

Using Adobe Connect for Science Review Meetings

December 3-6, 2019 TSCA SACC Meeting

What you will need:

- A **computer or mobile device** with internet connection using (to watch the presentation) – Adobe Flash is required
- A **telephone** (to listen to the presentations)

Event Information:

Slides can be seen at:

<https://epawebconferencing.acms.com/sciencereview>

Audio is **ONLY** available on the phone:

Tues, Dec 3 - 888-344-4439, conference ID 7369777

Wed, Dec 4 - 866-299 3188; Passcode # 202 555 6831

Thur, Dec 5 - 888-344-4439, conference ID 7150007

Fri, Dec 6 - 866-299 3188; Passcode # 202 555 6831

QUESTIONS? Email wood.donald@epa.gov

Instructions:

1. If this is your first online meeting with EPA, run the "Adobe Connect Connect Test"
https://epawebconferencing.acms.com/common/help/en/support/meeting_test.htm If you fail any portion of the test, please follow instructions to resolve your problem. If you cannot resolve an issue, use this site for additional trouble-shooting: <https://helpx.adobe.com/adobe-connect/connect-downloads-updates.html>
2. If you are still having problems, contact the IT department of your employer. It may have access rights to your computer that will allow installation or updating Flash player.
3. Join the Adobe Connect meeting using the URL provided by the host or the one listed above. You can log in from ANY computer with internet access.
4. Select the first option to enter as a guest and identify yourself by supplying your name in the small box as shown below. Then, click the button on to "Enter Meeting". If you are an EPA employee, you may enter the room with your Adobe Connect login and password.



The screenshot shows the Adobe Connect interface for joining a meeting. At the top, it says "ADOBE® CONNECT™". Below that, the meeting title is "FIFRA Scientific Advisory Panel Meeting". There are two radio button options: "Enter as a Guest" (which is selected) and "Enter with your login and password". Under the "Enter as a Guest" option, there is a text input field labeled "Name" with a white box next to it. Below the name field is a button labeled "Enter Room".