

ACTION ITEMS
GRANTS WORKGROUP
REGIONAL TRIBAL OPERATIONS COMMITTEE
February 8, 2011
Coarsegold, CA
Past Follow-up/Clarification Needed

| | REQUESTED BY | TASK | WHO | WHEN | STATUS |
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| GRANTS WORKGROUP FOLLOW-UP ACTION ITEMS | | | | | |
| A. | July 2010 Grants Workgroup Meeting Participants | Place the current Dispute Process on EPA's Region 9 Tribal website. Include it in grant action item mailouts. Discuss it at the GAP workshop. Include it in all media training for tribes. | EPA | | Region 9 is researching the possibility of posting on our website. We will work with R9 RTOC reps to distribute/discuss at tribal training/meetings. See Attachment "A. Region 9 Informal Dispute Guidelines". |
| B. | July 2010 Grants Workgroup Meeting Participants | Request for additional financial training. | EPA | | EPA HQ has a national training/contract with NPETE. Training modules are available on their website at: http://petetribal.org/ NPETE also offers face-to-face training, and webinars. On October 4, 2010 a self-paced webcourse version of the training was launched via their website. In person training will be held March 30-31, 2011 in R9 Office, San Francisco (Pre-registration required, see Attached "B. NPETE flyer and B. NPETE Agenda") |
| C. | July 2010 Grants Workgroup Meeting Participants | Action Item #4 from April 13, 2010: Add GAP online amount/cost to response. Clarify GAP online questions | | | 2/4/11 See Attached "C. GAP Online System Overview" Summary 2/2/10 Response: See February action item response: "GAP online funding is provided from HQ, AIEO contract funds, and not from GAP program grant funding." |

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| | | | | <p>4/13/10 New Request Response: All funding for GAP Online is taken from AIEO's internal operating budget. None of the funding for GAP Online comes from GAP grant funds or other funds intended to support Tribes' programs.</p> <p>GAP Online directly supports EPA's ability to meet the requirements for increased accountability from both Congress, who appropriates the programs funds, and the Office of Management and Budget who monitors the efficiency and effectiveness with which those funds are used. Most importantly, the program supports the ability of EPA and Tribal governments to have a nationally consistent and accessible line of communication on both what tribes intend to achieve with GAP funds, and what progress is being made towards those goals.</p> <p>AIEO is working with Regions and Tribes to pilot the use of GAP Online for managing PPGs. The pilot will help identify how the current system would need to be modified to be useful for Tribes. 29 Palms and Susanville Rancheria have graciously agreed to pilot this effort.</p> <p>If you have questions please contact Rodges Ankrah in the American Indian Environmental Office at (202) 564-0280. Tribes can also direct GAP Online questions to the tribal GAP Online representative Mike DeSpain at 530-899-8922, or mdeSpain@mechoopda-nsn.gov</p> |
| D. | July 2010 Grants Workgroup Meeting Participants | Action Item #5 from April 13, 2010: Fillable Forms – Adobe 8 or 9? Clarify Professional or Reader versions? Clarify July response. | GMO | <p>February 2011 Clarification Response:</p> <p>The Adobe Reader v8 will allow the user to access forms that are fillable. The M/WBE Form located in EPA's Office of Small Business Programs (OSBP) website, is not currently set-up to be fillable. The R9's DBE Coordinator has requested the M/WBE Form to be fixed in the OSBP website since all links to this form go to this website. We are following up with Kimberly Patrick at OSBP (patrick.kimberly@epa.gov or 202-566-2605). Tribes can also contact Kimberly directly regarding this form. If you continue to have a problem, contact Susan Chiu (chiu.susan@epa.gov or 415-972-3674) or Danielle Carr (carr.danielle@epa.gov or 415-972-3871) with the name of the form and the website you're using.</p> <p>Recommended EPA Websites for access to R9 application</p> |

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| | | | | <p>forms: Main R9 grant website: http://www.epa.gov/region9/funding/ Applying for a Grant (application kit): http://www.epa.gov/region9/funding/applying.html Managing a Grant: http://www.epa.gov/region9/funding/managing.html</p> <p>July 2010 Response: Update provided at April 2010 RTOC. Susan Chiu: HQ and R9, as recently as last week updated websites. Danielle Carr handles application forms accessibility, she checked the new website; EPA computers are allowing us to fill, save, and print forms. If tribes have difficulties, please contact Susan Chiu or Danielle Carr directly. If there is a need to purchase a specific version of Acrobat to utilize these forms, you can talk with your Project Officer.</p> |
| E. | July 2010 RTOC -Eastern California | Request EPA develop protocols for handling errors that may occur in Assistance Agreements. A statement on “What To Do If You See an Error” should be sent along with the Assistance Agreement. Everyone needs to know what can or cannot be done once an Assistance Agreement is sent to Tribe, so EPA Grants Specialists and Project Officers should understand and follow agreed-upon procedures. Draft procedures developed by EPA should be communicated to RTOC and reviewed | Pamela Overman, Susan Chiu, Roman Orona | <p>February 2011 Response: See Attached “E. Errors and Resolutions” Paper</p> <p>October 2010 Response: The Grants Management Office is committed to working closely with Tribal grantees in resolving all grants administrative and financial issues in a timely manner. We strongly recommend the Tribal staff contact the EPA Grants Specialist and Project Officer immediately should an error be found in their assistance agreement, in order to discuss and explore all viable options toward resolution as each case will be unique.</p> |

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| | | before being finalized. | | | |
| F. | October 2010 RTOC - Nevada Teri Cawelti | What works with what grants? Provide additional clarification to Corn/Teri | Tribal Caucus | 11/20 | October 2010 Response: Grants Workgroup would like clarification on this issue. |
| G. | October 2010 RTOC - Central CA. | Look at having consistency in individual grants programs (years) | Tribal Caucus | | October 2010 Request: Grants Workgroup would like clarification on this issue. |
| H. | October 2010 RTOC - Robert Columbro | Tribal Environmental Directors provided comments regarding a lack of timely response from, mainly EPA PO's. However it's not isolated at just the GAP PO's. For example, we had to make multiple calls from a number of us to the Water Division so we could get clarification on the CWA 319 grant. | Jean Gamache, Kristin Gullatt | | February 2011 Response: All programs in the Region are committed to responding promptly to questions and inquiries from tribes. If you cannot reach your project officer for a specific program, please call the project officer's supervisor immediately. These issues should not be held until an RTOC meeting; they can be resolved well before the next quarterly meeting occurs. See Attached "A. R9 Informal Dispute Resolution Process" |
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FYI, OGD is placing important grant information on their main website:

<http://www.epa.gov/ogd/>

ULO policy:

http://www.epa.gov/ogd/forms/gpi_11_01_12_07_10.pdf

http://www.epa.gov/ogd/forms/Central_Contractor_Registration_Tip_Sheet.pdf

CCR and FSRS reporting:

http://www.epa.gov/ogd/forms/ffata_memo_final_10_22_10.pdf