

DEC 28 1988

MEMORANDUM

SUBJECT: Procedures for Revising the Major Permit List

FROM: Cynthia Dougherty, Director  
Permits Division

TO: Water Management Division Directors  
Regions I-X

At our recent meeting in Wintergreen, Virginia a question arose about our current procedures for revising the majors list. This memo clarifies the requirements for both municipal and industrial dischargers.

Municipals

Requests for changes to the municipal majors list can be made at any time. However, two to three weeks should be allowed for processing. To be eligible for designation as a major, a facility must meet the following criteria: public ownership, SIC Code 4952, active status, and design flow of one mgd or greater (or service population of 10,000 or cause significant water quality impacts). In order to add a facility that meets the criteria above to the official list of major municipal facilities, the name, permit number, and design flow (or other pertinent information) should be forwarded to the Chief, Compliance Evaluation Section (EN-338). Before a request for additions to the list is submitted, the Region should check to be sure that the data necessary to substantiate the request is in PCS. This will help expedite Headquarter's processing of the request. Deletions should be requested in the same manner as additions. Questions concerning these procedures may be addressed to Richard Lawrence of the Enforcement Division at FTS-475-9510.

Industrials

Requests for changes to the industrial majors list may be made semiannually, on October 1 and April 1 and should be addressed to the Chief, Technical Support Branch (EN-336). Regular additions (those permits scoring 80 or above on the major rating scale) must be accompanied by a rating sheet.

Discretionary additions must also be accompanied by a rating sheet, and will be assigned a rating on the major rating scale of 500 plus the actual rating of the facility.

For example, a facility rating 75 would normally be a minor. However, if it were designated a discretionary addition major, it would be rated 575 in PCS. For each Region, discretionary addition ceilings are calculated on the basis of 30 plus 10 percent of the Region's actual number of majors. For example, if a Region has 400 industrial permits rating 80 or greater, the Region's discretionary additions ceiling would be 70 ( $30 + 0.10 \times 400$ ). A timeline for the semiannual industrial majors list updating process appears as attachment 1 and a copy of a rating sheet is attachment 2. You will notice that the National Enforcement Investigations Center (NEIC) is no longer involved with the semiannual industrial majors list updating process. Changing priorities at NEIC necessitated that Jim Vincent, who has done a commendable job over the years, disengage from the project so we are now using a contractor, SAIC, to perform NEIC's functions. Once the transition from NEIC to a contractor has been effected, we may decide to use Permits Division staff to perform the semiannual update.

Questions concerning these procedures may be addressed to Hap Thron of the Permits Division at FTS-475-9537.

Attachments