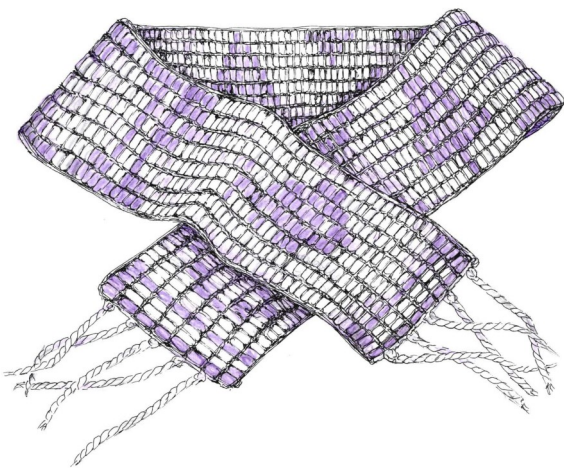


Tribal, U.S. Territories and Insular Areas Financial and Administrative Guidance for U.S. EPA Assistance Agreements Training

EPA Region 9
San Francisco, CA
March 30-31, 2011



What? U.S. EPA Financial and Administrative Grant Guidance and DBE Training

**When? March 30-31, 2011
9:00 AM—5:00 PM**

**Where? EPA Region 9 Building—75 Hawthorne St.,
San Francisco, CA**

Cost? Free of Charge

Please join us for a 2-day, comprehensive Financial and Administrative Guidance for U.S. EPA Assistance Agreements training. The training is provided by the National Partnership for Environmental Technology Education (PETE), and is being coordinated by Veronica Swann, EPA Region 9.

About the Training:

This training is designed to provide Tribes, U.S. Territories and Insular Areas with training in the proper management of Environmental Protection Agency (EPA) funds through assistance awards.

It will also cover the Office of Small Business Programs (OSBP) new Disadvantaged Business Enterprise (DBE) Rule.

Upon completion of the training the participants will have a valuable comprehensive manual for future reference in addition to a full understanding of:

- The assistance agreement award
- Which *regulations* apply to an assistance agreement award
- How to *administer an assistance agreement award*
- How to *financially manage an assistance agreement award*
- *The roles and responsibilities of both EPA and the Tribal Nation*
- Complete accounting policies and procedures of the assistance agreement award
- Requirements of the new DBE program

**For more information, please visit the project website at
www.petetribal.org.**

To Register:

Contact: Veronica Swann

Tel: (415) 972-3699

Email:

swann.veronica@epa.gov