

ACRES 6.0: Getting Started



Friday, September 27, 2019

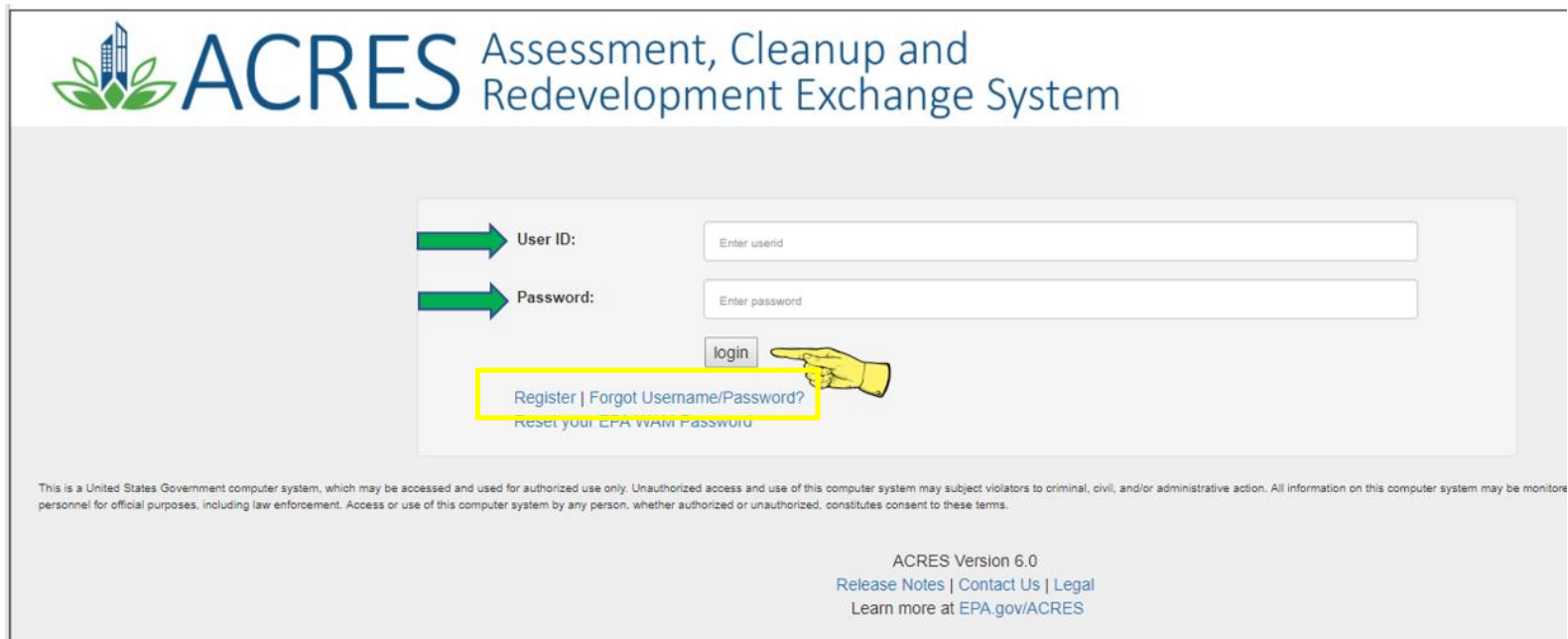
ACRES Highlights

- ◆ **ACRES is comprised of over 1,500 Cooperative Agreement Recipients, EPA Project Officers, and contractor users**
- ◆ **Since its inception, the Brownfields program has...**
 - Assessed over 20,000 properties
 - Leveraged over 85,000 jobs
 - Leveraged over \$20 B

Objectives

- ◆ **Define the purpose of ACRES**
- ◆ **How your EPA uses your ACRES data**
- ◆ **Learn how and when to submit data**
- ◆ **Learn useful ACRES terms**
- ◆ **Useful tools for viewing ACRES data**
- ◆ **Demonstrate using ACRES**
- ◆ **Learn what resources are available if you have questions**

Do I Need to Register? Yes!



The screenshot shows the ACRES (Assessment, Cleanup and Redevelopment Exchange System) login interface. At the top left is the ACRES logo, which includes a stylized green plant and the text 'ACRES'. To the right of the logo is the full name of the system: 'Assessment, Cleanup and Redevelopment Exchange System'. Below this, there is a login form. The form has two input fields: 'User ID:' and 'Password:'. To the left of the 'User ID:' field, a green arrow points to it. To the left of the 'Password:' field, a green arrow points to it. Below the 'Password:' field is a 'login' button. A yellow hand icon is pointing at the 'login' button. Below the 'login' button, there is a link that says 'Register | Forgot Username/Password?'. This link is highlighted with a yellow rectangular box. Below the link, there is a smaller link that says 'Reset your EPA WAM Password'. At the bottom of the page, there is a disclaimer: 'This is a United States Government computer system, which may be accessed and used for authorized use only. Unauthorized access and use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.' Below the disclaimer, there is text that says 'ACRES Version 6.0', 'Release Notes | Contact Us | Legal', and 'Learn more at EPA.gov/ACRES'.

ACRES Assessment, Cleanup and Redevelopment Exchange System

User ID:

Password:

login

[Register | Forgot Username/Password?](#)

[Reset your EPA WAM Password](#)

This is a United States Government computer system, which may be accessed and used for authorized use only. Unauthorized access and use of this computer system may subject violators to criminal, civil, and/or administrative action. All information on this computer system may be monitored for official purposes, including law enforcement. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.

ACRES Version 6.0
[Release Notes](#) | [Contact Us](#) | [Legal](#)
[Learn more at EPA.gov/ACRES](#)

<https://acres6.epa.gov>

ACRES – What's the Purpose?



Atlanta Youth Soccer Association; Cleanup; 2004



Southern Maine RPC; RLF; 2007

What Data Are Collected?

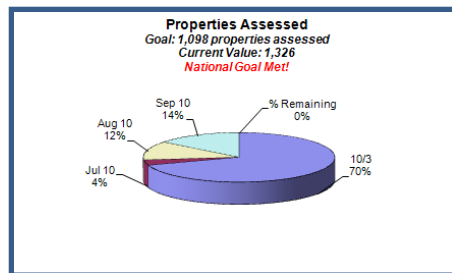
- ◆ **ACRES is based on the hard-copy Property Profile Form (PPF) and Job Training Reporting Form (JTR)**
 - Assessment, cleanup, and redevelopment activities and funding
 - Contaminants found and media affected
 - Property history and ownership information
- ◆ **Available at:** <http://www.epa.gov/brownfields>

How Can I Use the Data in ACRES?

- ◆ **Manage information about your brownfields projects**
- ◆ **Build your case locally**
 - Build a case for maintaining and increasing public investment in brownfields
- ◆ **Write subsequent proposals**
 - Programmatic Capabilities, Outputs and Outcomes, Leveraging
 - All funders, including EPA, like to see measurable results
- ◆ **Search for and identify other Brownfields projects in your area**

How Does EPA Use the Data in ACRES?

- ◆ **ACRES is the Brownfields Program system of record**
- ◆ **Programmatic data are primarily used to:**
 - Analyze data across CAs to demonstrate and improve the success of the Brownfields Program
 - Respond to Congressional inquiries, FOIA requests, ad hoc analysis requests, and budget-related queries
 - Track and report Program goals and accomplishments
 - Create communication and outreach materials



*Brownfields Program
Analysis – Sept 2010*

*Brownfields At A
Glance – July 2010*

brownfields **EPA**
at-a-glance
July 2010

West Monroe, Louisiana
Assessment Grant

CMA PROPERTIES
Former Brownfield Brings Opportunity for Physical Fitness

Address:	2712-18 N. 7 th Street, West Monroe, LA 71290
Property Size:	0.23 acres
Current Use:	Dry cleaner, electronics store, interior design store, and radio station
EPA Grant Recipient:	West Monroe, Louisiana Department of Environmental Quality, City of West Monroe Brownfields Program
Project Partners:	West Monroe, Louisiana Department of Environmental Quality, City of West Monroe Brownfields Program

Project Background:
A prime commercial location and highway improvements made this partially abandoned parcel with two buildings attractive for redevelopment. However, one building's former use as a dry cleaner clouded the site's reputation. Various environmental assessments were conducted at the site since the dry cleaner closed in 1990, and potential ground water contamination was found in connection with the dry cleaning business. The owner of the property had never operated the dry cleaner's inherited both buildings from its late father in 1989. In July 2005, the property owner agreed to participate in the City of West Monroe's Brownfields Assessment Pilot. An EPA Brownfields Assessment grant to the City of West Monroe, along with leverage funding from the property owner, paid the \$55,000 cost of site assessment in 2005. The assessment indicated that concentrations of non-halocarbons and other contaminants in subsurface soil and ground water exceeded Risk Evaluation/Corrective Action Program (RECAP) limits. The proposed remedial design for the site included implementation of ground water use restrictions and elimination of soil exposure pathways, site improvement cap. Based on these findings, the property owner entered into a Voluntary Remedial Action Cooperative Agreement with the Louisiana Department of Environmental Quality in November 2005, and developed a Remedial Design and Project Plan to address risks at the site and undertake its cleanup.

Key Accomplishments:

- Installing barrier and institutional controls limit exposure to contaminants at the site.
- Remediation demolished abandoned dry cleaner building and provided additional parking for viable commercial building.
- \$6,000 in private funding was leveraged for site assessment and remediation.

Outcomes:
Cleanup was completed on February 9, 2007. Remediation included institutional controls prohibiting the use of ground water at the site, and the installation of a barrier to prevent exposure to impacted soils. Originally the 2.3 acre property included two buildings, the dry cleaner and one that had a variety of uses over the years. The property owner's redevelopment plan was simple: demolish the vacant dry cleaning building while leaving the other intact and build a parking lot to serve both a cap over the impacted soils and a way to increase parking for the retail stable building. The City of West Monroe's Brownfields Redevelopment Program provided financial and technical support to both assess and remediate the site, to improve the appearance and business environment in the area, and to encourage economic growth. The property was recently sold, and its new owner now operates a successful fitness center in the site's remaining building.

FOR MORE INFORMATION: Visit the EPA Brownfields Web site at <http://www.epa.gov/brownfields> or call EPA Region 6 at (214) 665-6766.

Are My Data Publicly Available? Yes!

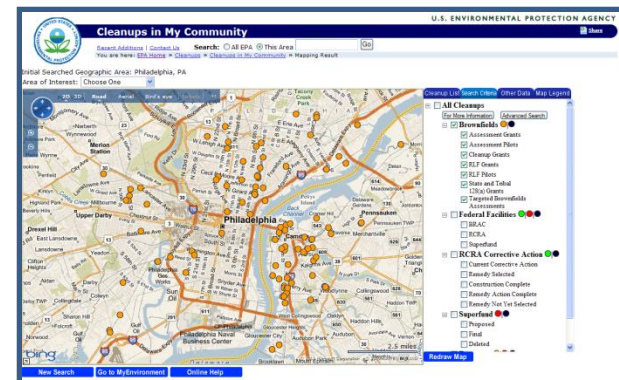
◆ Cooperative Agreement Information

- Brownfields Grant Fact Sheet Search Tool
 - http://cfpub.epa.gov/bf_factsheets/index.cfm

◆ Property Data

- Cleanups in My Community (CIMC)
 - <http://www.epa.gov/cimc>

◆ Brownfields Program data are highly visible – therefore data quality is very important



CIMC – April 2011

When Do I Submit Data in ACRES?

- ◆ Data should be updated in ACRES as soon as there is new activity to report



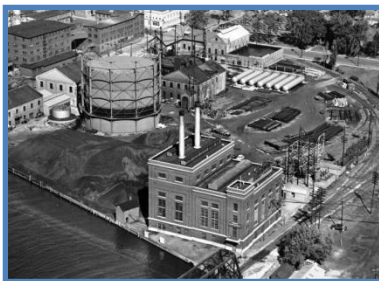
Phase II Start



Phase II Complete



Redevelopment Start



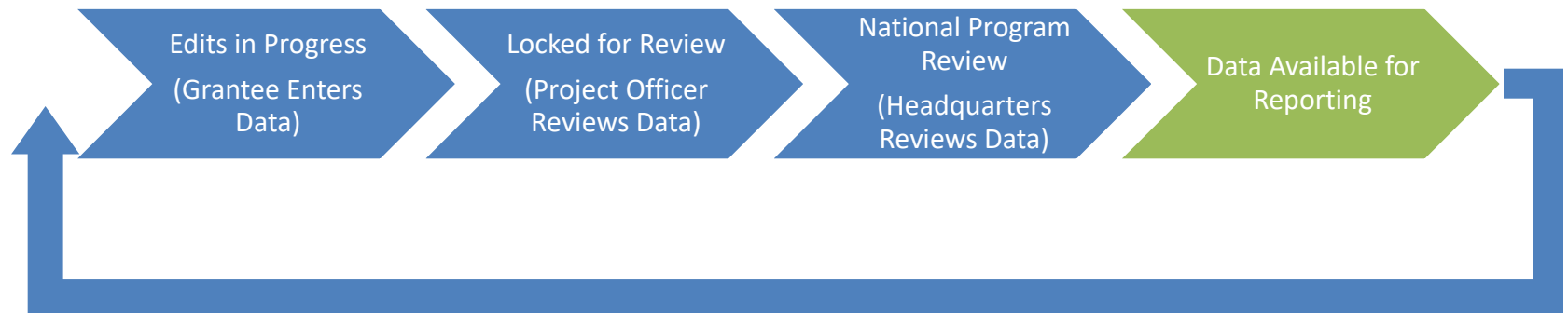
Property History



*Institutional Controls
In Place*

What is the ACRES Workflow?

- ◆ The series of actions and states that a work package must pass through before being completed
- ◆ The status of a work package indicates where it is in the workflow



What is a Work Package?

- ◆ Any set of related data that need to be entered, edited, and approved together
- ◆ For example, all the data otherwise written on the hard-copy PPF or JTR constitute a single work package

United States
ENVIRONMENTAL PROTECTION AGENCY
Washington, DC 20460

Form Approved
OMB Number: 2050-0102
Expires 07-31-2012

PROPERTY PROFILE FORM—Brownfields

Public participation is a key element in the collection of information for the development of a brownfields assessment. The information collected in this form will be used to develop a brownfields assessment and to develop a brownfields remediation plan. The information collected in this form will be used to develop a brownfields assessment and to develop a brownfields remediation plan. The information collected in this form will be used to develop a brownfields assessment and to develop a brownfields remediation plan.

PART I - PROPERTY INFORMATION

COOPERATIVE AGREEMENT RECIPIENT

1. Cooperative Agreement Recipient Name _____

2. Grant Number _____

3. What type of cooperative agreement funding is being used at this property?

☐ Assessment ☐ Revolving Loan Fund ☐ Cleanup

4. For Assessment, Cleanup, or Revolving Loan Fund, what type of funding is being used at this property?

☐ Hazardous Substance ☐ Petroleum ☐ Both

5a. Indicate if this is a new form ☐ Initial Form ☐ Updated Form

5b. If "Updated Form," what's the ACRS Property Number _____

PART II - PROPERTY BACKGROUND INFORMATION

6. Property Name _____

7a. Street Address _____ 7b. City _____

7c. County _____ 7d. State _____ 7e. Zip code _____

8. Size (in acres) _____ 9. Parcel Number _____

STATE & TRIBAL BROWNFIELDS/VOLUNTARY RESPONSE PROGRAM INFORMATION

10. State & Tribal Program Enrollment (Once property is enrolled in the program, check if Property Not Enrolled in a State or Tribal Program)

Date of Enrollment _____ ID Number (if available) _____ ☐ Property Not Enrolled in a State or Tribal Program

=

Property
Work
Package

United States
ENVIRONMENTAL PROTECTION AGENCY
Washington, DC 20460

Form Approved
OMB No. 2050-0102
Expires 07-31-2012

JOB TRAINING REPORTING FORM Brownfields

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any aspect of this collection of information, including suggestions for reducing the burden, to Washington, DC 20503. Send your comments to the Office of Management and Budget, Paperwork Project, (0304-0188), Washington, DC 20503. Send your comments to the Office of Management and Budget, Paperwork Project, (0304-0188), Washington, DC 20503. Send your comments to the Office of Management and Budget, Paperwork Project, (0304-0188), Washington, DC 20503.

PART I - GRANT RECIPIENT INFORMATION

1. Grant Recipient Name _____

2. Grant Number _____

PART II - PERFORMANCE MEASURES INFORMATION

Table A - Mandatory Performance Measures

Measure	(A) Current	(B) Cumulative
3. Number of Participants Completing Training		
4. Number of Participants Obtaining Employment		
5. Average Hourly Wage of Participants Obtaining Employment		
6. Funds Leveraged (total)		
6-1. Funding Source Name		
6-2. Activity Funded		
6-3. Funding Source Name		
6-4. Activity Funded		
6-5. Funding Source Name		
6-6. Activity Funded		

7. Supplemental Information (optional)

8. Signature _____ Date _____

9. US EPA Regional Representative Name _____ Signature _____ Date _____

=

JT Work
Package

What Do These Terms Mean?

◆ **Property Record**

- Permanent record in ACRES containing all property data in a format based on the hard-copy Property Profile Form
- Updated when a property work package is approved

◆ **Property Work Package**

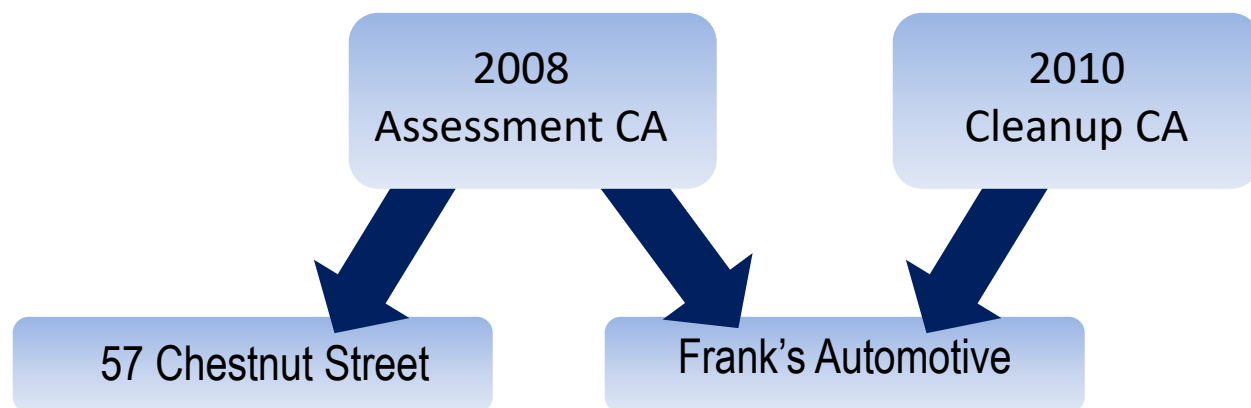
- Temporary file that no longer exists after being approved in the workflow
- The means to update a property record
- Electronic version of the hard-copy Property Profile Form

◆ **Property Profile Form**

- Hard-copy form filled out manually and submitted to EPA
- Basis for ACRES property data entry screens


How Are Data Organized?

- ◆ Each signed Cooperative Agreement is one record in ACRES
- ◆ A single property record may be associated with more than one grant
- ◆ There is no limit to how many CAs a property can be associated to



Cooperative Agreement Home page

- ◆ The Cooperative Agreement home page gives an overview of your CA. This page is a great way to view all of the data currently entered under your CA including properties associated, assessment, and cleanup activities.



HomeWork PackagesQuarterly Reports

Find Property/Cooperative Agreement/TBA:

🔍 ⓘ ✉ 👤 ⏻

Cooperative Agreement (CA) Detail for Coalition for a Clean Boise TST

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info

ACRES CA ID: BF 00TST128

State: ID

CA Type: Revolving Loan Fund

Announcement Year: FY00

Actions

- ▶ View CA Fact Sheet
- ▶ View CA Submission Archive
- ▶ Manage This Cooperative Agreement - Coming Soon

Dates & Statuses

Award Date: 09/15/2000

Initial Project Period: 10/01/2000 to 03/01/2020

Current POP End Date:

Status: Open

CA Contact

Primary Reviewer/Contact: Test EPA, ACRES
EPA Regional Brownfields Team
acres_help@epa.gov 7032843200

Funding

Funding Source: Regionally Funded

Total Funded: \$0.00

Funding Type: Hazardous

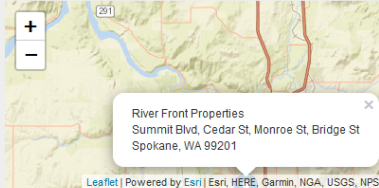
Pre-POP Authorization

This CA does not have Pre-POP authorization

Properties Addressed by this Cooperative Agreement

Property Name	Action ⓘ	Status ⓘ	Current Owner
Former Saw Mill		Locked for Editing	ACRES Test CAR
River Front Properties	Enter data		None

[+ Add a Property to this Cooperative Agreement](#)



River Front Properties
Summit Blvd, Cedar St, Monroe St
Spokane, WA 99201

Leaflet | Powered by Esri, HERE, Garmin, NGA, USGS, NPS

[Jump to top](#)

Assessment Activities ⓘ

Leveraged Funding: ⓘ \$0

Total Funding: \$0


NOTE:
Funding marked for deletion not included in totals

Property Name	Actions	EPA Funding	Completion Date	Activity	Status
	View Submission Archive	\$0	01/24/1996	Phase I Environmental Assessment	
	View Submission Archive	\$0	12/19/2003	Phase II Environmental Assessment	
	View Submission Archive	\$0	10/09/2003	Supplemental Assessment	

[Jump to top](#)

Property Home page

- ◆ The Property home page gives an overview of all your property data. You can view all of the data currently entered under your property including assessment activities, leveraged funding and redevelopment.

Work Packages Quarterly Reports

Find Property/Cooperative Agreement/TBA:

Property Details for 200 Broad Street

Property Alias: 18861

ACRES Property ID: 200 Broad Street

Property Address: Boise, ID 83702

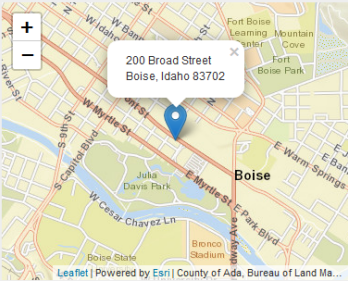
Size: 0.45

Parcel Numbers: R1343000036

Latitude/Longitude: 43.610277 / -116.19886



Property Contact: Fitzpatrick, John
acres_test@sra.com
2065531095



Test EPA, ACRES
acres_help@epa.gov
7032843200







Property Progress



Click any status icon for more information

 Assessment 

 Clean Up 

 Institutional Controls in Place 

 Ready for Anticipated Use 

 Redevelopment Underway 

CAs Associated with this Property

Cooperative Agreement	CA #
Capital City Development Corporation State: ID Type: Assessment Announcement Year: 2004 Owner: None Status: Approved	[Not Displayed]
Boise, City of TST State: ID Type: Cleanup Announcement Year: 2008 Owner: None Status: Approved	BF00TST125

Assessment Activities at this Property

Is Cleanup Necessary?
No

EPA Assessment Funding: \$2,972
Leveraged Funding: \$0
Total Funding: \$2,972

Activity	EPA Funding	Start Date	Completion Date	CA	Accomplishment Counted?	Counted When?
Phase I Environmental Assessment	\$0	03/16/2006	03/16/2006	BF97093201 Capital City Development Corporation	Yes	FY06


There are no contaminants & media

Cleanup Activities

There are no current cleanup activities

Institutional and Engineering Controls

Engineering Controls have not been determined



9/27/2019


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Quarterly Reporting Utility

- ◆ Available to Cleanup & Assessment Cooperative Agreement Recipients.
- ◆ Use ACRES data to help build quarterly reports that can be electronically filed. Most of your QR information will be automatically pulled from ACRES.
- ◆ Use the automated report and your financial information is saved each quarter/used to calculate total fields.
- ◆ Enter information on the first 4 tabs and use the final tab to send the report to your project manager electronically.
- ◆ ***Bonus – you can view and print the report any time you want.

Quarterly Reporting Utility- Generating your QR

- ◆ To access the report, click the Manage My Quarterly Reports' button on your Quarterly Reports card on your ACRES home page. On your Manage Quarterly Reports page, click the Add Quarterly Report button to generate your report.

Work Packages Quarterly Reports

Find Property:

Manage Quarterly Reports

You are associated with the following Cooperative Agreements (CAs)

Legend: ● Open, ● Cancelled, ● Closed

Narrow Results

CA Name	CA #	Announcement Year	CA Type	State	Funding Type(s)	Previous Quarterly Reports	Action
● Boise DEP TST	BF00TST120	2009	Assessment	ID	Hazardous		<button>Add Quarterly Report</button>
● Boise, City of TST	BF00TST125	2008	Cleanup	ID	Hazardous		<button>Add Quarterly Report</button>
● Idaho Office of Economic Development TST	BF00TST122	2009	Cleanup	ID	Hazardous		<button>Add Quarterly Report</button>
● North Boise Community Development Agency TST	BF00TST124	2004	Assessment	ID	Hazardous		<button>Add Quarterly Report</button>

Showing 1 to 4 of 4 entries

ACRES Demonstration

[Work Packages](#) [Quarterly Reports](#)

Find Property:

Q ? ✉ 👤 ⚙

Welcome, ACRES Test CAR

Where do I start?

- + [Add a new property](#)
- + [Add a CA to my list](#)
- ✎ [Edit an existing property](#)

[What is a CA and a property? >](#)

Work Packages

3 Open Work Packages

Actions for Me

- ▶ 3 work packages in progress

Actions for PO

- ▶ 1 work package in review

[My Open Work Packages](#)

[What is a work package? >](#)

Quarterly Reports

2 Open Quarterly Reports

🕒 Due 07/30/2019 (20 days)

Actions for Me

- ▶ 2 reports in progress

Actions for PO

[My Open Quarterly Reports](#) [Manage My Quarterly Reports](#)

[When should I submit a Quarterly Report?](#)

My Account

Email: acres_help@epa.gov
Notifications: weekly summary
[My email preferences](#)

7 Total Cooperative Agreements

21 Total Properties

[My CAs](#) [My Properties](#)

Message Center

New Releases

- ▶ Version 6.01 of ACRES was released 12/31/2018. View a summary of changes in the [Release Notes](#)
- ▶ [Learn more](#) about ACRES

Learn the Lingo

- ▶ References to "Grant" have been changed to "Cooperative Agreement" in ACRES

Upcoming Training

Course	Date	Time	Duration
ACRES 6	June 11, 2019	2pm EST	90 Minutes
ACRES 6	July 9, 2019	2pm EST	90 Minutes
ACRES 6	Aug 13, 2019	2pm EST	90 Minutes

▶ [Access Online Training](#)

Quick Reference

- ▶ [Multi-property form for 10+ properties \(XLS\)](#) (2pp, June 2015)
- ▶ [Instructions for completing a Property Profile Form](#)
- ▶ [ACRES Bulletins](#)

Highlighted Tips

☀

Did you know that you can receive automated notifications from ACRES?

[Change your preferences on the My email preferences page.](#)

What if I Have Questions?

◆ Registration

- Go to <https://cfext.epa.gov/acres>
- Click “One Time Registration”

◆ ACRES Help Desk

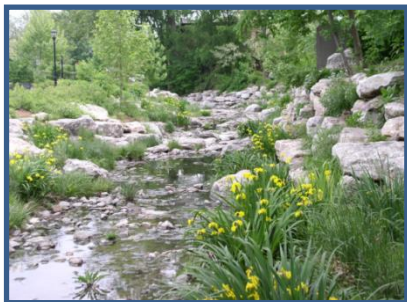
- Email: Acres_Help@usepa.onmicrosoft.com
- Telephone: 703-284-8212
- Monday-Friday 9-5pm, excluding Federal holidays

◆ ACRES Information Web page: <https://www.epa.gov/brownfields>

- Quick Reference Guides (updated and new!!)
- Copies of this presentation
- Frequently Asked Questions
- Training Materials
- Release Notes



Questions?



Columbia, MO - Cleanup



Providence, RI – Job Training



Anaheim, CA – RLF



South Bend, IN – RLF



Brewer, ME - Assessment