

ATTENDING OTHER STAKEHOLDER MEETINGS AND FUNCTIONS

Permitting agencies, facilities, local governments, environmental organizations, and religious and civic groups all may hold meetings during RCRA processes. Some may be required by regulation, but others may be informational meetings or discussions of important issues. As an involved stakeholder, an agency or facility official can learn more about the views of other stakeholders by attending and participating in their meetings. Some groups may invite an agency or facility to give a presentation or a briefing (see the **Presentations** tool of this appendix for more detail).

Attending meetings or functions held by other stakeholders can provide useful insight into other opinions and concerns, which can help agencies and facilities plan other public participation events and complement data gathered from community interviews.

This activity should not be used in place of informal meetings or other activities that may be more appropriate. Make sure to contact the host before the meeting to confirm that attendance will not cause unforeseen problems.

Required activity?

The permitting agency may need to attend public meetings held by the permittee under [40 CFR § 270.42](#) in order to respond to public comments on the modification request. Agencies also may want to attend the applicant's pre-application meeting held under [40 CFR § 124.31](#). See the section on the "Pre-Application meeting" in Chapter 3 of the [2016 Edition of the RCRA Public Participation Manual](#) for more detail.

Making It Work

Consider attending other stakeholders' meetings when the meetings are open, and it would be helpful to learn more about their views. In some cases, a group may invite you to attend to provide input or answer questions.

Consider informing the host organization before attending. If agency or facility staff members choose to identify themselves at the meeting, they should be prepared to answer questions. If appropriate, consider bringing fact sheets or other information that could be provided upon request. In any case, be prepared to listen to the discussion and prepare notes for personal use.