alternatives (ABCA) documents, administrative records, and cleanup completion report or letter. (Refer to [Section I.D.](#) for an explanation of outputs.)



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

106



EPA Region 1 Brownfields

### Sample Format for Budget

Budget Categories		Project Tasks (\$)				Total
		(Task 1)	(Task 2)	(Task 3)	(Task 4)	
Direct Costs	Personnel					
	Fringe Benefits					
	Travel <sup>1</sup>					
	Equipment <sup>2</sup>					
	Supplies					
	Contractual					
	Other (include subawards) (specify type) _____					
Total Direct Costs <sup>3</sup>						
Indirect Costs <sup>3</sup>						
<b>Total Federal Funding</b> (not to exceed \$800,000)						
<b>Cost Share</b> (\$40,000) <sup>4</sup>						
<b>Total Budget</b> (Total Direct Costs + Indirect Costs + Cost Share)						

<sup>1</sup> Travel to brownfields-related training conferences is an acceptable use of these grant funds.

<sup>2</sup> EPA defines equipment as items that cost \$5,000 or more with a useful life of more than one year. Items costing less than \$5,000 are considered supplies. Generally, equipment is not required for Brownfields Grants.

<sup>3</sup> **Administrative costs (direct and/or indirect) cannot exceed 5% of the total EPA-requested funds.**

<sup>4</sup> Applicants must include the required \$40,000 cost share in the budget



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

107



EPA Region 1 Brownfields

- **You be evaluated on:**

- Cost Estimates (10 points)

- ✓ The extent to which each proposed cost is eligible, appropriate, reasonable, and realistic to implement the project.
    - ✓ The degree to which costs clearly correlate with the proposed tasks and activities.
    - ✓ The degree of clarity on how each cost (including the cost share) was developed and the extent to which costs per unit are presented in detail.



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

108



EPA Region 1 Brownfields

- **You be evaluated on:** (continued)

### Cost Estimates (10 points)

- ✓ When applicable, the degree to which hazardous substance and petroleum funds are distinguished.
- ✓ The degree to which grant funds are allocated for tasks directly associated with site-specific work, including site assessments, remediation, and associated tasks. *Note: Projects that allocate at least 70% of the funds for tasks directly related to site-specific work, including site assessments, remediation, and associated tasks (with at least \$200,000 designated for tasks directly associated with site remediation) will be reviewed more favorably.*



# Narrative Proposal/Ranking Criteria

## 3.c Cost Estimates & Outputs (15 points)

109



EPA Region 1 Brownfields

- **Examples of Cost Estimates**

- ✓ Personnel costs – grant funded: Be precise in explaining what your personnel cost will be – who is doing what. Project Manager at \$xx/hr times xx hours = \$xx. Describe what each person is going to do.
- ✓ Personnel costs – cost share: Include a statement that describes where the funds are coming from; e.g., town funds, organization budget (you are not required to break down costs.)



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

110



EPA Region 1 Brownfields

- **Examples of Cost Estimates** (continued)
  - ✓ Travel costs – grant funded: 2 people to 1 Brownfields conference, estimate \$xx Airfare/lodging/per diem for each = \$xx; \$xx set aside for local travel (estimate xx miles at \$0.55/mile).
  - ✓ Supplies – grant funded: Provide a list of supplies reflective of cost in table.
  - ✓ Phase I Assessments – grant funded: Estimate 6 Phase Is at \$xx each = \$xx total contractual in task.
  - ✓ Phase II Assessments – grant funded: Estimate Phase IIs at \$xx each = \$xx total contractual in task.



# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

111



EPA Region 1 Brownfields

- **Examples of Cost Estimates** (continued)
  - ✓ Contractual – grant funded: Estimate soil removal at \$xx/ton x 30 tons + placement of cap material = \$xx total contractual cost in task.
  - ✓ Area-wide Planning - grant funded: Estimate one area-wide plan at \$xx total contractual in task.





# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

112



EPA Region 1 Brownfields

- **Think about:**

### Cost Estimates (10 points)

- ✓ Including some personnel, supplies, or travel costs in your budget. In other words, do not put all your dollars on the “Contractual” line.





# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

113



EPA Region 1 Brownfields

- **You be evaluated on:** (continued)

### Outputs (3 points)

- ✓ The quality of the specific outputs and the extent to which the outputs correlate with the proposed project.
- ✓ The extent to which the minimum required Multipurpose Grant deliverables will be achieved, and the likelihood the outputs will be achieved within the 5-year period of performance.





# Narrative Proposal/Ranking Criteria

## 3.b Cost Estimates & Outputs (15 points)

114



EPA Region 1 Brownfields

- **Think about:**

- Outputs (5 points)

- ✓ Fully describing the outputs/deliverables you will achieve in the 5-year grant period (explanation in **Section I.D**).
  - Quarterly Reports
  - Site Inventories
  - Phase I & Phase II Assessment Reports
  - Site Cleanup Plans
  - Are-wide Plans or Community Meetings
  - Site Cleanups



# Narrative Proposal/Ranking Criteria

## 3.c Measuring Environmental Results (5 points)

115



EPA Region 1 Brownfields

- **You need to** discuss how you plan to track, measure and evaluate your progress in achieving these project outputs, overall project results, and eventual project outcomes to ensure the grant funds are expended in a timely and efficient manner. (Definitions of outputs and outcomes are provided in **Section I.D.**)





# Narrative Proposal/Ranking Criteria

## 3.c Measuring Environmental Results (5 points)

116



EPA Region 1 Brownfields

- **You will be evaluated on:**

- ✓ The extent to which the plan and mechanism to track, measure and evaluate project progress in achieving expected outputs, results are reasonable and appropriate.
- ✓ The degree to which the applicant can easily identify when the project is or is not on schedule.
- ✓ The degree to which the approaches, procedures, and/or controls demonstrate the applicant's readiness to achieve the project goals in an efficient manner, including the minimum required deliverables as well as additional deliverables proposed by the applicant.



# Narrative Proposal/Ranking Criteria

## 3.c Measuring Environmental Results (5 points)

117



EPA Region 1 Brownfields

- **Think about:**

- ✓ A reasonable plan to track, measure, and evaluate your project progress via:
  - ACRES
  - Quarterly Reporting
  - Work Plans/Project Schedule
- ✓ Do you have a system in place to monitor progress?
- ✓ What you will do if your project is not on schedule?
- ✓ How project goals will be achieved in an efficient manner.





# Narrative Proposal/Ranking Criteria

## 4. Programmatic Capability & Past Performance (15 points)

118



EPA Region 1 Brownfields

- a. Programmatic Capability (9 points)
  - i. Organizational Structure & Experience (5 points)
  - ii. Acquiring Additional Resources (4 points)
- b. Past Performance & Accomplishments
  - i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)
  - ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)
  - iii. Never Received Any Type of Federal or Non-Federal Assistance Agreements (3 points)



**Note: This must be from the applicant's perspective**



# Narrative Proposal/Ranking Criteria

## 4.a Programmatic Capability (9 points)

119



EPA Region 1 Brownfields

### i. Organizational Structure & Experience (5 points)

- **You need to:**

- ✓ Describe the organizational structure you will utilize to ensure the timely and successful expenditure of funds and completion of all technical, administrative and financial requirements of the project and grant.
- ✓ Include a brief discussion of the key staff including their roles, expertise, qualifications, and experience.
- ✓ **Describe your organization's experience in working with the local community to successfully assess, clean up, and reuse sites in the past.**





# Narrative Proposal/Ranking Criteria

## 4.a Programmatic Capability (9 points)

120



EPA Region 1 Brownfields

### i. Organizational Structure & Experience (5 points)

- **You will be evaluated on:**

- ✓ The degree to which the applicant's organization has the programmatic and administrative capacity to successfully manage and complete the grant within the 5-year period of performance.
- ✓ The degree of efficiency and effectiveness of the organizational structure to ensure the timely and successful expenditure of funds to complete all technical, administrative and financial requirements of the grant.



# Narrative Proposal/Ranking Criteria

## 4.a Programmatic Capability (9 points)

121



EPA Region 1 Brownfields

### i. Organizational Structure & Experience (5 points)

- **You will be evaluated on:** (continued)
  - ✓ The degree of expertise, qualifications, and experience of key staff that will result in the successful administration of the grant.
  - ✓ **The extent to which the organization has past experience working with the local community to successfully assess, clean up, and reuse sites.**





# Narrative Proposal/Ranking Criteria

## 4.a Programmatic Capability (9 points)

122



EPA Region 1 Brownfields

### i. Organizational Structure & Experience (5 points)

- **Think about:**

- ✓ Your ability to manage and complete your project in 5 years.
- ✓ Your **project management team** (technical, financial & administrative) and how they will manage this grant.
- ✓ Name names and discuss the experience and qualifications of your key staff members.
- ✓ **Your past experience working with the local community on similar projects.**





# Narrative Proposal/Ranking Criteria

## 4.a Programmatic Capability (9 points)

123



EPA Region 1 Brownfields

### ii. Acquiring Additional Resources (4 points)

- **You need to** describe the system(s) you have in place to appropriately acquire any additional expertise and resources (e.g. contractors or subrecipients) required per grant requirements to successfully complete the project. (Refer to **Section IV.G.** regarding the difference between contractors & subrecipients.)
- **You will be evaluated on** the degree to which the applicant's organization has the ability to acquire any additional expertise and resources (e.g. contractors or subrecipients) required to successfully complete the project.



# Narrative Proposal/Ranking Criteria

## 4.a Programmatic Capability (9 points)

124



EPA Region 1 Brownfields

### ii. Acquiring Additional Resources (4 points)

- **Think about:**

- ✓ Your organization's competitive procurement methods to acquire needed expertise and resources (State & Federal procurement requirements).
  - Qualified Environmental Professional (QEP)
  - Legal assistance for access agreements
  - Planning or Landscape Architecture Firms
  - Cleanup Contractors





# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

125



EPA Region 1 Brownfields

- i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)
- ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)
- iii. Has Never Received Any Type of Federal or Non-Federal Assistance Agreements (3 points)



**You must respond to only one of these criteria.  
Be careful which one you respond to!**



# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

126



EPA Region 1 Brownfields

- If you have ever received an EPA Brownfields Assessment, Cleanup, Area-wide Planning, Revolving Loan Fund, and/or 128(a) Grant, please respond to **item i**. (Do not include information Targeted Brownfields Assessments, Environmental Workforce Development & Job Training Grants, and subawards from another Brownfields Grant recipient.)
- If you have never received an EPA Brownfields Grant, but have received other federal or non-federal assistance agreements (such as a grant or cooperative agreement), please respond to **item ii**.
- If you have never received any type of federal or non-federal assistance agreements, please indicate this in response to **item iii**.



# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

127



EPA Region 1 Brownfields

- i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)
  - Identify and provide information regarding each of your current and most recent EPA Brownfields Grants(s) (**No more than three**).
  - Demonstrate how you successfully managed the grant(s), and successfully performed all phases of work under each grant by providing information on the items listed below.
    - 1) Accomplishments (3 points)
    - 2) Compliance with Grant Requirements (3 points)





### i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)

#### 1) Accomplishments (3 points)

- **You need to:**

- ✓ Describe the accomplishments (including specific outputs and outcomes) of the current/prior grant(s), including at a minimum, the number of sites assessed and/or cleaned up.
- ✓ Discuss whether these outputs and outcomes were accurately reflected in the Assessment, Cleanup and Redevelopment Exchange System (ACRES) at the time of this proposal submission, and if not, please explain why.



# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

129



EPA Region 1 Brownfields

- i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)
  - 1) Accomplishments (3 points)
    - **You will be evaluated on:**
      - ✓ The quality of the accomplishments (including specific outputs and outcomes) under current/prior grant(s), including at a minimum, the number of sites assessed and/or cleaned up.
      - ✓ The extent to which these outputs and outcomes were accurately reflected in ACRES at the time of this proposal submission.





# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

130



EPA Region 1 Brownfields

### i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)

#### 1) Accomplishments (3 points)

- **Think about:**

- ✓ Looking in ACRES for your past accomplishments.
- ✓ If you have reported accomplishments in ACRES and are up to date as of the time you submit your proposal.





### i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)

#### 2) Compliance with Grant Requirements (3 points)

- **You need to:**

- ✓ Discuss your compliance with the workplan, schedule, and terms and conditions under the current/prior grants(s). Include whether you have made and have reported on, or are making and reporting on, progress towards achieving the expected results of the grant in a timely manner. If not, discuss what corrective measures you took, or are taking, and how the corrective measures were effective, documented and communicated.
- ✓ Discuss your history of timely and acceptable quarterly performance and grant deliverables, as well as ongoing ACRES reporting.



# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

132



EPA Region 1 Brownfields

### i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)

#### 2) Compliance with Grant Requirements (3 points)

- **You need to:** (continued)

- ✓ For all **open** EPA Brownfields Grant(s) indicate the grant period (start and end date), if there are funds remaining, and the plan to expend funds by the end of the grant period.
- ✓ For all **closed** EPA Brownfields Grant(s), indicate if there were funds remaining when the grant closed, the amount of remaining funds, and a brief explanation of why the funds were not expended.





### i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)

#### 2) Compliance with Grant Requirements (3 points)

- **You will be evaluated on:**

- ✓ The extent of compliance with the workplan, schedule, and terms and conditions under the current/prior grant(s).
- ✓ The degree to which progress was made (and reported on), or was being made towards achieving the expected results of the grant(s) in a timely manner.
- ✓ If expected results were not being reported on, the extent to which the measures taken to correct the situation were reasonable and appropriate or there is an adequate explanation for lack of reporting.



### i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)

#### 2) Compliance with Grant Requirements (3 points)

- **You will be evaluated on:** (continued)
  - ✓ A demonstrated history of timely and acceptable quarterly performance and grant deliverables, as well as ongoing ACRES reporting.
  - ✓ The extent to which funds from any open EPA Brownfield Grant(s) are committed to ongoing eligible grant activities or will support the tasks/activities described in this proposal.
  - ✓ The likelihood of all grant funds being expended by the end of the period of performance.



# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

135



EPA Region 1 Brownfields

- i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)
  - 2) Compliance with Grant Requirements (3 points)
    - **You will be evaluated on:** (continued)
      - ✓ For all **closed** EPA Brownfields grants, the extent to which there is a reasonable explanation of why funds remained when the grant closed, and the degree to which the applicant made every effort to spend the remaining funds within the grant period of performance.





# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

136



EPA Region 1 Brownfields

- i. Currently Has or Previously Received an EPA Brownfields Grant (6 points)
  - 2) Compliance with Grant Requirements (3 points)
    - **Think about:**
      - ✓ Checking in with your Project Officer.
      - ✓ If you owe us reports, get them done ASAP! Update your quarterly report submissions and do your ACRES data input!





# Narrative Proposal/Ranking Criteria

## 4.b Past Performance & Accomplishments

137



EPA Region 1 Brownfields

- ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)
  - Identify and describe each of your current and/or most recent federally and non-federally funded assistance agreements (no more than three) that are most similar in size, scope, and relevance to the proposed project.
  - Demonstrate how you successfully managed the agreement(s), and successfully performed all phases of work under each agreement by providing the following information.
    - 1) Purpose and Accomplishments (3 points)
    - 2) Compliance with Grant Requirements (3 points)





### ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)

#### 1) Purpose & Accomplishments (3 points)

- **You need to:**

- ✓ Describe the awarding agency/organization, amount of funding, and purpose of the assistance agreement(s) you have received.
- ✓ Discuss the accomplishments (including specific outputs and outcomes) of the project supported by these assistance agreement(s), including specific measures of success for the project supported by each type of agreement received.



### ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)

#### 1) Purpose & Accomplishments (3 points)

- **You will be evaluated on:**

- ✓ The extent to which similar past federal or non-federal assistance agreement(s) is identified (in terms of size, scope, and relevance to the proposed project) and the degree to which sufficient information is provided to make that determination.
- ✓ The quality of the accomplishments (including specific outputs and outcomes) of the project supported by the assistance agreement(s), including specific measures of success for the project supported by each type of agreement received.



ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)

### 2) Compliance with Grant Requirements (3 points)

- **You need to:**

- ✓ Describe your compliance with the workplan, schedule, and terms and conditions under the current/prior assistance agreement(s).
- ✓ Include whether you have made and reported on, or are making and reporting on, progress towards achieving the expected results of the agreement in a timely manner. If not, discuss what corrective measures you took, or are taking, and how the corrective measures were effective, documented and communicated.
- ✓ Discuss your history of timely and acceptable reporting, as required by the awarding agency/organization.



ii. Has Not Received an EPA Brownfields Grant but has Received Other Federal or Non-Federal Assistance Agreements (6 points)

### 2) Compliance with Grant Requirements (3 points)

- **You will be evaluated on:**

- ✓ The extent of compliance with the workplan, schedule, and terms and conditions under the current/prior assistance agreement(s).
- ✓ The degree to which progress was made (and reported on), or is being made, towards achieving the expected results of the agreement(s) in a timely manner. If expected results were not achieved, the extent to which the measures taken to correct the situation were reasonable and appropriate.
- ✓ A demonstrated history of timely and acceptable reporting, as required by the awarding agency/organization.



### iii. Never Received Any Type of Federal or Non-Federal Assistance Agreements (3 points)

- **You need to** Affirm that your organization never received any type of federal or non-federal assistance agreement (grant or cooperative agreement). *(Applicants that indicate they do not have a history of performing assistance agreements will receive a “neutral” 3-point score. However, failure to indicate anything in response to this subcriterion may result in zero points.)*
- **You will be evaluated on** the extent to which it is clearly affirmed that the organization never received any type of federal or non-federal assistance agreement (grant). **[These applicants will receive a “neutral” score of 3-points.]**



# What To Do Now?

143



EPA Region 1 Brownfields

- ▶ Draft your proposal!
- ▶ **Use THIS year's guidelines!!**
- ▶ Contact us with eligibility questions!
- ▶ Contact partners for assistance in preparing and/or reviewing your proposal!
- ▶ Get new State acknowledgement letter!
- ▶ Make sure your [www.SAM.gov](http://www.SAM.gov) registration is active.
- ▶ For [www.grants.gov](http://www.grants.gov):
  - Register now if you are not already registered.





# Regional Courtesy Copy (**Requested**)

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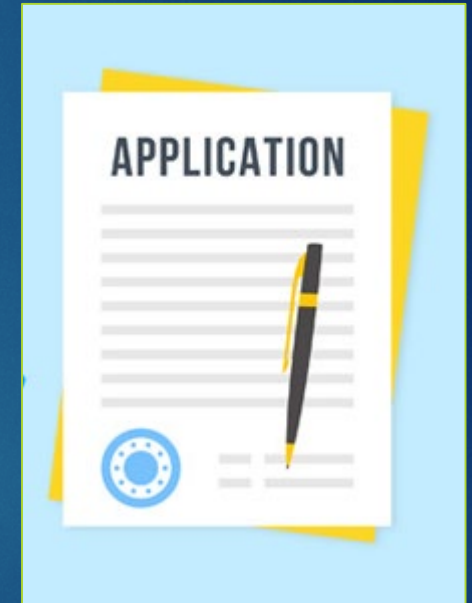
EPA Region 1 Brownfields

- ▶ We request you to send an **email (PDF)** of your proposal to the EPA Regional Brownfields Contact. For New England:
  - **Frank Gardner**
  - [R1Brownfields@epa.gov](mailto:R1Brownfields@epa.gov)
- ▶ The Regional courtesy copy is not the official proposal submission.





- ▶ [FY2019 MAC Proposal Announcement Page](#)
  - [Multi-Purpose Guidelines](#)
  - [Assessment Guidelines](#)
  - [Cleanup Guidelines](#)
- ▶ [FY2019 Frequently Asked Questions \(FAQs\)](#)
- ▶ [FY2019 Summary of Changes](#)
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- ▶ [EPA Region 1 Brownfields Page](#)
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