



EPA Region 1 Brownfields

EPA New England FY2021 Brownfields Grant Guidelines Webinar

MULTIPURPOSE GRANT THRESHOLD CRITERIA SESSION

SEPTEMBER 10, 2020



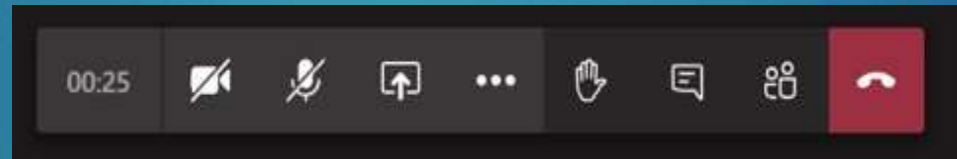
Microsoft Teams Webinar Tips

2



EPA Region 1 Brownfields

Make sure your camera is off



Make sure you are muted



Click on the **show conversation** icon and enter your questions in the message box at the bottom

Purpose of this Session

3



EPA Region 1 Brownfields

- ▶ FY2021 Brownfields **Multipurpose Grant** Guidelines
- ▶ Application Process
 - Threshold Criteria
 - Due Date & Submission Instructions
 - Content & Form of Proposal Submission
 - Narrative Information Sheet
- ▶ Q&A Session
- ▶ Should any information provided in the following slides or by the presenters differ from the Guidelines, the language written in the Guidelines shall prevail.

Section I.A

Description of Grant

4



EPA Region 1 Brownfields

- ▶ Provides funds to carry out Brownfield Assessment & Cleanup activities at eligible sites including:
 - Site inventory
 - Phase I & II assessments
 - Community outreach & involvement
 - Cleanup and reuse planning
 - Developing an overall plan for revitalization
 - Site cleanup
- ▶ Period of performance is **5 years**.



Section I.A

Description of Grant

5



EPA Region 1 Brownfields

- ▶ You can apply for up to \$800,000.
 - 70% must be spent on site-specific activities.
 - At least \$200,000 must be spent on site cleanup.
- ▶ A cost share of \$40,000 is required.
- ▶ You must be the sole owner of at least one brownfield site within the proposed target area.
- ▶ Funds can be used on hazardous substance and/or petroleum sites.

Section I.B

Uses of Grant Funds

1. Direct Programmatic Costs ([CFR Part 200, Subpart E](#))
 - Performance reporting
 - Environmental oversight
2. Purchase Environmental Insurance (**FAQs F. 6-7**).
3. Local governments may use up to 10% of their grant funds to develop and implement a brownfields program (See [Health Monitoring](#) fact sheet & **FAQs F. 8 & R.1**).

Section III.B

Threshold Criteria (FY21 Multipurpose Guidelines P. 9-13)

7



EPA Region 1 Brownfields

- ▶ All Threshold Criteria are pass/fail.
- ▶ Responses must be included as an attachment to your narrative.
- ▶ **You must respond to all criteria. Failure to do so will result in elimination from the competition. Be careful here!**
 - Note: EPA may seek clarification of a response but if you did not respond, it is impossible to do so.
- ▶ **You must pass these criteria to move forward in the competition.**

Section III.B

Threshold Criteria

8



EPA Region 1 Brownfields

1. Applicant Eligibility
2. Community Involvement
3. Target Area
4. Affirmation of Brownfield Site Ownership
5. Uses of Grant Funds
6. Required Cost Share



Threshold Criteria

1. Applicant Eligibility

9



EPA Region 1 Brownfields

- ▶ Cities, Counties, Tribes & States
 - **Affirm that your organization is eligible for funding**
- ▶ Other Governmental Entities
 - **Attach documentation of your eligibility (resolutions, statutes, etc.)**
- ▶ Non-profits – 501(c)(3), LLCs comprised of 501(c)(3)'s, & LLPs comprised of 501(c)(3)'s
 - **Attach documentation demonstrating tax-exempt status under section 501(c)(3) of the Internal Revenue Code**
- ▶ Community development entities per 45D(c)(1)
 - **Attach documentation certifying your organization's status**

Threshold Criteria

2. Community Involvement

10



EPA Region 1 Brownfields

- Provide information that demonstrates how you intend to inform and involve the community and other stakeholders in the planning, implementation, and other brownfield activities described in your proposal.



Threshold Criteria

3. Target Area

11



EPA Region 1 Brownfields

- Identify **one target area** where you propose to conduct eligible activities, such as a neighborhood, a number of neighboring towns, a district, a corridor, a shared planning area or a census tract. The target area may not include communities that are located in distinctly different geographic areas.



- ▶ To be eligible for Multipurpose Grant funding, an applicant must own a site(s) that meets the CERCLA § 101(39) definition of a brownfield. An applicant must own a brownfield site(s) within their target area where cleanup activities may be conducted by **October 28, 2020**.
- ▶ Applicants eligible for Brownfields Grant funding cannot be liable for contamination on the site. Site eligibility related to liability is determined differently at sites contaminated with hazardous substances than for sites contaminated by petroleum or petroleum product. **Eligibility determinations for site-specific assessment and cleanup activities will be made by EPA after the award of the grant throughout the project period.**

- ▶ **Affirm that you own a site that meets the CERCLA § 101(39) definition of a brownfield and is:**
 - a) Not listed (or proposed for listing) on the National Priorities List;
 - b) Not subject to unilateral administrative orders, court orders, administrative orders on consent, or judicial consent decrees issued to or entered into by parties under CERCLA; and
 - c) Not subject to the jurisdiction, custody, or control of the U.S. government. (Note: Land held in trust by the U.S. government for an Indian tribe is eligible for funding.)
- ▶ For more information on sites eligible for Brownfields Grant funding, please see the [Information on Sites Eligible for Brownfields Funding under CERCLA § 104\(k\)](#).

Questions?

- ▶ Multipurpose Grant funding **must** be used to:
 - Conduct both assessment and cleanup activities; and
 - Develop an overall plan for revitalization of the target area if a plan does not already exist.
 - ✓ Indicate on which page of the application information on your plan to conduct assessment and cleanup activities, and to develop an overall plan for revitalization of the target area, if a plan does not exist, can be found.
 - ✓ If a plan already exists, state this in your response.
- **Note: Information that is referenced can be in the written narrative or the budget table.**

- ▶ Multipurpose Grant recipients are required to provide a **\$40,000** cost share.
- ▶ The cost share may be in the form of a contribution of:
 - Labor, material, or services incurred for an eligible and allowable expense under the grant and otherwise comply with 2 CFR 200.306.
 - Eligible and allowable expenses may include administrative costs borne by the recipient or a third party to meet its cost share obligation; including indirect costs, subject to the 5% limit on administrative costs.
- ▶ **Demonstrate how you will meet the \$40,000 cost share requirement.** Note: This discussion may be the same as the response to Description of Tasks and Activities in **Section IV.E.3.a.**

Section IV.B

Due Date & Submission Instructions

17



EPA Region 1 Brownfields

► Step 1:

- ✓ Have an active, unique, Data Universal Numbering System (DUNS) number. Information found at <http://www.dnb.com/>.
- ✓ Have an active System for Award Management (SAM) account in www.sam.gov **BEFORE** you submit, **AND** throughout the application, award and cooperative agreement time frame.
- ✓ Be registered in www.grants.gov.
- ✓ Have your designated organization's AOR be available to submit your application by the due date.

► Step 2:

- ✓ Have your AOR submit your application via www.grants.gov no later than 11:59 pm ET on **October 28, 2020**.
- ✓ See **Appendix 1** on **pages 40-44** of the **Multipurpose Guidelines**.

Section IV.B

Due Date & Submission Instructions

18



EPA Region 1 Brownfields

► Helpful Tips:

- Make sure your organization's information is consistent with EPA, DUNS and SAM.
- The registration process for www.sam.gov and www.grants.gov can take up to a month or more so **register ASAP.**
- **Applications received after the due date will not be considered.**

- ▶ Your application **must**:
 - ✓ Be in English.
 - ✓ Be typed, single-spaced, on letter sized paper (8 ½ x 11).
 - ✓ Use standard Times New Roman, Arial or Calibri fonts with a **12 point font size**.
- ▶ Do **NOT** include:
 - Color printing, photos, graphics, and unnecessary attachments.
 - Attachments outside of threshold criteria and required items.
- ▶ Excess pages **will be** removed and not evaluated.
- ▶ Check application submission checklist before submission.

Section IV.C

Content & Form of Proposal Submission (FAQs B.1-13)

20



EPA Region 1 Brownfields

► Application Materials (**Guidelines P. 15**)

- Federal Application Materials required by www.grants.gov (see Appendix 1 on page 42)
- Narrative Information Sheet (**2 Pages**) + Required Attachments
- Narrative Proposal/Ranking Criteria (**12 Pages**) + Required Attachments
- Threshold Criteria Responses



You must include all 4 items for a complete proposal!

Section IV.D

Narrative Information Sheet

21



EPA Region 1 Brownfields

- ▶ Logistics
 - Do not exceed 2 single-spaced pages.
 - Must be on your organization's **official letterhead**.
- ▶ Narrative Information Sheet **must address** all of the requested items. If something is not applicable, provide a statement to indicate that it does not apply.

Section IV.D

Narrative Information Sheet

22



EPA Region 1 Brownfields

- ▶ 1. Applicant Identification
- ▶ 2. Funding Requested
 - Note: Applicants will request **one funding amount** to address sites contaminated by hazardous substances and/or petroleum. You do not need to separate out the requests in this section.
- ▶ 3. Location
- ▶ 4. Property Information
- ▶ 5. Contacts
- ▶ 6. Population
 - Note: Population data available at [census.gov](https://www.census.gov).
- ▶ 7. Other Factors Checklist (**FAQs C. 4**)
 - If none of these factors are applicable to you, make sure you provide a statement to indicate that they do not apply.

- ▶ 8. Letter from the State or Tribal Environmental Authority
 - To request a letter from your State Brownfields Program Contact, please email the following information at **least 2 weeks** before the grant submittal deadline:
 - ✓ Grant(s) for which you are applying;
 - ✓ Site(s) for which you are applying; and
 - ✓ To whom the letter should be addressed.
 - CT: Go to [How to Request a State Letters from CT DEEP.](#)
 - VT: Include Subject Line: "State Letter for EPA Brownfields Grant."

Before you get too excited

24



EPA Region 1 Brownfields

- ▶ Keep in mind that
 1. This is a very competitive process.
 2. We anticipate awarding 1 grant per region.
 3. If you apply for a FY21 Multipurpose Grant, you **cannot** apply for any other type of funding.
 4. If you are awarded a FY21 Multipurpose Grant, you **cannot** apply for any additional funding for the next **two** years.

Questions?

Contact Info

26



EPA Region 1 Brownfields

EPA

Dorrie Paar (paar.dorrie@epa.gov)

Multipurpose Grant Lead
US EPA Region 1

617-918-1432

Connecticut

Mark Lewis (mark.lewis@ct.gov)

CT Department of Energy
and Environmental Protection
Office of Constituent Affairs &
Land Management
Hartford, CT 06106-5127

860-424-3768

Maine

Nick Hodgkins (nick.hodgkins@maine.gov)

ME DEP, Brownfields Program
17 State House Station
Augusta, ME 04333-0017

207-592-0882

Massachusetts

Angela Gallagher (angela.gallagher@state.ma.us)

Massachusetts Department of
Environmental Protection
Bureau of Waste Site Cleanup
20 Riverside Drive
Lakeville, Massachusetts 02347

508-946-2790

Contact Info

27



EPA Region 1 Brownfields

New Hampshire

Michael

McCluskey (michael.mccluskey@des.nh.gov)

NH Department of Environmental Services
Hazardous Waste Remediation Bureau
29 Hazen Drive - PO Box 95
Concord, NH 03302-0095
603-271-2183

Rhode Island

Kelly J. Owens (kelly.owens@dem.ri.gov)

Rhode Island Dept. of Environmental Management
Office of Land Revitalization and
Sustainable Materials Management
235 Promenade Street
Providence, RI 02908-5767
401-222-2797 Ext. 7108

Vermont

Trish

Coppolino (patricia.coppolino@vermont.gov)

Department of
Environmental Conservation
Waste Management &
Prevention Division
Sites Management Section
One National Life Drive, Davis 1
Montpelier, VT 05620-3704
802-249-5822

Upcoming Sessions

28



EPA Region 1 Brownfields

- ▶ Cleanup Ranking/Evaluation Criteria

September 15, 2020 | 10:00 AM to 12:00 PM

- ▶ Assessment Threshold/Ranking/Evaluation Criteria

September 17, 2020 | 10:00 AM to 12:00 PM

- ▶ Multipurpose Ranking Criteria

September 17, 2020 | 1:30 PM to 3:00 PM

- ▶ **To register**, email your name, affiliation, community you are representing, and the session(s) you will be attending to R1Brownfields@epa.gov.





Roadmap to Mill Redevelopment Webinar Series

29



EPA Region 1 Brownfields

The New Jersey Institute of Technology's Technical Assistance to Brownfields Program (NJIT TAB), in association with EPA Region 1 is offering a **free**, 4-part webinar series focused on the redevelopment of New England's iconic mills. This series will feature many, repurposed New England mills, as experts delve into the trials and triumphs of mill redevelopment.

Webinars will take place on September 24, October 6, October 15 & October 27, 2020.

Go to <https://www.njit.edu/tab/news#Mills> for more information.



BROWNFIELDS 2021

SUSTAINABLE COMMUNITIES
START HERE

POSTPONED

We hope this message finds you well and healthy. EPA and ICMA are closely monitoring the Coronavirus (COVID-19) situation and are adapting our in-person conference experience in consideration of your health and safety. We look forward to seeing you at the **National Brownfields Training Conference** in Oklahoma City.

SAVE THE DATE: **OKLAHOMA CITY, OK | APRIL 27-30, 2021**



30



EPA Region 1 Brownfields

REVITALIZING NEW ENGLAND: BROWNFIELDS SUMMIT 2021



OCTOBER 6 & 7, 2021

Devens Common Center | Devens, MA



Q&A Session