

Targeted Brownfields Assessment

US EPA Region 8

Pre-Application Checklist and Information Gathering

The online form does not allow for saving an application mid-completion; it must be completed in a single session. This checklist will help you gather needed information prior to beginning your online application session.

1. Application Information

Applicant organization name

Name of organization requesting a Brownfields Assessment

Applicant type

- Government Entity
- Tribe
- Non-profit organization
- Other

Contact person

- Name and title of the primary contact representing the organization
- Primary contact telephone number
- Email (An email with your application submission data will be sent to this address.)

2. Site Description and History

- Name of the property
- Street address of the property, or general description of location if no physical address is available
- City, state, and ZIP code of property
- Acreage of the property
- Latitude and longitude coordinates (in decimal format)
- Name of the current property owner

3. Assessment Activity and Background

A. What assessment is requested?

- Phase I: Property records search and report
- Phase II: Environmental assessment (sampling, analysis, report)
- Identification of cleanup options and costs

B. When you would like the assessment(s) to be completed?

C. What were the past uses of the site?

D. What are the environmental conditions at the site?

- Are there any potential contaminants at the site?
- Have there been any past environmental investigations at the site?

E. Is the applicant the property owner? Yes No

If “No”, does the applicant have legal permission to enter the property to conduct the assessment activities?
Please Note: It will be the applicant’s responsibility to secure access and document with an EPA-provided Site Access Agreement.

F. Do you know how and when the contamination occurred? Yes No

If “Yes”, please describe.

Please Note: Applicants who are responsible for causing contamination are not eligible for assistance under this program.

G. Does the property meet any of the following exclusions? Yes No

- Subject to a planned or ongoing CERCLA removal action?
- Listed or proposed for listing on the National Priorities List?
- Subject to a unilateral administrative order, court order, administrative order on consent, or consent decree under CERCLA?
- Subject of a unilateral administrative order, court order, administrative order on consent, consent decree, or permit under RCRA, CWA, TSCA, or SWDA?
- Subject to corrective action under RCRA 3004(u) or 3008(h) to which a corrective action permit or order has been issued or modified requiring the implementation of corrective measures?
- Contains land disposal units with closure notification submitted and a closure plan or permit?
- Subject to the jurisdiction, custody, or control of federal government?
- Has PCB contamination subject to remediation under TSCA?
- Received assistance from the Leaking Underground Storage Tank program for a response activity?

If “Yes” to any of these exclusions, please describe.

H. Is petroleum contamination suspected? Yes No

If “Yes”, has the applicant worked with the state or EPA to determine eligibility? Yes No

If “Yes”, please provide petroleum eligibility determination (see 5. Additional Information below).

If “No”, applicant must request a Brownfields Petroleum Site Eligibility determination from their state regulatory official. For tribal properties, eligibility will be determined by EPA.

4. Property Reuse and Redevelopment

What are the redevelopment plans for the property?

What commitments will be provided to demonstrate how this brownfields site will be cleaned up and redeveloped or reused?

What are your potential or secured funding sources for cleanup and redevelopment?

5. Additional Information

Please email any supporting documentation such as regional and site location maps, photographs, prior site assessment reports and historical environmental information, if available, and petroleum eligibility determinations to:

[Christina Wilson](mailto:wilson.christina@epa.gov) (wilson.christina@epa.gov)

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