Clean Water Act §106 Water Pollution Control Program Annual Reporting Requirements

Project Officer Approved Work Plan and Budget

- Describe how CWA §106 funds will be used
- Estimated budget for each task
- Target dates for accomplishing project tasks and activities
- Identify short-term and long-term environmental goals and results
- Progress reports on a quarterly basis
- Budget, work plan and application must include a 5% Tribal match of total project costs
- **New Requirement: An assessment report must be submitted annually to the Project Officer

Reporting Requirements per the Tribal CWA §106 Guidance as of FY2007

Quarterly Reports

- Status of each work plan goal, task, deliverable
- Status of expenditures for the reporting period
- Summary of accomplishments incl. the reporting of env. results and discussion of problems impacting or expecting to impact performance
- Tasks not on schedule and proposed dates of completion
- Any other information that will provide EPA Project Officer with info. about program status

Assessment Report

Consists of three components that must be submitted:

1. A description of the grantee's **Monitoring Strategy**
2. A **Water Quality Assessment Report** written by the grantee
3. **Electronic Copies** of the water quality data collected during that year in **STORET-compatible format**

1) Monitoring Strategy*

An implementation plan that describes how a monitoring program will serve tribal water quality management needs and address tribal waters over time.

Includes the following:
- Monitoring Objectives
- Monitoring Design
- Core Water Quality Indicators
- Quality Assurance
- Data Management
- Data Analysis and Assessment
- Reporting
- Programmatic Evaluation and Needs Planning

*Much of the information needed for this requirement should be found in the grant recipient's approved QAPP. **Not an annual submission, revise as needed.** For more detailed instructions, please refer to Chapter 8 and Appendix A of the CWA §106 Guidance.

2) Water Quality Assessment*

Tribes are required to collect, assess and report annually on water quality monitoring data collected using CWA §106 funds. The Water Quality Assessment should contain basic information about the grantee's program.

Includes the following:
- Atlas table of tribal water resources
- Narrative description of tribal water quality monitoring programs and assessment methods
- Narrative description of results of water quality monitoring
- Brief narrative descriptions of issues of tribal concern

*Must be submitted annually. For more detailed information, please refer to Chapter 8 and Appendix A of the CWA §106 Guidance.

3) Water Quality Data*

In addition to the narrative requirements that make up the annual assessment report, tribal water quality programs must submit monitoring data collected with the use of CWA §106 funds.

Data should be submitted as follows:
- Electronically (CD or emailed to project officer)
- In STORET - compatible format
- At minimum, should include surface water quality data for the nine basic parameters (if all are monitored) as described in the CWA §106 Guidance

* **Must be submitted annually, but can be submitted more frequently**. For more information regarding the electronic submittal of STORET compatible data please refer to Chapter 8 of the CWA §106 Guidance.