

Engines and Vehicles – Compliance
Information System (EV-CIS)

Electronic Role Sponsorship User Guide

March 2020

Topics

- [Part 1](#): Required Action For All Existing EV-CIS Users Upon Log In After March 6th, 2020 1st
- [Part 2](#): EV-CIS Roles, CAO Functions & Identity Verification
- [Part 3](#): How To Become A CAO
 - [Scenario A](#)- New EV-CIS User
 - [Scenario B](#)- Existing EV-CIS User
- [Part 4](#): How To Become A Submitter Or CROMERR Signer
 - [Scenario A](#)- New EV-CIS User
 - [Scenario B](#)- Existing EV-CIS User
- [Part 5](#): Tools for CAOs
- [Appendix](#): General Resources

*Note- Ctrl-Click on a Part # to go to that Part within this presentation

The screenshots in this document are from our test environment. The production screens may vary slightly.

Part 1:
Required Action For All Existing
EV-CIS Users Upon 1st Log In After
March 6th, 2020

Part 1: Required Action For All Existing EV-CIS Users Upon 1st Log In After 03/06/2020

Associate A CAO With Your CDX Account

- The first time you log into CDX after March 6th, 2020, you will be prompted to associate a CAO with each of your EV-CIS roles
- Enter your User ID and Password for your CDX account
- Click the “Log In” button
- Click the “Find a Sponsor” link to view all the active CAOs for your Manufacturer Code

The top screenshot shows the EPA CDX login page. It features the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main heading is 'CDX Central Data Exchange'. Below this is a large image of a forest path. To the right of the image is a login form with fields for 'User ID' and 'Password', a 'Show Password' checkbox, and 'Log In' and 'Register with CDX' buttons. A 'Contact Us' link is in the top right corner.

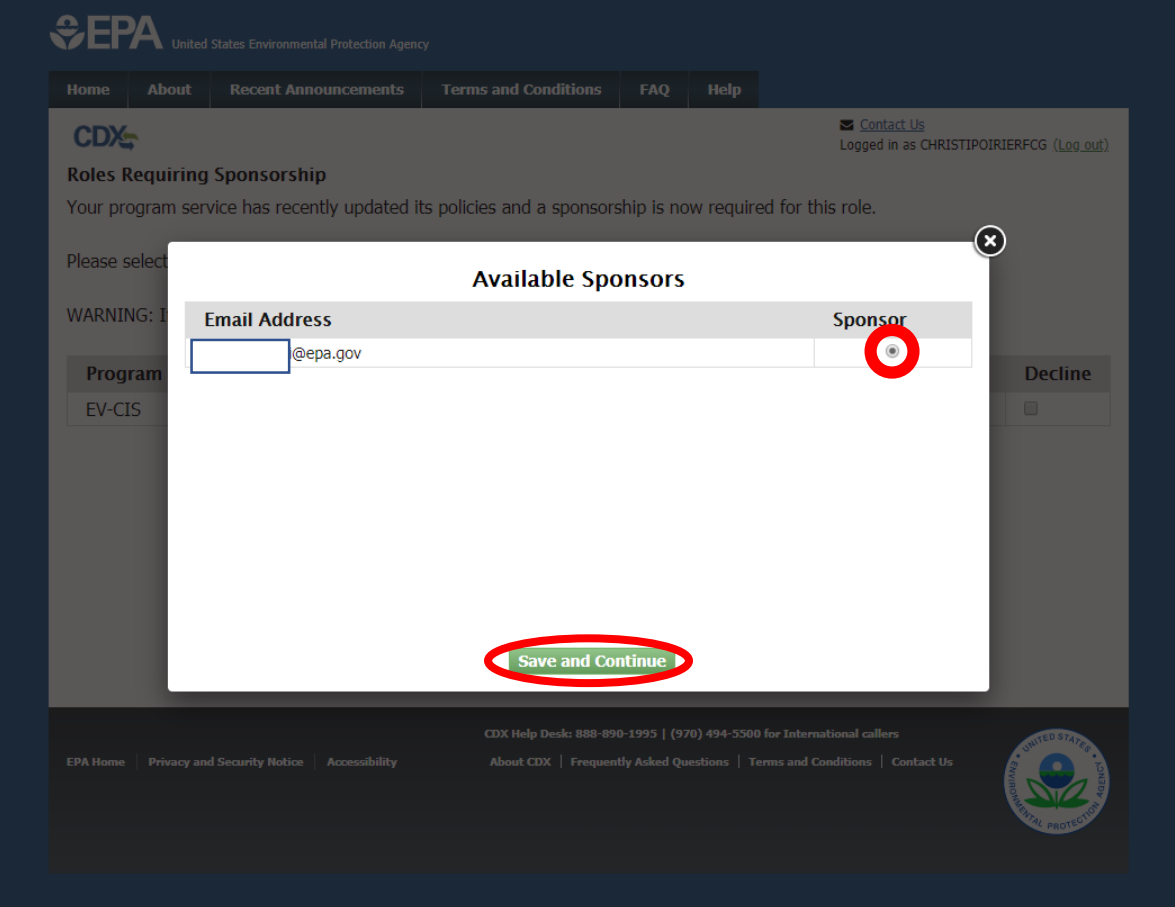
The bottom screenshot shows the 'Roles Requiring Sponsorship' page after login. It displays a message: 'Your program service has recently updated its policies and a sponsorship is now required for this role. Please select a sponsor, or opt out of the sponsorship process (you may also defer until your next login). WARNING: If you decline a sponsorship for any role, that role will be deactivated.' Below this is a table with columns: Program Service, Role, Sponsor, and Decline. The table has one row: EV-CIS, Submitter, and a 'Find a Sponsor' link circled in red. At the bottom are two buttons: 'Proceed with Selection(s)' and 'Choose Later'.

Program Service	Role	Sponsor	Decline
EV-CIS	Submitter	Find a Sponsor	<input type="checkbox"/>

Part 1: Required Action For All Existing EV-CIS Users Upon 1st Log In After 03/06/2020

Select CAO Sponsor Email Address

- Select a CAO's Email Address from the list of Available Sponsors
 - It does not matter which sponsor you select and the CAO does not have to take any actions
- Click the “Save and Continue” button



The screenshot shows the EPA CDX portal interface. At the top, the EPA logo and navigation links (Home, About, Recent Announcements, Terms and Conditions, FAQ, Help) are visible. The user is logged in as CHRISTIPOIRIERFCG. A message states: "Roles Requiring Sponsorship: Your program service has recently updated its policies and a sponsorship is now required for this role." Below this, a "Please select" prompt is shown. A modal dialog box titled "Available Sponsors" is open, displaying a table with two columns: "Email Address" and "Sponsor". The "Email Address" column contains a text input field with "@epa.gov" entered. The "Sponsor" column has a radio button selected, which is highlighted with a red circle. At the bottom of the dialog, a "Save and Continue" button is highlighted with a red oval. A "Decline" button is also visible on the right side of the dialog.

Email Address	Sponsor
<input type="text" value="@epa.gov"/>	<input checked="" type="radio"/>

Save and Continue

Part 1: Required Action For All Existing EV-CIS Users Upon 1st Log In After 03/06/2020

If No CAO Sponsor Email(s) To Select

- If there are no email addresses listed in the Available Sponsors pop-up window, it means your company does not have a CAO with an active CDX account.
- A CAO must exist for your manufacturer code before you will be able to access EV-CIS
- For assistance contact verify@epa.gov

Your program service has recently updated its policies and a sponsorship is now required for this role.

Please select a sponsor, or opt out of the sponsorship process (you may also defer until your next login).


WARNING: If

Email Address	Sponsor

Decline

Save and Continue

EPA Home | Privacy and Security Notice | Accessibility | About CDX | Frequently Asked Questions | Terms and Conditions | Contact Us



Part 1: Required Action For All Existing EV-CIS Users Upon 1st Log In After 03/06/2020

Finalize CAO Sponsor Selection

- The selected CAO's email is displayed after the "Find a Sponsor" link
- If it is correct, click the "Proceed with Selection(s)" button
- You will then be prompted to log back in to your account and should be able to access EV-CIS as normal from your MyCDX page

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Contact Us Logged in as [\(Log out\)](#)

Roles Requiring Sponsorship

Your program service has recently updated its policies and a sponsorship is now required for this role.

Please select a sponsor, or opt out of the sponsorship process (you may also defer until your next login).

WARNING: If you decline a sponsorship for any role, that role will be deactivated.

Program Service	Role	Sponsor	Decline
EV-CIS	Submitter	Find a Sponsor (<input type="text"/> @epa.gov)	<input type="checkbox"/>

[Proceed with Selection\(s\)](#) [Choose Later](#)

CDX Help Desk: 888-890-1995 | (970) 494-5500 for International callers

EPA Home | Privacy and Security Notice | Accessibility | About CDX | Frequently Asked Questions | Terms and Conditions | Contact Us

Part 2:

EV-CIS Roles, CAO Functions & Identity Verification

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

EV-CIS Roles

Role	Description
Company Approving Official (CAO)	Identifies, vouches for, and manages EV-CIS “Submitters” and “CROMERR Signers”
CROMERR Signer	Requests certificates and takes legal responsibility for all the information used as the basis for a request for certificate
Submitter	Submits certification and compliance information for every applicable industry to EV-CIS, not including certificate requests

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

CAO Role

- A CAO may:
 - Sponsor a new EV-CIS user for their Manufacturer Code to get a role of CROMERR Signer or Submitter
 - Add the role of Submitter to a person who is already a CROMERR Signer
 - Add the role of CROMERR Signer to a person who is already a Submitter
 - Revoke any existing user roles
- Any individual may request a new CAO role for themselves
 - A CAO may not request the role of CAO for other users
 - EPA must approve all CAO role requests
- Users must complete Identity Verification to become a CAO

Identity Verification- Overview

- Must only be completed one time when adding either the CAO Role or CROMERR Signer Role
 - Does not need to be repeated if already completed for another role
 - The Submitter Role does not require Identity Verification
- May be performed electronically or by paper process
- It is likely that users from outside the U.S. will have to use the paper identity verification process

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

Identity Verification- Required Information

- In order to perform electronic Identity Verification you must provide the following information:
 - Full Name
 - Home Address
 - Personal Phone Number
 - Birthday
 - Last 4 digits of your Social Security Number
- This requires your personal information, not business information
- This information is not stored or shared with EPA

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Registration: LexisNexis® [Contact Us](#)
Logged in as [Log out](#)

1. Identity Verification 2. ESA

The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

LexisNexis® Instant ID [\(View Guidance\)](#)

Legal Name

Home Address
Address Line 1*
Address Line 2
City* State* Zip Code*

Home or Personal Phone
Home or Personal Phone

Date of Birth
Month* Day* Year*

Last 4 of SSN
Last 4 of SSN* ☐ Show SSN

☐ The name above is me. Please proceed with LexisNexis® Validation.

[Proceed with Verification](#) [Paper Verification](#) [Exit](#)

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

Identity Verification- LexisNexis Information

- Click on “Additional LexisNexis Information” Link at the top of the page
- Review additional LexisNexis information in the pop-up window
- Click the “X” icon in upper right corner of the pop-up window to close it and return to the LexisNexis form

The screenshot displays the EPA CDA Registration LexisNexis interface. At the top, there's a header with the EPA logo and 'CDA Registration LEXISNEXIS®'. A 'Logged in as' box with a '(Log out)' link is visible. Below the header, there are two tabs: '1. Identity Verification' (active) and '2. ESA'. The main content area explains the identity verification process, stating that the program requires additional proof of identity. It offers two options: using the electronic identity proofing service for immediate access or submitting a signed form through U.S. Postal Mail. A red circle highlights the link 'Additional LexisNexis® Information'. Below this, there's a 'LexisNexis® Instant ID (View Guidance)' section and a 'Legal Name' input field.

The pop-up window, titled 'Identity Verification with LexisNexis®', provides further details. It explains that registration roles often require government ID validation for remote electronic access. It states that personally identifying information, such as Social Security Numbers, are not permanently retained but are securely validated against existing 3rd Party records for the purpose of validating your identity for access authority. It also mentions that while your government ID will not be collected, evidence of your input, as well as the success or failure of validation against the 3rd Party vendor, will be recorded. By proceeding with electronic verification, you understand that the service is voluntary and that you are validating personally identifying information against a 3rd-Party service which will return evidence of identity validation back to the U.S. Environmental Protection Agency.

The pop-up window also includes a link to 'EXIT' to learn more about the technology behind LexisNexis® and who is using their services. It references 'Title 40 CFR Part §3.2000' the Cross-Media Electronic Reporting Rule (CROMERR) which requires that certain reporting functions subject to Title 40 perform identity proofing based on a government identifier or objects of independent origin, one not subject to change without government action.

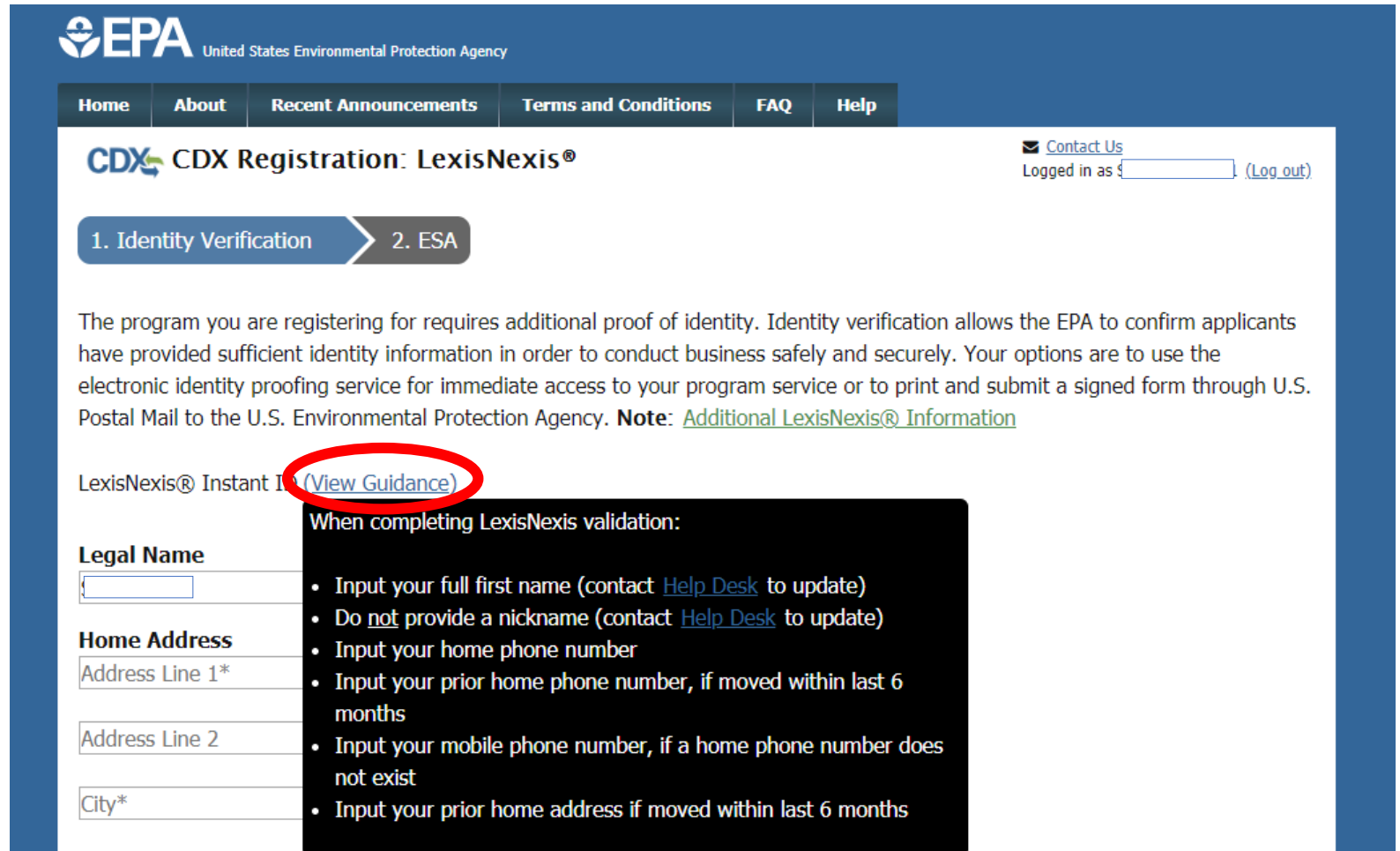
Benefits of LexisNexis® Electronic Identity Verification:

- Identity authentication in real time
- Accelerated access to program service
- Enhanced fraud detection
- Reduced risk of exposure
- Strengthen customer experience

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

Identity Verification- LexisNexis Form Guidance

- Hover mouse over the “View Guidance” Link for information about the LexisNexis required fields



The screenshot shows the EPA CDX Registration LexisNexis® interface. The top navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main content area is titled "CDX Registration: LexisNexis®" and features a progress bar with two steps: "1. Identity Verification" (active) and "2. ESA". Below the progress bar, a paragraph explains the identity verification process, stating that applicants must provide sufficient identity information for safe and secure business conduct. It offers two options: using an electronic identity proofing service for immediate access or printing and submitting a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. A note links to "Additional LexisNexis® Information".

Below the text, there is a section for "LexisNexis® Instant ID" with a "(View Guidance)" link circled in red. A tooltip appears over this link, titled "When completing LexisNexis validation:", listing the following requirements:

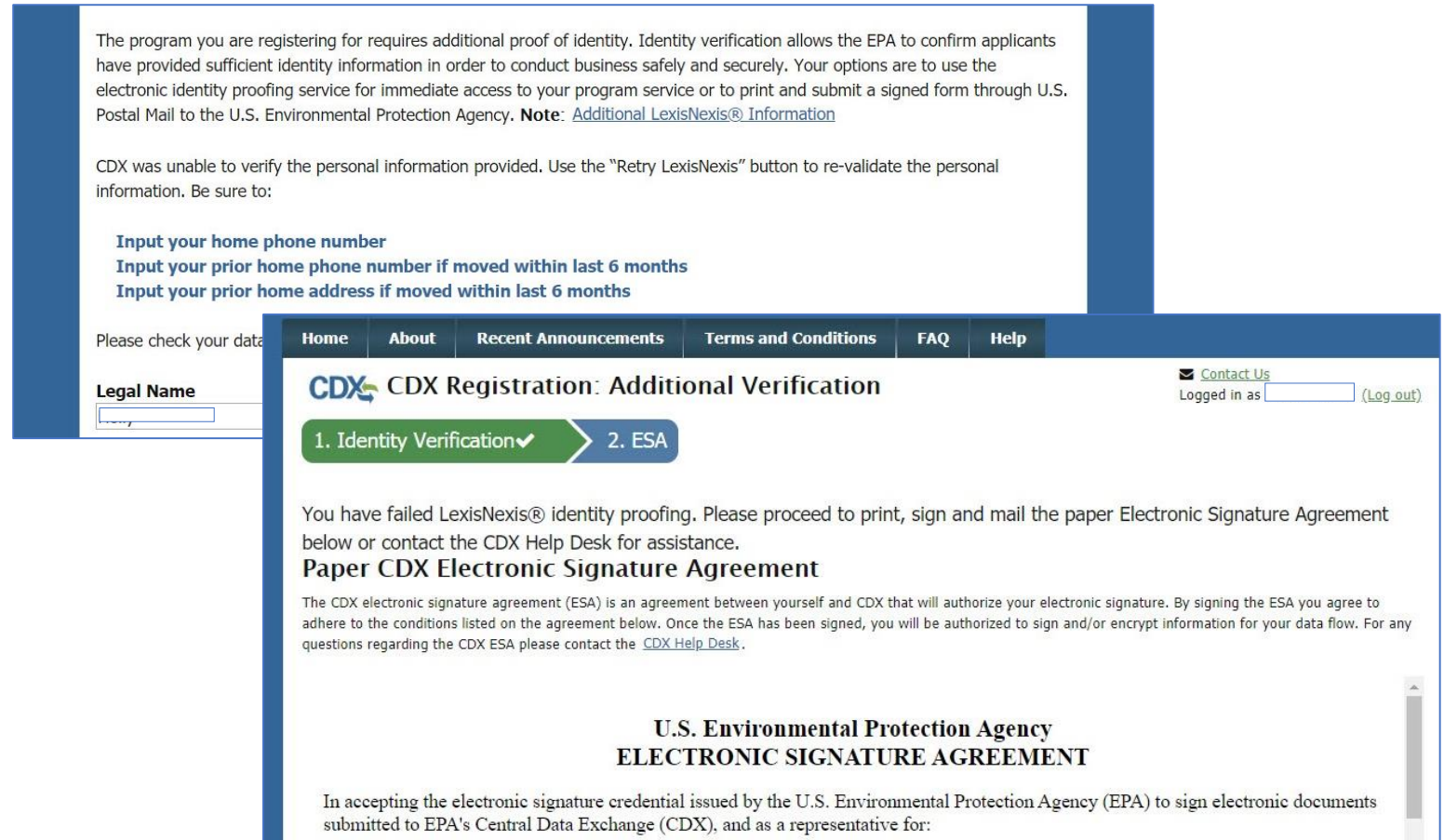
- Input your full first name (contact [Help Desk](#) to update)
- Do not provide a nickname (contact [Help Desk](#) to update)
- Input your home phone number
- Input your prior home phone number, if moved within last 6 months
- Input your mobile phone number, if a home phone number does not exist
- Input your prior home address if moved within last 6 months

The form also includes input fields for "Legal Name", "Home Address" (Address Line 1*, Address Line 2), and "City*".

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

Two Attempts Allowed For Electronic Identity Verification

- If you are unable to complete electronic Identity verification on first attempt, you will be allowed one additional attempt
- If verification again fails on second attempt, then you must complete the paper verification & ESA process



The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

CDX was unable to verify the personal information provided. Use the "Retry LexisNexis" button to re-validate the personal information. Be sure to:

- Input your home phone number
- Input your prior home phone number if moved within last 6 months
- Input your prior home address if moved within last 6 months

Please check your data

Legal Name

Home [About](#) [Recent Announcements](#) [Terms and Conditions](#) [FAQ](#) [Help](#)

CDX CDX Registration: Additional Verification [Contact Us](#) Logged in as ([Log out](#))

1. Identity Verification **2. ESA**

You have failed LexisNexis® identity proofing. Please proceed to print, sign and mail the paper Electronic Signature Agreement below or contact the CDX Help Desk for assistance.

Paper CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

**U.S. Environmental Protection Agency
ELECTRONIC SIGNATURE AGREEMENT**

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Alternate Paper Verification & ESA Process

- Alternatively, if Sponsored User is unable to, or does not want to, complete electronic identity verification, click the “Paper Verification” link

Address Line 2

City* State* Zip Code*

Home or Personal Phone
Home or Personal Phone

Date of Birth
Month* Day* Year*

Last 4 of SSN
Last 4 of SSN* ☐ Show SSN

☐ The name above is me. Please proceed with LexisNexis® Validation.

[Proceed with Verification](#) [Paper Verification](#) [Exit](#)

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

Alternate Paper Verification & ESA Process

- If choose “Paper Verification”, the ESA will be displayed
- Click “Sign Paper Form” button

The screenshot shows a web form titled "Paper CDX Electronic Signature Agreement". At the top, there are two tabs: "1. Identity Verification" (which is active and highlighted in green) and "2. ESA". Below the tabs, the title "Paper CDX Electronic Signature Agreement" is displayed. A paragraph explains that the CDX electronic signature agreement (ESA) is an agreement between the user and CDX, authorizing electronic signatures. It states that by signing the ESA, the user agrees to adhere to the conditions listed and will be authorized to sign and/or encrypt information for their data flow. A link to the "CDX Help Desk" is provided for questions.

Below the text, the title "U.S. Environmental Protection Agency ELECTRONIC SIGNATURE AGREEMENT" is centered. A paragraph states: "In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:".

Below this, the section "Electronic Signature Holder Company Information" is displayed. It contains a table with the following information:

Organization Name:	EPA
Address:	2000 TRAVERWOOD DRIVE
City, State, Zip:	ANN ARBOR, MI 48105
Province:	
Country:	US
Phone Number:	(734) 214-4288
E-mail Address:	diaz.leah@epa.gov
Registrant's Name:	Ms Leah Diaz
CDX User Name:	DIAZLEAH

At the bottom of the form, there are two buttons: "Sign Paper Form" (highlighted with a red circle) and "Cancel". To the right of these buttons is a link: "Return to Electronic Verification".

Part 2: EV-CIS Roles, CAO Functions & Identity Verification

Alternate Paper Verification & ESA Process

- Click “Print to Mail” button or print copy of ESA from CDX Inbox message
- Send ink-signed ESA to EPA by postal mail

1. Identity Verification ✓ 2. ESA

Print to Mail **Close**

**U.S. Environmental Protection Agency
ELECTRONIC SIGNATURE AGREEMENT**

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name:	EPA
Address:	2000 TRAVERWOOD DRIVE
City, State, Zip:	ANN ARBOR, MI 48105
Province:	
Country:	US
Phone Number:	(734) 214-4288
E-mail Address:	diaz.leah@epa.gov
Registrant's Name:	Ms Leah Diaz
CDX User Name:	DIAZLEAH

I, Leah Diaz,
(Name of Electronic Signature Holder)

[Sign Paper Form](#) [Cancel](#) [Return to Electronic Verification](#)

EPA United States Environmental Protection Agency

[Home](#) [About](#) [Recent Announcements](#) [Terms and Conditions](#) [FAQ](#) [Help](#)

CDX Central Data Exchange

[MyCDX](#) [Inbox](#) [My Profile](#) [Submission History](#) [Payment History](#) [E-Enterprise Portal](#)

Copy of CDX Electronic Signature Agreement (TEST)

From CDX Administrator

Date 2/11/2020 2:18:27 PM

Your CDX electronic signature agreement (ESA) is attached below.

If you have questions concerning this message, you may contact CDX Help Desk by email at helpdesk@epacdx.net or by calling the CDX Technical Support Staff through our toll free telephone support on 888-890-1995, Monday through Friday from 8:00 am to 6:00 pm EST/EDT. For International callers, the CDX Help Desk can also be reached at (970) 494-5500 or you may contact the CDX Helpdesk via live Chat by clicking on the following URL: <https://test.epacdx.net/Chat>. The CDX Helpdesk Chat service is available during our regular open hours of Monday through Friday, 8:00am to 6:00pm EST/EDT. CDX Registration Homepage <https://test.epacdx.net> United States Environmental Protection Agency - Central Data Exchange

LEAHNDIAZ2020021114182525.html (6 KB) - [Download](#)

[Back to Inbox](#) [Print](#) [Delete](#)

Part 3: How To Become A CAO

Part 3: How To Become A CAO

Two Scenarios

- [Part 3 Scenario A](#): Creating New CDX Account With CAO Role
- [Part 3 Scenario B](#): Adding CAO Role To Existing CDX Account

Part 3 Scenario A: Creating New CDX Account With CAO Role

Part 3 Scenario A: Creating New CDX Account With CAO Role

Process Overview

1. Register For New CDX Account
2. Select EV-CIS Program Service
3. Select CAO Role & Manufacturer Code
4. Provide New CDX Account Information
5. Act On CDX Email To Complete Account Registration
6. Provide Information For Identity Verification
7. Select CDX Signature Questions & Provide Answers
8. Review & Sign ESA
9. Electronically Sign ESA
10. Complete CDX Account Registration and CAO Role Request

Part 3 Scenario A: Creating New CDX Account With CAO Role

Register For New CDX Account

- Click on the “Register with CDX” button to create a new CDX Account
- Check the box next to “I am this registrant...”
- Click the “Proceed” button

The image displays two screenshots of the EPA CDX (Central Data Exchange) website interface.

The top screenshot shows the main CDX page with the EPA logo and navigation links (Home, About, Recent Announcements, Terms and Conditions, FAQ, Help). The "Log in to CDX" section includes fields for "User ID" and "Password", a "Show Password" checkbox, and buttons for "Log In" and "Register with CDX". The "Register with CDX" button is circled in red.

The bottom screenshot shows the "CDX Terms and Conditions" page. It includes a "Warning Notice" section with a list of terms. At the bottom, there is a checkbox labeled "I am this registrant. I will not share my account, and I accept the terms and conditions, above." which is circled in red. Below this checkbox are "Proceed" and "Cancel" buttons, with the "Proceed" button also circled in red.

Part 3 Scenario A: Creating New CDX Account With CAO Role

Select EV-CIS Program Service

- Type “EV-CIS” to search for the applicable Program Service Category
- Select “Verify: Vehicles and Engines Compliance Information System – New (1)” for the Program Service Category to display two options
- Select “EV-CIS: Engines and Vehicles – Compliance Information System” for Program Service

The screenshot shows the EPA CDX Edit Account Profile page. The navigation bar includes Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The page title is "CDX Edit Account Profile" with a "Contact Us" link and a "Logged in as" field with a "Log out" link. The progress bar shows "1. Program Service" as the active step, followed by "2. Role Access" and "3. Organization Information". Below the progress bar, there is a text input field for searching program services. The search results show "Verify: Vehicles and Engines Compliance Information System - New (1)" selected, which is circled in red. A "Cancel" button is visible at the bottom left.

The screenshot shows the EPA CDX Edit Account Profile page, specifically the "Registration Information" section. The "Program Service Category" is set to "Verify". Below this, there is a text input field for searching program services. The search results show "EV-CIS: Engines and Vehicles - Compliance Information System" selected, which is circled in red. Below this, there is a text input field for "EV-CIS MFR REG: Request Manufacturer Code for Engine or Vehicle Compliance". At the bottom, there are "Back" and "Cancel" buttons.

Part 3 Scenario A: Creating New CDX Account With CAO Role

Select CAO Role & Manufacturer Code

- Select “Company Authorizing Official (CAO)” from the Role dropdown
- Type your Manufacturer Code
- Select the value that is displayed for Manufacturer Code
- Click the “Request Role Access” button

The screenshot shows the EPA CDX Edit Account Profile page. The page has a blue header with the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the header is a breadcrumb trail: 1. Program Service ✓, 2. Role Access, 3. Organization Information. The main content area is titled 'Registration Information' and contains a table with 'Program Service' (Engines and Vehicles - Compliance Information System) and 'Role' (Not selected). Below the table, there is a section for 'Select Role' with a dropdown menu showing 'Company Approving Official (CAO)'. A red arrow points to this dropdown. Below the dropdown are two buttons: 'Request Role Access' and 'Cancel'. A second, larger screenshot is overlaid on the right, showing the same page but with the 'Request Role Access' button circled in red and a red arrow pointing to it. This second screenshot also shows the 'Manufacturer Code' field with 'EPA' entered and a dropdown menu for 'EPA - Environmental Protection Agency'.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Edit Account Profile [Contact Us](#)

1. Program Service ✓ 2. Role Access 3. Organization Information

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select Role

[Request Role Access](#) [Cancel](#)

1. Program Service ✓ 2. Role Access 3. User and Organization 4. Confirmation

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

To complete registration as a Company authorizing Official (CAO) or CROMERR Signer, your signed Electronic Signature Agreements (ESA) must be received by EPA. Your registration for the Request an Engine, Vehicle or Component Certificate of Conformity service will be in a pending status until EPA receives your ESA.

Please refer to the [EV-CIS Account Setup](#) website for specific guidance on completing sponsor letters and electronic signature agreements.

Select Role

Manufacturer Code *

[Request Role Access](#) [Cancel](#)

Part 3 Scenario A: Creating New CDX Account With CAO Role

Provide New CDX Account Information

- Provide User Information
- Create a password
- Provide security questions & answers
- Type your company name and click “Search” button
- Select the correct Organization ID from the list
- Provide your business email address & phone number
- Click the “Submit Request for Access” button
- Wait for email from CDX to complete account registration

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Core CDX Registration

1. Program Service ✓ 2. Role Access ✓ 3. User and Organization 4. Confirmation

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	Company Approving Official (CAO)

Please fill out all required fields marked with an asterisk(*)

Part 1: User Information

The program you are registering for requires additional proof of identity. Later in the registration process you will be given the option to use LexisNexis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly as it is entered on this page.

User ID *

Title *

First Name *

Middle Initial

Last Name *

Suffix

Password *

Re-type Password *

Security Question 1 *

Security Answer 1 *

Security Question 2 *

Security Answer 2 *

Security Question 3 *

Security Answer 3 *

☐ Show Passwords and Answers

Part 2: Organization Info

US EPA
1200 PENN AVE
WASHINGTON, DC, US
20460

Email *

Re-enter Email *

Phone Number *

Phone Number Ext

Fax Number

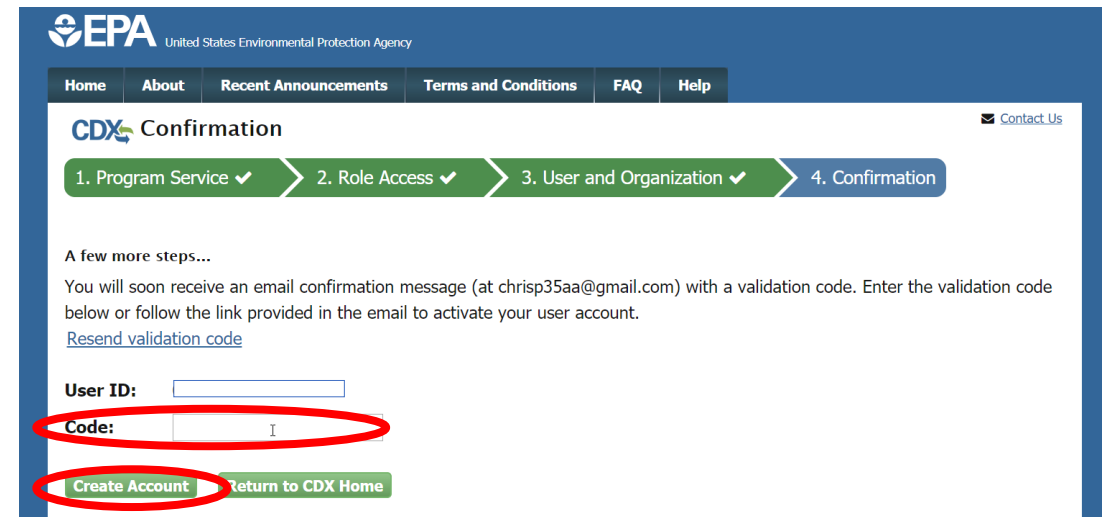
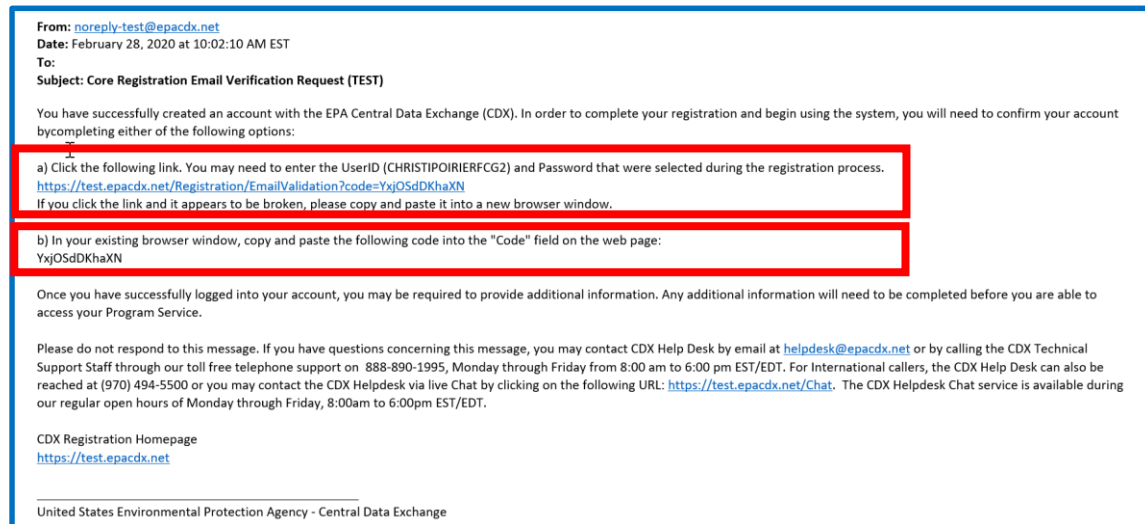
Wrong organization information? [Back to Search Results](#), [Use advanced search](#) or [request that we add your organization](#).

Submit Request for Access

Part 3 Scenario A: Creating New CDX Account With CAO Role

Act On CDX Email To Complete Registration

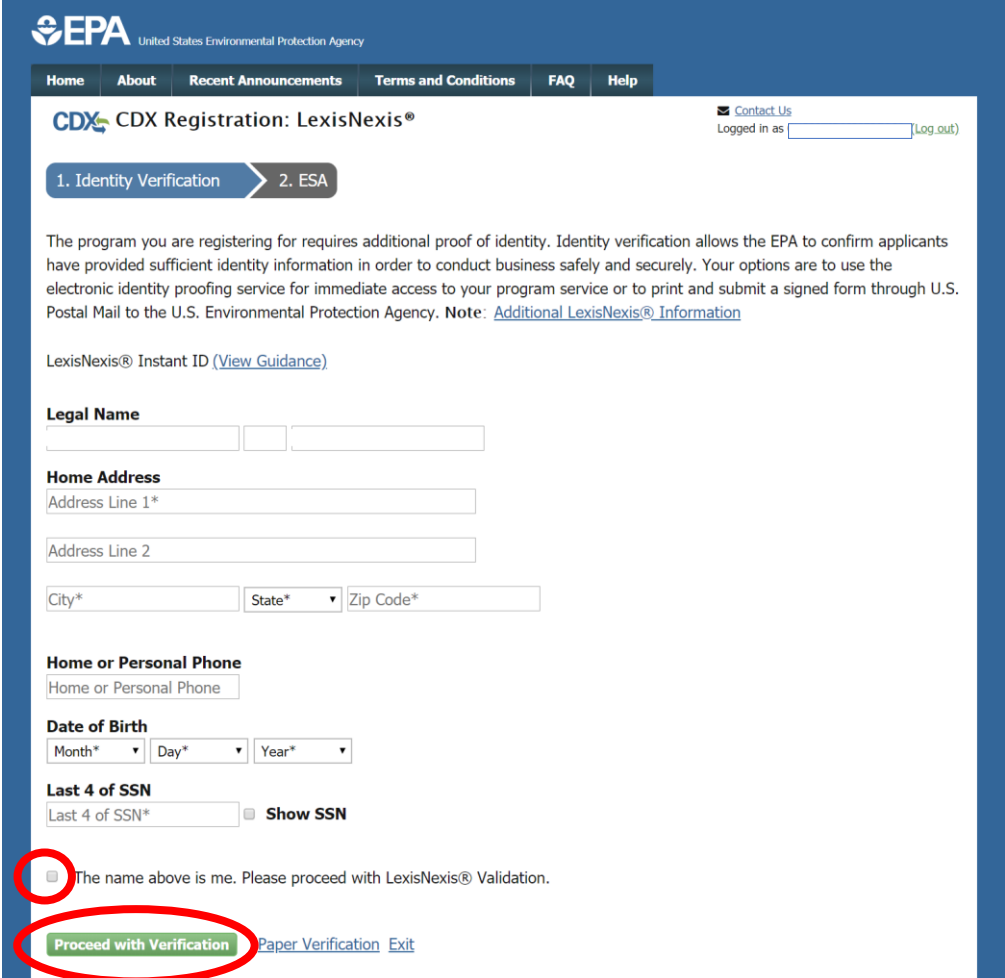
- Perform one of two options:
 - Click the link in email you receive from CDX which will open CDX so you can perform the Identity Verification process or
 - Enter the code from that same CDX email on the web page that appeared after you clicked the “Submit Request For Access” button from the previous slide and then click on the “Create Account” button



Part 3 Scenario A: Creating New CDX Account With CAO Role

Provide Information For Identity Verification

- You will now be prompted to begin the Identity Verification process
- Review/Provide your:
 - Full Name
 - Home Address
 - Personal Phone Number
 - Birthday
 - Last 4 digits of your Social Security Number
- Check the box next to “The name above is me. Please proceed with LexisNexis Validation.”
- Click the “Proceed with Verification” button to complete electronic identity verification
 - Or alternatively click on the “Paper Verification” link (see Part 2 for more information)



The screenshot shows the EPA CDX Registration: LexisNexis® page. The page has a blue header with the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the header, there's a section for "1. Identity Verification" and "2. ESA". The main content area explains the identity verification process and provides a form to enter personal information. The form includes fields for Legal Name, Home Address (Address Line 1*, Address Line 2), City*, State*, Zip Code*, Home or Personal Phone, Date of Birth (Month*, Day*, Year*), and Last 4 of SSN. At the bottom of the form, there is a checkbox labeled "The name above is me. Please proceed with LexisNexis® Validation." and a green button labeled "Proceed with Verification". The checkbox and the "Proceed with Verification" button are circled in red.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Registration: LexisNexis®

Contact Us
Logged in as [] (Log out)

1. Identity Verification 2. ESA

The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

LexisNexis® Instant ID ([View Guidance](#))

Legal Name
[] [] []

Home Address
Address Line 1*
[]
Address Line 2
[]
City* [] State* [] Zip Code* []

Home or Personal Phone
Home or Personal Phone
[]

Date of Birth
Month* [] Day* [] Year* []

Last 4 of SSN
Last 4 of SSN* [] ☐ Show SSN

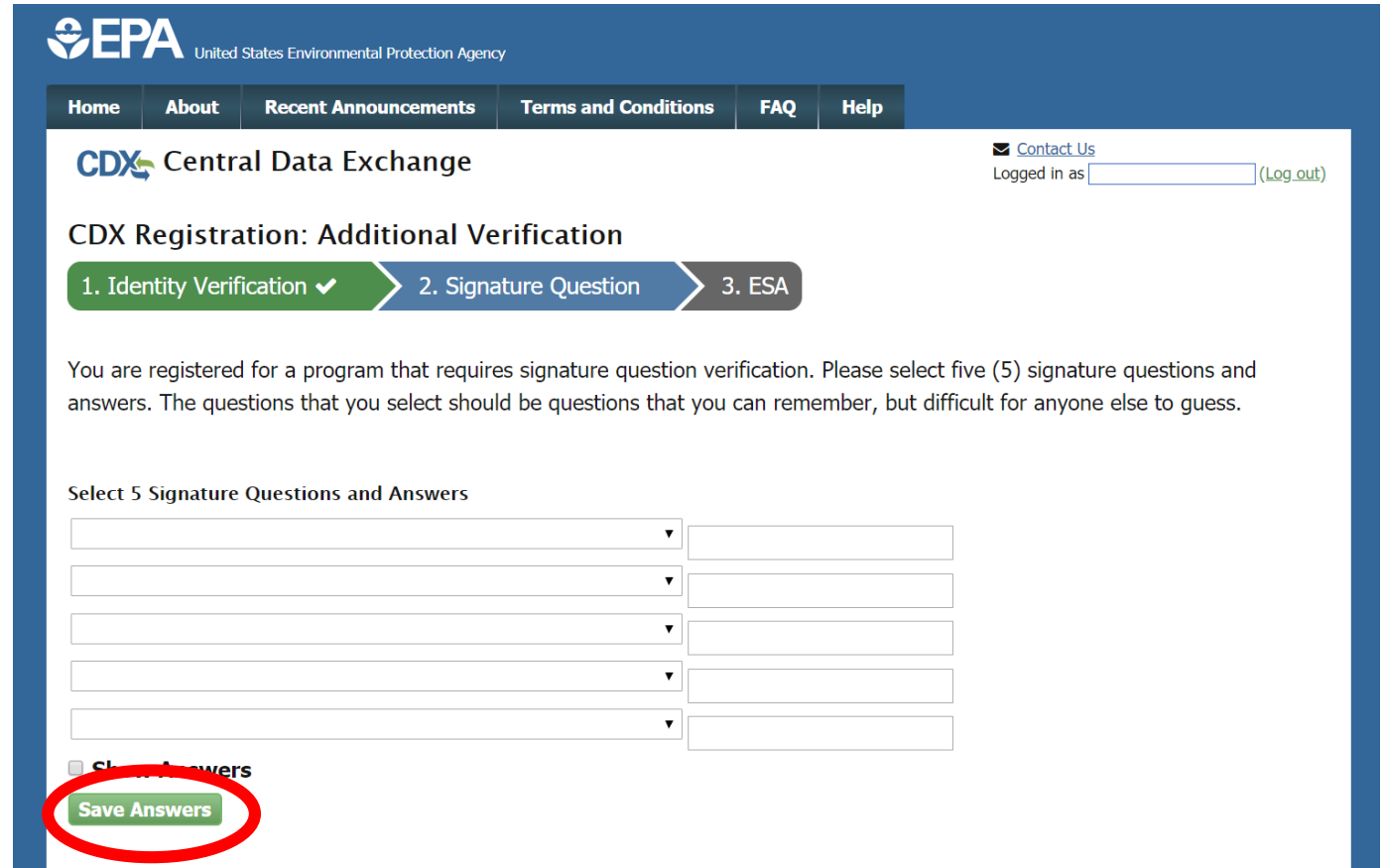
☐ The name above is me. Please proceed with LexisNexis® Validation.

[Proceed with Verification](#) [Paper Verification](#) [Exit](#)

Part 3 Scenario A: Creating New CDX Account with CAO Role

Select Signature Questions & Answers

- If your electronic identity verification was successfully completed, you will now be prompted to select 5 signature questions and answers
- Click the “Save Answers” button when complete



The screenshot shows the EPA CDX Central Data Exchange registration page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main heading is 'CDX Central Data Exchange'. Below this, it says 'CDX Registration: Additional Verification'. A progress bar shows three steps: 1. Identity Verification (checked), 2. Signature Question (active), and 3. ESA. The text below the progress bar states: 'You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.' Below this, there is a section titled 'Select 5 Signature Questions and Answers' with five rows, each containing a dropdown menu and a text input field. At the bottom left, there is a checkbox labeled 'Show Answers' and a green button labeled 'Save Answers' which is circled in red.

Part 3 Scenario A: Creating New CDX Account with CAO Role

Review & Sign ESA

- Review Electronic Signature Agreement (ESA)
- Click the “Sign Electronically” button
- Review and click the “Accept” button in the pop-up window

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Registration: Additional Verification

Contact Us
Logged in as JAROSEVA111 (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

U.S. Environmental Protection Agency ELECTRONIC SIGNATURE AGREEMENT

In accepting the electronic signature credential issued by the U.S. Environmental Protection Agency (EPA) to sign electronic documents submitted to EPA's Central Data Exchange (CDX), and as a representative for:

Electronic Signature Holder Company Information

Organization Name:	EPA
Address:	2000 TRAVERWOOD DRIVE
City, State, Zip:	ANN ARBOR, MI 48105
Province:	
Country:	US
Phone Number:	(734) 214-4374
E-mail Address:	Jaros.Evan@epa.gov
Registrant's Name:	Mr Evan Jaros
CDX User Name:	JAROSEVA111

[Sign Electronically](#) [Cancel](#)

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Registration: Additional Verification

Contact Us
Logged in as JAROSEVA111 (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

[Accept](#) [Decline](#)

Electronic Signature Holder Company Information

Organization Name:	EPA
Address:	2000 TRAVERWOOD DRIVE
City, State, Zip:	ANN ARBOR, MI 48105
Province:	
Country:	US
Phone Number:	(734) 214-4374
E-mail Address:	Jaros.Evan@epa.gov
Registrant's Name:	Mr Evan Jaros
CDX User Name:	JAROSEVA111

[Sign Electronically](#) [Cancel](#)

Part 3 Scenario A: Creating New CDX Account with CAO Role

Electronically Sign ESA

- Complete 3-step electronic signature process in order to Sign ESA
 - Enter Account Password
 - Provide Answer for Signature Question
 - Click the “Sign” button

The image displays three sequential screenshots of the 'CDX Registration: Additional Verification' page, illustrating the 3-step electronic signature process. The page is titled 'CDX Registration: Additional Verification' and includes a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. A 'Contact Us' link and a 'Logged in as' status are also visible.

Step 1: Authentication

The first screenshot shows the '1. Authentication' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. A 'Show Password' checkbox is present. The 'Login' button is highlighted with a red circle. Below the login fields, there is a section for 'Sign Electronically' with a 'Cancel' button.

Step 2: Verification

The second screenshot shows the '2. Verification' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. A 'Show Password' checkbox is present. The 'Answer' field is highlighted with a red circle. Below the verification fields, there is a section for 'Sign Electronically' with a 'Cancel' button.

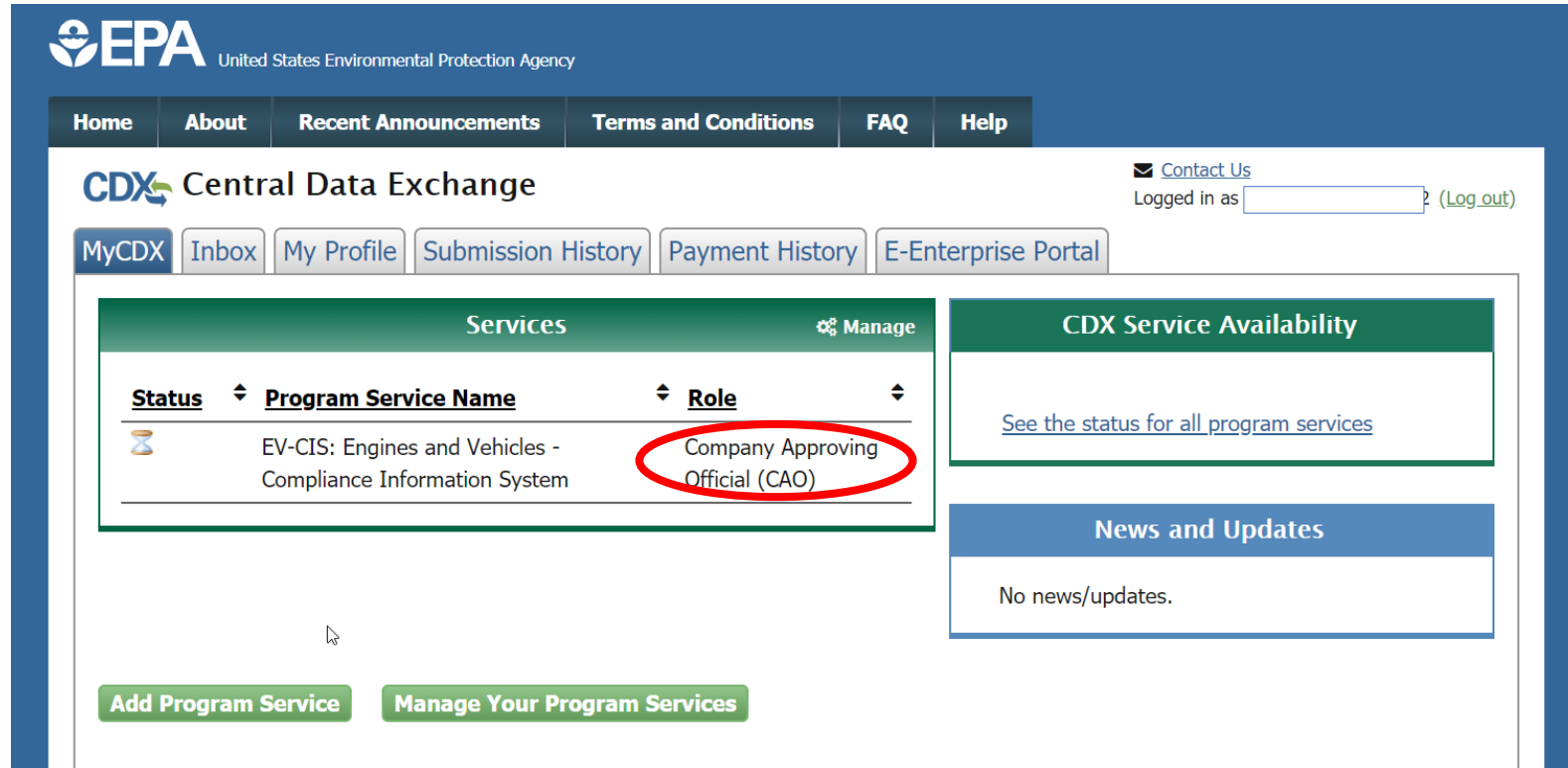
Step 3: Sign File

The third screenshot shows the '3. Sign File' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. A 'Show Password' checkbox is present. The 'Sign' button is highlighted with a red circle. Below the sign file fields, there is a section for 'Sign Electronically' with a 'Cancel' button.

Part 3 Scenario A: Creating New CDX Account with CAO Role

Complete Registration & CAO Role Request

- After successfully completing the account registration and request for CAO role process, you will be returned to your MyCDX page that shows the new CAO role which is not yet active
- As soon as EPA approves your new CAO role, it will be activated and you will receive a confirmation email



The screenshot displays the EPA MyCDX portal interface. At the top, the EPA logo and navigation links (Home, About, Recent Announcements, Terms and Conditions, FAQ, Help) are visible. The main header includes the CDX Central Data Exchange logo and a 'Contact Us' link. Below the header, a navigation bar contains links for MyCDX, Inbox, My Profile, Submission History, Payment History, and E-Enterprise Portal. The main content area features a 'Services' table with columns for Status, Program Service Name, and Role. A new role, 'Company Approving Official (CAO)', is listed for the 'EV-CIS: Engines and Vehicles - Compliance Information System' program. The role is circled in red. To the right of the table, there is a 'CDX Service Availability' section with a link to 'See the status for all program services' and a 'News and Updates' section with the message 'No news/updates.' At the bottom, there are two buttons: 'Add Program Service' and 'Manage Your Program Services'.

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	Company Approving Official (CAO)

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Process Overview

1. Log In To Existing CDX Account
2. Click Add Program Service
3. Select EV-CIS Program Service
4. Select CAO Role & Provide Manufacturer Code
5. Select Organization
6. Provide Information Needed for Identity Verification (Unless already CROMER Signer)
7. Select 5 Signature Questions & Provide Answers
8. Review & Electronically Sign ESA
9. Submit Request For New CAO Role For EPA Approval

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Log In & Click Add Program Service

- Log in to your existing CDX Account
- Click on the “Add Program Service” button

The top screenshot shows the EPA Central Data Exchange (CDX) login page. It features a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the navigation bar is a banner for the CDX Central Data Exchange. On the right side, there is a 'Log in to CDX' section with input fields for 'User ID' and 'Password', a 'Show Password' checkbox, and two buttons: 'Log In' (circled in red) and 'Register with CDX'.

The bottom screenshot shows the user's dashboard after logging in. It features a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the navigation bar is a banner for the CDX Central Data Exchange. On the right side, there is a 'Logged in as' section with a dropdown menu and a '(Log out)' link. Below the banner, there are several tabs: MyCDX, Inbox, My Profile, Submission History, Payment History, and E-Enterprise Portal. The main content area is divided into two sections: 'Services' and 'CDX Service Availability'. The 'Services' section contains a table with columns: Status, Program Service Name, and Role. The table lists one service: EV-CIS: Engines and Vehicles - Compliance Information System, with the role 'Company Approving Official (CAO)'. The 'CDX Service Availability' section contains a link: 'See the status for all program services'. At the bottom of the dashboard, there are two buttons: 'Add Program Service' (circled in red) and 'Manage Your Program Services'.

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	Company Approving Official (CAO)

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Select EV-CIS Program Service

- Type “EV-CIS” to search for the applicable Program Service
- Select “Verify: Vehicles and Engines Compliance Information System – New (1)” for the Program Service Category to display two options
- Then select “EV-CIS: Engines and Vehicles – Compliance Information System” for Program Service

The screenshot shows the EPA CDX Edit Account Profile page. The navigation bar includes Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The page title is "CDX Edit Account Profile" with a "Contact Us" link and a "Logged in as" field. The progress bar shows three steps: 1. Program Service, 2. Role Access, and 3. Organization Information. The main content area has a heading "Active Program Services List" and a search input field containing "ev-cis". Below the search field, the result "Verify: Vehicles and Engines Compliance Information System - New (1)" is displayed and circled in red. A "Cancel" button is visible at the bottom left.

The screenshot shows the EPA CDX Edit Account Profile page, specifically the "Registration Information" section. The navigation bar and page title are the same as the previous screenshot. The progress bar shows three steps: 1. Program Service, 2. Role Access, and 3. Organization Information. The "Program Service Category" is set to "Verify". Below this, there is a search input field and a heading "Active Program Services List". The result "EV-CIS: Engines and Vehicles - Compliance Information System" is displayed and circled in red. Below it, another result "EV-CIS MFR REG: Request Manufacturer Code for Engine or Vehicle Compliance" is visible. "Back" and "Cancel" buttons are at the bottom.

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Select CAO Role & Manufacturer Code

- Select “Company Authorizing Official (CAO)” from the Role dropdown
- Type your Manufacturer Code
- Select the value that is displayed for your Manufacturer Code
- Click the “Request Role Access” button

The screenshot shows the EPA CDX Edit Account Profile page. The page has a blue header with the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the header is a breadcrumb trail: 1. Program Service ✓, 2. Role Access, 3. Organization Information. The main content area is titled 'Registration Information' and contains a table with 'Program Service' (Engines and Vehicles - Compliance Information System) and 'Role' (Not selected). Below the table, there is a section for 'Select Role' with a dropdown menu showing 'Company Approving Official (CAO)'. A red arrow points to this dropdown. Below the dropdown are two buttons: 'Request Role Access' and 'Cancel'. A second, larger screenshot is overlaid on the right, showing the same page but with the 'Request Role Access' button circled in red and a red arrow pointing to it. This second screenshot also shows the 'Manufacturer Code' field filled with 'EPA' and a dropdown menu for 'EPA - Environmental Protection Agency'.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Edit Account Profile [Contact Us](#)

1. Program Service ✓ 2. Role Access 3. Organization Information

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

Select Role

[Request Role Access](#) [Cancel](#)

1. Program Service ✓ 2. Role Access 3. User and Organization 4. Confirmation

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	Not selected

Select a role from the drop down list and provide any required additional information, if applicable.

To complete registration as a Company authorizing Official (CAO) or CROMERR Signer, your signed Electronic Signature Agreements (ESA) must be received by EPA. Your registration for the Request an Engine, Vehicle or Component Certificate of Conformity service will be in a pending status until EPA receives your ESA.

Please refer to the [EV-CIS Account Setup](#) website for specific guidance on completing sponsor letters and electronic signature agreements.

Select Role

Manufacturer Code *

[Request Role Access](#) [Cancel](#)

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Select Organization

- Select your organization from the dropdown
- Click the “Submit Request for Access” button

CDX Edit Account Profile

Home About Recent Announcements Terms and Conditions FAQ Help

Contact Us
Logged in as [] (Log out)

1. Program Service ✓ 2. Role Access ✓ 3. Organization Information

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	Company Approving Official (CAO)

☒ Select a Current Organization
☐ Request to Add an Organization

Select an organization from the dropdown list.

EPA (2000 TRAVERWOOD, ANN ARBOR, MI, US 48105) ▾

Submit Request for Access

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Provide Information For Identity Verification

- You will now be prompted to begin the Identity Verification process
- Review/provide your
 - Full Name
 - Home Address
 - Personal Phone Number
 - Birthday
 - Last 4 digits of your Social Security Number
- Check the box next to “The name above is me. Please proceed with LexisNexis Validation.”
- Click the “Proceed with Verification” button
 - Or alternatively, click on the “Paper Verification” link

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Registration: LexisNexis®

Contact Us
Logged in as [] (Log out)

1. Identity Verification 2. ESA

The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

LexisNexis® Instant ID ([View Guidance](#))

Legal Name
[] [] []

Home Address
Address Line 1*
Address Line 2
City* State* Zip Code*

Home or Personal Phone
Home or Personal Phone

Date of Birth
Month* Day* Year*

Last 4 of SSN
Last 4 of SSN* ☐ Show SSN

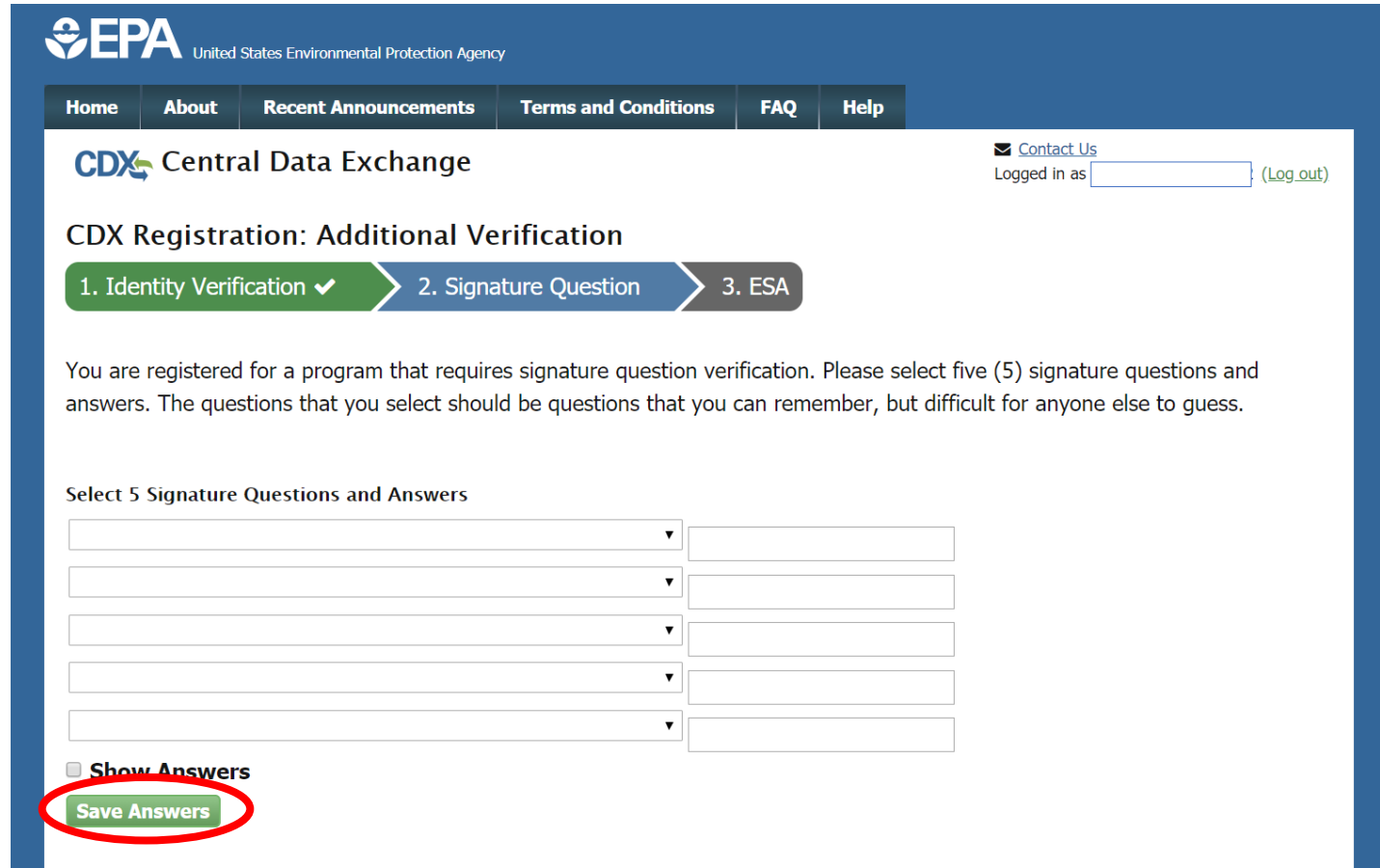
☐ The name above is me. Please proceed with LexisNexis® Validation

[Proceed with Verification](#) [Paper Verification](#) [Exit](#)

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Select Signature Questions & Provide Answers

- If your electronic identity verification was completed successfully, you will now be prompted to select 5 signature questions and answers
- Click the “Save Answers” button when complete



The screenshot shows the EPA CDX Central Data Exchange website. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main content area is titled 'CDX Registration: Additional Verification' and shows a progress bar with three steps: 1. Identity Verification (completed), 2. Signature Question (current step), and 3. ESA. Below the progress bar, a message states: 'You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.' The form section is titled 'Select 5 Signature Questions and Answers' and contains five rows, each with a dropdown menu for selecting a question and a text input field for the answer. At the bottom of the form, there is a checkbox labeled 'Show Answers' and a green button labeled 'Save Answers', which is circled in red.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as [] (Log out)

CDX Registration: Additional Verification

1. Identity Verification ✓ 2. Signature Question 3. ESA

You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.

Select 5 Signature Questions and Answers

[] []

[] []

[] []

[] []

[] []

☐ Show Answers

Save Answers

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Review & Sign ESA

- Review the Electronic Signature Agreement (ESA)
- Click the “Sign Electronically” button
- Review and click the “Accept” button in the pop-up window

The screenshot shows the 'CDX Registration: Additional Verification' page. At the top, there is a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the navigation bar, there is a progress indicator with three steps: 1. Identity Verification (checked), 2. Signature Question (checked), and 3. ESA (active). The main heading is 'Electronic CDX Electronic Signature Agreement'. Below this, there is a paragraph explaining the ESA. A table titled 'Electronic Signature Holder Company Information' contains the following data:

Organization Name:	EPA
Address:	2000 TRAVERWOOD DRIVE
City, State, Zip:	ANN ARBOR, MI 48105
Province:	
Country:	US
Phone Number:	(734) 214-4374
E-mail Address:	Jaros.Evan@epa.gov
Registrant's Name:	Mr Evan Jaros
CDX User Name:	JAROSEVA111

At the bottom of the page, there is a green button labeled 'Sign Electronically' and a blue link labeled 'Cancel'. The 'Sign Electronically' button is circled in red.

The screenshot shows the 'CDX Registration: Additional Verification' page with a pop-up window overlaid. The pop-up window contains the following text:

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

At the bottom of the pop-up window, there are two buttons: 'Accept' (circled in red) and 'Decline'.

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Electronically Sign ESA

- Complete 3-step electronic signature process in order to Sign ESA
 - Enter Account Password
 - Provide Answer for Signature Question
 - Click the “Sign” button

United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX CDX Registration: Additional Verification

Contact Us Logged in as [User] (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

eSignature Widget

1. Authentication
Log into CDX

User: [Input Field]

Password: [Input Field]

Show Password []

Login

City, State, Zip: [Input Field]
Province: [Input Field]
Country: [Input Field]
Phone Number: [Input Field]
E-mail Address: [Input Field]
Registrant's Name: [Input Field]
CDX User Name: [Input Field]

Sign Electronically Cancel

United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX CDX Registration: Additional Verification

Contact Us Logged in as [User] (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

eSignature Widget

1. Authentication
Log into CDX

User: [Input Field]

Password: [Input Field]

Show Password []

Welcome Evan Jaros

2. Verification
Question:
Who is your favorite author?
Answer: [Input Field]

Show Answer []

Answer

City, State, Zip: [Input Field]
Province: [Input Field]
Country: [Input Field]
Phone Number: [Input Field]
E-mail Address: [Input Field]
Registrant's Name: [Input Field]
CDX User Name: [Input Field]

Sign Electronically Cancel

United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX CDX Registration: Additional Verification

Contact Us Logged in as [User] (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

eSignature Widget

1. Authentication
Log into CDX

User: [Input Field]

Password: [Input Field]

Show Password []

Welcome Evan Jaros

2. Verification
Question:
Who is your favorite author?
Answer: [Input Field]

Show Answer []

Correct Answer

3. Sign File
Sign

City, State, Zip: [Input Field]
Province: [Input Field]
Country: [Input Field]
Phone Number: [Input Field]
E-mail Address: [Input Field]
Registrant's Name: [Input Field]
CDX User Name: [Input Field]

Sign Electronically Cancel

Part 3 Scenario B: Adding CAO Role To Existing CDX Account

Submit Request For CAO Role For EPA Approval

- After successfully completing the request for CAO process, a confirmation message will display
- Click the “Back to MyCDX” button to return to your MyCDX page that shows the new CAO role which is not active yet
- As soon as EPA approves your new CAO Role, you will receive a confirmation email and the new role will be activated

The left screenshot shows the EPA CDX Central Data Exchange interface. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main content area displays 'CDX Central Data Exchange' and 'You are here: MyCDX > Manage Program Services'. A green confirmation message states 'Program Service successfully added to US EPA.' with a close button. Below the message are buttons for 'Add Program Service' and 'Back to MyCDX'. The right sidebar shows 'US EPA, 1200 PENN AVE, WASHINGTON, DC,' and a checkbox for 'EV-CIS: Engines and Vehicles - Compliance'.

The right screenshot shows the 'MyCDX' page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main content area displays 'CDX Central Data Exchange' and 'Logged in as [username] (Log out)'. The 'MyCDX' tab is selected, showing a table of services. The table has columns for Status, Program Service Name, and Role. The role 'Company Approving Official (CAO)' is circled in red. The table also includes a 'Manage' button. The right sidebar shows 'CDX Service Availability' with a link to 'See the status for all program services' and 'News and Updates' with the message 'No news/updates.'.

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	Company Approving Official (CAO)

Part 4:

How To Become A Submitter Or CROMERR Signer

Part 4: How To Become A Submitter Or CROMERR Signer

Two Scenarios

- [Part 4 Scenario A](#): CAO sponsors new CDX user who needs Submitter or CROMERR Signer role
- [Part 4 Scenario B](#): CAO sponsors existing CDX user who needs additional role (either Submitter or CROMERR Signer)

Part 4 Scenario A:

CAO Sponsors New CDX User

CAO Sponsors New CDX User

- This scenario has four sections:
 - [Section 1](#)- CAO Invites User To Create New CDX Account With Either Submitter or CROMERR Signer Role
 - [Section 2](#)- Sponsored User Accepts CAO Invitation
 - [Section 3](#)- CAO Signs ESA Authorizing Sponsored User For The Requested Role
 - [Section 4](#)- (Only for CROMERR Signer Role) Sponsored User Completes CROMERR Signer Role Activation By Completing Electronic Identity Verification and Signing ESA

Part 4 Scenario A: CAO Sponsors New CDX User

Section 1 of 4: CAO Invites User To Create New CDX Account With Either CROMERR Signer or Submitter Role

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Begins New “Role Sponsorship” Invitation

- CAO logs in to CDX
- Click on “Role Sponsorship” tab
 - This tab is only visible for users with CAO role
- Click on “Role Sponsorship/Invitation” link

The screenshot displays the EPA CDX Central Data Exchange interface. The top navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main header shows the EPA logo and the text "United States Environmental Protection Agency". Below the header, there are tabs for MyCDX, Inbox, My Profile, Role Sponsorship, Submission History, Payment History, and E-Enterprise Portal. A red arrow points to the "Role Sponsorship" tab. The "Role Sponsorship" tab is active, showing a table of services and a "CDX Service Availability" section. The table has columns for Status, Program Service Name, and Role. The "CDX Service Availability" section contains a link to "See the status for all program services". Below the table, there is a green button labeled "Add Program Service".

The bottom section of the screenshot shows the "Role Sponsorship Tools" section. It includes a breadcrumb trail: "You are here: Role Sponsorship Tools". Below this, there is a table with two columns: Tool and Description. The table lists three tools: "Role Sponsorship/Invitation", "Pending Sponsorship Requests", and "Access Management". The "Role Sponsorship/Invitation" tool is circled in red.

Tool	Description
Role Sponsorship/Invitation	Initiate and inform users of request to authorize service access
Pending Sponsorship Requests	List and approve/deny requests for service access
Access Management	View and/or modify existing privileges

CAO Provides Role Sponsorship Information

- Type sponsored user's email address
- Select "EV-CIS" for Program Service
- Select the desired Role (either Submitter or CROMERR Signer)
- Click the "Submit" button

The screenshot shows the EPA CDX Central Data Exchange interface. At the top is the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below this is the CDX Central Data Exchange header with a 'Contact Us' link and a 'Logged in as' field with a '(Log out)' link. A secondary navigation bar includes links for MyCDX, Inbox, My Profile, Role Sponsorship (which is highlighted), Submission History, Payment History, and E-Enterprise Portal. The main content area shows the breadcrumb 'You are here: Role Sponsorship Tools > Role Sponsorship/Invitation' and the title 'Role Sponsorship'. A note states 'The asterisk (*) denotes a required field.' The form is divided into two steps: 'Step 1: Recipient Information' and 'Step 2: Sponsorship Information'. Step 1 contains a text box for 'Email *'. Step 2 contains two dropdown menus: 'Program Service *' (set to 'EV-CIS: Engines and Vehicles - Compliance Info') and 'Role *' (set to 'CROMERR Signer'). At the bottom of the form are two buttons: 'Submit' (circled in red) and 'Back'.

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Confirms Role Sponsorship Information

- Review the provided role sponsorship information
- Select “Yes, the provided email address is correct.”
- Click the “Submit” button
- Review the email of the sponsored user previously entered displayed in the pop-up window
- Re-type the email of the sponsored user
- Click the “Confirm” button

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

MyCDX Inbox My Profile Role Sponsorship Submission History Payment History E-Enterprise Portal

Contact Us (Log out)

You are here: [Role Sponsorship Tools](#) » [Role Sponsorship/Invitation](#) » Role Sponsorship/Invitation Review

Role Sponsorship Review

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer
Email	<input type="text"/>

☒ Yes, the provided email address is correct.
☐ No, the provided email address is incorrect and must be re-entered.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

MyCDX Inbox My Profile Role Sponsorship Submission History Payment History E-Enterprise Portal

Contact Us (Log out)

You are here: [Role Sponsorship Tools](#) » [Role Sponsorship/Invitation](#) » [Role Sponsorship/Invitation](#) view

Role Sponsorship

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer
Email	<input type="text"/>

☒ Yes, the provided email address is correct.
☐ No, the provided email address is incorrect and must be re-entered.

Email Confirmation

Please confirm the provided email address before sending the invitation.

Email *

Confirm Email *

This field is required.

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Completes Role Sponsorship Invitation

- After completing sponsorship request, you will be returned to the “Role Sponsorship” tab
- Sponsored User must now act on email they receive before CAO is prompted to complete their next step in the process
- The new sponsorship request will not show up in the “Pending Sponsorship Requests” search results until after the sponsored user acts on the email they receive

The screenshot shows the EPA Central Data Exchange (CDX) website. The top navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below this, the CDX logo and name are displayed, along with a 'Contact Us' link and a 'Logged in as' field with a 'Log out' link. A secondary navigation bar contains buttons for MyCDX, Inbox, My Profile, Role Sponsorship (which is highlighted), Submission History, Payment History, and E-Enterprise Portal. The main content area shows the breadcrumb 'You are here: Role Sponsorship Tools' and a section titled 'Role Sponsorship Tools' containing a table with three rows of tools and their descriptions.

Tool	Description
Role Sponsorship/Invitation	Initiate and inform users of request to authorize service access
Pending Sponsorship Requests	List and approve/deny requests for service access
Access Management	View and/or modify existing privileges

Part 4 Scenario A: CAO Sponsors New CDX User

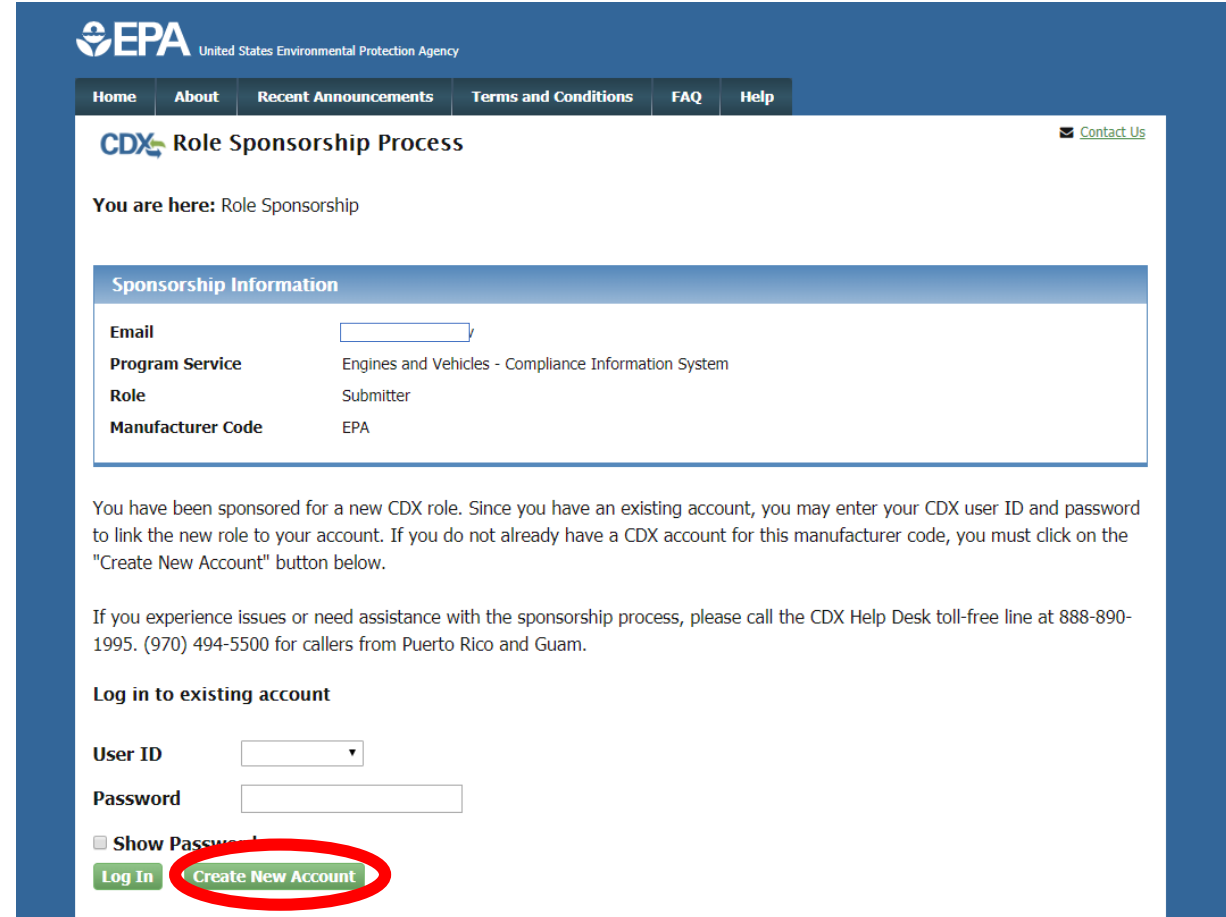
Section 2 of 4:

Sponsored User Accepts CAO Invitation

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Creates New CDX Account

- Click the link in the CDX email
- Click the “Create New Account” button



The screenshot displays the EPA CDX Role Sponsorship Process page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. A 'Contact Us' link is also present. The main heading is 'CDX Role Sponsorship Process'. Below this, a breadcrumb trail indicates 'You are here: Role Sponsorship'.

The 'Sponsorship Information' section contains a form with the following fields:

Sponsorship Information	
Email	<input type="text"/>
Program Service	Engines and Vehicles - Compliance Information System
Role	Submitter
Manufacturer Code	EPA

Below the form, a paragraph states: 'You have been sponsored for a new CDX role. Since you have an existing account, you may enter your CDX user ID and password to link the new role to your account. If you do not already have a CDX account for this manufacturer code, you must click on the "Create New Account" button below.'

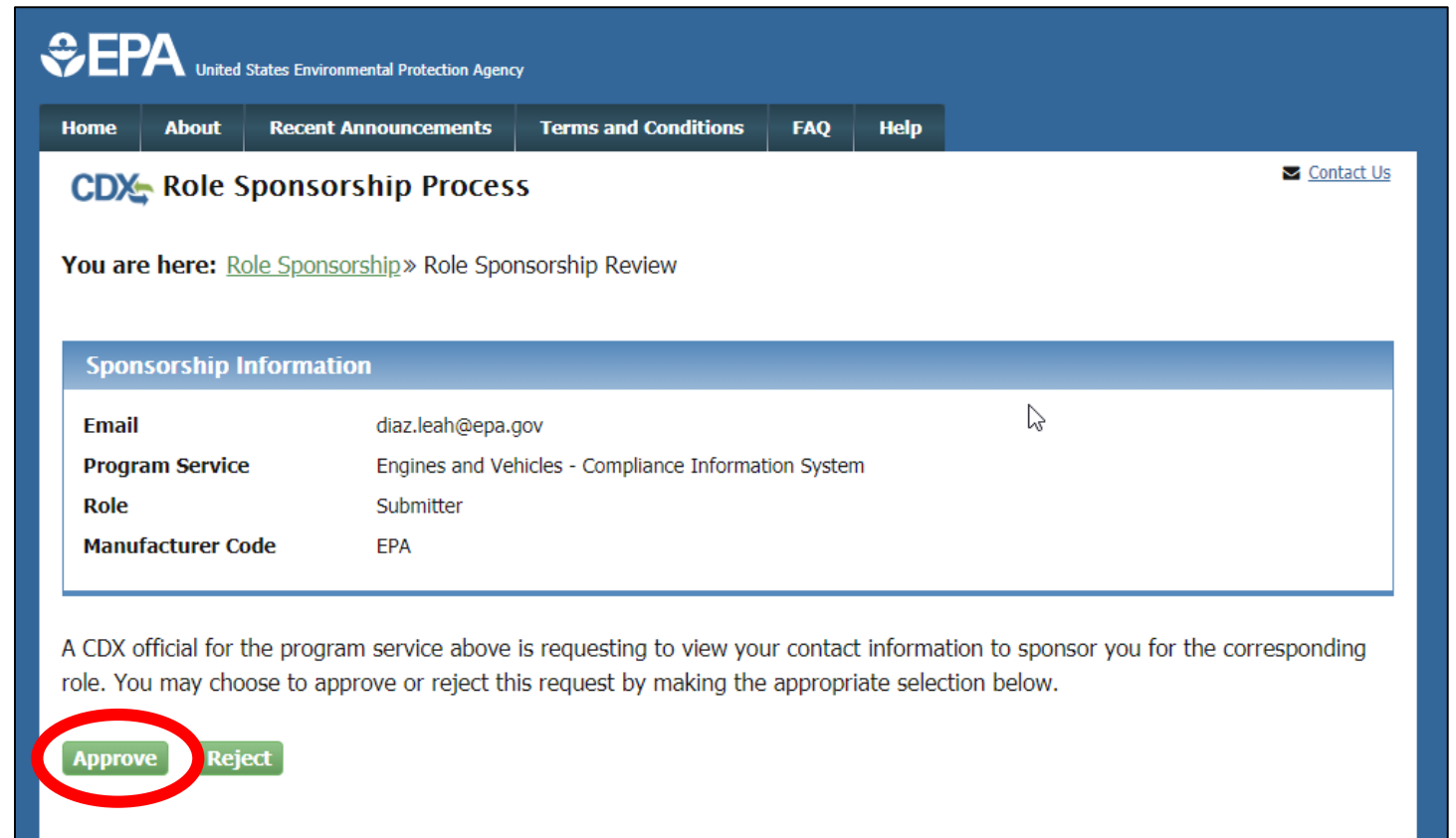
Further down, a paragraph provides contact information: 'If you experience issues or need assistance with the sponsorship process, please call the CDX Help Desk toll-free line at 888-890-1995. (970) 494-5500 for callers from Puerto Rico and Guam.'

The 'Log in to existing account' section includes fields for 'User ID' and 'Password', a 'Show Password' checkbox, and two buttons: 'Log In' and 'Create New Account'. The 'Create New Account' button is highlighted with a red circle.

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Approves Role Invitation

- Review the Sponsorship Information
- Click the “Approve” button



EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Role Sponsorship Process [Contact Us](#)

You are here: [Role Sponsorship](#) » Role Sponsorship Review

Sponsorship Information	
Email	diaz.leah@epa.gov
Program Service	Engines and Vehicles - Compliance Information System
Role	Submitter
Manufacturer Code	EPA

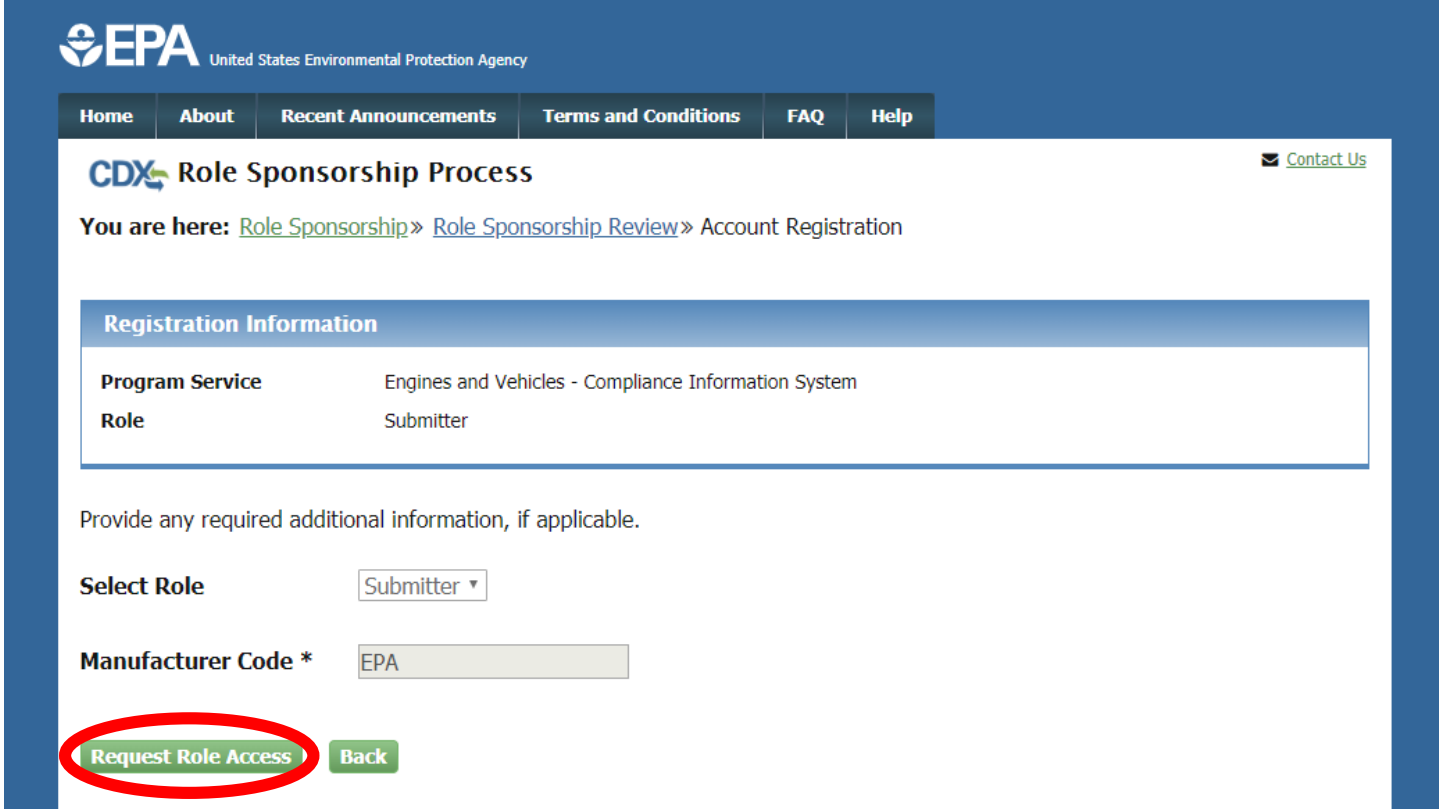
A CDX official for the program service above is requesting to view your contact information to sponsor you for the corresponding role. You may choose to approve or reject this request by making the appropriate selection below.

Approve **Reject**

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Requests Role Access

- Review the sponsored Role and Manufacturer Code
- Click “Request Role Access” button



EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Role Sponsorship Process [Contact Us](#)

You are here: [Role Sponsorship](#) » [Role Sponsorship Review](#) » Account Registration

Registration Information	
Program Service	Engines and Vehicles - Compliance Information System
Role	Submitter

Provide any required additional information, if applicable.

Select Role

Manufacturer Code *

[Request Role Access](#) [Back](#)

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Provides Account Information

- Provide User Information
- Create a password
- Provide security questions & answers
- Type your company name and click “Search” button
- Select the correct Organization ID from the list
- Provide your business email address & phone number
- Click on the “Submit Request for Access” button
- Wait for email from CDX to complete account registration

The screenshot shows the EPA Core CDX Registration form. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. A progress bar indicates the current step is '3. User and Organization', with previous steps '1. Program Service' and '2. Role Access' completed, and '4. Confirmation' next. The 'Registration Information' section shows 'Program Service' as 'Engines and Vehicles - Compliance Information System' and 'Role' as 'Company Approving Official (CAO)'. Below this, a note states: 'Please fill out all required fields marked with an asterisk(*)'. The form is divided into two parts. 'Part 1: User Information' includes fields for 'User ID *', 'Title *' (with a dropdown menu showing 'Mrs'), 'First Name *', 'Middle Initial', 'Last Name *', 'Suffix' (with a dropdown menu showing '-Please Select-'), 'Password *', 'Re-type Password *', and three security questions with answers. A checkbox for 'Show Passwords and Answers' is at the bottom. 'Part 2: Organization Info' includes fields for 'Email *', 'Re-enter Email *', 'Phone Number *', 'Phone Number Ext', and 'Fax Number'. At the bottom of the form, there is a red circle around the 'Submit Request for Access' button.

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Waits For Required CAO Action

- After submitting your request for new account, you will be returned to your MyCDX page where your new role will be visible but not active
- Your CAO must now act on the email they receive before you can complete the process

The screenshot displays the EPA MyCDX Central Data Exchange interface. At the top, the EPA logo and 'United States Environmental Protection Agency' are visible. Below this is a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main header area includes the 'CDX Central Data Exchange' logo and a 'Contact Us' link. A user is logged in, with a 'Log out' link. Below the header, there are tabs for 'MyCDX', 'Inbox', 'My Profile', 'Submission History', 'Payment History', and 'E-Enterprise Portal'. The 'MyCDX' tab is active, showing a 'Services' table. The table has columns for 'Status', 'Program Service Name', and 'Role'. A single row is listed with a status icon, the program name 'EV-CIS: Engines and Vehicles - Compliance Information System', and the role 'Submitter'. The 'Role' column header and the 'Submitter' value are circled in red. To the right of the table is a 'CDX Service Availability' section with a link to 'See the status for all program services'. Below that is a 'News and Updates' section stating 'No news/updates.'. At the bottom, there are two buttons: 'Add Program Service' and 'Manage Your Program Services'.

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	Submitter

Part 4 Scenario A: CAO Sponsors New CDX User

Section 3 of 4:

CAO Signs ESA Authorizing
Sponsored User For The Requested
Role

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Approves Role Sponsorship Request From Email

- Click the “Review...” link from CDX email
 - Or click the “Pending Sponsorship Requests” link on Role Sponsorship tab (see next slide)
- Click “Select an Existing Role
- Select your Organization
- Select “CAO” for the Role that will be used to approve this request
- Click the “Approve” button

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Role Sponsorship Process [Contact Us](#) Logged in as ([Log out](#))

You are here: [Role Sponsorship](#) » Role Sponsorship Review

Sponsorship Information	
Email	sara.zaremski@gmail.com
Organization	EPA (2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US 48105)
Program Service	Engines and Vehicles - Compliance Information System
Role	Submitter
Manufacturer Code	EPA

Role Information

A request was submitted for you to sponsor the CDX role above. Please select the role you wish to use as a sponsor for this request.

☒ **Select an Existing Role**

☐ Add a New Role

Organization: EPA (2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US 48105) ▼

Role: Company Approving Official (CAO) - EPA ▼

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Searches For Pending Role Sponsorship Request

- Click on Role Sponsorship tab
 - This is an alternative process to clicking on the link in the CDX email
- Click on “Pending Sponsorship Requests” link
- Select “Engines and Vehicles – Compliance Information System” for Program Service
- Enter any other desired search criteria
- Click on “Search” button

The screenshot displays the EPA CDX Central Data Exchange interface. The top navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main navigation bar features tabs for MyCDX, Inbox, My Profile, Role Sponsorship, Submission History, Payment History, and E-Enterprise Portal. The 'Role Sponsorship' tab is active, showing a breadcrumb trail: You are here: [Role Sponsorship Tools](#).

Under the 'Role Sponsorship Tools' section, there is a table with the following links:

Tool	Description
Role Sponsorship/Invitation	Initial
Pending Sponsorship Requests	List
Access Management	View

The 'Pending Sponsorship Requests' link is circled in red. An inset shows the 'Access Management - Search' form, which includes the following search criteria:


- Email: Exact ☐
- User ID: Exact ☐
- First Name: Exact ☐
- Last Name: Exact ☐
- Sponsorship Status:
- Organization Name:
- Program Service *:
- Role:
- Program ID: Exact ☐

At the bottom of the form, the 'Search' button is circled in red, along with 'Reset' and 'Back' buttons.

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Approves Pending Role Sponsorship Request

- Click “Approve” in the Actions column for the desired pending request



The screenshot shows the EPA CDX Central Data Exchange interface. The top navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The CDX logo and "Central Data Exchange" text are prominently displayed. A user is logged in, and the "Role Sponsorship" tab is selected. The breadcrumb trail indicates the user is in the "Pending Sponsorship Request Search Results" section. Below this, a table displays the search results for pending requests. The first item is for Holly Pugliese, with details on her organization (EPA), program service (EV-CIS), and role (CROMERR Signer). The request date is 1/13/2020 2:00:41 PM. In the Actions column, the "Approve" button is highlighted with a red circle, indicating the next step in the process.

EPA United States Environmental Protection Agency

CDX Central Data Exchange

Home About Recent Announcements Terms and Conditions FAQ Help

Contact Us
Logged in as (Log out)

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#) » [Pending Sponsorship Requests - Search](#) » Pending Sponsorship Request Search Results

Pending Sponsorship Request Search Results

2 items found; displaying 1 to 2. Page 1 of 1

<u>Requestor Information</u>	<u>Request Details</u>	<u>Request Date</u>	<u>Actions</u>
Holly Pugliese (PUGLIESEH) hpugliese@yahoo.com	Organization: EPA Program Service: EV-CIS Role: CROMERR Signer View Details	1/13/2020 2:00:41 PM	Approve Reject

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Signs ESA For This Sponsorship Request

- Review ESA
- Click “Sign Electronically” button
- Review attestation statement
- Click the “Accept” button in the pop-up window

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as [] (Log out)

You are here: [Role Sponsorship](#) » Role Sponsorship Signature

Electronic Sponsor Agreement

The electronic sponsor agreement is an agreement between the signature holder and you, on behalf of the organization, that will authorize the signature holder's electronic signature. By signing the sponsor letter, you will be authorizing the signature holder to sign and/or encrypt information for your organization.

Authorized Official Signature

I am an authorizing official and an electronic signature holder in U.S. EPA's CDX for the organization listed below, and I verify that the person identified as the electronic signature holder below is authorized to submit on behalf of my organization.

CDX User ID:	CHRISTIPOIRIER
Name of Authorized Official:	Ms Christi Poirier
Company Name:	EPA
Company Address:	2000 TRAVERWOOD
Signature	Date

Electronic Signature Holder for Submission of Information

I acknowledge by my signature below that the accuracy of the statements in all electronic submissions reflect my best prediction of the anticipated facts regarding the information described therein. Any knowing and willful penalty pursuant to 18USC 1001.

I also acknowledge that I am authorized to submit only on behalf of the organization listed below, and I verify that the person identified as the electronic signature holder below is authorized to submit on behalf of the organization.

CDX User ID:	PUGLIESEH
Name of Electronic Signature Holder:	Miss Holly Pugliese
Signature	Date

Sign Electronically Cancel

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as [] (Log out)

You are here: [Role Sponsorship](#) » Role Sponsorship Signature

Electronic Sponsor Agreement

The electronic sponsor agreement is an agreement between the signature holder and you, on behalf of the organization, that will authorize the signature holder's electronic signature. By signing the sponsor letter, you will be authorizing the signature holder to sign and/or encrypt information for your organization.

Authorized Official Signature

I am an authorizing official and an electronic signature holder in U.S. EPA's CDX for the organization listed below, and I verify that the person identified as the electronic signature holder below is authorized to submit on behalf of my organization.

CDX User ID:	CHRISTIPOIRIER
Name of Authorized Official:	Ms Christi Poirier
Company Name:	EPA
Company Address:	2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US 48105
Signature	Date

Electronic Signature Holder for Submission of Information

I acknowledge by my signature below that the accuracy of the statements in all electronic submissions reflect my best prediction of the anticipated facts regarding the information described therein. Any knowing and willful penalty pursuant to 18USC 1001.

I also acknowledge that I am authorized to submit only on behalf of the organization listed below, and I verify that the person identified as the electronic signature holder below is authorized to submit on behalf of the organization.

CDX User ID:	PUGLIESEH
Name of Electronic Signature Holder:	Miss Holly Pugliese
Signature	Date

Accept Decline

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Signs ESA For This Sponsorship Request

- This is a 3-step window.

1. Type Password and click “Login”
2. Answer security question and click “Answer”
3. Click “Sign” button

The image displays three overlapping screenshots of the "CDX Registration: Additional Verification" window, illustrating the three-step process for signing an Electronic Signature Agreement (ESA).

Step 1: Authentication

The first screenshot shows the "1. Authentication" step. The user is prompted to "Log into CDX" and enter their "User:" and "Password:". The "Login" button is highlighted with a red circle.

Step 2: Verification

The second screenshot shows the "2. Verification" step. The user is prompted to answer the question: "Who is your favorite author?". The "Answer:" field is filled with "Evan Jaros". The "Answer" button is highlighted with a red circle.

Step 3: Sign File

The third screenshot shows the "3. Sign File" step. The user is prompted to "Sign" the file. The "Sign" button is highlighted with a red circle.

The background of all screenshots shows the "Electronic CDX Electronic Signature Agreement" text, which states: "The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#)."

The user's profile information is visible at the bottom of each screenshot:

- City, State, Zip: ANN ARBOR, MI 48106
- Province: US
- Country: (734) 214-4374
- Phone Number: Jaros.Evan@epa.gov
- E-mail Address: Mr Evan Jaros
- Registrant's Name: JAROSEVA111
- CDX User Name: JAROSEVA111

Part 4 Scenario A: CAO Sponsors New CDX User

CAO Approves Sponsorship Request

- After signing ESA, you will be returned to the “Role Sponsorship” tab and no further action is necessary by CAO for this sponsorship
- The Sponsored User will receive an email that contains instructions and a link to complete their next step in the process
- If the Submitter Role was being added, this was the last step and the new role should now be active. If the CROMERR Signer Role was being added, the next section outlines the final Identity Verification and ESA steps to be taken by the Sponsored User.

The screenshot displays the EPA CDX Central Data Exchange website. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main navigation bar features tabs for MyCDX, Inbox, My Profile, Role Sponsorship (which is active), Submission History, Payment History, and E-Enterprise Portal. The breadcrumb trail indicates the user is in the Role Sponsorship Tools section, specifically in the Pending Sponsorship Requests - Search area. The page title is "Pending Sponsorship Request Search Results". Below the title, it states "0 items found; displaying 0 to 0." and "Page 1 of 1". A table with four columns is shown: Requestor Information, Request Details, Request Date, and Actions. The table is currently empty. A message at the bottom states "No data was found matching your criteria. Please [search again](#)." and there is a green "Back" button.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as (Log out)

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#)» [Pending Sponsorship Requests - Search](#)» Pending Sponsorship Request Search Results

Pending Sponsorship Request Search Results

0 items found; displaying 0 to 0. Page 1 of 1

Requestor Information	Request Details	Request Date	Actions
No data was found matching your criteria. Please search again .			

[Back](#)

Part 4 Scenario A: CAO Sponsors New CDX User

Section 4 of 4:

Sponsored User Completes CROMERR Signer Role Activation By Completing Electronic Identity Verification and Signing ESA

Note- This section is not required for Submitter Role or if Identity Verification was already completed as part of CAO Role approval.

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Reviews Account Information

- Click “Log in...” link from CDX email
- Log in to CDX
- Review pending role sponsorship and contact information
- Click “Submit” button

The screenshot shows the 'CDX Role Sponsorship Process' web interface. At the top right, there is a 'Contact Us' link and a 'Logged in as' field with a '(Log out)' link. Below this, a breadcrumb trail reads 'You are here: Role Sponsorship » Complete Account'. The main form is titled 'Registration Information' and contains fields for 'Name', 'Email', 'Program Service' (set to 'Engines and Vehicles - Compliance Information System'), 'Role' (set to 'CROMERR Signer'), and 'Manufacturer Code' (set to 'EPA'). Below this section, a message states: 'Please review your contact information below before proceeding to complete your account registration.' The next section is 'Provide Contact Information', which displays pre-filled address details for EPA: '2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US, 48105'. It also includes input fields for 'Email *', 'Phone Number *', 'Phone Number Ext', and 'Fax Number'. At the bottom left of the form, a green 'Submit' button is circled in red.

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Provides Identity Verification Information

- Review/Provide required personal information for electronic identity verification
- Check the box next to “The name above is me. Please proceed with LexisNexis Validation.”
- Click “Proceed with Verification”

CDX CDA Registration. LexisNexis®

Logged in as [] (Log out)

1. Identity Verification > 2. ESA

The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

LexisNexis® Instant ID ([View Guidance](#))

Legal Name

[] M []

Home Address

Address Line 1*

Address Line 2

City* State* Zip Code*

Home or Personal Phone

Home or Personal Phone

Date of Birth

Month* Day* Year*

Last 4 of SSN

Last 4 of SSN* ☐ Show SSN

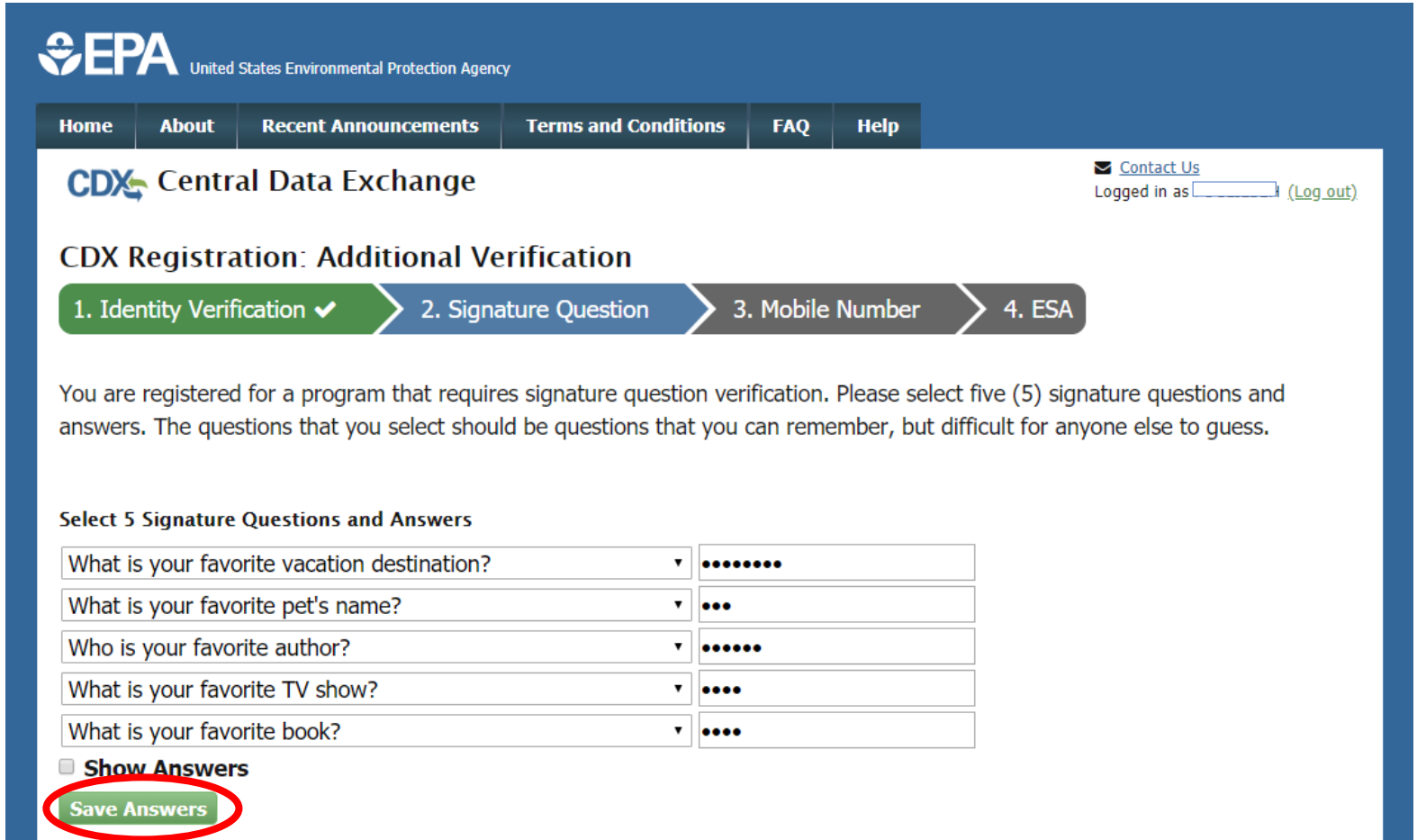
☐ The name above is me. Please proceed with LexisNexis® Validation.

Proceed with Verification [Paper Verification](#) [Exit](#)

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Selects Signature Questions

- Select 5 security questions from the dropdowns
- Provide the answer for each selected question
- Click “Save Answers” button



The screenshot shows the EPA CDX Central Data Exchange registration page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The CDX logo and 'Central Data Exchange' text are also present. A 'Contact Us' link and a 'Logged in as' status with a 'Log out' link are in the top right. The main heading is 'CDX Registration: Additional Verification'. Below it is a progress bar with four steps: 1. Identity Verification (checked), 2. Signature Question (active), 3. Mobile Number, and 4. ESA. The instructions state: 'You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.' The section 'Select 5 Signature Questions and Answers' contains five rows, each with a question dropdown and an answer field with masked characters. The questions are: 'What is your favorite vacation destination?', 'What is your favorite pet's name?', 'Who is your favorite author?', 'What is your favorite TV show?', and 'What is your favorite book?'. At the bottom, there is a 'Show Answers' checkbox and a 'Save Answers' button, which is circled in red.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as [] (Log out)

CDX Registration: Additional Verification

1. Identity Verification ✓ 2. Signature Question 3. Mobile Number 4. ESA

You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.

Select 5 Signature Questions and Answers

What is your favorite vacation destination?
What is your favorite pet's name?	...
Who is your favorite author?
What is your favorite TV show?
What is your favorite book?

☐ Show Answers

Save Answers

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Reviews ESA

- Review Electronic Signature Agreement (ESA)
- Click “Sign Electronically”
- Review Attestation statement
- Click “Accept”

CDX CDX Registration: Additional Verification

Contact Us
Logged in as [] (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. Mobile Number ✓ 4. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Signature: _____

Date: _____

PLEASE MAIL THIS DOCUMENT AS SOON AS POSSIBLE TO:

EV-CIS Team
c/o CGI Federal, Inc.
12601 Fair Lakes Circle
Fairfax, VA 22033

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations. Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

[Sign Electronically](#) [Cancel](#)

1. Identity Verification ✓ 2. Signature Question ✓ 3. Mobile Number ✓ 4. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Signature: _____

Date: _____

EV-CIS Team
c/o CGI Federal, Inc.
12601 Fair Lakes Circle
Fairfax, VA 22033

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations. Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

[Sign Electronically](#) [Cancel](#)

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

[Accept](#) [Decline](#)

Part 4 Scenario A: CAO Sponsors New CDX User Sponsored User Signs ESA

- This is a 3-step window.
 1. Type Password and click “Login”
 2. Answer security question and click “Answer” button
 3. Click “Sign” button

The image displays three sequential screenshots of the 'CDX Registration: Additional Verification' window, illustrating the 3-step process for signing an Electronic Signature Agreement (ESA).

Screenshot 1: Authentication
The window shows the '1. Authentication' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. The 'Login' button is highlighted with a red circle. Below the login fields, there is a 'Show Password' checkbox and a 'Sign Electronically' button.

Screenshot 2: Verification
The window shows the '2. Verification' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. The 'Answer' field is highlighted with a red circle. Below the answer field, there is a 'Show Answer' checkbox and a 'Sign Electronically' button.

Screenshot 3: Sign File
The window shows the '3. Sign File' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. The 'Sign' button is highlighted with a red circle. Below the sign field, there is a 'Show Password' checkbox and a 'Sign Electronically' button.

Part 4 Scenario A: CAO Sponsors New CDX User

Sponsored User Completes Role Sponsorship Process

- After completing electronic identity verification and ESA process, you will be returned to the “MyCDX” page
- Your new CROMERR Signer role will now be active

The screenshot displays the EPA MyCDX portal interface. At the top, the EPA logo and 'United States Environmental Protection Agency' are visible. Below this is a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main header area includes the 'CDX Central Data Exchange' logo, a 'Contact Us' link, and a 'Logged in as' status with a '(Log out)' link. A secondary navigation bar contains links for MyCDX, Inbox, My Profile, Submission History, Payment History, and E-Enterprise Portal.

The central 'Services' section features a table with columns for Status, Program Service Name, and Role. The first row shows a user icon, 'EV-CIS: Engines and Vehicles - Compliance Information System', and the role 'CROMERR Signer', which is circled in red. The second row shows the same program service name and the role 'Submitter'. A 'Manage' link is located to the right of the table header.

To the right of the Services table, there is a 'CDX Service Availability' section with a link to 'See the status for all program services'. Below this is a 'News and Updates' section stating 'No news/updates.'.

At the bottom of the Services section, there are two green buttons: 'Add Program Service' and 'Manage Your Program Services'.

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	CROMERR Signer
	EV-CIS: Engines and Vehicles - Compliance Information System	Submitter

Part 4 Scenario B:

CAO Sponsors New Role For Existing CDX User

CAO Sponsors New Role For Existing CDX User

- This scenario has four sections:
 - [Section 1](#)- CAO Invites User To Create New CDX Account With Either Submitter or CROMERR Signer Role
 - [Section 2](#)- Sponsored User Accepts CAO Invitation
 - [Section 3](#)- CAO Signs ESA Authorizing Sponsored User For The Requested Role
 - [Section 4](#)- (Only for CROMERR Signer Role) Sponsored User Completes CROMERR Signer Role Activation By Completing Electronic Identity Verification and Signing ESA

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

Section 1 of 4:

CAO Invites User With Existing EV-CIS
CDX Account To Add New Role
(CROMERR Signer Or Submitter)

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

CAO Begins New “Role Sponsorship” Invitation

- CAO logs in to CDX
- Click on “Role Sponsorship” tab
 - This tab is only visible for users with CAO role
- Click on “Role Sponsorship/Invitation” link

The top screenshot shows the EPA CDX Central Data Exchange interface. The 'Role Sponsorship' tab is selected and highlighted with a red arrow. The interface includes a navigation bar with links like Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the navigation bar, there are tabs for MyCDX, Inbox, My Profile, Role Sponsorship, Submission History, Payment History, and E-Enterprise Portal. The main content area displays a table of services with columns for Status, Program Service Name, and Role. The bottom screenshot shows the 'Role Sponsorship Tools' section, which includes a table with the following tools and descriptions:

Tool	Description
Role Sponsorship/Invitation	Initiate and inform users of request to authorize service access
Pending Sponsorship Requests	List and approve/deny requests for service access
Access Management	View and/or modify existing privileges

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

CAO Provides Role Sponsorship Information

- Type sponsored user's email address
- Select “EV-CIS” for Program Service
- Select the desired new role (either Submitter or CROMERR Signer)
- Click the “Submit” button

The screenshot shows the EPA CDX Central Data Exchange interface. At the top is the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below this is the CDX Central Data Exchange header with a 'Contact Us' link and a 'Logged in as' field with a '(Log out)' link. A secondary navigation bar contains links for MyCDX, Inbox, My Profile, Role Sponsorship (which is highlighted), Submission History, Payment History, and E-Enterprise Portal. The main content area shows the breadcrumb 'You are here: Role Sponsorship Tools > Role Sponsorship/Invitation' and the title 'Role Sponsorship'. A note states 'The asterisk (*) denotes a required field.' There are two steps: 'Step 1: Recipient Information' and 'Step 2: Sponsorship Information'. Step 1 contains a text box for 'Email *'. Step 2 contains two dropdown menus: 'Program Service *' (set to 'EV-CIS: Engines and Vehicles - Compliance Info') and 'Role *' (set to 'CROMERR Signer'). At the bottom, there are two buttons: 'Submit' (circled in red) and 'Back'.

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

CAO Confirms Role Sponsorship Information

- Review the provided role sponsorship information
- Select “Yes, the provided email address is correct.”
- Click the “Submit” button
- Review the email of the sponsored user previously entered displayed in the pop-up window
- Re-type the email of the sponsored user
- Click the “Confirm” button

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

MyCDX Inbox My Profile Role Sponsorship Submission History Payment History E-Enterprise Portal

Contact Us (Log out)

You are here: [Role Sponsorship Tools](#) » [Role Sponsorship/Invitation](#) » Role Sponsorship/Invitation Review

Role Sponsorship Review

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer
Email	<input type="text"/>

☒ Yes, the provided email address is correct.
☐ No, the provided email address is incorrect and must be re-entered

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

MyCDX Inbox My Profile Role Sponsorship Submission History Payment History E-Enterprise Portal

Contact Us (Log out)

You are here: [Role Sponsorship Tools](#) » [Role Sponsorship/Invitation](#) » [Role Sponsorship/Invitation](#) view

Role Sponsorship

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer
Email	<input type="text"/>

☒ Yes, the provided email address is correct.
☐ No, the provided email address is incorrect and must be re-entered

Email Confirmation

Please confirm the provided email address before sending the invitation.

Email *

Confirm Email *

This field is required.

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

CAO Completes Role Sponsorship Invitation

- After completing sponsorship request, you will be returned to the “Role Sponsorship” tab.
- Sponsored User must now act on email they receive before CAO is prompted to complete their next step of the process

The screenshot shows the EPA Central Data Exchange (CDX) interface. At the top is the EPA logo and the text "United States Environmental Protection Agency". Below this is a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main header area includes the CDX logo, the text "Central Data Exchange", a "Contact Us" link, and a "Logged in as" field with a "(Log out)" link. Below the header is a row of tabs: MyCDX, Inbox, My Profile, Role Sponsorship (which is highlighted), Submission History, Payment History, and E-Enterprise Portal. The main content area shows "You are here: [Role Sponsorship Tools](#)". Below this is the heading "Role Sponsorship Tools" and a table with two columns: "Tool" and "Description".

Tool	Description
Role Sponsorship/Invitation	Initiate and inform users of request to authorize service access
Pending Sponsorship Requests	List and approve/deny requests for service access
Access Management	View and/or modify existing privileges

Part 4 Scenario B: CAO Sponsors New Role For Existing User

Section 2 of 4:

Sponsored User Accepts CAO
Invitation To Add New Role

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

Sponsored User Reviews Role Invitation

- Click the “Review...” link in CDX Sponsorship Request email
- Type your User ID and Password
- Click “Log In”
- Review the Sponsorship information
- Click the “Approve” button

The screenshot shows the EPA website's CDX Role Sponsorship Process page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main heading is "CDX Role Sponsorship Process" with a "Contact Us" link. Below this, it says "You are here: Role Sponsorship". A "Sponsorship Information" box displays: Email (input field), Program Service (Engines and Vehicles - Compliance Information System), Role (CROMERR Signer), and Manufacturer Code (EPA). A message states: "You have been sponsored for a new CDX role. Since you have an existing account, you must log in to link the new role to your account. If you do not already have a CDX account, click the 'Create New Account' button below." It also provides contact information for assistance. Under "Log in to existing account", there are fields for User ID and Password, a "Show Password" link, and two buttons: "Log In" (circled in red) and "Create New Account".

The screenshot shows the EPA website's CDX Role Sponsorship Process page for a review. The header is identical to the previous screenshot. The main heading is "CDX Role Sponsorship Process" with a "Contact Us" link. Below this, it says "You are here: Role Sponsorship > Role Sponsorship Review". A "Sponsorship Information" box displays the same information as the previous screenshot. A message states: "A CDX official for the program service above is requesting to view your contact information to sponsor you for the corresponding role. You may choose to approve or reject this request by making the appropriate selection below." At the bottom, there are two buttons: "Approve" (circled in red) and "Reject". The footer includes EPA Home, Privacy and Security Notice, Accessibility, CDX Help Desk, and various links.

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

Sponsored User Requests Role Access

- Review the assigned Role and Manufacturer Code
- Click the “Request Role Access” button
- Note- These values are pre-populated from the CAO’s sponsorship request and cannot be modified here

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Role Sponsorship Process

[Contact Us](#) Logged in as ([Log out](#))

You are here: [Role Sponsorship](#) » [Role Sponsorship Review](#) » Account Registration

Registration Information

Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer

Provide any required additional information, if applicable.

Select Role

Manufacturer Code *

Request Role Access

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

Sponsored User Submits Request For New Role

- Review pre-populated account User Information
- Click “Select a Current Organization”
- Click “Submit Request For Access” button

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Role Sponsorship Process

Contact Us
Logged in as [] (Log out)

You are here: [Role Sponsorship](#) » [Role Sponsorship Review](#) » Account Registration

Registration Information	
Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer

The following information was entered by a CDX user on your behalf. Please review and make any modifications before completing your profile information. Fields with asterisks (*) indicate required fields.

Part 1: User Information

The program you are registering for requires additional proof of identity. Later in the registration process you will be given the option to use LexisNexis, an identity proofing service. LexisNexis will pull your first, middle and last name exactly as it is entered on this page.

User ID *

Prefix

First Name *

Middle Initial

Last Name *

Suffix

Part 2: Organization Info

☒ Select a Current Organization
☐ Request to Add an Organization

Select a Current Organization

Select an organization from the dropdown list.

EPA (2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, 48105, US) ▼

Submit Request for Access

Part 4 Scenario B: CAO Sponsors New Role For Existing CDX User

Sponsored User Waits For CAO To Take Next Step

- After submitting the request for a new role, you will be returned to the “MyCDX” screen where the new role will be visible but not active
- Your CAO must now act on the email they receive before you can complete the process

The screenshot displays the EPA CDX Central Data Exchange interface. At the top, the EPA logo and navigation links (Home, About, Recent Announcements, Terms and Conditions, FAQ, Help) are visible. The main header includes the CDX logo and the text 'Central Data Exchange'. Below this, a 'MyCDX' section contains tabs for 'Inbox', 'My Profile', 'Submission History', 'Payment History', and 'E-Enterprise Portal'. The 'Services' table lists two roles for the 'EV-CIS: Engines and Vehicles - Compliance Information System' program: 'CROMERR Signer' (highlighted with a red circle) and 'Submitter'. The 'CDX Service Availability' section contains a link to 'See the status for all program services'. The 'News and Updates' section shows 'No news/updates.'

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	CROMERR Signer
	EV-CIS: Engines and Vehicles - Compliance Information System	Submitter

Part 4 Scenario B: CAO Sponsors New Role For Existing User

Section 3 of 4:

CAO Signs ESA Authorizing
Sponsored User For The Requested
Role

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

CAO Approves Role Sponsorship Request From Email

- Click the “Review...” link from CDX email
- Click “Select an Existing Role
- Select your Organization
- Select “CAO” for the Role that you will use to approve this request
- Click the “Approve” button

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Role Sponsorship Process [Contact Us](#) Logged in as ([Log out](#))

You are here: [Role Sponsorship](#) » Role Sponsorship Review

Sponsorship Information

Email	sara.zaremski@gmail.com
Organization	EPA (2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US 48105)
Program Service	Engines and Vehicles - Compliance Information System
Role	Submitter
Manufacturer Code	EPA

Role Information

A request was submitted for you to sponsor the CDX role above. Please select the role you wish to use as a sponsor for this request.

☒ Select an Existing Role

☐ Add a New Role

Organization: EPA (2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US 48105) ▼

Role: Company Approving Official (CAO) - EPA ▼

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

CAO Searches For Pending Role Sponsorship Request

- Alternatively, click on the Role Sponsorship tab
- Click on “Pending Sponsorship Requests” link
- Select “Engines and Vehicles – Compliance Information System” for Program Service
- Click on “Search” button

The image displays two screenshots of the EPA CDX Central Data Exchange interface. The left screenshot shows the 'Role Sponsorship Tools' table with the 'Pending Sponsorship Requests' link circled in red. The right screenshot shows the 'Access Management - Search' form with the 'Search' button circled in red.

EPA CDX Central Data Exchange

Home About Recent Announcements Terms and Conditions FAQ Help

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#)

Role Sponsorship Tools

Tool	Description
Role Sponsorship/Invitation	Initial
Pending Sponsorship Requests	List
Access Management	View

Access Management - Search

Search Criteria

Email Exact ☐

User ID Exact ☐

First Name Exact ☐

Last Name Exact ☐

Sponsorship Status

Organization Name

Program Service *

Role

Program ID Exact ☐

Search **Reset** **Back**

CAO Approves Pending Role Sponsorship Request From Search Results

- Click “Approve” (or “Reject”) in the Actions column for the desired pending request

The screenshot displays the EPA CDX Central Data Exchange interface. At the top, the EPA logo and navigation links (Home, About, Recent Announcements, Terms and Conditions, FAQ, Help) are visible. Below this, the CDX logo and 'Central Data Exchange' text are shown, along with a 'Contact Us' link and a 'Logged in as' field. A series of tabs (MyCDX, Inbox, My Profile, Role Sponsorship, Submission History, Payment History, E-Enterprise Portal) are present, with 'Role Sponsorship' currently selected. The breadcrumb trail indicates the user is in 'Role Sponsorship Tools' > 'Pending Sponsorship Requests - Search' > 'Pending Sponsorship Request Search Results'. The main heading is 'Pending Sponsorship Request Search Results'. Below this, it states '2 items found; displaying 1 to 2.' and 'Page 1 of 1'. A table with four columns: 'Requestor Information', 'Request Details', 'Request Date', and 'Actions' is shown. The first row contains the following data: Requestor Information: Holly Pugliese (PUGLIESEH); Request Details: Organization: EPA, Program Service: EV-CIS, Role: CROMERR Signer, View Details; Request Date: 1/13/2020 2:00:41 PM; Actions: Approve (highlighted with a red circle) and Reject.

Requestor Information	Request Details	Request Date	Actions
Holly Pugliese (PUGLIESEH)	Organization: EPA Program Service: EV-CIS Role: CROMERR Signer View Details	1/13/2020 2:00:41 PM	Approve Reject

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

CAO Signs ESA For This Sponsorship Request

- Review ESA
- Click “Sign Electronically” button
- Review attestation statement
- Click the “Accept” button in the pop-up window

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange Contact Us Logged in as [] (Log out)

You are here: [Role Sponsorship](#) » Role Sponsorship Signature

Electronic Sponsor Agreement

The electronic sponsor agreement is an agreement between the signature holder and you, on behalf of the organization, that will authorize the signature holder's electronic signature. By signing the sponsor letter, you will be authorizing the signature holder to sign and/or encrypt information for your organization.

Authorized Official Signature

I am an authorizing official and an electronic signature holder in U.S. E... the person identified as the electronic signature holder below is author...

CDX User ID: []
Name of Authorized Official: []
Company Name: []
Company Address: []
Signature: []

Electronic Signature Holder for Submission of Information

I acknowledge by my signature below that the accuracy of the statements in all electronic submissions reflect my best prediction of the anticipated facts regarding the information described therein. Any penalty pursuant to 18USC 1001.

I also acknowledge that I am authorized to submit only on behalf of the []

CDX User ID: []
Name of Electronic Signature Holder: []

Sign Electronically Cancel

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange Contact Us Logged in as CHRISTIPOIRIER (Log out)

You are here: [Role Sponsorship](#) » Role Sponsorship Signature

Electronic Sponsor Agreement

The electronic sponsor agreement is an agreement between the signature holder and you, on behalf of the organization, that will authorize the signature holder's electronic signature. By signing the sponsor letter, you will be authorizing the signature holder to sign and/or encrypt information for your organization.

Authorized Official Signature

I am an authorizing official and an electronic signature holder in U.S. E... the person identified as the electronic signature holder below is author...

CDX User ID: []
Name of Authorized Official: []
Company Name: []
Company Address: []
Signature: []

Electronic Signature Holder for Submission of Information

I acknowledge by my signature below that the accuracy of the statements in all electronic submissions reflect my best prediction of the anticipated facts regarding the information described therein. Any penalty pursuant to 18USC 1001.

I also acknowledge that I am authorized to submit only on behalf of the []

CDX User ID: []
Name of Electronic Signature Holder: []

Accept Decline

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

CAO Signs ESA For This Sponsorship Request

- This is a three-step window.

1. Type Password and click the “Login” button
2. Answer security question and click the “Answer” button
3. Click the “Sign” button

The image displays three sequential screenshots of the 'CDX Registration: Additional Verification' window, illustrating the three-step process for signing an Electronic Signature Agreement (ESA).

Screenshot 1: Authentication
The window shows the '1. Authentication' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. The 'Login' button is highlighted with a red circle. Below the login fields, there is a 'Show Password' checkbox and a 'Sign Electronically' button.

Screenshot 2: Verification
The window shows the '2. Verification' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. The 'Answer' button is highlighted with a red circle. Below the login fields, there is a 'Show Password' checkbox and a 'Sign Electronically' button.

Screenshot 3: Sign File
The window shows the '3. Sign File' step. The user is prompted to 'Log into CDX' and enter their 'User:' and 'Password:'. The 'Sign' button is highlighted with a red circle. Below the login fields, there is a 'Show Password' checkbox and a 'Sign Electronically' button.

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

CAO Approves This Sponsorship Request

- After signing ESA, you will be returned to the “Role Sponsorship” tab and no further action is necessary by CAO for this sponsorship
- If the Submitter Role was being added, this is the last step and the new role should now be active. If the CROMERR Signer Role was being added, the next section outlines the final Identity Verification and ESA steps to be taken by the Sponsored User.

The screenshot shows the EPA Central Data Exchange (CDX) website. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. Below the header, the CDX logo and name are displayed. A user is logged in, with a 'Contact Us' link and a 'Log out' link. The main navigation bar includes links for MyCDX, Inbox, My Profile, Role Sponsorship (which is highlighted), Submission History, Payment History, and E-Enterprise Portal. The breadcrumb trail indicates the user is in the 'Role Sponsorship Tools' section, specifically in the 'Pending Sponsorship Requests - Search' view. The page title is 'Pending Sponsorship Request Search Results'. It shows '0 items found; displaying 0 to 0.' and 'Page 1 of 1'. A table with four columns is shown: 'Requestor Information', 'Request Details', 'Request Date', and 'Actions'. Below the table, a message states 'No data was found matching your criteria. Please [search again](#).' A green 'Back' button is located at the bottom left of the main content area.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as (Log out)

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#)» [Pending Sponsorship Requests - Search](#)» Pending Sponsorship Request Search Results

Pending Sponsorship Request Search Results

0 items found; displaying 0 to 0. Page 1 of 1

Requestor Information	Request Details	Request Date	Actions
No data was found matching your criteria. Please search again .			

[Back](#)

Part 4 Scenario B: CAO Sponsors New Role for Existing User

Section 4 of 4:

Sponsored User Completes CROMERR Signer Role Activation By Completing Electronic Identity Verification and Signing ESA

Note: This section is not required for Submitter Role or if Identity Verification was already completed as part of CAO role approval.

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

Sponsored User Reviews Account Information

- Click “log in...” link from CDX email
- Log in to CDX
- Review pending role sponsorship and contact information
- Click “Submit” button

The screenshot shows the 'CDX Role Sponsorship Process' web interface. At the top right, there is a 'Contact Us' link and a 'Logged in as' field with a '(Log out)' link. Below this, a breadcrumb trail reads 'You are here: Role Sponsorship » Complete Account'. The main section is titled 'Registration Information' and contains a table with the following details: Name (input field), Email (input field), Program Service (Engines and Vehicles - Compliance Information System), Role (CROMERR Signer), and Manufacturer Code (EPA). Below this table, a message states: 'Please review your contact information below before proceeding to complete your account registration.' The next section is 'Provide Contact Information', which displays the address: 'EPA, 2000 TRAVERWOOD DRIVE, ANN ARBOR, MI, US, 48105'. It also includes input fields for 'Email *', 'Phone Number *', 'Phone Number Ext', and 'Fax Number'. At the bottom left of the form, a green 'Submit' button is circled in red.

CDX Role Sponsorship Process

Contact Us
Logged in as (Log out)

You are here: [Role Sponsorship](#) » Complete Account

Registration Information

Name	<input type="text"/>
Email	<input type="text"/>
Program Service	Engines and Vehicles - Compliance Information System
Role	CROMERR Signer
Manufacturer Code	EPA

Please review your contact information below before proceeding to complete your account registration.

Provide Contact Information

EPA
2000 TRAVERWOOD DRIVE
ANN ARBOR, MI, US
48105

Email *

Phone Number *

Phone Number Ext

Fax Number

Submit

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

Sponsored User Provides Identity Verification Information

- Review/Provide required personal information for electronic identity verification
- Check the box next to “The name above is me. Please proceed with LexisNexis Validation.”
- Click “Proceed with Verification”

The screenshot displays the '1. Identity Verification' step of the LexisNexis CDA Registration process. The page includes a progress bar at the top with '1. Identity Verification' and '2. ESA'. A paragraph explains the purpose of identity verification and provides options for electronic proofing or postal mail. Below this, there are several form fields: 'Legal Name' (with a middle initial 'M'), 'Home Address' (with 'Address Line 1*' and 'Address Line 2'), 'City*', 'State*', and 'Zip Code*'. There is also a field for 'Home or Personal Phone' and a 'Date of Birth' section with dropdowns for 'Month*', 'Day*', and 'Year*'. A 'Last 4 of SSN' section includes a text input and a 'Show SSN' checkbox. At the bottom, a checkbox is labeled 'The name above is me. Please proceed with LexisNexis® Validation.' The 'Proceed with Verification' button is highlighted with a red circle. Other links at the bottom include 'Paper Verification' and 'Exit'.

CDX CDA Registration. LexisNexis®

Logged in as [] (Log out)

1. Identity Verification > 2. ESA

The program you are registering for requires additional proof of identity. Identity verification allows the EPA to confirm applicants have provided sufficient identity information in order to conduct business safely and securely. Your options are to use the electronic identity proofing service for immediate access to your program service or to print and submit a signed form through U.S. Postal Mail to the U.S. Environmental Protection Agency. **Note:** [Additional LexisNexis® Information](#)

LexisNexis® Instant ID ([View Guidance](#))

Legal Name

[] M []

Home Address

Address Line 1*

Address Line 2

City* State* Zip Code*

Home or Personal Phone

Home or Personal Phone

Date of Birth

Month* Day* Year*

Last 4 of SSN

Last 4 of SSN* ☐ Show SSN

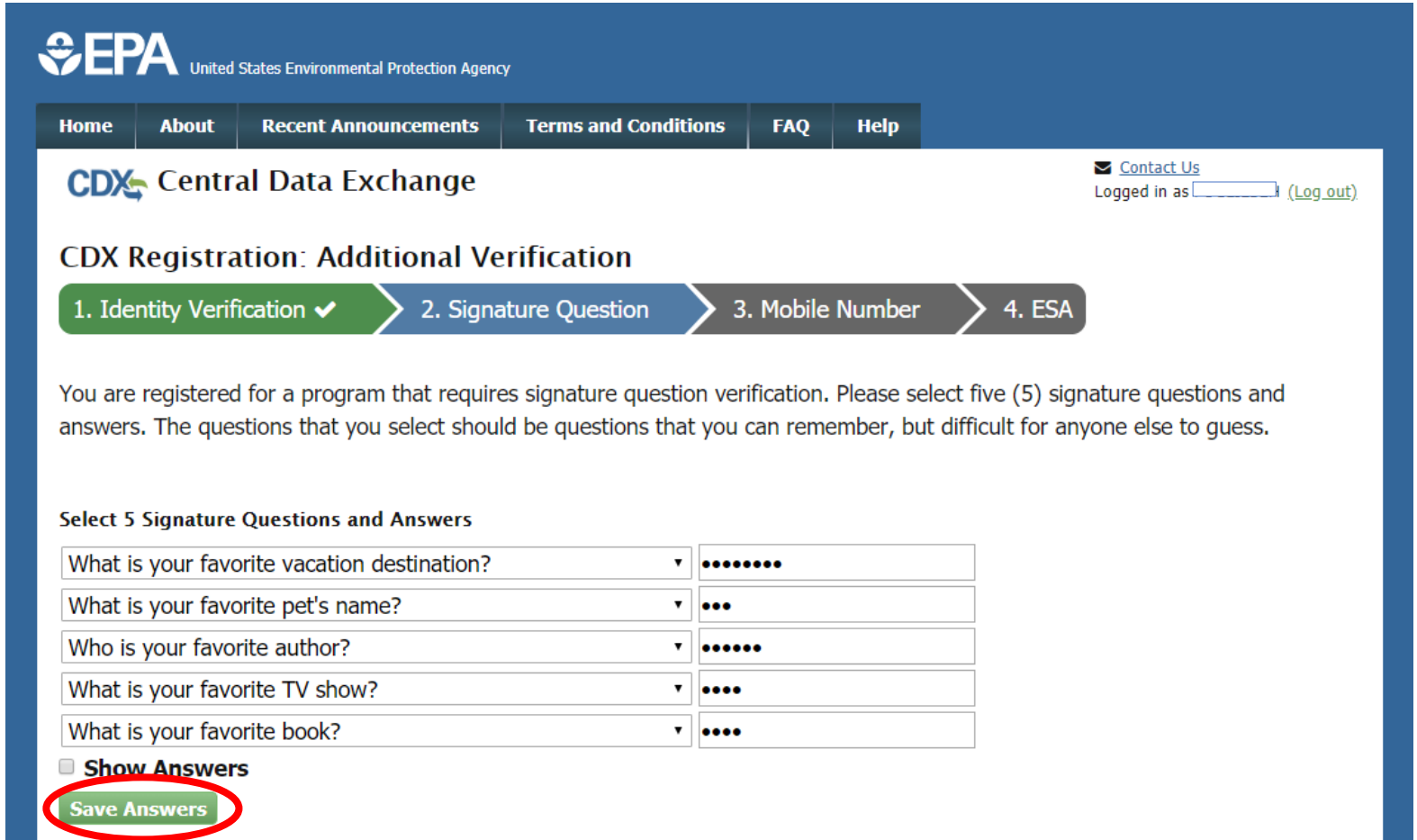
☐ The name above is me. Please proceed with LexisNexis® Validation.

Proceed with Verification [Paper Verification](#) [Exit](#)

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

Sponsored User Selects Signature Questions

- Select five security questions from the dropdowns
- Provide the answer for each selected question
- Click “Save Answers” button



The screenshot shows the EPA CDX Central Data Exchange registration page. The header includes the EPA logo and navigation links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The CDX logo and 'Central Data Exchange' text are also present. A 'Contact Us' link and a 'Logged in as' status with a 'Log out' link are in the top right. The main heading is 'CDX Registration: Additional Verification'. Below it is a progress bar with four steps: 1. Identity Verification (checked), 2. Signature Question (active), 3. Mobile Number, and 4. ESA. The instructions state: 'You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.' The section 'Select 5 Signature Questions and Answers' contains five rows, each with a dropdown question and a text input field for the answer. The questions are: 'What is your favorite vacation destination?', 'What is your favorite pet's name?', 'Who is your favorite author?', 'What is your favorite TV show?', and 'What is your favorite book?'. Below the questions is a checkbox labeled 'Show Answers' and a green 'Save Answers' button, which is circled in red.

EPA United States Environmental Protection Agency

Home About Recent Announcements Terms and Conditions FAQ Help

CDX Central Data Exchange

Contact Us
Logged in as [] (Log out)

CDX Registration: Additional Verification

1. Identity Verification ✓ 2. Signature Question 3. Mobile Number 4. ESA

You are registered for a program that requires signature question verification. Please select five (5) signature questions and answers. The questions that you select should be questions that you can remember, but difficult for anyone else to guess.

Select 5 Signature Questions and Answers

What is your favorite vacation destination?
What is your favorite pet's name?	...
Who is your favorite author?
What is your favorite TV show?
What is your favorite book?

☐ Show Answers

Save Answers

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

Sponsored User Reviews ESA

- Review Electronic Signature Agreement (ESA)
- Click “Sign Electronically”
- Review Attestation statement
- Click “Accept”

CDX CDX Registration: Additional Verification [Contact Us](#)
Logged in as (Log out)

1. Identity Verification ✓ 2. Signature Question ✓ 3. Mobile Number ✓ 4. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Signature: _____

Date: _____

PLEASE MAIL THIS DOCUMENT AS SOON AS POSSIBLE TO:

EV-CIS Team
c/o CGI Federal, Inc.
12601 Fair Lakes Circle
Fairfax, VA 22033

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations. Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

[Sign Electronically](#) [Cancel](#)

1. Identity Verification ✓ 2. Signature Question ✓ 3. Mobile Number ✓ 4. ESA

Electronic CDX Electronic Signature Agreement

The CDX electronic signature agreement (ESA) is an agreement between yourself and CDX that will authorize your electronic signature. By signing the ESA you agree to adhere to the conditions listed on the agreement below. Once the ESA has been signed, you will be authorized to sign and/or encrypt information for your data flow. For any questions regarding the CDX ESA please contact the [CDX Help Desk](#).

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

Signature: _____

Date: _____

EV-CIS Team
c/o CGI Federal, Inc.
12601 Fair Lakes Circle
Fairfax, VA 22033

I certify, under penalty of law that the information provided in this document is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations.

Signing an electronic document on behalf of another person is subject to criminal, civil, administrative, or other lawful action.

[Accept](#) [Decline](#)

[Sign Electronically](#) [Cancel](#)

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User Sponsored User Signs ESA

- This is a three-step window.

1. Type Password and click “Login”
2. Answer security question and click “Answer”
3. Click “Sign” button

The image displays three sequential screenshots of the 'CDX Registration: Additional Verification' window, illustrating the three-step process for signing an Electronic Signature Agreement (ESA).

Screenshot 1: Authentication
The window shows the '1. Authentication' step. The user is prompted to 'Log into CDX' and enter their 'User' and 'Password'. A 'Login' button is highlighted with a red circle. Below the login fields, there is a 'Show Password' checkbox and a 'Sign Electronically' button.

Screenshot 2: Verification
The window shows the '2. Verification' step. The user is prompted to 'Log into CDX' and enter their 'User' and 'Password'. A 'Question' is displayed: 'Who is your favorite author?'. The user's answer is entered in the 'Answer' field. An 'Answer' button is highlighted with a red circle. Below the answer field, there is a 'Show Answer' checkbox and a 'Sign Electronically' button.

Screenshot 3: Sign File
The window shows the '3. Sign File' step. The user is prompted to 'Log into CDX' and enter their 'User' and 'Password'. A 'Question' is displayed: 'Who is your favorite author?'. The user's answer is entered in the 'Answer' field. A 'Sign' button is highlighted with a red circle. Below the sign field, there is a 'Show Answer' checkbox and a 'Sign Electronically' button.

Part 4 Scenario B: CAO Sponsors New Role for Existing CDX User

Sponsored User Completes Role Sponsorship Process

- After completing electronic identity verification and ESA process, you will be returned to the “MyCDX” page
- Your new CROMERR Signer role will now be active

The screenshot displays the EPA MyCDX portal interface. At the top, the EPA logo and 'United States Environmental Protection Agency' are visible. Below this is a navigation bar with links: Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main header area includes the 'CDX Central Data Exchange' logo, a 'Contact Us' link, and a 'Logged in as' status with a '(Log out)' link. A secondary navigation bar contains links for MyCDX, Inbox, My Profile, Submission History, Payment History, and E-Enterprise Portal.

The central 'Services' section features a table with columns for Status, Program Service Name, and Role. The table lists two entries for 'EV-CIS: Engines and Vehicles - Compliance Information System'. The first entry shows the role 'CROMERR Signer', which is circled in red. The second entry shows the role 'Submitter'. A 'Manage' link is located to the right of the table header.

To the right of the Services table, there is a 'CDX Service Availability' section with a link to 'See the status for all program services'. Below this is a 'News and Updates' section stating 'No news/updates.'.

At the bottom of the Services section, there are two buttons: 'Add Program Service' and 'Manage Your Program Services'.

Status	Program Service Name	Role
	EV-CIS: Engines and Vehicles - Compliance Information System	CROMERR Signer
	EV-CIS: Engines and Vehicles - Compliance Information System	Submitter

Part 5:

Tools for CAOs

Part 5: Tools for CAOs

Role Sponsorship Tab For CAOs

- The “Role Sponsorship” tab will be visible to any EV-CIS user with CAO role
- There are three tools to assist with CAO Role Sponsorship responsibilities:
 1. Role Sponsorship/Invitation (*Send invitation for new CDX user or new EV-CIS role*)
 2. Pending Sponsorship Requests (*Search for pending sponsorship requests*)
 3. Access Management (*Revoke/Reactivate user roles*)

The top screenshot shows the EPA CDX Central Data Exchange interface. The navigation bar includes links for Home, About, Recent Announcements, Terms and Conditions, FAQ, and Help. The main navigation bar includes links for MyCDX, Inbox, My Profile, Role Sponsorship (highlighted with a red circle), Submission History, Payment History, and E-Enterprise Portal. The main content area displays a table of services and a sidebar for CDX Service Availability.

The bottom screenshot shows the EPA CDX Central Data Exchange interface with the 'Role Sponsorship' tab selected. The main content area displays the 'Role Sponsorship Tools' section, which includes a table of tools.

Tool	Description
Role Sponsorship/Invitation	Initiate and inform users of request to authorize service access
Pending Sponsorship Requests	List and approve/deny requests for service access
Access Management	View and/or modify existing privileges

Part 5: Tools for CAOs

Tool 1: Role Sponsorship/Invitation

- Click on “Role Sponsorship/Invitation” link
- Enter email of user you wish to sponsor for new CDX account or new role
- Select “Engines and Vehicles – Compliance Information System” for Program Service
- Select the role for this user (Submitter or CROMERR Signer)
- Click the “Submit” button

The image displays two screenshots of the EPA CDX Central Data Exchange website. The left screenshot shows the 'Role Sponsorship Tools' menu with 'Role Sponsorship/Invitation' circled in red. The right screenshot shows the 'Role Sponsorship' form with 'Submit' circled in red.

EPA United States Environmental Protection Agency

CDX Central Data Exchange

Home About Recent Announcements Terms and Conditions FAQ Help

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#)

Role Sponsorship Tools

Tool

[Role Sponsorship/Invitation](#)

[Pending Sponsorship Requests](#)

[Access Management](#)

EPA United States Environmental Protection Agency

CDX Central Data Exchange

Home About Recent Announcements Terms and Conditions FAQ Help

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#) » Role Sponsorship/Invitation

Role Sponsorship

The asterisk (*) denotes a required field.

Step 1: Recipient Information

Provide the email address of the user you wish to sponsor. If the user does not already exist in CDX, you can either try a different email address or invite the new user to create a CDX account.

Email *

Step 2: Sponsorship Information

Provide the information for the role you wish to sponsor.

Program Service *

EV-CIS: Engines and Vehicles - Compliance Infor ▼

Role *

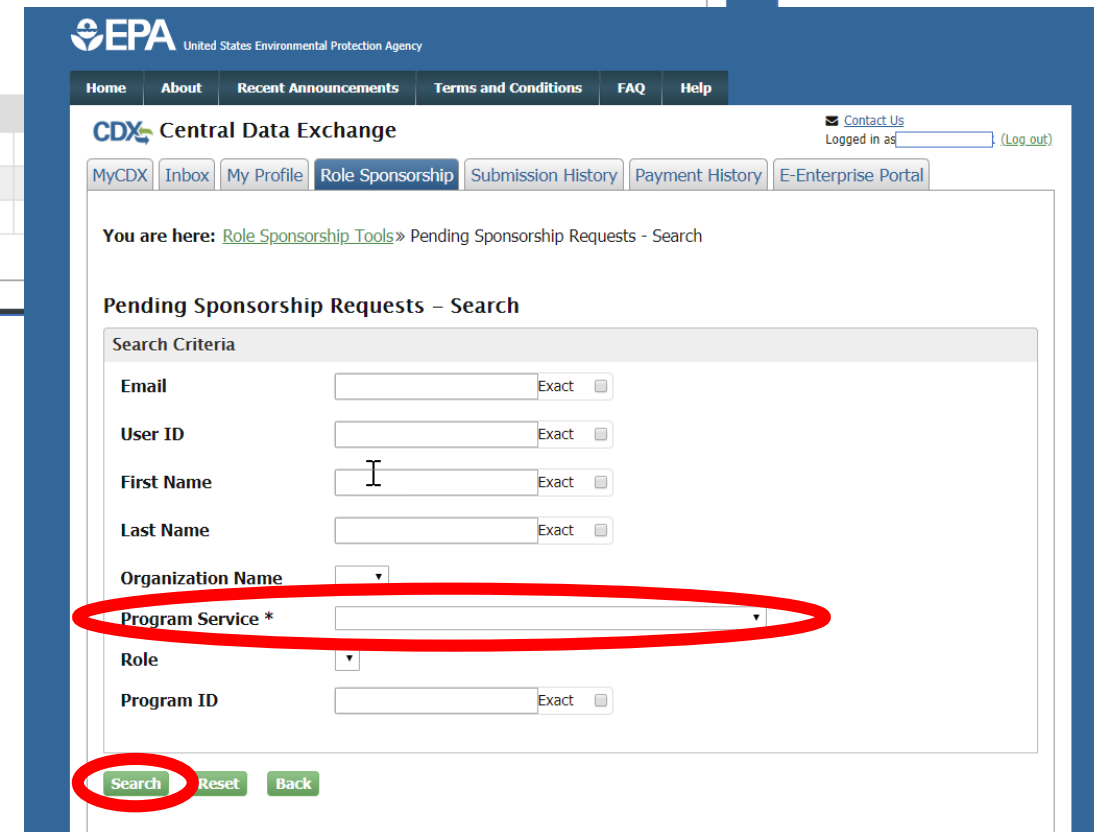
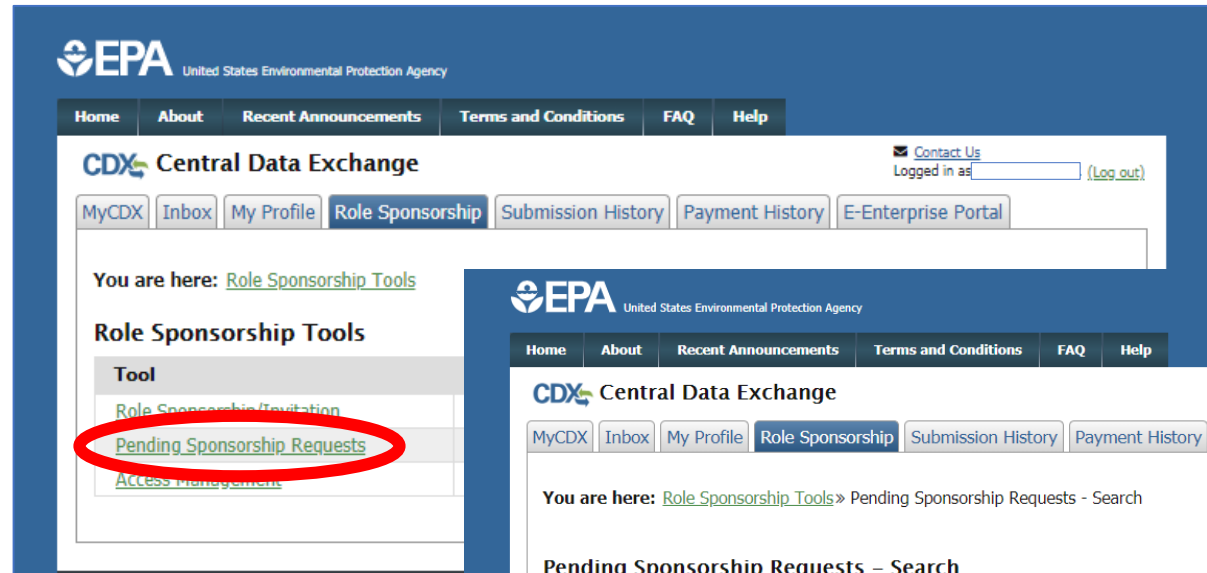
CROMERR Signer ▼

Submit **Back**

Part 5: Tools for CAOs

Tool 2: Pending Sponsorship Requests

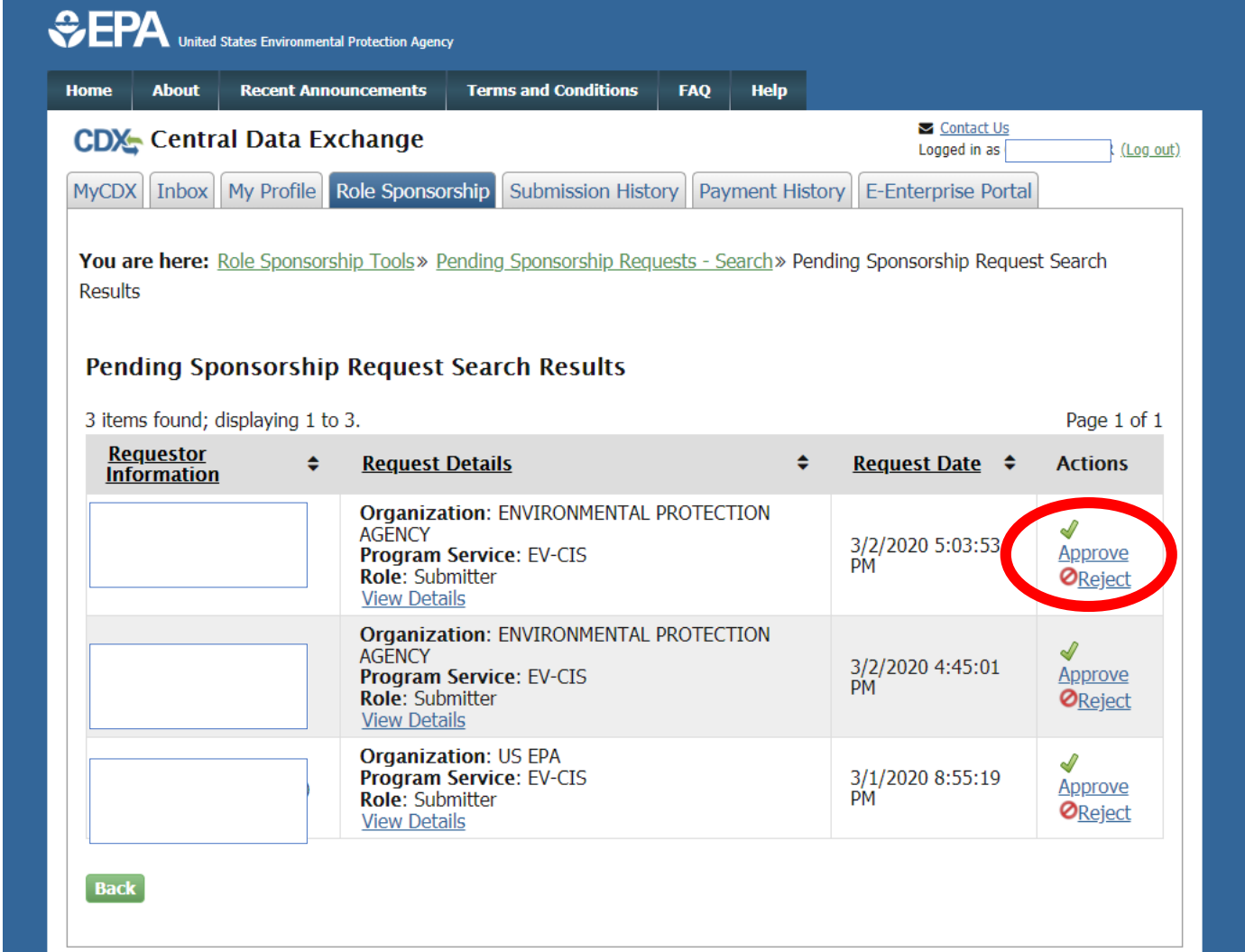
- Click on “Pending Sponsorship Requests” link
- Select “Engines and Vehicles – Compliance Information System” for Program Service
- Enter any additional search criteria
- Click the “Search” button



Part 5: Tools for CAOs

Tool 2: Pending Sponsorship Requests

- CAOs will see all pending sponsorship requests for all users for their company (i.e., with the same Manufacturer Code) regardless of which CAO sponsored the user
- CAOs can “Approve” or “Reject” any sponsorship request for any user



EPA United States Environmental Protection Agency

CDX Central Data Exchange

Home About Recent Announcements Terms and Conditions FAQ Help







Contact Us
Logged in as [] (Log out)

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#) » [Pending Sponsorship Requests - Search](#) » Pending Sponsorship Request Search Results

Pending Sponsorship Request Search Results

3 items found; displaying 1 to 3. Page 1 of 1

<u>Requestor Information</u>	<u>Request Details</u>	<u>Request Date</u>	<u>Actions</u>
	Organization: ENVIRONMENTAL PROTECTION AGENCY Program Service: EV-CIS Role: Submitter View Details	3/2/2020 5:03:53 PM	 Approve  Reject
	Organization: ENVIRONMENTAL PROTECTION AGENCY Program Service: EV-CIS Role: Submitter View Details	3/2/2020 4:45:01 PM	 Approve  Reject
	Organization: US EPA Program Service: EV-CIS Role: Submitter View Details	3/1/2020 8:55:19 PM	 Approve  Reject

[Back](#)

Part 5: Tools for CAOs

Tool 3: Access Management

- Click on “Access Management” link
- Select “Engines and Vehicles – Compliance Information System” for Program Service
- Enter any additional search criteria
- Click the “Search” button

The image displays two screenshots of the EPA Central Data Exchange (CDX) website, illustrating the steps to access the Access Management search page.

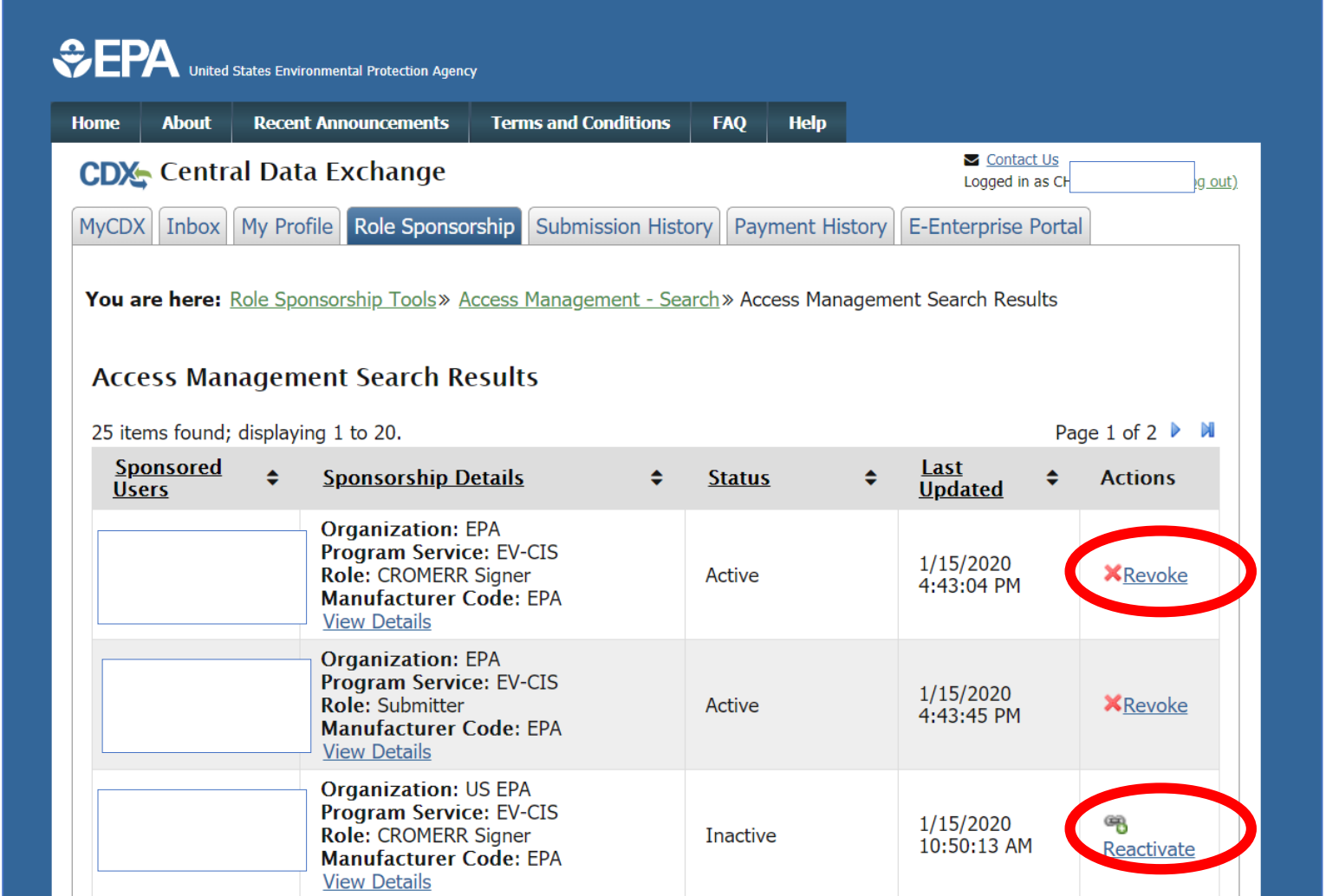
Left Screenshot: The EPA logo and navigation menu are visible. The "CDX Central Data Exchange" header is present. The "Role Sponsorship Tools" section is expanded, showing a list of tools: "Role Sponsorship/Invitation", "Pending Sponsorship Requests", and "Access Management". The "Access Management" link is circled in red.

Right Screenshot: The "Access Management - Search" page is shown. The "Program Service *" dropdown menu is selected, displaying "Engines and Vehicles - Compliance Information System", which is circled in red. The "Search" button at the bottom left is also circled in red.

Part 5: Tools for CAOs

Tool 3: Access Management

- CAOs will see all roles for all users for their company (i.e., with the same Manufacturer Code) regardless of which CAO sponsored a user
- CAOs can “Revoke” or “Reactivate” any role for any user



EPA United States Environmental Protection Agency

CDX Central Data Exchange

Home About Recent Announcements Terms and Conditions FAQ Help




Contact Us Logged in as CH [] (log out)

MyCDX Inbox My Profile **Role Sponsorship** Submission History Payment History E-Enterprise Portal

You are here: [Role Sponsorship Tools](#) » [Access Management - Search](#) » Access Management Search Results

Access Management Search Results

25 items found; displaying 1 to 20. Page 1 of 2

<u>Sponsored Users</u>	<u>Sponsorship Details</u>	<u>Status</u>	<u>Last Updated</u>	<u>Actions</u>
	Organization: EPA Program Service: EV-CIS Role: CROMERR Signer Manufacturer Code: EPA View Details	Active	1/15/2020 4:43:04 PM	 Revoke
	Organization: EPA Program Service: EV-CIS Role: Submitter Manufacturer Code: EPA View Details	Active	1/15/2020 4:43:45 PM	 Revoke
	Organization: US EPA Program Service: EV-CIS Role: CROMERR Signer Manufacturer Code: EPA View Details	Inactive	1/15/2020 10:50:13 AM	 Reactivate

Appendix: General Resources

- EV-CIS Account Setup
 - <https://www.epa.gov/ve-certification/account-setup-engines-and-vehicles-compliance-information-system-ev-cis>
 - Documentation on the new process will be posted on this page when it is available
 - Questions regarding accounts and/or the new process can be sent to verify@epa.gov
- EV-CIS Listserver
 - https://lists.epa.gov/read/all_forums/subscribe?name=verify