



# *E-MANIFEST*

MONTHLY WEBINAR SERIES

OCTOBER 30, 2019

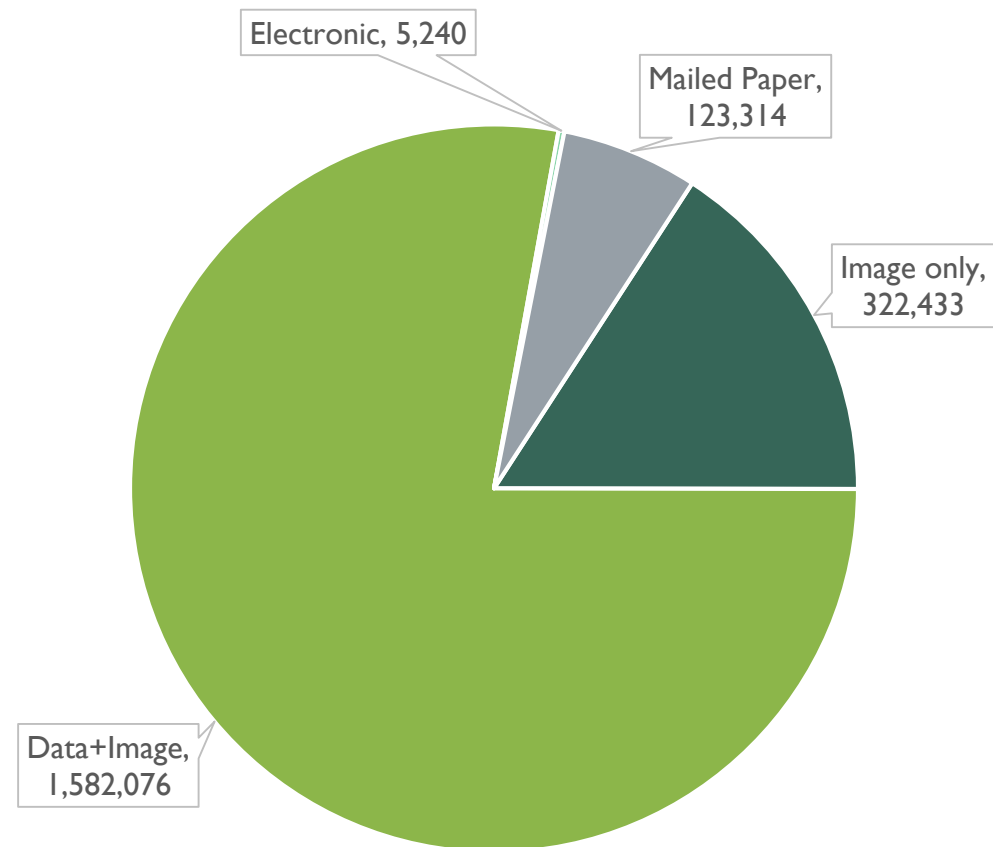


- FY 2019 Activity Summary
- New e-Manifest FAQs
- Email Notifications
- Advisory Board Update
- Update on PCBs
- Frequent Submission Errors
- Demonstration
- Live Q and A

# FY 2019 ACTIVITY SUMMARY

# *e-Manifest*

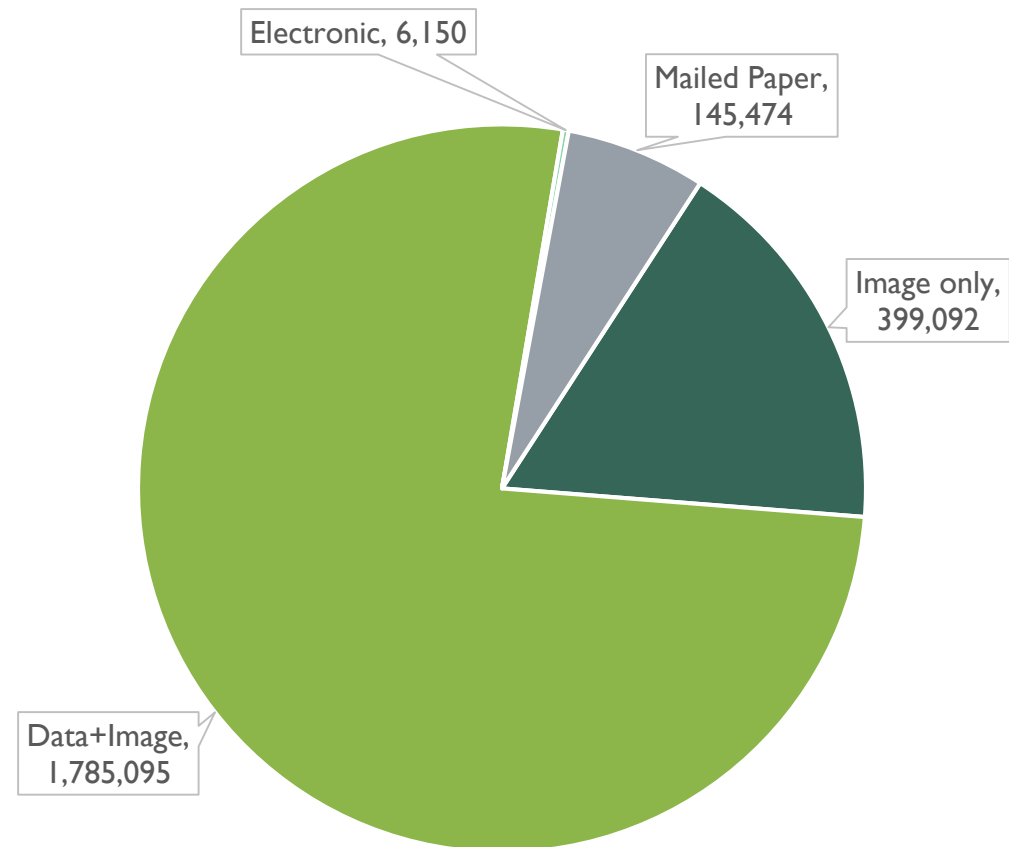
- Total manifests: 2,033,063
  - Busiest Month: April – 231,216
  - Slowest Month: March – 136,384
  - Average Month: 169,230
  - Busiest Day: April 12, 2019 – 19,902
- Paper Backlog
  - Total processed: 140k
  - Remaining: ~11k
- Image Backlog
  - Total processed: 145k
  - Remaining: 277k



# ALL TIME ACTIVITY *LAUNCH* – SEPT. 30, 2019

# *e-Manifest*

- Total manifests: 2,335,811
  - Full Electronic 6,150
  - Data+Image 1,785,095
  - Image Only 399,092
  - Mail 145,474



# NEW e-MANIFEST FREQUENTLY ASKED QUESTIONS *e-Manifest*

- 5 of the new FAQs posted under the “Data Policy and Data Correction” section of FAQ webpage:
- FAQ #10: After a manifest has been signed and submitted in the e-Manifest system and the generator decides that a correction to the information in the e-Manifest is necessary and enters the correction, does the receiving facility need to re-sign that manifest?
- FAQ #11: How should discrepancy, exception, and unmanifested waste reports be handled in light of the e-Manifest System?
- FAQ #12: What are the responsibilities of the EPA Regions and authorized states for handling discrepancy reports that are filed by the receiving facilities?
- FAQ #13: For state-only hazardous wastes transported out of the generator state, can an interim facility listed as the designated facility on the generator’s manifest close out that manifest and re-ship the waste to another (and final) destination facility on a bill of lading (provided both the interim facility and final destination facility states do not regulate the waste as hazardous waste)?
- FAQ #14: How is the above answer affected if the interim facility is a transfer facility?

- New FAQ posted under “Scope” section of FAQ webpage:
- FAQ #11: When a shipment involves multiple rail transporters, what are the procedures for identifying the transporters on the manifest and obtaining rail transporter signatures?
- New FAQ posted under “Receiving Facilities” section of FAQ webpage:
- FAQ #17: When rejected wastes are returned to generators on a manifest, what, if any, management method code should be entered on that manifest? Also, is a management method code required for regulated residue shipments that are returned to the generator?

## EMAIL NOTIFICATIONS – COMING SOON

*e-Manifest*

- Email summary of manifest activity sent to all registered users of a site, providing the following information for the manifest activity for your site (or sites) for a week of activity.
  - Per site you will get a list of:
    - Sample of Manifest tracking numbers
- Number of manifests created, updated, corrected, submitted for billing, uploaded by the Paper Processing Center, completed by the Paper Processing center.

- June 18-20, 2019, e-Manifest Advisory Board Public meeting held in Arlington, VA.
- Meeting Theme: *"Increasing Adoption of the e-Manifest System"*.
- Public Docket Number: EPA-HQ-OLEM-2019-0194 (available at [www.regulations.gov](http://www.regulations.gov))
- The final Meeting minutes/Board recommendations are currently available in the public docket.
- The Agency is reviewing the recommendations and will be issuing a response.



- PCB manifests represent a significant proportion of the manifests that need issues resolved before EPA's Paper Processing Center can finish full data entry.
- Most of the specific issues surround missing manifest information (e.g., unique identifiers) and missing continuation sheets.
- EPA is working on a set of FAQs specifically related to PCB manifests.

# FREQUENT SUBMISSION ERRORS

## *e-Manifest*

- Instructions for Completing the Uniform Hazardous Waste Manifest
- Many manifests that are disheveled, illegible, have multiple lines partially crossed out, missing key information.
- Receiving Facilities – Please have current phone number.
- Generators and transporters mailing their paper copy of the manifest to EPA.
- Receiving facilities not submitting manifests to the EPA.
- Generators/transporters/receiving facilities not signing or dating their manifests.
- No Management Method Codes for Hazardous Waste.

- Weekly activity email
- Adding Generator Information to Image only Manifests

# LIVE Q AND A

*e-Manifest*



[This Photo](#) by Unknown Author is licensed under [CC BY-NC-ND](#)

- Help desk: (833) 501-6826
- Participate in our monthly webinars
- To subscribe to the general program Listserv. Send a blank message to: [eManifest-subscribe@lists.epa.gov](mailto:eManifest-subscribe@lists.epa.gov)
- To subscribe to the developers only Listserv send a blank message to: [e-manifestdev-subscribe@lists.epa.gov](mailto:e-manifestdev-subscribe@lists.epa.gov)
- Visit the program web site: <http://www.epa.gov/e-manifest>