

**Volunteer/Unpaid, DENVER, CO – EPA Region 8, Quality Assurance (QA) Branch Intern
(CLOSING DATE: 04/17/2020)**

Background:

The integrity of EPA's science is vital to fulfill its mission to protect human health and the environment, and the foundation of EPA's decision-making rests on the ability to generate high-quality data. A few examples of the types of decisions that are made are: safety of drinking water and other water sources; enforcement actions; emergency spill responses; site cleanup assessments; and clean-up actions at hazardous waste sites. The Quality Assurance Branch is responsible for implementing the Region's quality management system and for overseeing and supporting quality assurance for State and Tribal governments within Region 8.

Job Description:

The student volunteer will have an unparalleled opportunity to learn about how quality is integrated and assured for key EPA regulations and programs such as the: Clean Water Act; Clean Air Act; Safe Drinking Water Act; Resource Conservation and Recovery Act; and Comprehensive Environmental Response, Compensation and Liability Act.

The volunteer intern can make a real-time impact at EPA and will take with them professional EPA contacts from scientists and engineers to managers and senior executives. In addition to these benefits, the intern will gain policy-level understanding of EPA's requirements for environmental data quality, have a bird's eye view of environmental regulations and oversight, and gain a working knowledge of EPA's cutting-edge Lean Management System and its techniques.

Specific duties may include, but are not limited, to the following:

- Conduct research or reviews to identify best practices to enhance quality within EPA for ensuring sound science;
- Assist with creating or establishing tracking and management tools;
- Establish and deliver communication strategies on quality for EPA Region 8 and its State and Tribal partners;
- Assist with quality improvement projects to identify efficiencies and build them into EPA's work processes; and
- Support QA Branch training and other Regional and National quality initiatives; and

Desired Skills:

- Excellent written and verbal communication
- Ability to work independently
- Works well on a team
- Excellent computer skills, including Excel and Word
- Enthusiasm for ensuring the quality of environmental work

Timeline:

Based upon past intern interests and availability, we will again offer the internship for up to 4 months (there may be an opportunity to extend for a maximum of 6 months, but this is not assured).

Desired hours per week: approx. 35-40 hours

Desired start date:

Spring/Summer 2020

(Note: From the time of acceptance, there will be a 2-4-week period prior to first day of work while paperwork is completed.)

How to Apply: Email your transcripts, resume, cover letter/statement of interest to Mary Goldade at goldade.mary@epa.gov by **Friday, April 17, 2020**.

For More Information: Mary Goldade, Quality Assurance Branch; goldade.mary@epa.gov or (303) 312-7024

Human Resources Contact: Elaine Robles, (303) 312-6194 or robles.elaine@epa.gov