

Record of Appointment Schedule/Absences for ORISE Participants

Participant Name: Sean Duenser SPD SPIB

AAShip/Region: _____ Division/Branch: _____

Mentor Name: Luke Hall-Jordan

Month: September Year: 2018

Week 1	Date	Hours Worked	Hours Absent	Total
Monday	9/3/2018 Labor Day			0
Tuesday	September 4, 2018	8	0	8
Wednesday	September 5, 2018	8	0	8
Thursday	September 6, 2018	8	0	8
Friday	September 7, 2018	8	0	8
Week 2	Date	Hours Worked	Hours Absent	Total
Monday	September 10, 2018	8	0	8
Tuesday	September 11, 2018	8	0	8
Wednesday	September 12, 2018	8	0	8
Thursday	September 13, 2018	8	0	8
Friday	September 14, 2018	8	0	8
Week 3	Date	Hours Worked	Hours Absent	Total
Monday	September 17, 2018	8	0	8
Tuesday	September 18, 2018	8	0	8
Wednesday	September 19, 2018	8	0	8
Thursday	End Contract			0
Friday				0
Week 4	Date	Hours Worked	Hours Absent	Total
Monday				0
Tuesday				0
Wednesday				0
Thursday				0
Friday				0
Week 5	Date	Hours Worked	Hours Absent	Total
Monday				0
Tuesday				0
Wednesday				0
Thursday				0
Friday				0

Personal Absences (no more than 120 hours for full-time appointments without stipend reduction)

Starting Balance	Used this pay period	Remaining Balance
-48	0	-48

Signature of ORISE Participant

Date

Mentor verifies the attendance/absences as stated above:

Signature of Mentor

Date

Acknowledgement:

Signature of ORISE Coordinator/Project Officer

Date

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AAShip/Region: _____ Division/Branch: _____

Mentor Name: Luke Hall-Jordan

Month: September Year: 2018

Week 1	Date	Hours Worked	Hours Absent	Total
Monday				0
Tuesday				0
Wednesday				0
Thursday	September 20, 2018	8	0	8
Friday	September 21, 2018	8	0	8
Week 2	Date	Hours Worked	Hours Absent	Total
Monday	September 24, 2018	8	0	8
Tuesday	September 25, 2018	8	0	8
Wednesday	September 26, 2018	8	0	8
Thursday	September 27, 2018	8	0	8
Friday	September 28, 2018	8	0	8
Week 3		Hours Worked	Hours Absent	Total
Monday				0
Tuesday				0
Wednesday				0
Thursday				0
Friday				0
Week 4	Date	Hours Worked	Hours Absent	Total
Monday				0
Tuesday				0
Wednesday				0
Thursday				0
Friday				0
Week 5	Date	Hours Worked	Hours Absent	Total
Monday				0
Tuesday				0
Wednesday				0
Thursday				0
Friday				0

Personal Absences (no more than 120 hours for full-time appointments without stipend reduction)

Starting Balance	Used this pay period	Remaining Balance
120	0	120

Signature of ORISE Participant

Date

Mentor verifies the attendance/absences as stated above:

Signature of Mentor

Date

Acknowledgement:

Signature of ORISE Coordinator/Project Officer

Date