

EPA Webinar About Manufacturer Information Module Redesign & Testing Information

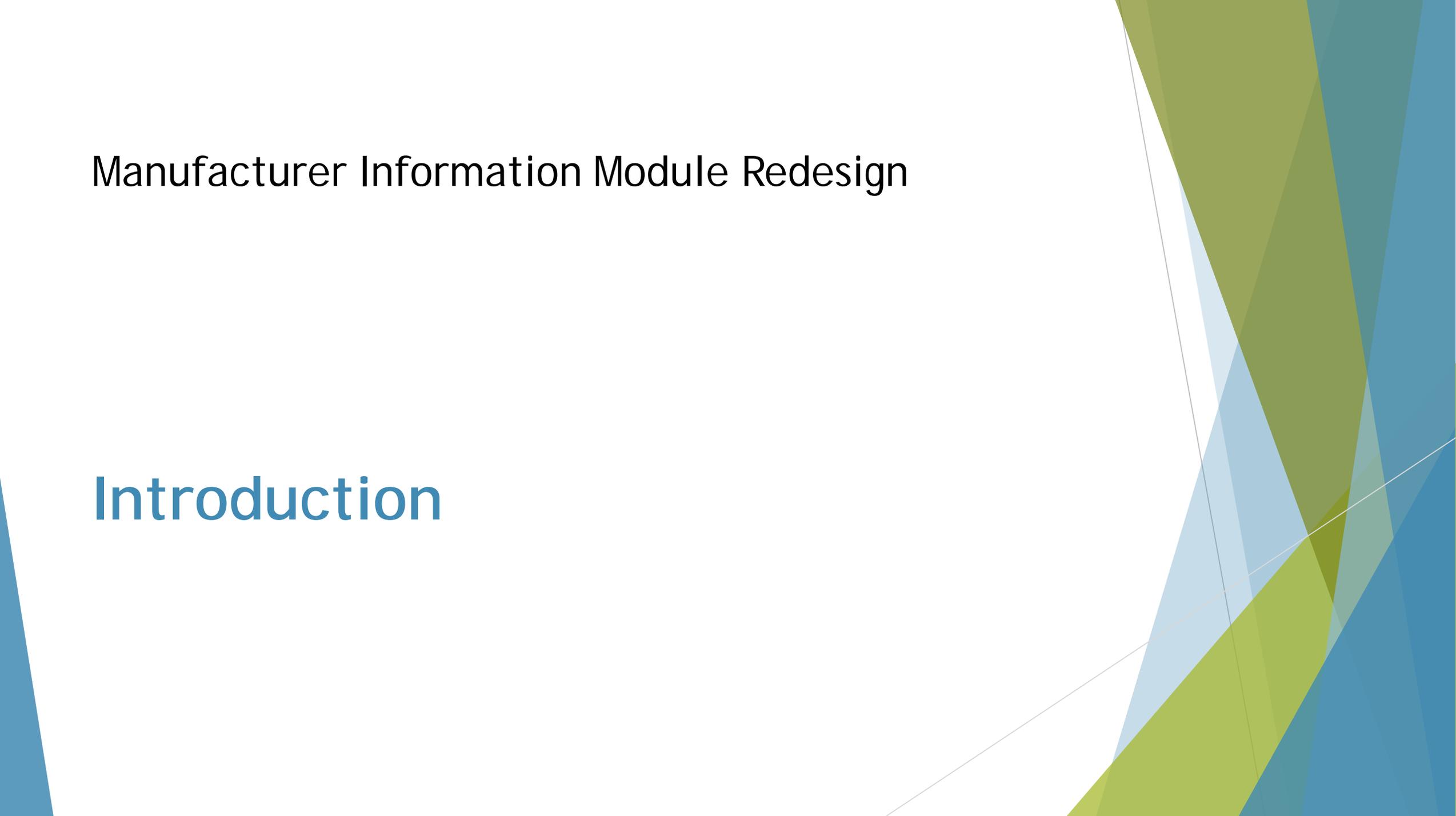
January 27, 2021

Agenda

- ▶ Introduction
- ▶ Highlights
- ▶ Demo of Redesigned Module
- ▶ Things Manufacturers Need To Do Before Production Release
- ▶ Things Manufacturers Need To Do After Production Release
- ▶ Manufacturer Testing Information
- ▶ Questions?
- ▶ Appendix- Screenshots of Redesigned & Legacy Manufacturer Information Modules

Manufacturer Information Module Redesign

Introduction



Introduction

- ▶ The Manufacturer Information module is being redesigned to improve the user experience and ensure accurate and complete information for all industries
 - ▶ Production release targeted for Spring 2021. EPA will notify manufacturers when a date has been finalized
 - ▶ Manufacturers will have an opportunity to test the redesigned module from March 8, 2021 through March 12, 2021
 - ▶ IMPORTANT: There are things every manufacturer will have to do before and after the redesigned module is released to production
 - ▶ For additional details about the redesigned module, see the October 2020 presentation at <https://www.epa.gov/ve-certification/manufacturing-information-redesign>

Manufacturer Information Module Redesign

Highlights

- EV-CIS Roles & Manufacturer Information Module
- Annual Affirmation
- Locking Feature
- Updated List of Industries
- Data Migration

Highlight: EV-CIS Roles & Manufacturer Information

EV-CIS Role	Access
CAO	<ul style="list-style-type: none">• Read-Only View
CROMERR Signer	<ul style="list-style-type: none">• Read-Only View• Affirmation Checkbox on Review & Confirm Screen
EV-CIS Submitter	<ul style="list-style-type: none">• Ability to View & Edit

Note: For the same user to be able to edit and affirm the Manufacturer Information, they will need both the EV-CIS Submitter and CROMERR Signer roles

Highlight: Annual Affirmation

- ▶ Every 365 days, a CROMERR Signer must affirm that the Manufacturer Information for their Manufacturer Code is accurate and complete
 - ▶ The initial affirmation will be required within 30 days after the production release in Spring 2021
 - ▶ The 365-day clock will reset at the time of each affirmation
 - ▶ Affirmation can be completed as frequently as desired
 - ▶ If more than one CROMERR Signer exists for your company, all will be able to perform the affirmation, but only one must do it every 365 days

Highlight: Annual Affirmation

- ▶ Users who have been granted the EV-CIS CROMERR Signer role will:
 - ▶ See a warning message on the EV-CIS Home beginning 15 days prior to the annual deadline and continuing until the annual affirmation has been completed by the CROMERR Signer
 - ▶ See and be able to check an affirmation checkbox on the Manufacturer Information “Review & Confirm” screen after confirming that all information is accurate and complete
 - ▶ Receive email notifications in their CDX inbox and to email addresses provided for any Contacts that have “CROMERR Signer” selected as a Contact Role at 45 days, 30 days, and 15 days prior to the annual affirmation deadline

Highlight: Annual Affirmation

- On EV-CIS Home, users with only the CROMERR Signer role will see any applicable affirmation warning messages (yellow or red), as well as the normal links to the Maintain Manufacturer Information, Request Certificate or CSI Update, and Update Introduction to Commerce Date

CROMERR Signer-Only View of EV-CIS Home

EPA EV-CIS Engines and Vehicles - Compliance Information System **My CDX CDX Inbox**

EV-CIS Home

Warning: The deadline is approaching for a CROMERR Signer to review and affirm the accuracy and completeness of your company's Manufacturer Information. It was last affirmed on 01/16/2020. If this annual requirement is not met by 01/15/2021, your company will be unable to request certificates of conformity and Certification Summary Information (CSI) updates. Even if no changes are necessary, a CROMERR Signer must affirm that the information in your manufacturer profile is accurate and complete.

What would you like to do?

- Maintain Manufacturer Information**
- Request Certificate or CSI Update**
- Update Introduction to Commerce Date**

Highlight: Annual Affirmation

CROMERR Signer-Only View of Manufacturer Information Review Screen

- Users with only the CROMERR Signer role will see the read-only Manufacturer Information Review & Confirm screen plus the CROMERR Signer affirmation checkbox and Submit button

The screenshot displays the EPA EV-CIS interface for reviewing manufacturer information. At the top, the EPA logo and 'EV-CIS' are visible, along with the text 'Engines and Vehicles - Compliance Information System'. The user's role is identified as 'My CDX' and 'CDX Inbox'. The main heading is 'Manufacturer Information'. Below this, the 'Manufacturer Name' is 'Environmental Protection Agency' and the 'EPA Manufacturer Code' is 'EPA'. The screen is titled 'Review & Confirm' and includes a 'Show All Sections' button. A list of sections is shown, each with a plus sign and a 'Show' button: '+ Applicable Industries', '+ Locations (21)', '+ Contacts (25)', '+ Divisions (7)', and '+ Alternate Manufacturers (19)'. A 'Comments' section contains the text 'EPA comments while testing 5th DEV deployment.' At the bottom, there is an affirmation checkbox with the text 'I affirm that the manufacturer information entered is accurate and complete.' and two buttons: 'Exit' and 'Submit →'.

Highlight: Annual Affirmation

- ▶ Users who have been granted the EV-CIS CROMERR Signer role will not be able to:
 - ▶ Submit requests for certificates or CSI updates if the annual affirmation deadline has passed without affirming their Manufacturer Information, since the “Request Certificate or CSI Update” button on EV-CIS Home will be deactivated. These features will be restored once the affirmation is completed
 - ▶ Edit any of the Manufacturer Information except for selecting the affirmation checkbox unless they also have the EV-CIS Submitter role. To learn how to add roles to existing EV-CIS user accounts, see: <https://www.epa.gov/sites/production/files/2020-03/documents/evcis-role-sponsorship-user-guide-2020-04-03.pdf>

Highlight: Annual Affirmation

CROMERR Signer-Only View of EV-CIS Home When Affirmation Deadline Has Passed

- On EV-CIS Home, when the affirmation deadline has passed, a red warning message will be displayed and the Request Certificate or CSI Update link, normally available for CROMERR Signers, will be deactivated

The screenshot shows the EV-CIS Home interface. At the top, a dark blue header contains the text "EV-CIS Home". Below this, a red warning message is displayed in a light red box with a red exclamation mark icon. The message reads: "Because your company has not met the annual requirement for affirming the information in your manufacturer profile, your company's CROMERR Signers are currently unable to request certificates of conformity and Certification Summary Information (CSI) updates. Even if no changes are necessary, a CROMERR Signer must affirm that the information in your manufacturer profile is accurate and complete." Below the warning, the heading "What would you like to do?" is centered. A grid of six action buttons is displayed below. The "Request Certificate or CSI Update" button is highlighted with a red border and a red exclamation mark icon, indicating it is deactivated. The other buttons are "Maintain Manufacturer Information", "Submit Certification Information", "Submit Fuel Economy Label Information", "Submit Compliance Information", and "Update Introduction to Commerce Date".

EV-CIS Home

! Because your company has not met the annual requirement for affirming the information in your manufacturer profile, your company's CROMERR Signers are currently unable to request certificates of conformity and Certification Summary Information (CSI) updates. Even if no changes are necessary, a CROMERR Signer must affirm that the information in your manufacturer profile is accurate and complete.

What would you like to do?

Maintain Manufacturer Information

Submit Certification Information

Request Certificate or CSI Update

Submit Fuel Economy Label Information

Submit Compliance Information

Update Introduction to Commerce Date

Highlight: Annual Affirmation

CROMERR Signer & Submitter View of Manufacturer Information Review Screen

- Users with the CROMERR Signer & Submitter roles will be able to edit information on any of the tabs and see the Review screen which includes the CROMERR Signer affirmation checkbox and a Submit button

Manufacturer Information

[Go to Request EPA Manufacturer Code \(temporary link\)](#)

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries Locations Contacts Divisions Alternate Manufacturers **Review & Confirm**

Review & Confirm

Show All Sections

- + Applicable Industries Show
- + Locations (21) Show
- + Contacts (25) Show
- + Divisions (7) Show
- + Alternate Manufacturers (19) Show

Comments:
EPA comments while testing 5th DEV deployment.

I affirm that the manufacturer information entered is accurate and complete.

[← Back](#) [Exit](#) [Submit →](#)

Highlight: Annual Affirmation

- ▶ **Users with any EV-CIS role(s) will:**
 - ▶ See a warning message on the EV-CIS Home beginning 15 days prior to the annual deadline and continuing until the annual affirmation has been completed by the CROMERR Signer
- ▶ **Users with EV-CIS Submitter and/or CROMERR Signer roles will:**
 - ▶ See the “Deadline for Next Affirmation by a CROMERR Signer” on the confirmation screen after each Manufacturer Information submission
 - ▶ However, users who only have the CAO role cannot submit and therefore will not see the submission confirmation screen

Highlight: Annual Affirmation

- On EV-CIS Home, users with any EV-CIS roles (CAO, CROMERR Signer, and/or Submitter) will see any applicable affirmation warning messages (yellow or red)

The screenshot displays the EV-CIS Home interface. At the top, there is a navigation bar with the EPA logo, 'EV-CIS Engines and Vehicles - Compliance Information System', 'My CDX', and 'CDX Inbox'. Below this is a dark blue header with 'EV-CIS Home'. A prominent yellow warning message is shown, stating: 'The deadline is approaching for a CROMERR Signer to review and affirm the accuracy and completeness of your company's Manufacturer Information. It was last affirmed on 01/16/2020. If this annual requirement is not met by 01/15/2021, your company will be unable to request certificates of conformity and Certification Summary Information (CSI) updates. Even if no changes are necessary, a CROMERR Signer must affirm that the information in your manufacturer profile is accurate and complete.' Below the warning, a section titled 'What would you like to do?' contains six action buttons: 'Maintain Manufacturer Information' (with a warning icon), 'Submit Certification Information', 'Request Certificate or CSI Update', 'Submit Fuel Economy Label Information', 'Submit Compliance Information', and 'Update Introduction to Commerce Date'.

Highlight: Annual Affirmation

- After submitting an update to Manufacturer Information, users with the CROMERR Signer and/or Submitter roles will see the Complete screen which includes the Deadline for Next Affirmation by a CROMERR Signer

The screenshot shows the EPA EV-CIS interface. At the top, there is a navigation bar with the EPA logo, 'EV-CIS Engines and Vehicles - Compliance Information System', 'My CDX', and 'CDX Inbox'. Below this is a dark blue header with 'Manufacturer Information'. The main content area has a green link: 'Go to Request EPA Manufacturer Code (temporary link)'. Below that, it shows 'Manufacturer Name: Environmental Protection Agency' and 'EPA Manufacturer Code: EPA'. A horizontal menu contains 'Applicable Industries', 'Locations', 'Contacts', 'Divisions', 'Alternate Manufacturers', and 'Review & Confirm'. The main section is titled 'Complete' in green, with a message: 'Your manufacturer information has been submitted to EPA. If you have any questions, please contact EPA at (888) 890-1995 or email evcishelpdesk@epacdx.net'. Below this is a 'Submission Summary' table:

Date	01/14/2021	Manufacturer Code	EPA
Manufacturer Name	Environmental Protection Agency	Transaction ID	_3b0ab083-2481-45b5-a49d-e0be92aff7f2

A yellow box highlights the text: 'Deadline for Next Affirmation by a CROMERR Signer 01/15/2021'. At the bottom, there are two buttons: 'Go to My CDX' and 'Done'.

Highlight: Locking Feature

- ▶ When one user enters the Manufacturer Information module or while submitted updates to the Manufacturer Information are still processing, the module will be “locked” so that any subsequent users will only have read-only access
 - ▶ In read-only mode, users will see all the information for their Manufacturer Code on the Review screen
 - ▶ CROMERR Signers will not be able to complete the annual affirmation in read-only mode
 - ▶ The module will be unlocked as soon as the other user exits the module and as soon as any submitted updates have completed processing

Highlight: Locking Feature

EPA **EV-CIS** Engines and Vehicles - Compliance Information System

My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency**

Notice

Your company's Manufacturer Information will be opened in read-only mode because either another user has it open or submitted changes are still being processed. Note: Any pending changes will not be visible in read-only mode. Do you want to continue?

[Return to EV-CIS Home](#) [Continue](#)

EV-CIS QUICK LINKS

- [EV-CIS Home](#)
- [Maintain Manufacturer Information](#)
- [Update Introduction to Commerce Date](#)

CONTACT US

- [Contact Us](#)
- Help Desk (888) 890-1995
- [Help Desk Email](#)

OTHER LINKS

- [CDX Inbox](#)
- [Privacy and Security Notice](#)
- [Terms and Conditions](#)

Highlight: Locking Feature

 **EV-CIS** Engines and Vehicles - Compliance Information System My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

- + Applicable Industries Show
- + Locations (25) Show
- + Contacts (29) Show
- + Divisions (7) Show
- + Alternate Manufacturers (19) Show

Comments:
EPA comments while testing 5th DEV deployment; completing required affirmation.

Highlight: Updated Industries

- ▶ The list of industries in Manufacturer Information will be updated to be consistent with the list used on the Submit Certification Information and Submit Compliance Information buttons on the EV-CIS Home page- instead of using the previously consolidated industries
 - ▶ Some industries have been removed from Manufacturer Information (e.g., Aircraft, Alternate Fuel Converter, ICI, etc.)
 - ▶ Heavy-Duty Highway Engines will be separated into two separate industries for Diesel and Gasoline Engines
 - ▶ Nonroad Evaporative Components and Equipment/Vessels will be separated into six separate industries for Diurnal, Equipment, Fuel Caps, Fuel Lines, Fuel Tanks, and Equipment

Highlight: Updated Industries

New Separated Industry Name	Legacy Consolidated Industry Name
Heavy-Duty Highway Diesel Engines	Heavy-Duty Highway Gas and Diesel Engines
Heavy-Duty Highway Gasoline Engines	Heavy-Duty Highway Gas and Diesel Engines
Nonroad Evaporative Diurnal	Nonroad Evaporative Components and Equipment/Vessels
Nonroad Evaporative Equipment	Nonroad Evaporative Components and Equipment/Vessels
Nonroad Evaporative Fuel Caps	Nonroad Evaporative Components and Equipment/Vessels
Nonroad Evaporative Fuel Lines	Nonroad Evaporative Components and Equipment/Vessels
Nonroad Evaporative Tanks	Nonroad Evaporative Components and Equipment/Vessels
Nonroad Evaporative Vessels	Nonroad Evaporative Components and Equipment/Vessels

Highlight: Data Migration

- ▶ Legacy manufacturer information will be migrated as-is to the redesigned module with a few exceptions:
 - ▶ Any information associated with the formerly combined industries will be copied over to all the newly separated industries
 - ▶ The new Location Type field will be blank for all migrated Locations except for those that are test labs which will have a system-assigned value of "Test Lab"
 - ▶ You may see new Locations/Test Labs that were system-generated if you had any test labs in the legacy module that either referenced another manufacturer's test lab or that have a duplicate address with your other test labs
 - ▶ The legacy Test Lab ID# will be system-assigned to the new Location/Test Lab
 - ▶ The legacy Test Lab Name will be system-assigned to the Location Name for the new system-generated Location

Highlight: Data Migration

- ▶ Legacy manufacturer information will be migrated as-is to the redesigned module with a few exceptions:
 - ▶ Any legacy values for State and Country that are being modified in this release will be migrated to the new equivalent value in the redesigned module (e.g., revised State or Country names, some States will now be Countries, and some Countries will now be States)
 - ▶ Some existing contacts may not have any values selected for Contact Role after migration since only the legacy values for Contact Role that are not being modified in this release will be migrated
 - ▶ All Industry/Compliance Program combinations selected for a Contact will be migrated with the Notification Indicator set to “No” however, when an Industry/Compliance Program selected for a Contact includes one of the legacy combined industries, new records will be system-generated for all the new separated industries
 - ▶ None of the legacy notification emails will be migrated and will need to be re-entered for specific contacts in the redesigned module

Manufacturer Information Module Redesign

**Demo of Redesigned
Manufacturer Information Module**

Manufacturer Information Module Redesign

Things Manufacturers Need To Do Before The Production Release

Things To Do Before Production Release- IMPORTANT

- ▶ For any certificates needed before mid-April, submit your certificate requests by March 16, 2021 to increase the likelihood that your certificate requests are completed prior to the production deployment
 - ▶ Any requests submitted after March 16, 2021 may need to be “denied” since all requests need to be processed prior to the deployment
 - ▶ If your request is denied, you will need to update your Manufacturer Information, reprocess your certification family datasets, and then resubmit your certificate request



Things To Do Before Production Release

- ▶ Review your current Manufacturer Information details and identify any needed updates
 - ▶ Some editing is possible now in the legacy module, and even more editing will be allowed in the redesigned module
 - ▶ Identify any records that are no longer used for EPA certification or compliance activities and change the status to “inactive” (either now in the legacy module or later in the redesigned module)
 - ▶ Review all email addresses entered on the Notification Emails tab and determine which Contact(s) each email should be added to (either now in the legacy module as the Secondary Email or later in the redesigned module as an Additional Email)

Things To Do Before Production Release

- ▶ Review your current Manufacturer Information details and identify any needed updates
 - ▶ Identify any Test Labs that have the same address selected as other Test Labs
 - ▶ If the selected address is incorrect, either create a new Test Lab now in the legacy module with the correct address (and make the incorrect one inactive) or be ready to correct the address of the new system-generated Location/Test Lab in the redesigned module
 - ▶ Identify any Test Labs that are owned by a different manufacturer but that were not entered by referencing the owner's EPA Manufacturer Code and EV-CIS Test Lab ID#.ul> - ▶ Either create new Test Labs now in the legacy module or later in the redesigned module since existing Test Lab information cannot be edited (Enter "EPA" and "1" to reference EPA's Ann Arbor NVFEL lab)

Things To Do Before Production Release

- ▶ Participate in the manufacturer testing of the redesigned module from March 8th through March 12th
 - ▶ This will be an opportunity to test out the things you will need to do immediately after the production release in order to have the ability to submit any certification and compliance information to EV-CIS
- ▶ Create records of your current Manufacturer Information details (e.g., printouts or screenshots) so that you will be able to confirm successful data migration to the redesigned module
- ▶ Identify a CROMERR Signer for your company who will be ready to perform the required Affirmation within 30 days of the production release

Manufacturer Information Module Redesign

Things Manufacturers Need To
Do After The Production Release

Things To Do After Production Release- IMPORTANT

- ▶ Do not attempt to submit certification information, compliance information, or certificate requests until you have updated your Manufacturer Information
 - ▶ New business rules will prevent the submission of these datasets until you update the Applicable Industries and the details for all Locations and Contacts
- ▶ After updating your Manufacturer Information, you will then need to reprocess any certification and compliance datasets that reference the updated Locations and Contacts before submitting a Request for Certificate or CSI Update
 - ▶ New business rules will block any requests for certificates or CSI updates for any datasets that were not reprocessed



Things To Do After Production Release: Applicable Industries

- ▶ Select all industries for your company's current EPA certification or post-certification compliance activities
 - ▶ The list of industries in Manufacturer Information has been updated to include the full list of regulated industries, instead of using some consolidated industries (see next slide for details of modified industries)
 - ▶ For each selected industry, at least one Contact must be entered in the Industry/Compliance Program/Notifications section
 - ▶ Certification and compliance information can only be submitted for selected industries
 - ▶ The Divisions and Alternate Manufacturers tabs will only show up if "Light-Duty Vehicles and Trucks" or "Heavy-Duty Highway Class 2b/3 Vehicles" is selected



Things To Do After Production Release: Applicable Industries

- ▶ Deselect all industries that are no longer needed for any EPA certification or post-certification compliance activities
 - ▶ It was not possible to deselect industries in the legacy module
 - ▶ Any Industry/Compliance Program associations on the Contacts tab for each deselected industry will also need to be deleted. It will be possible to reselect the industry during the same session if it was deselected by mistake
 - ▶ If both “Light-Duty Vehicles and Trucks” and “Heavy-Duty Highway Class 2b/3 Vehicles” are deselected, the Divisions and Alternate Manufacturers tabs will not be accessible



Things To Do After Production Release: Locations

- ▶ If needed, update the Location Name to facilitate selecting the correct Location in other EV-CIS modules
- ▶ If needed, correct any address details
- ▶ Change the Location Status to “Inactive” for any Locations that are no longer used for EPA certification or compliance purposes
 - ▶ Only active Locations/Test Labs can be selected in certification and compliance datasets
- ▶ Enter any additional Locations that are used by your company for EPA certification and compliance purposes



Things To Do After Production Release: Locations

- ▶ Select all applicable values for the new Location Type field for all locations
 - ▶ This will be blank for all Locations the first time the redesigned module is accessed except for Test labs that were migrated from the legacy module which will already have “Test Lab” selected as a Location Type
 - ▶ Many EV-CIS certification and compliance datasets have Location and Test Lab fields with drop-down lists that will only include active Locations that have a specific value selected for Location Type (see next two slides for details)
 - ▶ The drop-down list of any manufacturing/assembly-related fields in certification datasets will only include active Locations that have “Manufacturing Facility/Assembly Plant” selected as a Location Type
 - ▶ The drop-down list of any Test Lab-related fields in certification datasets will only include active Locations that have “Test Lab” selected as a Location Type
 - ▶ (MC/ATV-Only) The drop-down list of the Catalyst Manufacturer Name field in the certification dataset will only include active Locations that have “Third Party” selected as a Location Type



Location fields In Certification Datasets

Industry/Dataset	Data Element Name (DE#)	Required Location Type
Heavy-Duty Highway Engines (Diesel, Gasoline) / Certification	Plant Address Identifier (DE 51)	Manufacturing Facility/Assembly Plant
Heavy-Duty Highway Vehicles / Certification	Vehicle Assembly Plant Name (DE 29)	Manufacturing Facility/Assembly Plant
Nonroad SI (Large, Marine, Small) / Certification	Manufacturing Facility(s) (DE 115)	Manufacturing Facility/Assembly Plant
Marine CI / Certification	Manufacturing Plants building these Engines (DE 53)	Manufacturing Facility/Assembly Plant
Nonroad CI / Certification	Manufacturing Plants building these Engines (DE 43)	Manufacturing Facility/Assembly Plant
NRSI Evaporative (Diurnal, Equipment, Fuel Caps, Fuel Lines, Fuel Tanks, Vessels) / Certification	Manufacturing Facilities (DE 81)	Manufacturing Facility/Assembly Plant
Motorcycle-ATV / Certification	Catalyst Manufacturer Name (MC-866)	Third Party

Test Lab Fields In Certification Datasets

Industry/Dataset	Data Element Name (DE#)	Required Location Type
Heavy-Duty Highway Engines (Diesel, Gasoline)/ Certification	Test Laboratory Code (HDH-159)	Test Lab
Heavy-Duty 2b/3 & Light-Duty / Test Information	Verify Test Lab ID (LD-TI-7)	Test Lab
Heavy-Duty 2b/3 & Light-Duty / IUVP Test Information	EV-CIS Test Lab ID (IT-7)	Test Lab
Nonroad SI (Large, Marine, Small)/Certification	U.S. Based Engine Testing Facility(s) (DE 116)	Test Lab
Nonroad SI (Large, Marine, Small)/Certification	Test Lab ID (DE 182)	Test Lab
Marine CI/Certification	U.S. Test Facility (DE 56)	Test Lab
Marine CI/Certification	Test Laboratory Code (DE 171)	Test Lab
Nonroad CI/Certification	Test Laboratory Code (DE 164)	Test Lab
NRSI Evaporative (Diurnal, Equipment, Fuel Caps, Fuel Lines, Fuel Tanks, Vessels)/Certification	Test Lab ID (DE 82)	Test Lab

Things To Do After Production Release: Locations

- ▶ Confirm that all system-generated Locations/Test Labs that were created during migration to the redesigned module are correct and still used for EPA certification/compliance purposes
 - ▶ Make the system-generated Location inactive if the Test Lab is no longer used
 - ▶ If the incorrect address was selected for the test lab in the legacy module, you can correct the address for the new system-generated Location/Test Lab (except for referenced test labs)
 - ▶ The Location Name for the new Location will be system-assigned to be the same as the legacy Test Lab Name, but can be modified if desired



Things To Do After Production Release: Locations

- ▶ Confirm that all test labs that are owned by a different company which has their own EPA Manufacturer Code are entered by referencing the test lab owner's Manufacturer Code and Test Lab ID
 - ▶ EPA's NVFEL test lab in Ann Arbor, Michigan must be referenced since no manufacturer Locations in the redesigned module will be allowed to have an address of "2000 Traverwood" or "2565 Plymouth"
 - ▶ See instructions on the next slide



Things To Do After Production Release: Locations

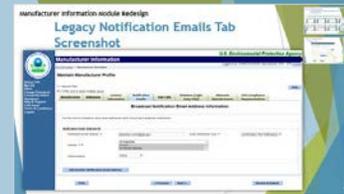
▶ How to reference a different manufacturer's test lab:

1. Change the Status to "Inactive" for any existing Locations/Test Labs that do not reference the test lab owner's EV-CIS Test Lab details
2. Contact the test lab where your EPA certification or compliance tests were (or will be) conducted to request their EPA Manufacturer Code and EV-CIS Test Lab ID
3. Click the "+ Add Location" button and enter a Location Name and select "Test Lab" for Location Type
4. Answer "Yes" for the question "Is this test lab owned by another company that has its own EPA Manufacturer Code?"
5. Enter the values received in Step 2 for EPA Manufacturer Code of Test Lab Owner and EV-CIS Test Lab ID of the Test Lab Owner (enter "EPA" and "1" for EPA's NVFEL test lab in Ann Arbor, Michigan). After submitting this information, the new Test Lab will be assigned its own EV-CIS Test Lab ID for your Manufacturer Code
6. If needed, update any in-progress family datasets (e.g., CSIs, Applications, Engine/Evaporative/Vehicle Family datasets) with the new Test Lab ID received in Step 5, since all Test Lab IDs must be active in order to be included in certification or compliance datasets



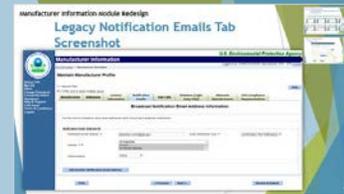
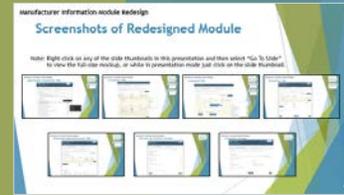
Things To Do After Production Release: Contacts

- ▶ Confirm there is a Contact record for all individuals who support your EPA certification and compliance activities and if needed, create new Contacts
- ▶ For all Contacts, select all applicable Contact Roles from the updated list of values. This field will be blank for most Contacts the first time the redesigned module is accessed, since many of the values for Contact Role have changed
 - ▶ In order to be able to submit information to EV-CIS, including Certification and Compliance datasets, all individuals who have already been assigned the CAO, CROMERR Signer, or Submitter roles for your company must have a Contact record in Manufacturer Information with the corresponding value(s) selected for the Contact Role field
 - ▶ However, just selecting any of the EV-CIS role values for the Contact Role field does not automatically give that person that role in EV-CIS. These Contact Roles should only be selected after completing the separate process for adding EV-CIS roles to EV-CIS user accounts



Things To Do After Production Release: Contacts

- ▶ Select all applicable Industry/Compliance Program combinations for each Contact
 - ▶ Especially pay attention to the new, separated Industries
 - ▶ You may need to deselect some of the Industry/Compliance Program records that were system-generated for the separated industries if a Contact is only associated some, but not all, of the separated industries
 - ▶ Notification Indicators will default to “Off” and must be changed to “Yes” in order to receive email notifications
 - ▶ Many EV-CIS certification and compliance datasets have Contact fields with drop-down lists that will only include active contacts that have a specific value selected for Contact Role (i.e., “Agent for Service”, “Buyer”, or “Importer”) and that have the applicable industry and Compliance Program selected (see next slide for details)



Contact Fields In Certification & Compliance Datasets

Industry/Dataset	Data Element Name (DE#)	Industry/Compliance Program	Contact Role
Heavy-Duty Highway Engines (Diesel, Gasoline)/Certification	US Agent for Service Identifier (DE 56)	1 of the HDE Industries/Certification	U.S. Agent for Service
Heavy-Duty Highway Vehicles/Certification	Agent for Service in U.S. Name (DE 33)	HDV/Certification	U.S. Agent for Service
Nonroad SI (Large, Marine, Small)/Certification	Importers Name (DE 109)	1 of the NRSI Industries/Certification	Importer
Nonroad SI (Large, Marine, Small)/Certification	Agent for Service in U.S. Names (DE 111)	1 of the NRSI Industries/Certification	U.S. Agent for Service
Marine CI/Certification	Agent for Service in U.S. Name (DE 54)	MCI/Certification	U.S. Agent for Service
Nonroad CI/Certification	Agent(s) for Service in U.S. (DE 51)	NRCI/Certification	U.S. Agent for Service
NRSI Evaporative (Diurnal, Equipment, Fuel Caps, Fuel Lines, Fuel Tanks, Vessels)/Certification	Agent for Service in U.S. Names (DE 79)	1 of the NRSI Evaporative Industries/Certification	U.S. Agent for Service
Light-Duty Vehicles and Trucks/ Update CAFE/GHG Final Status Indicator	Official Manufacturer Contact (CA-227)	LD/FE-CAFE	Vice President/Senior Official

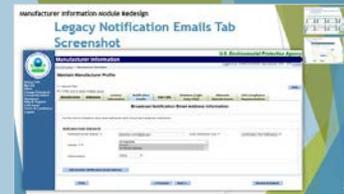
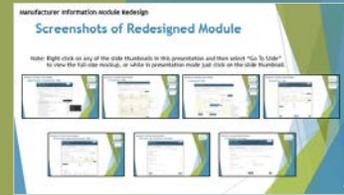
Things To Do After Production Release: Contacts

- ▶ Enter any additional email addresses for each Contact
 - ▶ Notification emails will be sent to all email addresses entered for a Contact for all Industry/Compliance Program combinations that have notifications enabled
 - ▶ None of the legacy Notification Emails will be migrated to the redesigned module since they were not linked with specific Contacts
 - ▶ Primary Email Addresses must be unique across all contacts for your company
 - ▶ If your company uses group emails, these should be entered as Additional Emails for each Contact included in that group.
 - ▶ Group emails must not be entered as a Primary Email Address for a Contact since each Contact must be a person, not a group



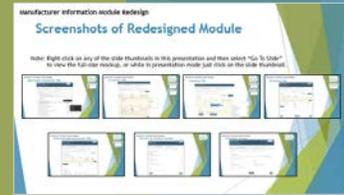
Things To Do After Production Release: Contacts

- ▶ Change the status to “Inactive” for any Contacts no longer with your company or no longer support your company’s current EPA certification or compliance activities
 - ▶ However, only active Contacts can be included when submitting new or updated certification and compliance datasets
 - ▶ This means if you need to submit an update to a previously submitted dataset that includes a Contact which has since been made inactive, you will need to select a different Contact which is currently active



Things To Do After Production Release: Divisions

- ▶ Manufacturers with “Light-Duty Vehicles and Trucks” and/or “Heavy-Duty Highway Class 2b/3 Vehicles” should do the following:
 - ▶ Change the status to “Inactive” for any Divisions that are inaccurate or no longer used for EPA certification and compliance purposes
 - ▶ Create new Divisions if needed



Things To Do After Production Release: Alternate Manufacturers

- ▶ After the redesigned module is deployed to production, manufacturers with “Light-Duty Vehicles and Trucks” and/or “Heavy-Duty Highway Class 2b/3 Vehicles” should do the following:
 - ▶ Change the status to “Inactive” for any Permissions that are inaccurate or no longer needed
 - ▶ Create new Permissions if needed



Things To Do After Production Release: Review & Confirm

- ▶ Once the redesigned module is released to production, a CROMERR signer for each manufacturer code must affirm within 30 days that all the Manufacturer Information is accurate and complete (affirmation by a CROMERR Signer will then be required at least every 365 days)
 - ▶ Review all information included on the Review & Confirm screen
 - ▶ Click on the box next to the affirmation statement at the bottom of the Review & Confirm screen
 - ▶ Click the “Submit” button
- ▶ If any CROMERR Signers also want to be able to submit Manufacturer Information updates, add the EV-CIS Submitter role to their CDX accounts



Things To Do After Production Release: Complete Screen

- ▶ A CROMERR Signer must affirm your company's Manufacturer Information within 30 days of the production release
- ▶ Review the date for Deadline for Next Affirmation by a CROMERR Signer that will be included on the Complete screen for every Manufacturer Information submission
- ▶ If the next required affirmation date is approaching, contact a CROMERR Signer within your company so they can complete the annual affirmation before the deadline so that their ability to submit Requests for Certificates is not suspended
 - ▶ A list of CROMERR Signers for your company is available on the EV-CIS Home page for all users who do not have the EV-CIS CROMERR Signer role



Manufacturer Information Module Redesign

Manufacturer Testing Information

Manufacturer Testing Information

- ▶ The manufacturer testing period is scheduled for Monday, March 8th through Friday, March 12th
 - ▶ A Testing Kickoff meeting will be scheduled at 10AM ET on March 8, 2021
 - ▶ Testing Feedback meetings will be scheduled at 3PM ET on Tuesday, March 9, 2021 and Thursday, March 11, 2021
 - ▶ Details for these meetings will be sent out prior to the testing kickoff meeting

Manufacturer Testing Information

- ▶ Those wishing to participate in the upcoming Manufacturer Information testing should email a completed EV-CIS User Registration Spreadsheet to verify@epa.gov with a subject of “Manufacturer Information Testing”
 - ▶ <https://www.epa.gov/sites/production/files/2018-04/ev-cis-user-registration-information-spreadsheet-2018-04.xlsx>
 - ▶ You do not need to mail the spreadsheet to the Fairfax, VA address
 - ▶ Users should request the same roles they have in production for testing purposes (e.g., only EV-CIS Submitter, only CROMERR Signer, both EV-CIS Submitter and CROMERR Signer, only CAO, etc.).
 - ▶ In order to test the new annual affirmation requirement, one of your testers will need the CROMERR Signer role.

Manufacturer Testing Information

- ▶ We will provide you with scenarios to practice/test in the test environment in order to enable a smoother transition to the redesigned module. Some examples include:
 - ▶ Selecting/Deselecting industries so that only the industries your company currently submits certification and compliance information and then updating Contacts as needed
 - ▶ Updating details for all Locations and Contacts, especially the Location Types and Contact Roles fields, notification emails, and the applicable Industries/Compliance Programs for each Contact so that the intended locations/contacts can be selected in your certification and compliance datasets
 - ▶ Submitting a Test Lab that is owned by another manufacturer by referencing the Test Lab Owner's EPA Manufacturer Code and Test Lab ID#

Manufacturer Information Module Redesign

Questions?

Questions?

- ▶ Email any questions about the Manufacturer Information module redesign to verify@epa.gov
 - ▶ Include “Manufacturer Information Redesign” in the subject line of the email

Manufacturer Information Module Redesign

Appendix-

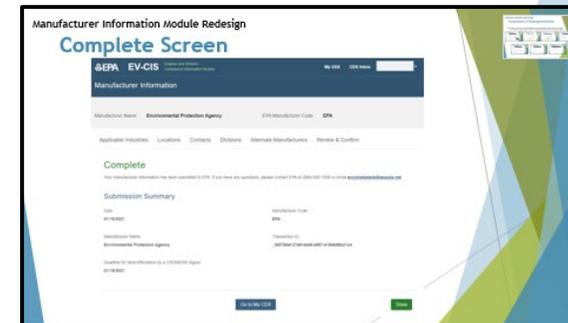
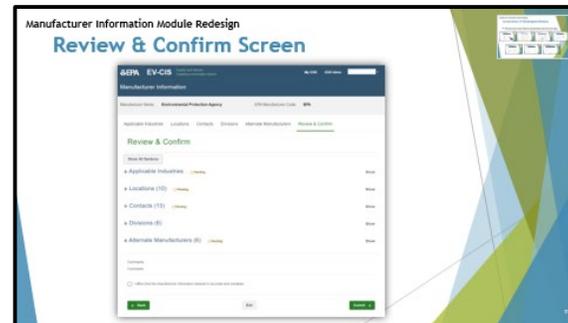
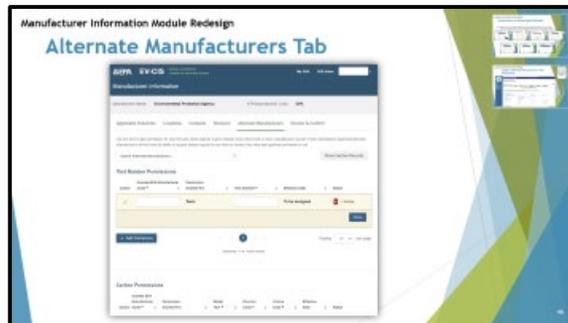
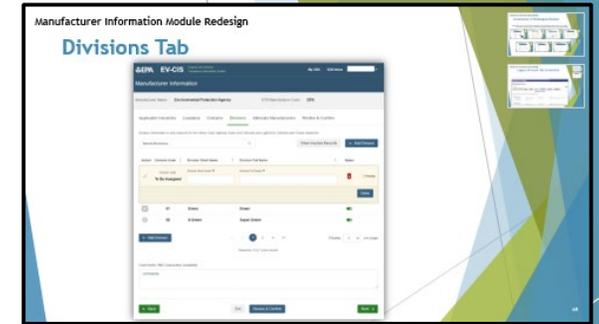
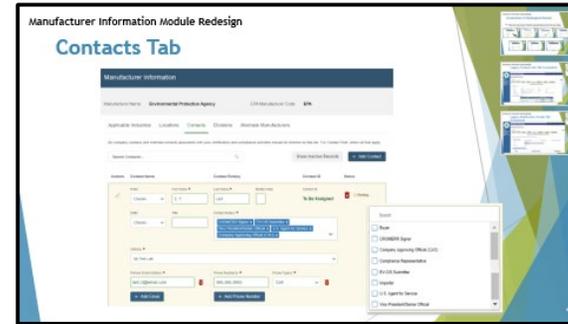
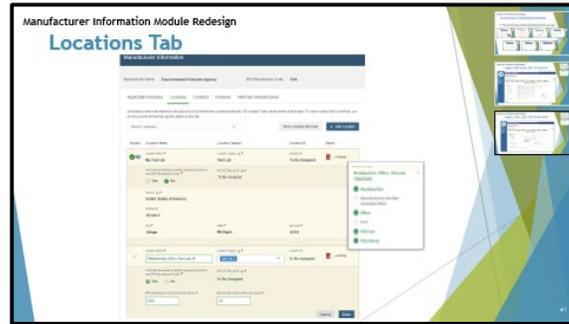
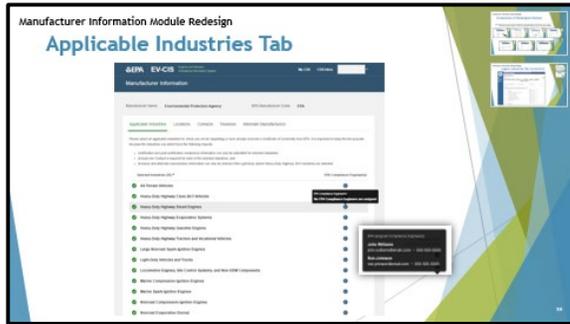
Screenshots of Redesigned & Legacy Manufacturer Information Modules

Manufacturer Information Module Redesign

**Redesigned Manufacturer
Information Module**

Screenshots of Redesigned Module

Note: Right-click on any of the slide thumbnails in this presentation and then select "Go To Slide" to view the full-size mockup, or while in presentation mode just click on the slide thumbnail.



Applicable Industries Tab

EPA EV-CIS Engines and Vehicles - Compliance Information System **My CDX** **CDX Inbox**

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries | Locations | Contacts | Divisions | Alternate Manufacturers

Please select all applicable industries for which you will be requesting or have already received a Certificate of Conformity from EPA. It is important to keep this list accurate because the industries you select have the following impacts:

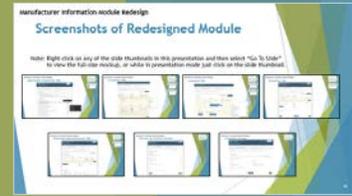
- certification and post-certification compliance information can only be submitted for selected industries;
- at least one Contact is required for each of the selected industries; and
- divisions and alternate manufacturer information can only be entered if the Light-Duty and/or Heavy-Duty Highway 2b/3 industries are selected.

Selected Industries (25) * EPA Compliance Engineer(s)

<input checked="" type="checkbox"/> All-Terrain Vehicles	<input type="text"/>
<input checked="" type="checkbox"/> Heavy-Duty Highway Class 2b/3 Vehicles	<input type="text"/>
<input checked="" type="checkbox"/> Heavy-Duty Highway Diesel Engines	<input type="text"/>
<input checked="" type="checkbox"/> Heavy-Duty Highway Evaporative Systems	<input type="text"/>
<input checked="" type="checkbox"/> Heavy-Duty Highway Gasoline Engines	<input type="text"/>
<input checked="" type="checkbox"/> Heavy-Duty Highway Tractors and Vocational Vehicles	<input type="text"/>
<input checked="" type="checkbox"/> Large Nonroad Spark-Ignition Engines	<input type="text"/>
<input checked="" type="checkbox"/> Light-Duty Vehicles and Trucks	<input type="text"/>
<input checked="" type="checkbox"/> Locomotive Engines, Idle Control Systems, and Non-OEM Components	<input type="text"/>
<input checked="" type="checkbox"/> Marine Compression-Ignition Engines	<input type="text"/>
<input checked="" type="checkbox"/> Marine Spark-Ignition Engines	<input type="text"/>
<input checked="" type="checkbox"/> Nonroad Compression-Ignition Engines	<input type="text"/>
<input checked="" type="checkbox"/> Nonroad Evaporative Diurnal	<input type="text"/>

EPA Compliance Engineer(s):
No EPA Compliance Engineers are assigned

EPA assigned Compliance Engineer(s):
Assigned EPA Compliance Engineer(s):
John Williams
john.williams@email.com • 555-555-5555
Rob Johnson
rob.johnson@email.com • 555-555-5555



Applicable Industries Tab

- ✓ Nonroad Evaporative Equipment
- ✓ Nonroad Evaporative Fuel Caps
- ✓ Nonroad Evaporative Fuel Lines
- ✓ Nonroad Evaporative Fuel Tanks
- ✓ Nonroad Evaporative Portable Fuel Containers
- ✓ Nonroad Evaporative Vessels
- ✓ Off-Highway Motorcycles
- ✓ On-Highway Electric Motorcycles
- ✓ On-Highway Motorcycles
- ✓ Small Nonroad Spark-Ignition Engines
- ✓ Snowmobiles
- ✓ Specialty Vehicle Engines



Unselected Industries (0)

EPA Compliance Engineer(s)

Comments (954 characters available)

EPA comments while testing 5th DEV deployment.

Home

Exit

Review & Confirm

Next →



Locations Tab

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries **Locations** Contacts Divisions Alternate Manufacturers

All locations need to be entered on this tab and will be referenced on subsequent tabs. For Location Type, please select all that apply. For each location that is a test lab, you will also provide the test lab specific details on this tab.

Search Locations...

Actions	Location Name	Location Type(s)	Location ID	Status
	My Test Lab	Test Lab	To Be Assigned	<input type="radio"/> Pending
Is this test lab owned by another company that has its own EPA Manufacturer Code? *		EV-CIS Test Lab ID *		
<input type="radio"/> Yes <input checked="" type="radio"/> No		To Be Assigned		
Country *				
United States of America				
Address *				
99 Ave C				
City *		State *	Zip Code *	
Village		Michigan	41111	

	Referencing CSC's Test Lab 25	Test Lab	To Be Assigned	<input type="radio"/> Pending
Is this test lab owned by another company that has its own EPA Manufacturer Code? *		EV-CIS Test Lab ID *		
<input checked="" type="radio"/> Yes <input type="radio"/> No		To Be Assigned		
EPA Manufacturer Code of Test Lab Owner *		EV-CIS Test Lab ID of Test Lab Owner *		
<input type="text" value="CSC"/>		<input type="text" value="25"/>		



Location(s) type

Headquarters, Office, Test Lab, Third Party

- Headquarters
- Manufacturing Facility/ Assembly Plant
- Office
- Port
- Test Lab
- Third Party

Locations Tab

 	Test Lab ID17- Ref CSC Test lab ID25	Test Lab	10419	<input checked="" type="checkbox"/>
 	The Dawntreader LND	Port	10504	<input checked="" type="checkbox"/>

+ Add Location

<< < 1 > >>

Display per page

Displaying 1-23 of 23 active records

Comments (954 characters available)

EPA comments while testing 5th DEV deployment.

[← Back](#)

[Exit](#)

[Review & Confirm](#)

[Next →](#)



Contacts Tab

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries Locations **Contacts** Divisions Alternate Manufacturers

All company contacts and external contacts associated with your certification and compliance activities should be entered on this tab. For Contact Role, select all that apply.

Search Contacts...

Actions	Contact Name	Contact Role(s)	Contact ID	Status		
	Prefix <input type="text" value="Choose..."/>	First Name * <input type="text" value="C. T."/>	Last Name * <input type="text" value="Last"/>	Middle Initial <input type="text"/>	Contact ID <input type="text" value="To Be Assigned"/>	<input type="radio"/> Pending
	Suffix <input type="text" value="Choose..."/>	Title <input type="text"/>	Contact Role(s) * <input type="checkbox"/> CROMERR Signer <input type="checkbox"/> EV-CIS Submitter <input type="checkbox"/> Vice President/Senior Official <input type="checkbox"/> U.S. Agent for Service <input type="checkbox"/> Company Approving Official (CAO)			
	Address * <input type="text" value="My Test Lab"/>					
	Primary Email Address * <input type="text" value="last.ct@email.com"/>	Phone Number(s) * <input type="text" value="555-555-5555"/>	Phone Type(s) * <input type="text" value="Cell"/>			
	<input type="button" value="+ Add Email"/>	<input type="button" value="+ Add Phone Number"/>				



- Search
- Buyer
 - CROMERR Signer
 - Company Approving Official (CAO)
 - Compliance Representative
 - EV-CIS Submitter
 - Importer
 - U.S. Agent for Service
 - Vice President/Senior Official

Contacts Tab

Industry/Compliance Program(s)/Notifications

Add an entry for all applicable Industries and Compliance Programs for this contact and indicate whether EV-CIS notifications should be sent to the email addresses provided. Use an extra entry for an industry if you need to opt in or out of notifications for specific compliance programs.

Industry *	Compliance Program(s) *	Notifications
Heavy-Duty Highway Diesel Engines x	Certification x In-Use x Confirmatory Testing x	Off <input type="checkbox"/>
Nonroad Evaporative Diurnal x	Confirmatory Testing x Certification x	Off <input type="checkbox"/>

[+ Add Industry/Compliance Program\(s\)/Notifications](#)

[Done](#)

AA DC Contact Compliance Representative, Importer, U.S. Agent for Service 10441

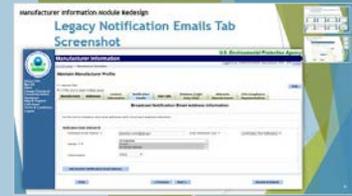
[+ Add Contact](#) < < 1 2 3 ... 6 > > Display 5 per page

Displaying 1-5 of 28 active records

Comments (954 characters available)

EPA comments while testing 5th DEV deployment.

[← Back](#) [Exit](#) [Review & Confirm](#) [Next →](#)



Divisions Tab

The screenshot shows the EPA EV-CIS interface for the 'Divisions' tab. The header includes the EPA logo, 'EV-CIS Engines and Vehicles - Compliance Information System', and user information 'My CDX CDX Inbox'. The main content area is titled 'Manufacturer Information' and shows 'Manufacturer Name: Environmental Protection Agency' and 'EPA Manufacturer Code: EPA'. Navigation tabs include 'Applicable Industries', 'Locations', 'Contacts', 'Divisions', 'Alternate Manufacturers', and 'Review & Confirm'. A note states: 'Division information is only required for the Heavy-Duty Highway Class 2b/3 Vehicles and Light-Duty Vehicles and Trucks industries.' Below this is a search bar 'Search Divisions...', a 'Show Inactive Records' button, and an '+ Add Division' button. A table lists active divisions with columns for Action, Division Code, Division Short Name, Division Full Name, and Status. A 'To Be Assigned' section allows adding new divisions with input fields for 'Division Code', 'Division Short Name *', and 'Division Full Name *', along with a 'Done' button and a 'Pending' status indicator. The table contains two rows: 01 Green Green (Status: On) and 02 S-Green Super Green (Status: On). At the bottom, there is a '+ Add Division' button, pagination controls (1-2), 'Display 5 per page', a 'Comments (992 characters available)' text area, and navigation buttons: 'Back', 'Exit', 'Review & Confirm', and 'Next'.

EPA EV-CIS Engines and Vehicles - Compliance Information System My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries Locations Contacts **Divisions** Alternate Manufacturers Review & Confirm

Division information is only required for the Heavy-Duty Highway Class 2b/3 Vehicles and Light-Duty Vehicles and Trucks industries.

Search Divisions... Show Inactive Records + Add Division

Action	Division Code	Division Short Name	Division Full Name	Status
	01	Green	Green	
	02	S-Green	Super Green	

+ Add Division

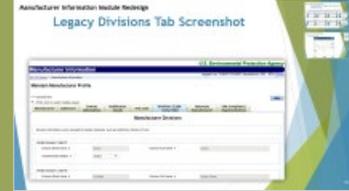
Display 5 per page

Showing 1-5 of 7 active records

Comments (992 characters available)

comments

← Back Exit Review & Confirm Next →



Alternate Manufacturers Tab

EV-CIS Engines and Vehicles - Compliance Information System My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries Locations Contacts Divisions Alternate Manufacturers Review & Confirm

Use this form to give permission for your test and carline data for a given industry to be referenced by other manufacturers as part of their submissions. Approved alternate manufacturers will not have the ability to request dataset reports for any tests or carlines they have been granted permission to use.

Search Alternate Manufacturers... Show Inactive Records

Test Number Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Test Number *	Effective Date	Status
	<input type="text"/>	Tests	<input type="text"/>	To be assigned	Pending

Done

+ Add Permission < 1 > Display per page

Displaying 1-1 of 1 active records

Carline Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Model Year *	Division Code *	Carline Code *	Effective Date	Status
--------	---------------------------------	------------------------	--------------	-----------------	----------------	----------------	--------



Alternate Manufacturers Tab

Grantee EPA Manufacturer Code * Permission Granted For Test Number * Effective Date Status

	TMX	Tests	GEPA11111111	To be assigned	Pending
--	-----	-------	--------------	----------------	---------

+ Add Permission Display 10 per page 1 Displaying 1-1 of 1 active records

Carline Permissions

Grantee EPA Manufacturer Code * Permission Granted For Model Year * Division Code * Carline Code * Effective Date Status

	TMX	Carlines	2020	01	1	To be assigned	Pending
--	-----	----------	------	----	---	----------------	---------

Cancel Done

+ Add Permission Display 10 per page 1 Displaying 1-1 of 1 active records

Test Group Permissions

Grantee EPA Manufacturer Code * Permission Granted For Test Group * Model Year * Effective Date Status

	TMX	Tests	GEPAV03.4ABC	2016	To be assigned	Pending
--	-----	-------	--------------	------	----------------	---------



Alternate Manufacturers Tab

Carline Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Model Year *	Division Code *	Carline Code *	Effective Date	Status
	TMX	Carlines	2020	01	1	To be assigned	

[+ Add Permission](#) | Page 1 of 1 | Display 10 per page

Displaying 1-1 of 1 active records

Test Group Permissions

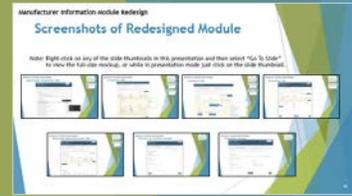
Action	Grantee EPA Manufacturer Code *	Permission Granted For	Test Group *	Model Year *	Effective Date	Status
	<input type="text" value="TMX"/>	Tests	<input type="text" value="GEPAV03.4ABC"/>	<input type="text" value="2016"/>	To be assigned	Pending

[+ Add Permission](#) | Page 1 of 1 | Display 10 per page

Displaying 1-1 of 1 active records

Model Year Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Model Year *	Effective Date	Status
--------	---------------------------------	------------------------	--------------	----------------	--------



Alternate Manufacturers Tab

Test Group Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Test Group *	Model Year *	Effective Date	Status
	TMX	Tests	GEPAV03.4ABC	2016		To be assigned

[+ Add Permission](#) Display 10 per page

Displaying 1-1 of 1 active records

Model Year Permissions

Action	Grantee EPA Manufacturer Code *	Permission Granted For	Model Year *	Effective Date	Status
	<input type="text"/>	Tests	<input type="text"/>		To be assigned

[+ Add Permission](#) Display 10 per page

Displaying 1-3 of 3 active records

Comments (992 characters available)

Comments

[← Back](#) [Exit](#) [Review & Confirm](#) [Next →](#)



Review & Confirm Screen



EPA EV-CIS Engines and Vehicles - Compliance Information System My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries Locations Contacts Divisions Alternate Manufacturers Review & Confirm

Review & Confirm

Show All Sections

- + Applicable Industries Pending Show
- + Locations (10) Pending Show
- + Contacts (13) Pending Show
- + Divisions (6) Show
- + Alternate Manufacturers (6) Pending Show

Comments:
Comments

I affirm that the manufacturer information entered is accurate and complete.

← Back Exit Submit →

Review & Confirm Screen

The screenshot shows the EPA EV-CIS interface. At the top, the EPA logo and 'EV-CIS Engines and Vehicles - Compliance Information System' are on the left, and 'My CDX' and 'CDX Inbox' are on the right. Below this is a dark blue header with 'Manufacturer Information'. The main content area shows 'Manufacturer Name: Environmental Protection Agency' and 'EPA Manufacturer Code: EPA'. A navigation bar includes 'Applicable Industries', 'Locations', 'Contacts', 'Divisions', 'Alternate Manufacturers', and 'Review & Confirm' (which is highlighted). The 'Review & Confirm' section has a 'Show All Sections' button. Under 'Applicable Industries', there are two columns: 'Selected Industries' and 'Unselected Industries (7)'. The 'Selected Industries' list includes: All-Terrain Vehicles, Heavy-Duty Highway Class 2b/3 Vehicles, Heavy-Duty Highway Evaporative Systems, Heavy-Duty Highway Gas and Diesel Engines, Heavy-Duty Highway Tractors and Vocational Vehicles, Large Nonroad Spark-Ignition Engines, Light-Duty Vehicles and Trucks, Marine Compression-Ignition Engines, Marine Spark-Ignition Engines, Off-Highway Motorcycles, On-Highway Motorcycles, and Small Nonroad Spark-Ignition Engines. The 'Unselected Industries' list includes: Locomotive Engines, Idle Control Systems, and Non-OEM Components; Nonroad Compression-Ignition Engines; Nonroad Evaporative Components and Equipment/Vessels; Nonroad Evaporative Portable Fuel Containers; On-Highway Electric Motorcycles; Snowmobiles; and Specialty Vehicle Engines. At the bottom left, there is a '+ Locations (10)' section, and at the bottom right, there is a 'Show' button.



Complete Screen

 **EV-CIS** Engines and Vehicles - Compliance Information System

My CDX CDX Inbox

Manufacturer Information

Manufacturer Name: **Environmental Protection Agency** EPA Manufacturer Code: **EPA**

Applicable Industries Locations Contacts Divisions Alternate Manufacturers Review & Confirm

Complete

Your manufacturer information has been submitted to EPA. If you have any questions, please contact EPA at (888) 890-1995 or email evcishelpdesk@epacdx.net.

Submission Summary

Date	01/15/2021	Manufacturer Code	EPA
Manufacturer Name	Environmental Protection Agency	Transaction ID	_fd5756ef-27e9-4a98-a957-e184b98a21c4
Deadline for Next Affirmation by a CROMERR Signer	01/15/2021		

[Go to My CDX](#) [Done](#)

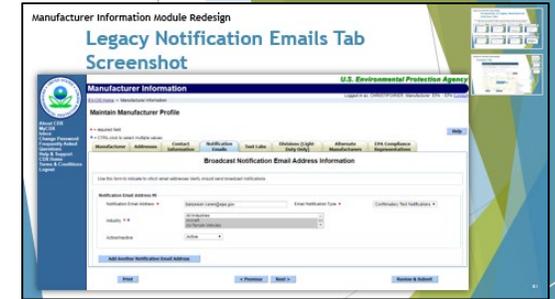


Manufacturer Information Module Redesign

Legacy Manufacturer
Information Module

Screenshots of Legacy Manufacturer Interface Tabs

Note: Right-click on any of the slide thumbnails in this presentation and then select "Go To Slide" to view the full-size screenshot, or while in presentation mode just click on the slide thumbnail.



Legacy Industries Tab Screenshot

U.S. Environmental Protection Agency

EV-CIS Home > Manufacturer Information

Logged in as, CHRISTIPOIRIER. Manufacturer: EPA - EPA (Logout)

Maintain Manufacturer Profile

* = required field
+ = CTRL-click to select multiple values

Manufacturer Information

Manufacturer Full Company Legal Name: Environmental Protection Agency Manufacturer Code: EPA

Industries*

Please include all applicable industries for which you will be requesting a certificate of conformity from EPA. For each selected industry, please include the first model year you expect to request a certificate.

<input checked="" type="checkbox"/> Aircraft	First Model Year	2008
<input checked="" type="checkbox"/> All-Terrain Vehicles	First Model Year	2009
<input checked="" type="checkbox"/> Alternative Fuel Converter (LDV/LDT/HDV Chassis Certified)	First Model Year	2010
<input checked="" type="checkbox"/> Heavy-Duty Highway Class 2b/3 Vehicles	First Model Year	2009
<input checked="" type="checkbox"/> Heavy-Duty Highway Clean Fuel Fleet	First Model Year	Select
<input checked="" type="checkbox"/> Heavy-Duty Highway Evaporative Systems	First Model Year	2009
<input checked="" type="checkbox"/> Heavy-Duty Highway Gas and Diesel Engines	First Model Year	2009
<input checked="" type="checkbox"/> Heavy-Duty Highway Tractors and Vocational Vehicles	First Model Year	2009
<input checked="" type="checkbox"/> Heavy-Duty Highway Trailers	First Model Year	2017
<input checked="" type="checkbox"/> ICI	First Model Year	2009
<input checked="" type="checkbox"/> ICI: Light-Duty	First Model Year	2008
<input type="checkbox"/> Independent Test Lab		



Legacy Industries Tab Screenshot



<input checked="" type="checkbox"/> Large Nonroad Spark-Ignition Engines	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Light-Duty Vehicles and Trucks	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Locomotive Engines, Idle Control Systems, and Non-OEM Components	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Marine Compression-Ignition Engines	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Marine Spark-Ignition Engines	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Marine IMO	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Nonroad Compression-Ignition Engines	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Nonroad Evaporative Components and Equipment/Vessels	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Nonroad Evaporative Portable Fuel Containers	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Off-Highway Motorcycles	First Model Year	2009 ▼
<input checked="" type="checkbox"/> On-Highway Electric Motorcycles	First Model Year	Select ▼
<input checked="" type="checkbox"/> On-Highway Motorcycles	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Small Nonroad Spark-Ignition Engines	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Snowmobiles	First Model Year	2009 ▼
<input checked="" type="checkbox"/> Specialty Vehicle Engines	First Model Year	2017 ▼

Manufacturer Comments (1000 characters available)

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Legacy Addresses Tab Screenshot



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Manufacturer Information

EV-CIS Home > Manufacturer Information

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Maintain Manufacturer Profile

* = required field

+ = CTRL-click to select multiple values

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Company Address Information

Address #1

Address Label *	<input type="text" value="ABC Catalyst Manufacturer, Inc."/>	Example: Company Headquarters
Address, First Line *	<input type="text" value="2468 Bluelyn Boulevard"/>	
Address, Second Line	<input type="text"/>	
Address, Third Line	<input type="text"/>	
Address, Fourth Line	<input type="text"/>	
City *	<input type="text" value="Merrowwall"/>	Country * <input type="text" value="United States"/>
State *	<input type="text" value="MI = Michigan"/>	Zip Code * <input type="text" value="48999"/>
State/Province	<input type="text"/>	Postal Code <input type="text"/>
Active/Inactive Status *	<input type="text" value="Active"/>	

Address #2



Legacy Addresses Tab Screenshot



City *	<input type="text" value="Merrowwall"/>	Country *	<input type="text" value="United States"/>
State *	<input type="text" value="MI = Michigan"/>	Zip Code *	<input type="text" value="48999"/>
State/Province	<input type="text"/>	Postal Code	<input type="text"/>
Active/Inactive Status *	<input type="text" value="Active"/>		

Address #2

Address Label *	<input type="text" value="Agent for Service in US"/>	Example: Company Headquarters	
Address, First Line *	<input type="text" value="2000 Traverwood"/>		
Address, Second Line	<input type="text"/>		
Address, Third Line	<input type="text"/>		
Address, Fourth Line	<input type="text"/>		
City *	<input type="text" value="Ann Arbor"/>	Country *	<input type="text" value="United States"/>
State *	<input type="text" value="MI = Michigan"/>	Zip Code *	<input type="text" value="48105"/>
State/Province	<input type="text"/>	Postal Code	<input type="text"/>
Active/Inactive Status *	<input type="text" value="Active"/>		

[Add New Address on Address Tab](#)

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Legacy Contact Info Tab Screenshot



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Manufacturer Information

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Company Contact Information

Company Contact #1

Prefix <input type="text" value="Select"/>	Title <input type="text"/>
First Name * <input type="text" value="Karen"/>	Middle Initial <input type="text"/>
Last Name * <input type="text" value="Danzeisen"/>	Suffix <input type="text" value="Select"/>
Contact Role * <input type="text" value="Compliance Representative - Employee"/>	Contact Role, If Other <input type="text"/>
Active/Inactive Status * <input type="text" value="Active"/>	

Contact Industry/Compliance Programs

Industry*	Compliance Program(s)*	
Heavy-Duty Highway Tractors and Vocational Vehicles	All Certification	Delete
	Confirmatory Test	
Light-Duty Vehicles and Trucks	All Certification	Delete

Legacy Contact Info Tab Screenshot



Last Name * **Suffix**

Contact Role * **Contact Role, If Other**

Active/Inactive Status *

Contact Industry/Compliance Programs

Industry*	Compliance Program(s)*	
Heavy-Duty Highway Tractors and Vocational Vehicles	All Certification Confirmatory Test	Delete
Light-Duty Vehicles and Trucks	All Certification Confirmatory Test	Delete

[Add Additional Industry/Compliance Program\(s\)](#)

Contact Address/Phone Information

Address *

[Add New Address on Address Tab](#)

Primary Email Address *

Secondary Email Address

Phone Number*	Phone Type*	
7342144444	Phone	Delete

[Add Phone Number](#)

[Add Another Contact](#)

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Legacy Notification Emails Tab Screenshot



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Manufacturer Information

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Maintain Manufacturer Profile

* = required field

+ = CTRL-click to select multiple values

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Broadcast Notification Email Address Information

Use this form to indicate to which email addresses Verify should send broadcast notifications.

Notification Email Address #6

Notification Email Address *	<input type="text" value="danzeisen.karen@epa.gov"/>	Email Notification Type *	<input type="text" value="Confirmatory Test Notifications"/>
Industry * +	<input type="text" value="All Industries"/> Aircraft All-Terrain Vehicles		
Active/Inactive	<input type="text" value="Active"/>		

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Legacy Test Labs Tab Screenshot



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U.S. Environmental Protection Agency

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Manufacturer Information

Maintain Manufacturer Profile

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+ = CTRL-click to select multiple values

Manufacturer | Addresses | Contact Information | Notification Emails | **Test Labs** | Divisions (Light-Duty Only) | Alternate Manufacturers | EPA Compliance Representatives

Manufacturer Test Labs

Verify Test Lab ID 1

Is this test lab owned by another manufacturer? * Active/Inactive Status *

Test Lab Description

Test Lab Name *

Test Lab Address *

High Altitude? * Number of Analyst Sites *

Number of Climate Chambers * Number of Dynos/Sheds/Test Sites *

Test Lab Reference

EPA Manufacturer Code of the Test Lab Owner VERIFY Test Lab ID of the Test Lab Owner

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Legacy Test Labs Tab Screenshot



Test Lab Reference

EPA Manufacturer Code of the Test Lab Owner

VERIFY Test Lab ID of the Test Lab Owner

Verify Test Lab ID 4

Is this test lab owned by another manufacturer? *

Active/Inactive Status *

Test Lab Description

Test Lab Name

Test Lab Address

[Add New Address](#)

High Altitude?

Number of Analyst Sites

Number of Climate Chambers

Number of Dynos/Sheds/Test Sites

Test Lab Reference

EPA Manufacturer Code of the Test Lab Owner *

VERIFY Test Lab ID of the Test Lab Owner *

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Legacy Divisions Tab Screenshot



U.S. Environmental Protection Agency

Manufacturer Information

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Maintain Manufacturer Profile

* = required field
+ = CTRL-click to select multiple values

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Manufacturer | **Addresses** | **Contact Information** | **Notification Emails** | **Test Labs** | **Divisions (Light-Duty Only)** | **Alternate Manufacturers** | **EPA Compliance Representatives**

Manufacturer Divisions

Division information is only required for certain industries, such as Light-Duty Vehicle & Truck

Verify Division Code #1

Division Short Name *	<input type="text" value="Green"/>	Division Full Name *	<input type="text" value="Green"/>
Active/Inactive Status *	<input type="text" value="Active"/>		

Verify Division Code #2

Division Short Name *	<input type="text" value="S-Green"/>	Division Full Name *	<input type="text" value="Super Green"/>
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Legacy Divisions Tab Screenshot



Verify Division Code #2

Division Short Name *	<input type="text" value="S-Green"/>	Division Full Name *	<input type="text" value="Super Green"/>
Active/Inactive Status *	<input type="text" value="Active"/>		

Verify Division Code #3

Division Short Name *	<input type="text" value="Clean"/>	Division Full Name *	<input type="text" value="Clean"/>
Active/Inactive Status *	<input type="text" value="Active"/>		

Verify Division Code #4

Division Short Name *	<input type="text" value="S-Clean"/>	Division Full Name *	<input type="text" value="Super Clean"/>
Active/Inactive Status *	<input type="text" value="Active"/>		

Legacy Alternate Manufacturers Tab Screenshot



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U.S. Environmental Protection Agency

Manufacturer Information

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+ = CTRL-click to select multiple values

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- EPA Compliance Representatives

Approved Alternate Manufacturers

Use this form to give permission for your test data for a given industry to be referenced by other manufacturers as part of their submissions. This is only applicable for certain industries such as Light-Duty Vehicles and Trucks.

Alternate Manufacturer #1

Approved Alternate Manufacturer Code *	<input type="text" value="LOD"/>	Active/Inactive Status *	<input type="text" value="Active"/>
Industry *	<input type="text" value="Light-Duty Vehicles and Trucks"/>		
Grant Permission Type *	<input type="text" value="By Model Year of Test"/>		
Model Year *	<input type="text" value="2012"/>	Engine Family/Test Group	<input type="text"/>
Manufacturer Division Code	<input type="text"/>	Evaporative/Refueling Family	<input type="text"/>
CarLine Code	<input type="text"/>	Verify Test Number	<input type="text"/>

Alternate Manufacturer #2

Legacy Alternate Manufacturers Tab Screenshot



Alternate Manufacturer #1

Approved Alternate Manufacturer Code *	<input type="text" value="LOD"/>	Active/Inactive Status *	<input type="text" value="Active"/>
Industry *	<input type="text" value="Light-Duty Vehicles and Trucks"/>		
Grant Permission Type *	<input type="text" value="By Model Year of Test"/>		
Model Year *	<input type="text" value="2012"/>	Engine Family/Test Group	<input type="text"/>
Manufacturer Division Code	<input type="text"/>	Evaporative/Refueling Family	<input type="text"/>
CarLine Code	<input type="text"/>	Verify Test Number	<input type="text"/>

Alternate Manufacturer #2

Approved Alternate Manufacturer Code *	<input type="text" value="LRD"/>	Active/Inactive Status *	<input type="text" value="Active"/>
Industry *	<input type="text" value="Light-Duty Vehicles and Trucks"/>		
Grant Permission Type *	<input type="text" value="By Model Year of Test"/>		
Model Year *	<input type="text" value="2011"/>	Engine Family/Test Group	<input type="text"/>
Manufacturer Division Code	<input type="text"/>	Evaporative/Refueling Family	<input type="text"/>
CarLine Code	<input type="text"/>	Verify Test Number	<input type="text"/>

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Maintain Manufacturer Profile

* = required field

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Assigned EPA Compliance Representatives

This is a list of all EPA Compliance Representatives that have been assigned for each of your Industry/Compliance Programs

Industry/Compliance Program	Assigned EPA Compliance Representatives		
	Name	Phone	Email
Heavy-Duty Highway Class 2b/3 Vehicles / Averaging, Banking, and Trading			
Heavy-Duty Highway Class 2b/3 Vehicles / Certification	Poirier, Christi (Primary)	734-214-4808	poirier.christi@stg-epa.gov
	Zaremski, Sara (Primary)	734-223-0957	zaremski.sara@stg-epa.gov
	Zaremski, Sara (Alternate)	734-223-0957	zaremski.sara@stg-epa.gov
Heavy-Duty Highway Class 2b/3 Vehicles / Confirmatory Testing	Poirier, Christi (Primary)	734-214-4808	poirier.christi@stg-epa.gov
	Zaremski, Sara (Primary)	734-223-0957	zaremski.sara@stg-epa.gov
	Zaremski, Sara (Alternate)	734-223-0957	zaremski.sara@stg-epa.gov
Heavy-Duty Highway Class 2b/3 Vehicles / Defect/Voluntary Emission Recall Reports	Poirier, Christi (Primary)	734-214-4808	poirier.christi@stg-epa.gov

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