



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF INSPECTOR
GENERAL

May 14, 2020

Katherine A. Lemos, Ph.D.
Chairperson and Chief Executive Officer
U.S. Chemical Safety and Hazard Investigation Board
1750 Pennsylvania Avenue NW, Suite 910
Washington, D.C. 20006

Dear Dr. Lemos:

The Office of Inspector General for the U.S. Environmental Protection Agency plans to begin an evaluation of the U.S. Chemical Safety and Hazard Investigation Board's compliance with the Federal Information Security Modernization Act of 2014. This evaluation is statutorily required and is included in the OIG's *Fiscal Year 2020 Annual Plan*. The project number is OA&E-FY20-0034.

The OIG contracted with the independent accounting firm SB & Company LLC to conduct this evaluation. The objective of the evaluation is to assess the CSB's compliance with the U.S. Department of Homeland Security Fiscal Year 2020 Inspector General FISMA Reporting Metrics. We have also asked our contractor to inform us of instances where CSB lacks the information to make risk-based decisions for providing security of the agency's network during the COVID-19 disease. The contractor plans to conduct work at the CSB's headquarters in Washington, D.C. The evaluation will be conducted using *Quality Standards for Inspection and Evaluation*, issued by the Council of the Inspectors General on Integrity and Efficiency. The anticipated benefit of this project is to improve the CSB's business practices and accountability.

We will contact you to arrange a mutually agreeable time to introduce the contractor to your staff and discuss the evaluation's objectives and purpose. We would also be particularly interested in any areas of concern that you may have. We will answer any of your questions about the project process, reporting procedures, methods used to gather and analyze data, and what we should expect of each other during the evaluation. Throughout the evaluation, the contractor will provide updates biweekly by email and during status meetings with CSB staff.

We respectfully note that the OIG contractors are authorized by the Inspector General Act of 1978, as amended, to have timely access to personnel and all materials necessary to complete its objectives. We will request that you resolve the situation if an Agency employee or contractor refuses to provide requested materials to the OIG or otherwise fails to cooperate with the OIG. We may report unresolved access matters in the *Semiannual Report to Congress*.

I will supervise the project, and the project manager will be Albert Schmidt. Any information related to the project should be addressed to me at (202) 566-0893 or brevard.rudy@epa.gov, or Albert Schmidt at (202) 566-0363 or schmidt.albert@epa.gov.

Thank you in advance for your cooperation.

Sincerely,



Rudolph M. Brevard, Director
Information Resources Management Directorate
Office of Audit and Evaluation

cc: Anna Brown, Director of Administration and Audit Liaison, CSB
Tom Goonan, General Counsel, CSB
Sean W. O'Donnell, Inspector General
Charles J. Sheehan, Deputy Inspector General
Edward S. Shields, Associate Deputy Inspector General
Eric W. Hanger, Acting Counsel to the Inspector General
Kathlene Butler, Acting Assistant Inspector General for Audit and Evaluation
Helina P. Wong, Assistant Inspector General for Investigations
Stephanie L. Wright, Acting Deputy Assistant Inspector General for Management
Richard Eyermann, Deputy Assistant Inspector General for Audit and Evaluation
Rashmi Bartlett, Deputy Assistant Inspector General for Audit and Evaluation
Christine El-Zoghbi, Deputy Assistant Inspector General for Audit and Evaluation
Jennifer Kaplan, Deputy Assistant Inspector General for Congressional and Public Affairs
Jeffrey Lagda, Congressional and Media Liaison, Office of Inspector General
Tia Elbaum, Congressional and Media Liaison, Office of Inspector General