

**TSCA FEES
ACCESSING AND SUBMITTING PAYMENT
FOR AN INITIAL RESPONSE IN CDX**

**STEP-BY-STEP INSTRUCTIONS FOR
ACCESSING AND SUBMITTING PAYMENT FOR EPA-INITIATED RISK
EVALUATIONS 40 CFR 700.45(B)(5)**

Step 1. Log into CDX (<https://cdx.epa.gov/>)

- For general questions about CDX, see the “FAQ” or “Help” tabs, or the “Contact Us” link at the top of the screen.
- To create a new CDX account, click on the green “Register with CDX” button
- The CDX link is also available on the TSCA Fees website at www.epa.gov/TSCA-fees under the “Reporting and Paying Fees” section

The screenshot shows the EPA Central Data Exchange (CDX) website. At the top left is the EPA logo with the text 'United States Environmental Protection Agency'. A navigation bar contains links for 'Home', 'About', 'Recent Announcements', 'Terms and Conditions', 'FAQ', and 'Help'. Below this is the 'CDX Central Data Exchange' header with a 'Contact Us' link. The main content area features a large landscape image of a lake and mountains. Overlaid on the right side of the image is a 'Log in to CDX' form with a red border. The form includes fields for 'User ID' and 'Password', a 'Show Password' checkbox, and 'Log In' and 'Register with CDX' buttons. Below the form are links for 'Forgot your Password?', 'Forgot your User ID?', and 'Warning Notice and Privacy Policy'. Below the image is a 'Welcome' section with a paragraph of text. At the bottom is a 'Warning Notice and Privacy Policy' section with a 'Warning Notice' sub-section containing a list of five points.

Log in to CDX

User ID

Password

Show Password

[Forgot your Password?](#)
[Forgot your User ID?](#)
[Warning Notice and Privacy Policy](#)

Welcome

Welcome to the Environmental Protection Agency (EPA) Central Data Exchange (CDX) - the Agency's electronic reporting site. The Central Data Exchange concept has been defined as a central point which supplements EPA reporting systems by performing new and existing functions for receiving legally acceptable data in various formats, including consolidated and integrated data.

Warning Notice and Privacy Policy

Warning Notice

In proceeding and accessing U.S. Government information and information systems, you acknowledge that you fully understand and consent to all of the following:

1. you are accessing U.S. Government information and information systems that are provided for official U.S. Government purposes only;
2. unauthorized access to or unauthorized use of U.S. Government information or information systems is subject to criminal, civil, administrative, or other lawful action;
3. the term U.S. Government information system includes systems operated on behalf of the U.S. Government;
4. you have no reasonable expectation of privacy regarding any communications or information used, transmitted, or stored on U.S. Government information systems;
5. at any time, the U.S. Government may for any lawful government purpose, without notice, monitor, intercept, search, and seize any authorized or unauthorized communication to or from U.S. Government information systems or information used or stored on U.S. Government information systems;

Step 2. Open the “CSPP: Submissions for Chemical Safety and Pesticide Programs” link as the Primary Authorized Official

Logged in as **COONDERA** ([Log Out](#))

MyCDX | [Inbox](#) | [My Profile](#) | [Role Sponsorship](#) | [Submission History](#) | [Payment History](#) | [E-Enterprise Portal](#)

Services Manage		
Status	Program Service Name	Role
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Accreditation Body (AB) Authorized Official
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Accreditation Body (AB) Support
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Primary Authorized Official
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Primary Support
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Secondary Authorized Official
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Third-Party Certifier (TPC) Authorized Official
	CSPP: Submissions for Chemical Safety and Pesticide Programs	Third-Party Certifier (TPC) Support
	TRIMEweb: Toxic Release Inventory Made Easy Web	TRI-MEweb (Certifying Official)

CDX Service Availability

[See the status for all program services](#)

News and Updates

No news/updates.

[Add Program Service](#) [Manage Your Program Services](#)

Step 3. Select “TSCA Risk Evaluation Rule” from the drop-down list and click “OK”

The screenshot shows the CSPP (Chemical Safety and Hazard Investigation) interface. At the top left is the CSPP logo. At the top right, it says "Logged in as: C G, Primary Authorized Official" and "Log Out". The main heading is "CHEMICAL INFORMATION SUBMISSION SYSTEM". On the left, there is a message: "Welcome to the EPA's Chemical drop-down menu." In the center, a dropdown menu is open, listing various TSCA-related options. The option "TSCA Risk Evaluation Rule" is highlighted with a red rectangular box. To the right of the dropdown menu, there is a partial instruction: "Please select an application from the".

CSPP

Logged in as: C G, Primary Authorized Official
Log Out

CHEMICAL INFORMATION SUBMISSION SYSTEM

Welcome to the EPA's Chemical drop-down menu.

Please select an application from the

- TSCA Chemical Data Reporting (CDR)
- TSCA Section 5 Notices and Supports - ePMN
- TSCA FYI Submission
- TSCA Section 4
- TSCA Section 8(e) Notice
- TSCA Section 12(b)
- TSCA Section 8(a) Nanoscale Materials
- TSCA Section 8(b) - Notice of Activity
- TSCA Risk Evaluation Rule**
- Mercury Electronic Reporting - MER
- TSCA Chemical Data Reporting (CDR) 2020

Step 4. Click on the Dollar Sign icon in the Action column for the submission you need to amend.

Submission History

Show entries Search:

Form Alias	Form Type	Case Number	Submission Date	Status	Action
EIRE-20191204-10:09:15	EPA Initiated Risk Evaluation	EIRE-19-0011	12/19/2019	In Progress	 
EIRE-20200519-10:31:36	EPA Initiated Risk Evaluation			In Progress	
Eval for Formaldehyde	Manufacturer Requested Risk Evaluation	MRRE-17-0007	06/27/2017	Completed	 
Fees Test Submission	Manufacturer Requested Risk Evaluation	MRRE-18-0029	06/24/2019	Failed - Awaiting Payment	 
IR-20191114-11:46:45	Initial Response	IR-19-0006	12/17/2019	Processing	
IR-20200210-12:16:23	Initial Response	IR-20-0007	11/23/2020	Completed - Awaiting Payment	  
IR-20200501-10:17:43	Initial Response	IR-20-0008	05/06/2020	In Progress - Awaiting Payment	  
IR-20200519-10:33:35	Initial Response			In Progress	
IR-20201104-10:51:05	Initial Response			In Progress	

Step 5. Enter the passphrase used when creating the submission.

- *Clicking 'Cancel' will end the process of unlocking the submission.*

Risk Evaluation IR-20200210-12:16:23

Form Alias

IR-20200210-12:16:23

Enter Passphrase

Cancel

Continue

Step 6. Provide the requested Password and response to your 20-5-1 security question and click “Sign”.

eSignature Widget

1. Authentication

Log into CDX

User:

CGORDER1

Password:

Show Password

Welcome C G

2. Verification

Question:

What is your favorite pet's name?

Answer:

Show Answer

Correct Answer

3. Sign File

Sign

Step 7. View or pay your invoice.

- Clicking the downward facing arrow will allow you to save a copy of your invoice.
- Clicking on "Pay Your Invoice Now" will initiate the payment process.

Download Copy of Record:

File Name	File Size	Action
RiskevalSubmission_COR_dbc0367c-241c-4515-be50-b6db5bb32262.zip	71041	

Download Communication Documents:

You have no communications to download.

Payments:

Payment Communication Type	File Name	File Status	Download	Payment Amount	Due Date	Payment Status	Payment Received Date	Make a Payment
Invoice	CdxCommunicationd738e93b-f652-4ed9-94e8-f5455df0f900.pdf			\$1,000.00	2021-01-02	Unpaid	No Payment Information Available	Pay Your Invoice Now

Step 8. Select if you will be making a credit/debit card, or ACH payment and provide the requested information. Click “Submit Payment”.

- *Credit/debit payments are only allowed up to \$24,999.99.*

CSPP Payment Processor

Payment Method
 Credit/Debit Card ACH Payment

Payer Information

Payment Amount \$1000	Account Holder Name * First Name Last Name <input type="checkbox"/> Use a company name
Card Number * <input type="text"/>	Billing Address * Address 1* Address 2
Expiration Date * 01 / 2020	City/State/Zip Code * City AK Zip
Security Code * <input type="text"/>	Country * United States of America

Submit Payment

CSPP Payment Processor ✕

Payment Method

Credit/Debit Card ACH Payment

Bank Account Transaction

Payment Amount \$1000	Account Holder Name * <input type="text"/> First Name <input type="text"/> Last Name <input type="checkbox"/> Use a company name
Account Type * <input type="text"/> Business Checking ▾	Routing Number * <input type="text"/>
Check Number <input type="text"/>	Account Number * <input type="text"/>
	Confirm Account Number * <input type="text"/>

Step 9. Payment confirmation.

- *A pop-up window will appear providing payment confirmation information.*
- *Email confirmations of payment will be sent to your CDX inbox and to the email used when registering for CDX.*

