

Quality Assurance Term and Condition - GPI-99-09

September 2, 1999

MEMORANDUM

SUBJECT: Quality Assurance Term and Condition - GPI-99-09

FROM: Bruce Feldman
Chief, Grants Policy, Information and Training Branch

TO: Grants Management Offices

The purpose of this memorandum is to reiterate the February 25, 1999 e-mail message concerning the use of a quality assurance term and condition. The e-mail stated that because Quality Assurance Plans have been an issue in some offices, an interim term and condition may be used at your discretion for those grantees failing to provide an acceptable Quality Assurance Plan before award. The e-mail further stated the GMOs could use the Grants Administration Division's website dealing with the Quality Assurance Requirements as well.

We also indicated there would be a discussion of Quality Assurance, at either a future Grants Customer Relations Council Meeting or at a GMO conference call, with the intent of issuing a final Agency policy on the issue. While a final Agency policy on the issue of Quality Assurance has not yet been established, GMOs should use the established term and condition if the recipient has not submitted acceptable quality assurance documentation at the time of the award.

Please find attached the following documents to be used as guidance until further notice: (1) Term and Condition - Quality Assurance Requirements (January 1999), which can be found on the Agency's Intranet, and (2) the Implementation of Quality Assurance Requirements for Organizations Receiving EPA Financial Assistance, which can be found on <http://www.epa.gov/ogd/grants/assurance.htm>.

If you have any questions, please call Alexandria Mincey at (202) 564-537 or Jeff Meetre at (202) 564-5337.

Attachments

ATTACHMENT 1

TERM AND CONDITION - QUALITY ASSURANCE REQUIREMENTS (JANUARY 1999)

Acceptable Quality Assurance Documentation must be submitted to the EPA Project Officer within [Enter number of days] days of the acceptance of this agreement. No work involving direct measurements or data generation, environmental modeling, compilation of data from literature or electronic media, and data supporting the design, construction, and operation of environmental technology shall be initiated under this project until the EPA Project Officer, in concert with the EPA Quality Assurance Manager, has approved the quality assurance documentation. (See 40 CFR 30.54 OR 31.45 as appropriate).

<http://www.epa.gov/quality1/qatools.html>

NOTE: GMOs should use the above term and condition if the recipient hasn't submitted acceptable quality assurance documentation at the time of award. (As indicated, the quality assurance requirements have been placed on the OGD home page. Once in the OGD home page, readers can link to the ORD/Quality Assurance Division web site for additional information.)

Subject: Quality Assurance Term and Condition
Category: Grants Policy Issuance
Signer: Bruce M. Feldman
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