**EPA ID:**

**Site Name**:

**Report Name**:

|  |  |  |
| --- | --- | --- |
| **DATA** | **Yes** | **Does Not Apply** |
| Is each vector file, CAD included, in geographic, decimal degrees, WGS84? |  |  |
| Is each raster file in its native projection? |  |  |
| Is each data file one of the EPA Region 4 acceptable formats? |  |  |
| Does each data file have FGDC-compliant metadata in an associated file? |  |  |
| Are the primary and foreign keys documented for tabular data? |  |  |
| Is a README text file included with a directory structure explaining how the structure is organized? |  |  |
| **MAPS** | | |
| Is each static map provided in an electronic format at a resolution of 300 dpi or higher? |  |  |
| Does each static map have fonts embedded? |  |  |
| Has the page and print setup for map documents been configured to NOT use printer-specific paper settings? |  |  |
| Are map documents set to use relative paths? |  |  |
| Are map names prefixed with the project name? |  |  |
| Are map documents accompanied with their relevant data in a stand-alone directory structure? |  |  |
| Does each map have FGDC-compliant metadata in an associated file? |  |  |