

# The Actions Measures Flag: How to Change an Action So It Does Not Count Towards WQ-27

Version: 6/18/2020

**Purpose:** By default, some types of Action records in ATTAINS (TMDL's, 4B's, Alternatives, and Protection Approaches) count towards the WQ-27 measure. A "Draft" or "Submitted" Action receives partial credit, and a "Final" (a.k.a. Approved/Accepted) Action receives full credit. But there are times when an Action should not count towards WQ-27. This document explains how an EPA user can change the "Count This Action Toward Measures" flag on an Action so that it does not apply towards WQ-27.

**Audience:** EPA users with Actions Administrator (mid-level permissions) or Actions Reviewer (high-level permissions) may edit a Draft or Submitted Action to change the "Count This Action Toward Measures" flag so that the Action does not get any credit under WQ-27. If you need your permissions updated for an Organization (State, Territory or Tribe), contact your regional Data Management Coordinator (DMC).

**There are different ways to access and edit the "Count This Action Toward Measures" flag, depending on whether the Action was entered by the State or EPA, and the status of the Action record in ATTAINS.**

## Scenario 1: A State user initiated the Action record in ATTAINS, and the status is "Draft"

If the Agency Code is listed as "State" and the Action status is listed as "Draft" (not yet submitted), an EPA user may edit the "Count This Action Toward Measures" flag:

1. Open the "Draft" Action.

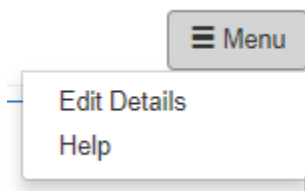
The screenshot shows the ATTAINS web application interface. At the top, there is a navigation bar with the title "ATTAINS - Test Organization A (TEST\_ORG\_A)" and a user profile for "epa user". Below the navigation bar is a menu with icons for Home, Assessment Units, Assessments, Actions, Reports, Priorities, Surveys, and Administration. The "Actions" menu item is highlighted.

The main content area displays the details for "Action - 123". A warning message at the top states "This action is incomplete. Show Details". The details are organized into two columns:

Action Identifier	123	Organization	TEST_ORG_A
Action Name	Test	Action Status	Draft
Action Type	TMDL	Agency Code	State
Completion Date	2018-12-07	TMDL Date (Approved/Established)	--
TMDL Other Identifier		Indian Country Indicator	
Count This Action Toward Measures	Yes		

The "Count This Action Toward Measures" field is highlighted with a red border, and its value is "Yes".

2. Click on the Menu button, and select "Edit Details".



- Change the radio button toggle next to “Count This Action Toward Measures” to “No” and click the Save button.

ATTAINS - Test Organization A (TEST\_ORG\_A) Organization ▾ (epa user)

Home Assessment Units Assessments **Actions** Reports Priorities Surveys Administration

## Action - 123 Menu

General Information

Count This Action Toward Measures\*  Yes  No

Scenario 2: A **State** user initiated the Action record in ATTAINS, and the status is “Submitted”

If the Agency Code is listed as “State”, and the Action status is listed as “Submitted”, an EPA user may edit the “Count This Action Toward Measures” flag:

## Actions Menu

Action ID ▾	Action Name ▾	Agency Code ▾	Type ▾	Status ▾	Completion Date ▾	TMDL Report ID ▾	Managed By ▾	Validation ▾
123	Test	State	TMDL	Draft	2018-12-07		TEST_ORG_A	Needs Information
123456789	Test TMDL	EPA	TMDL	Draft	2019-03-14		EPA	OK
12345678910	Test TMDL	EPA	TMDL	Draft			EPA	Needs Information
TMDL123	Great TMDL	State	TMDL	Draft	2019-02-13		TEST_ORG_A	OK
UT_Training	Test	State	TMDL	Submitted	2018-11-01		TEST_ORG_A	OK
WV_12345	Wendy Creek	State	TMDL	Final	2018-11-12		TEST_ORG_A	OK

- Open the “Submitted” Action. It opens to the Summary sub-tab in Edit mode (the sub-tabs are visible).

Home Assessment Units Assessments **Actions** Reports Priorities Surveys Administration

## Action - UT\_Training Menu

General Pollutants Permits Sources Documents **Summary**

Action Identifier	UT_Training	Organization	TEST_ORG_A
Action Name	Test	Action Status	State Final Action
Action Type	TMDL	Agency Code	State
Completion Date	2018-11-01	TMDL Date (Approved/Established)	--
TMDL Other Identifier		Indian Country Indicator	
Count This Action Toward Measures	Yes		

- Select the General sub-tab.

## Action - UT\_Training Menu

**General** Pollutants Permits Sources Documents Summary

**General Information**

Action ID*	<input type="text" value="UT_Training"/>	Organization	TEST_ORG_A
Action Name*	<input type="text" value="Test"/>	Action Status	State Final Action
Action Type*	TMDL	TMDL Date (Approved/Established)*	<input type="text" value="yyyy-MM-dd"/>
Agency*	<input type="radio"/> EPA <input checked="" type="radio"/> State <input type="radio"/> Tribe	TMDL Other ID	<input type="text" value="TMDL Other ID"/>
Count This Action Toward Measures*	<input checked="" type="radio"/> Yes <input type="radio"/> No	Indian Country	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Shared Jurisdiction
Completion Date	<input type="text" value="2018-11-01"/>		

- Change the radio button next to “Count This Action Toward Measures” to “No”. Click the Save button.

ATTAINS - Test Organization A (TEST\_ORG\_A) Organization ▼ (epa user)

Home Assessment Units Assessments **Actions** Reports Priorities Surveys Administration

## Action - UT\_Training Menu

General Pollutants Permits Sources Documents Summary

### General Information

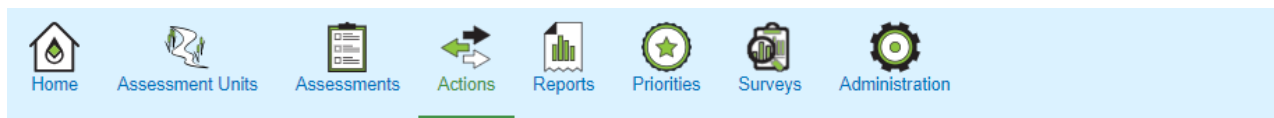
Action ID*	UT_Training	Organization	TEST_ORG_A
Action Name*	Test	Action Status	State Final Action
Action Type*	TMDL	TMDL Date (Approved/Established)*	yyyy-MM-dd <span>📅</span>
Agency*	<input type="radio"/> EPA <input checked="" type="radio"/> State <input type="radio"/> Tribe	TMDL Other ID	TMDL Other ID
Count This Action Toward Measures*	<input type="radio"/> Yes <input checked="" type="radio"/> No	Completion Date	2018-11-01 <span>📅</span>
		Indian Country	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Shared Jurisdiction

UT\_Training Save Next ▶ Return to List

### Scenario 3: An EPA user initiated the Action record in ATTAINS, and the status is either “Draft” or “Submitted”

If the Agency Code is listed as “EPA” and the Action status is listed as “Draft” (not yet submitted) or “Submitted”, an EPA user may edit the “Count This Action Toward Measures” flag:

- Open the “Draft” or “Submitted” Action. It opens on the Summary sub-tab in Edit mode (the sub-tabs are visible).



## Action - 123456789

Menu



Action Identifier	123456789	Organization	TEST_ORG_A
Action Name	Test TMDL	Action Status	Draft
Action Type	TMDL	Agency Code	EPA
Completion Date	2019-03-14	TMDL Date (Approved/Established)	--
TMDL Other Identifier		Indian Country Indicator	
Count This Action Toward Measures	Yes		

- Select the General sub-tab.

## Action - 123456789

Menu



General Information			
Action ID*	<input type="text" value="123456789"/>	Organization	TEST_ORG_A
Action Name*	<input type="text" value="Test TMDL"/>	Action Status	Draft
Action Type*	TMDL	TMDL Date (Approved/Established)*	<input type="text" value="yyyy-MM-dd"/>
Agency*	<input checked="" type="radio"/> EPA <input type="radio"/> State <input type="radio"/> Tribe	TMDL Other ID	<input type="text" value="TMDL Other ID"/>
Count This Action Toward Measures*	<input checked="" type="radio"/> Yes <input type="radio"/> No		
Completion Date	<input type="text" value="2019-03-14"/>	Indian Country	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Shared Jurisdiction

123456789

Save

Next &gt;

Return to List

- Change the radio button next to “Count This Action Toward Measures” to “No”. Click the Save button.

## Action - 123456789 Menu

General
Pollutants
Permits
Sources
Documents
Summary

### General Information

Action ID* <input type="text" value="123456789"/>	Organization <input type="text" value="TEST_ORG_A"/>
Action Name* <input type="text" value="Test TMDL"/>	Action Status <input type="text" value="Draft"/>
Action Type* <input type="text" value="TMDL"/>	TMDL Date (Approved/Established)* <input type="text" value="yyyy-MM-dd"/>
Agency* <input type="radio"/> EPA <input type="radio"/> State <input type="radio"/> Tribe	TMDL Other ID <input type="text" value="TMDL Other ID"/>
Count This Action Toward Measures* <input type="radio"/> Yes <input checked="" type="radio"/> No	
Completion Date <input type="text" value="2019-03-14"/>	Indian Country <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Shared Jurisdiction

123456789

Save
Next 
Return to List

## Scenario 4: The Action record is **Final** in ATTAINS

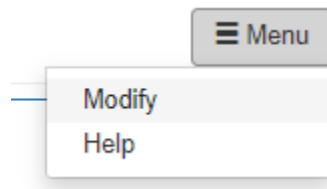
If the Agency Code is listed as “EPA” and the Action status is listed as “Final”, an EPA user may edit the “Count This Action Toward Measures” flag:

- Open the “Final” Action.

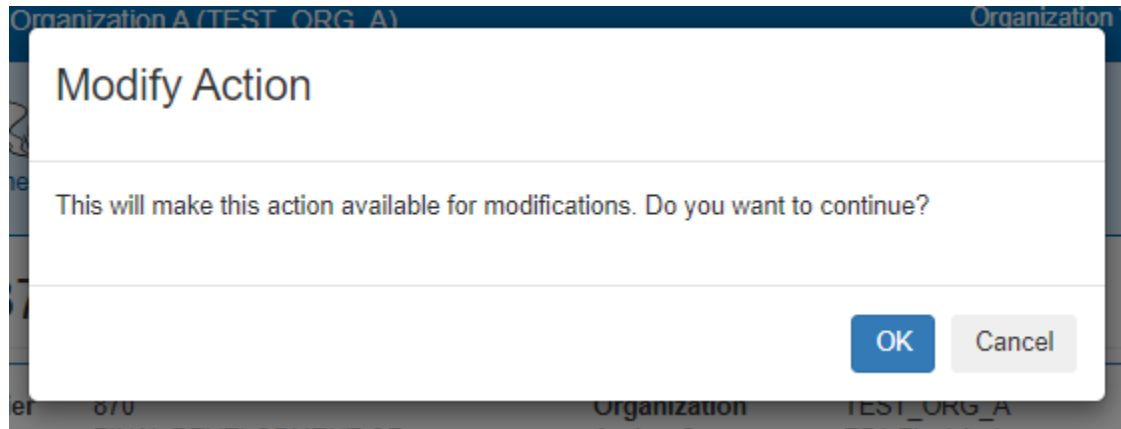
## Action - 870 Menu

Action Identifier	870	Organization	TEST_ORG_A
Action Name	FINAL DEVELOPMENT OF PATHOGENS TMDL, NORTH FORK KY <a href="#">Show More ...</a>	Action Status	EPA Final Action
Action Type	TMDL	Agency Code	State
Completion Date	2017-01-01	TMDL Date (Approved/Established)	2020-06-05
TMDL Other Identifier		Indian Country Indicator	No
Count This Action Toward Measures	Yes		

- Click on the Menu button, and select “Modify”.



- Click “OK” when asked if you want to modify the action.



- Select the General sub-tab.

## Action - 870 Menu

General
Pollutants
Permits
Sources
Documents
Summary

### General Information

<b>Action ID*</b>	<input type="text" value="870"/>	<b>Organization</b>	TEST_ORG_A
<b>Action Name*</b>	<input type="text" value="FINAL DEVELOPMENT OF PATHOGENS TMDL, NORTH FORK KY TMDL"/>	<b>Action Status</b>	Modify
<b>Action Type*</b>	TMDL	<b>TMDL Date (Approved/Established)</b>	<input type="text" value="2020-06-05"/>
<b>Agency*</b>	<input type="radio"/> EPA <input checked="" type="radio"/> State <input type="radio"/> Tribe	<b>TMDL Other ID</b>	<input type="text" value="TMDL Other ID"/>
<b>Count This Action Toward Measures*</b>	<input checked="" type="radio"/> Yes <input type="radio"/> No		
<b>Completion Date</b>	<input type="text" value="2017-01-01"/>		

5. Change the radio button next to “Count This Action Toward Measures” to “No”. Click the Save button.

## Action - 870

Menu

General

Pollutants

Permits

Sources

Documents

Summary

## General Information

Action ID\*

870

Organization

TEST\_ORG\_A

Action Name\*

FINAL DEVELOPMENT OF  
PATHOGENS TMDL, NORTH FORK  
KY TMDL

Action Status

Modify

Action Type\*

TMDL

TMDL Date  
(Approved/Established)

2020-06-05

Agency\*

 EPA  State  Tribe

TMDL Other ID

TMDL Other ID

Count This  
Action Toward  
Measures\* Yes  No

Completion Date

2017-01-01