

Climate Change Workplan Template

This sample workplan template was created to help tribes in Region 10 consider activities they might undertake to address climate change impacts in their community. If you wish to include commitments from this template in your workplan, please tailor them to meet the needs of your community.

This is not official GAP or other grants guidance. Consult the [GAP Guidance](#) and your EPA Project Officer to ensure that proposed activities are allowable.

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**Table 1: General Assistance Program
Standardized Work Plan Format
Sample C**

Tribe: Enter Tribe's Name here Region: 10 Work Plan Period: Begin: End:				
Work Plan Component: Climate Change Adaptation Planning, emergency response emphasis				
Primary Capacity Area Developed: C.3.14 Tribe has developed a climate change vulnerability/risk assessment. F.3.9 Tribe has established a program to conduct emergency response training and exercises for community members. C.3.19 Tribe has established community outreach/education programs, including air quality advisory system (e.g., climate change).				
Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge): <ul style="list-style-type: none"> • Assess potential environmental impacts and develop corresponding adaptation strategies. • Build Tribal environmental capacity to prepare for climate change impacts through assessment and planning. 				
Intermediate Outcome(s) (this work plan period): <ul style="list-style-type: none"> • Tribal Council and Tribal members will better understand potential impacts to human health and the environment from climate change in their region. • Tribe will increase its capacity to participate in emergency response programs. • Tribal environmental program will have the required plans and assessments to access other state and federal programs. • Tribe will be able to assess and protect ecosystem and watershed and ecosystem health. 				
ESTIMATED COMPONENT COST:			ESTIMATED COMPONENT WORK YEARS:	
COMMITMENTS	CAPACITY AREA DEVELOPED	ESTIMATED COMMITMENT COST (optional)	END DATE	OUTPUTS AND DELIVERABLES

X.1	Gather information on existing planning and assessment efforts at both regional and local levels. (Coordinator)	Technical		1 st quarter	Presentation to Council, information for beginning emergency response planning.
X.2	Obtain training in emergency response for Tribal staff and tribal responders. (Coordinator and/or local emergency responders)	Technical		Ongoing	Completed training certificates.
X.3	Work with elders, tradition bearers, knowledgeable hunters and gatherers to gather traditional knowledge of past and existing environmental conditions, such as ice conditions, local animal and plant species, invasive species and other information that will help establish the baseline for the community. (Coordinator, potentially with contractor support).	Technical		Begin 1 st quarter, complete 4 th quarter	Completed interviews will be kept on CD and on external hard drives for future use. Some will be transcribed to support assessment and planning efforts.
X.4	Contact Alaska Youth for Environmental Action (AYEA) to discuss forming a local chapter. (Assistant)	Technical		1 st quarter	Formation of local AYEA chapter, meeting minutes included in quarterly report.
X.5	Add information about climate to tribal newsletter. Contact regional and national tribal non-profits for information and articles.	Communication		Quarterly	4 articles related to tribal climate adaptation activities.
X.6	Coordinate with the local governments, including the City and Borough, the Alaska Department of Military & Veterans Affairs (DMVA) Division of Homeland Security and Emergency Response (DHS&EM) to either develop a new Emergency Operations Plan or determine what revisions may be necessary in existing plan. (Coordinator)	Technical		Start second 2 nd quarter, finish by fourth quarter	Conference call notes & summaries, gap analysis, and list of needs. Updated or completed plan included in 4 th quarter report to EPA.
X.7	Present information about Alaska Youth for Environmental Action to Tribal Council.	Communication		2 nd quarter	Council action on starting a youth environmental program.