

Viewing and Printing Cooperative Agreement Information

The Cooperative Agreement (CA) detailed information is displayed in a read-only format, and can be printed in a format that can be shared with others, or used for your own reporting and tracking purposes.

This reference guide will show you how to view and print Cooperative Agreement information in ACRES.

Logging into ACRES

To log into ACRES, open your Internet Browser and enter the following URL:

<https://acres6.epa.gov>

1. Enter your ACRES **User ID**.
2. Enter your ACRES **Password**.
3. Select **Login**.



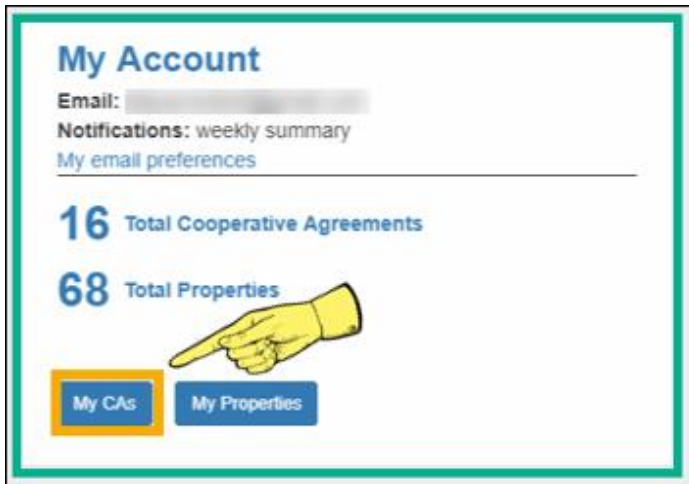
NOTE: Your ACRES **User ID** and **Password** are what you set during the EPA registration process.

Accessing My CAs

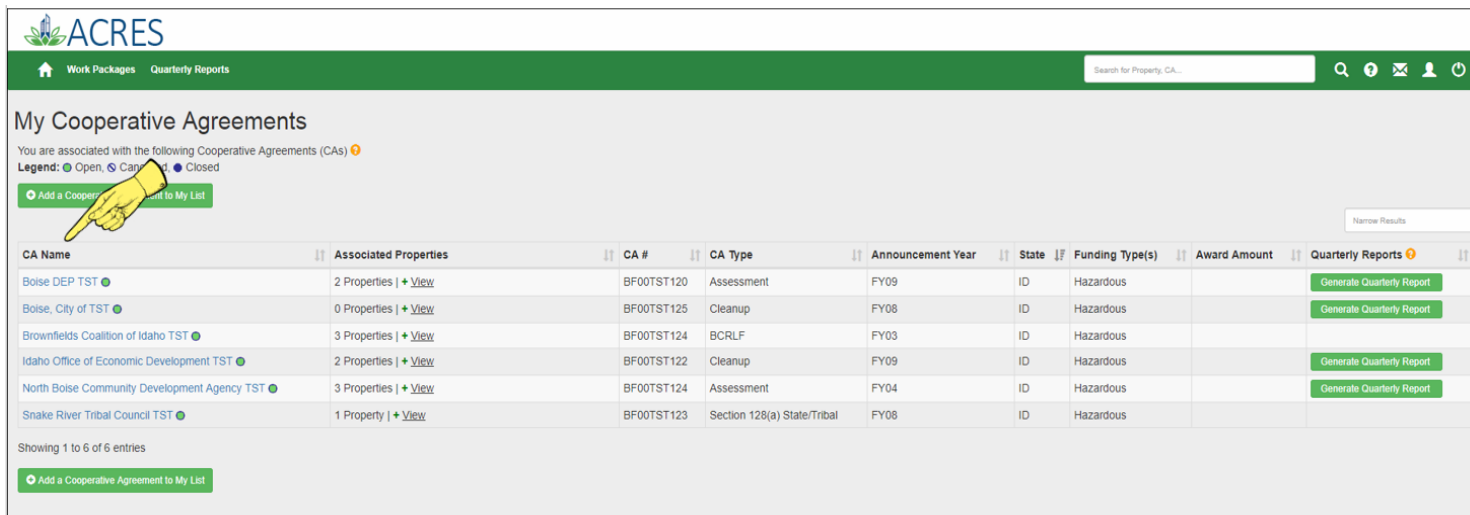
1. On your ACRES Homepage, go to your **My Account** card.

The screenshot shows the ACRES homepage dashboard. At the top, there is a navigation bar with 'Work Packages' and 'Quarterly Reports' links, a search bar, and user icons. The main content area is titled 'Welcome, ACRES [User Name]'. A yellow hand icon points to the 'My Account' card, which is highlighted with a green border. The 'My Account' card displays the user's email, notification preferences (weekly summary), and summary statistics: 16 Total Cooperative Agreements and 68 Total Properties. Below these are buttons for 'My CAs' and 'My Properties'. Other cards include 'Where do I start?' with links to add or edit properties, 'Work Packages' showing 16 open packages and actions for the user and PO, 'Quarterly Reports' showing 2 open reports and actions for the user and PO, 'Message Center' with new releases and lingo, 'Upcoming Training' with a table of courses, 'Quick Reference' with links to forms and bulletins, and 'Highlighted Tips' with a tip about email notifications.

2. On your **My Account** card, select the **My CAs** button to access your associated Cooperative Agreements.



3. On your **My Cooperative Agreements** screen, click the hyperlink of a specific agreement in the **CA Name** column.



CA Name	Associated Properties	CA #	CA Type	Announcement Year	State	Funding Type(s)	Award Amount	Quarterly Reports
Boise DEP TST	2 Properties View	BF00TST120	Assessment	FY09	ID	Hazardous		Generate Quarterly Report
Boise, City of TST	0 Properties View	BF00TST125	Cleanup	FY08	ID	Hazardous		Generate Quarterly Report
Brownfields Coalition of Idaho TST	3 Properties View	BF00TST124	BCRLF	FY03	ID	Hazardous		
Idaho Office of Economic Development TST	2 Properties View	BF00TST122	Cleanup	FY09	ID	Hazardous		Generate Quarterly Report
North Boise Community Development Agency TST	3 Properties View	BF00TST124	Assessment	FY04	ID	Hazardous		Generate Quarterly Report
Snake River Tribal Council TST	1 Property View	BF00TST123	Section 128(a) State/Tribal	FY08	ID	Hazardous		

4. You will navigate to the **Cooperative Agreement Detail** screen (below), which provides all of the general information and specific details of the CA.

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info

ACRES CA ID: BF 00TST120
 State: ID
 CA Type: Assessment
 Annunciation Year: FY09

Dates & Statuses

Award Date: 07/22/2009
 Initial Project Period: 10/01/2010 to 12/01/2019
 Current POP End Date:
 Status: Open

Funding

Funding Source: Regionally Funded
 Total Funded: \$0.00
 Funding Type: Hazardous

Pre-POP Authorization

This CA does not have Pre-POP authorization

Properties Addressed by this Cooperative Agreement

Property Name	Action	Status	Current Owner
Boise Reclaim Storage Facility	Enter data	Edits in Progress	ACRES Test CAR
Former Peter's Pickle Plant	Enter data	Submitted	
Joes Garage TST	Enter data	Edits in Progress	ACRES Test CAR
TWIN FALLS IDENTICAL TST	Enter data	Needs Clarification	ACRES Test CAR

Assessment Activities

Leveraged Funding: \$4,510
 Total Funding: \$20,944

NOTE: Funding marked for deletion not included in totals

Property Name	Actions	EPA Funding	Completion Date	Activity	Status
Boise Reclaim Storage Facility	Enter data	\$10,000		Phase I Environmental Assessment	Edits in Progress
Former Peter's Pickle Plant	Enter data	\$1,200		Phase I Environmental Assessment	Submitted
Joes Garage TST	Enter data	\$4,000	07/15/2010	Phase I Environmental Assessment	Edits in Progress
TWIN FALLS IDENTICAL TST	Enter data	\$1,200	06/13/2019	Phase II Environmental Assessment	Needs Clarification
TWIN FALLS IDENTICAL TST	Enter data	\$1,234	06/12/2019	Phase I Environmental Assessment	Needs Clarification

Six sections of Cooperative Agreement screen

The **Cooperative Agreement** screen is divided into six sections, with each section providing specific details of the agreement.

- Basic Info/Actions
- Properties Addressed by this Cooperative Agreement
- Assessment Activities
- Cleanup Activities
- Institutional and Engineering Controls
- Redevelopment and other Leveraged Accomplishments

Basic Info and Actions

The **Basic Info and Actions** section displays information provided by the EPA regarding the basic details of the CA.


Cooperative Agreement (CA) Detail for Boise DEP TST

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info	Dates & Statuses	Funding
ACRES CA ID: BF 00TST120 State: ID CA Type: Assessment Announcement Year: FY09	Award Date: 07/22/2009 Initial Project Period: 10/01/2010 to 12/01/2019 Current POP End Date: Status: ● Open	Funding Source: Regionally Funded Total Funded: \$0.00 Funding Type: Hazardous
Actions ▶ View CA Fact Sheet ▶ View CA Submission Archive	CA Contact Primary Reviewer/Contact:  Test EPA, ACRES EPA Regional Brownfields Team acres_help@epa.gov 7032843200	Pre-POP Authorization This CA does not have Pre-POP authorization

The information in this section is read-only, however you can click the following links under the **Actions** section:

- o **View CA Fact Sheet**: To navigate to the **Brownfield Grant Fact Sheet** page, where the EPA maintains a fact sheet on each Brownfields Grant. You can directly access this page at: http://cfpub.epa.gov/bf_factsheets.
- o **View CA Submission Archive**: To navigate to the **Submission Archive – Cooperative Agreement** screen.
- o **Acres_help@epa.gov**: To reach or contact the ACRES Help Desk.

Actions	CA Contact
▶ View CA Fact Sheet ▶ View CA Submission Archive	Primary Reviewer/Contact:  Test EPA, ACRES EPA Regional Brownfields Team acres_help@epa.gov 032843200

Properties Addressed by this Cooperative Agreement Info and Actions

This section displays each property that is associated with the selected CA, the *Status* of the work package, and the current *Owner* of the package.

In this section you can select the following links and/or button:

- o **Property Name**: select this link in the **Property Name** column to access the **Property Details** screen.
- o **Enter Data**: select this link in the **Action** column to enter, update, or edit the property information.
- o **Add a Property to this Cooperative Agreement**: click this button to add a new property to *this* Cooperative Agreement.

Properties Addressed by this Cooperative Agreement			
Property Name	Action	Status	Current Owner
Boise Reclaim Storage Facility	Enter data	Edits in Progress	ACRES Test CAR
Former Peter's Pickle Plant	Enter data	Submitted	
Joes Garage TST	Enter data	Edits in Progress	ACRES Test CAR
TWIN FALLS IDENTICAL TST	Enter data	Needs Clarification	ACRES Test CAR

[Add a Property to this Cooperative Agreement](#)

Assessment Activities

This section displays information regarding Assessment dates and Funding information for each property associated with the CA.

You have the ability to enter data for each property by selecting the link in the **Actions** column.

Assessment Activities			
Leveraged Funding:	\$4,510		
Total Funding:	\$20,944		
NOTE: Funding marked for deletion not included in totals			
Property Name	Actions	EPA Funding	Completion Date
Boise Reclaim Storage Facility	Enter data	\$10,000	
Former Peter's Pickle Plant	Enter data	\$1,200	
Joes Garage TST	Enter data	\$4,000	07/15/2010
TWIN FALLS IDENTICAL TST	Enter data	\$1,200	06/13/2019
TWIN FALLS IDENTICAL TST	Enter data	\$1,234	06/12/2019

Cleanup Activities

This section displays information regarding the Cleanup dates, leveraged jobs, and funding information for each property associated with the CA.

You have the ability to enter data for each property by selecting the link in the **Actions** column.

Cleanup Activities				
Cleanup Jobs Leveraged:	0			
Leveraged Funding:	\$0			
NOTE: Funding marked for deletion not included in totals				
Property Name	Actions	EPA Funding	Is Cleanup Necessary?	Completion Date
Former Peter's Pickle Plant	Enter data	\$0	No	
TWIN FALLS IDENTICAL TST	Enter data	\$0	No	



Institutional and Engineering Controls

The Institutional and Engineering Controls section is read-only, and displays the information indicating if any controls are required and/or in place for each property.

Institutional and Engineering Controls				
Total acres ready for anticipated use:		6.87	NOTE: Properties marked with an asterisk in the Ready for Anticipated Use column are counted under another Cooperat	
Properties ready for anticipated use:		2		
Property Name	Are ICs Required?	IC In Place	Are ECs Required?	EC In Place
Boise Reclaim Storage Facility				
Former Peter's Pickle Plant				
Joes Garage TST	No			
TWIN FALLS IDENTICAL TST	Yes	Yes	Yes	Yes

Redevelopment and Other Leveraged Accomplishments

This section displays information regarding any other leveraged funding, any Jobs post cleanup, or the assessment activity.

You have the ability to enter data for each property by selecting the link in the **Actions** column.

Redevelopment and Other Leveraged Accomplishments				
Redevelopment Jobs Leveraged:		0	NOTE: Funding marked for deletion not included in totals	
Leveraged Funding:		\$0		
Property Name	Actions	Start Date	Completion Date	Acres of Greenspace Created
Former Peter's Pickle Plant	Enter data			
TWIN FALLS IDENTICAL TST	Enter data			



Printing your CA Information

1. To print your CA information, select the **Print Page** button at the bottom of the screen.

Institutional and Engineering Controls	
Total acres ready for anticipated use:	6.87
Properties ready for anticipated use:	2
Property Name	Are ICs Re
Boise Reclaim Storage Facility	
Former Peter's Pickle Plant	
Joes Garage TST	No
TWIN FALLS IDENTICAL TST	Yes
Redevelopment and Other Leveraged Accomplishments	
Redevelopment Jobs Leveraged:	0
Leveraged Funding: ?	\$0
Property Name	Actions
Former Peter's Pickle Plant	Enter data
TWIN FALLS IDENTICAL TST	Enter data
<div style="display: flex; align-items: center;"> Print Page </div>	



- A print preview page displays, along with the printing options. Select the **Print** button to print your CA information and details.

Print

Total: 4 sheets of paper

Print Cancel

Destination: Epson ESC/Page-Cc

Pages: All

Copies: 1

Layout: Portrait

Color: Color

More settings ▼

Print using system dialog... (Ctrl+Shift+P) ☑

6/20/2019
ACRES

Cooperative Agreement (CA) Detail for Boise DEP TST

PLEASE NOTE: Information shown is the most current in ACRES and may include draft and approved data

Basic Info			
ACRES CA ID:	BF 00TST120		
State:	ID		
CA Type:	Assessment		
Announcement Year:	FY09		
Dates & Statuses			
Award Date:	07/22/2009		
Initial Project Period:	10/01/2010 to 12/01/2019		
Current POP End Date:			
Status:	● Open		
Funding			
Funding Source:	Regionally Funded		
Total Funded:	\$0.00		
Funding Type:	Hazardous		
Actions			
▶ View CA Fact Sheet (https://cdpub.epa.gov/bt_factsheets/index.cfm?grant_announcement_year=09&grant_type_id=1001)			
▶ View CA Submission Archive (/acres6/query/carmain/showCA/ITSubArchive?grantid=69605150)			
CA Contact			
Primary Reviewer/Contact:	Test EPA, ACRES EPA Regional Brownfields Team acres_help@epa.gov (mailto:acres_help@epa.gov) 7032843200		
Pre-POP Authorization			
This CA does not have Pre-POP authorization			
Properties Addressed by this Cooperative Agreement			
Property Name	Action	Status	Current Owner
Boise Reclaim Storage Facility <small>(/acres6/query/carmain/showProperty?propertyid=239870)</small>	Enter data (/acres6/query/ppf/ppfGeneralInfo?grantid=69605150&propertyid=239870&wpld=430431)	Edits in Progress	ACRES Test CAR
Former Peter's Pickle Plant <small>(/acres6/query/carmain/showProperty?propertyid=239869)</small>	Enter data (/acres6/query/ppf/ppfGeneralInfo?grantid=69605150&propertyid=239869&wpld=430429)	Submitted	
Joes Garage TST <small>(/acres6/query/carmain/showProperty?propertyid=239824)</small>	Enter data (/acres6/query/ppf/ppfGeneralInfo?grantid=69605150&propertyid=239824&wpld=430410)	Edits in Progress	ACRES Test CAR
TWIN FALLS IDENTICAL TST <small>(/acres6/query/carmain/showProperty?propertyid=239849)</small>	Enter data (/acres6/query/ppf/ppfGeneralInfo?grantid=69605150&propertyid=239849&wpld=430409)	Needs Clarification	ACRES Test CAR

<u>ACRES Help Desk</u>	
Email	Acres_help@epa.gov
Phone	703-284-8212
Day/Time	Mon – Thurs/ 9am -5pm EST